

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL, ADMINISTRATION & HIGHER EDUCATION

DATE: OCTOBER 17, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS THOMAS
CONOVER
BEATY
FRASIER
WILD
BRAYMER

OTHERS PRESENT:

AMANDA ALLEN, CLERK OF THE BOARD
LARRY ELMEN, COUNTY ATTORNEY
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
KEVIN GERAGHTY, CHAIRMAN OF THE BOARD
SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR
SUPERVISORS BRUNO
DRISCOLL
MERLINO
SEEBER

COMMITTEE MEMBERS ABSENT:

SUPERVISOR RUNYON

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the October 17, 2022 meeting of the Personnel, Administration & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Thomas called the meeting of the Personnel, Administration & Higher Education Committee to order at 10:00 a.m., noting that Chairman Geraghty served to make a quorum, (with himself, Mr. Conover and Mrs. Frasier).

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Conover, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Messrs. Beaty and Wild, Ms. Braymer and Ms. Runyon absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Thomas noted the first interview had been unscheduled, therefore the Committee would recess until 10:55 a.m.

The Committee recessed from 10:02 a.m. until 10:57 a.m.

Upon reconvening Messrs. Beaty and Wild entered the meeting, constituting a quorum of the Committee, at which point Chairman Geraghty no longer needed to serve.

Commencing the agenda review, Mr. Thomas requested a motion to enter into an executive session pursuant to Section 105(1)(f) of the Public Officer's Law to discuss the employment history of particular persons who applied for the position of County Administrator.

The necessary motion was made by Mr. Conover, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Ms. Braymer and Ms. Runyon absent*) to enter into an executive session pursuant to Section 105(1)(f) of the Public Officer's Law as outlined above.

Executive session was held from until 10:58 a.m. until 12:50 p.m.; Ms. Braymer entered the meeting during the executive session; and Mr. Wild exited the meeting during the executive session.

Upon reconvening, Mr. Thomas noted no action was taken during the executive session.

There being no further business to come before the Personnel, Administration & Higher Education Committee, on motion made by Mr. Beaty, seconded by Mr. Conover and carried by a unanimous vote of those present (*Mr. Wild and Ms. Runyon absent*), Mr. Thomas adjourned the meeting at 12:51 p.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board