

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL, ADMINISTRATION & HIGHER EDUCATION

DATE: JUNE 7, 2022

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS THOMAS	JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
CONOVER	PATRICIA NENNINGER, PERSONNEL OFFICER
FRASIER (ZOOM)	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
WILD	RYAN MOORE, COUNTY ADMINISTRATOR
RUNYON	AMANDA ALLEN, CLERK OF THE BOARD
	ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
COMMITTEE MEMBERS ABSENT:	SUPERVISORS DRISCOLL
SUPERVISORS BEATY	GERACI (ZOOM)
BRAYMER	HOGAN (ZOOM)
	LEGGETT
	MCDEVITT
	MERLINO
	STROUGH
	DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
	SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the June 7, 2022 meeting of the Personnel, Administration & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): "Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed." All of the Committee members were physically present, aside from Mrs. Frasier who attended virtually.

Mr. Thomas called the meeting of the Personnel, Administration & Higher Education Committee to order at 1:31 p.m.

Copies of the meeting agenda were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. A copy of the agenda is on file with the meeting minutes.

The agenda review commenced with Item III, pertaining to an update on the minimum qualifications for the Director of Tourism position, with Mr. Thomas providing an overview of the three possible qualifications that were provided by the Personnel Officer.

A discussion ensued during which Patricia Nenninger, *Personnel Officer*, answered questions regarding the options provided posed by the Supervisors.

Motion was made by Mr. Wild, seconded by Mr. Conover and carried by a unanimous vote of those present (*Mr. Beaty and Ms. Braymer absent*) to move forward with Option 2 for the minimum qualifications for the Director of Tourism position to include with the job posting.

Privilege of the Floor/Public Comment was called for, but there was no one wishing to speak.

There being no further business to come before the Personnel, Administration & Higher Education Committee, on motion made by Ms. Runyon, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Beaty and Ms. Braymer absent*), Mr. Thomas adjourned the meeting at 1:57 p.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board