

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL, ADMINISTRATION & HIGHER EDUCATION

DATE: AUGUST 10, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS THOMAS
CONOVER
BEATY
FRASIER (ZOOM)
WILD (ZOOM)
BRAYMER
RUNYON (ZOOM)

OTHERS PRESENT:

AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
PATRICIA NENNINGER, PERSONNEL OFFICER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR
SUPERVISORS BRUNO
DICKINSON
GERACI (ZOOM)
HOGAN (ZOOM)
MERLINO
SEEBER (ZOOM)
ERIN BROTHERS, DATA OFFICER, ILS, WARREN COUNTY PUBLIC DEFENDER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
ROBERT FLACKE JR., REPRESENTING FORT WILLIAM HENRY
GINELLE JONES, DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MIKE SWAN, COUNTY TREASURER
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the August 10, 2022 meeting of the Personnel, Administration & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present, aside from Mrs. Frasier, Mr. Wild and Ms. Runyon who attended virtually.

Mr. Thomas called the meeting of the Personnel, Administration & Higher Education Committee to order at 10:03 a.m.

Copies of the meeting agenda were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. A copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Conover, seconded by Ms. Braymer and carried by a majority vote of those present (*Mr. Wild and Ms. Runyon absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Prior to commencing with the agenda review, Mr. Thomas called for Privilege of the Floor/Public Comment. Don Lehman, *Director of Public Affairs*, read aloud a statement from Ryan Moore, *former County Administrator*, indicating due to other obligations at his new position he was unable to accept the ARPA Advisory Committees invitation to continue to serve as a Committee member and he made suggestions for two possible appointments.

Commencing the agenda review commenced as follows:

- 1) Request to appoint Mr. Alfred Snow as Director of Tourism.

Motion was made by Mr. Conover and seconded by Mrs. Frasier to approve the request; however, the motion failed due to a lack of majority vote, with Mr. Beaty and Ms. Braymer voting in opposition (*Ms. Runyon and Mr. Wild absent*).

- 2) Request for Out-of-Unit 2022 interim rate increase to follow CSEA interim rate increase effective August 1, 2022.

Motion was made by Mr. Conover and seconded by Ms. Braymer to approve the request as presented. A discussion ensued, following which Mr. Thomas called the question and the motion failed due to a lack of majority vote, with Mr. Beaty and Ms. Braymer voting in opposition (*Mr. Wild and Ms. Runyon absent*).

Motion was made by Ms. Braymer and seconded by Mr. Beaty to authorize Ms. Braymer to work with the County Administrator's Office to break down the listing of out-of-unit employees to determine which ones should receive the 2022 interim rate increase and present same at the next Committee meeting. Following further discussion Ms. Braymer and Mr. Beaty amended their motions to approve interim rate salary increases for out-of-unit positions with salaries below \$80,000, as well as to remove the proposed salary increases for elected positions. A lengthy discussion ensued during which Mr. Wild entered the meeting at 10:20 a.m. and Ms. Runyon entered the meeting at 10:23 a.m.

Further discussion ensued following which Mr. Thomas called the question; the motion failed due to a lack of majority vote, with Mrs. Frasier, Ms. Runyon and Messrs. Conover, Thomas and Wild voting in opposition.

Motion was made by Mr. Conover and seconded by Ms. Braymer to authorize out-of-unit 2022 interim rate increases to follow the CSEA interim rate increase effective August 1, 2022. A brief discussion ensued during which Ms. Braymer made a motion to amend the motion on the floor to remove any proposed 2022 interim rate increases for elected officials, but no second to the motion was made. Mr. Thomas called the question and the original motion to authorize out-of-unit 2022 interim salary increase as outlined in the agenda packet was carried by majority vote, with Mr. Beaty voting in opposition and Ms. Braymer abstaining. The necessary resolutions were authorized for the August 19th Board Meeting.

Prior to proceeding with the agenda review, Mr. Wild inquired whether it would be permissible to return to agenda Item 1 and take action; Mr. Thomas responded he would allow the matter to be revisited.

Motion was made by Mr. Wild and seconded by Mr. Conover to appoint Mr. Alfred Snow as Director of Tourism. A discussion ensued during which point of order was called for by Mr. Braymer, requesting that Supervisors who were not members of the Committee go to the podium with the microphone when making comments to ensure they could be heard clearly, and Mr. Thomas agreed. Further discussion ensued with regard to whether a matter already voted down could be raised again, at the conclusion of which Mr. Thomas announced that as Committee Chair he had the authority to decide whether the matter would be entertained again and he had chosen to allow it. Mr. Thomas called the question and the motion to appoint Mr. Alfred Snow as Director of Tourism was carried by majority vote, with Mr. Beaty and Ms. Braymer voting in opposition; the necessary resolution was authorized for the August 19th Board Meeting.

Mr. Wild exited the meeting at 10:54 a.m.

Prior to adjourning, Mr. Thomas apprised there was an addendum agenda item that required addressing regarding a referral from the ARPA Advisory Committee to amend Resolution No. 12 of 2022, *Reappointing Members to the ARPA Advisory Committee*, to replace and remove members.

Motion was made by Ms. Braymer and seconded by Mr. Beaty to approve the request as presented. Discussion ensued during which a motion was made by Mr. Conover and seconded by Ms. Runyon to amend the motion to include appointing Supervisor Craig Leggett, *Acting County Administrator*, to the ARPA Advisory Committee. Upon further discussion, Mr. Conover and Ms. Runyon amended their amending motions to indicate the County Administrator/Acting County Administrator would be appointed to the ARPA Advisory Committee rather than specifically naming the individual appointed to the position. Mr. Thomas called the question and the motion to amend the original motion was carried by majority vote of those present (*Mr. Wild absent*), with Ms. Braymer voting in opposition.

Returning to the original motion as amended, Mr. Thomas called the question and the motion to amend Resolution No. 12 of 2022 (*including the appointment of the County Administrator/Acting County Administrator*) was carried by a unanimous

vote of those present (*Mr. Wild absent*) and the necessary resolution was authorized for the August 19th Board Meeting.

Mr. Beaty and Ms. Braymer exited the meeting at 11:09 a.m.

Privilege of the Floor/Public Comment was called for. Mr. Robert Flacke Jr., *representing Fort William Henry*, spoke regarding the appointment of Mr. Alfred Snow as Director of Tourism which he was in favor of.

There being no further business to come before the Personnel, Administration & Higher Education Committee, on motion made by Mr. Conover, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Beaty and Wild and Ms. Braymer absent*), Mr. Thomas adjourned the meeting at 11:10 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board