

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL, ADMINISTRATION & HIGHER EDUCATION

DATE: OCTOBER 26, 2022

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS THOMAS	AMANDA ALLEN, CLERK OF THE BOARD
BEATY	JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
FRASIER	SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR
WILD	SUPERVISORS DRISCOLL
BRAYMER	MAGOWAN
	MERLINO
COMMITTEE MEMBERS ABSENT:	TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
SUPERVISORS CONOVER	DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
RUNYON	SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the October 26, 2022 meeting of the Personnel, Administration & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Thomas called the meeting of the Personnel, Administration & Higher Education Committee to order at 9:33 a.m. In the absence of Chairman Geraghty, Mr. Leggett, as Chair of the Finance Committee, served to make a quorum as permitted by Section D (6) of the Rules of the Board.

Copies of the meeting agenda were distributed to those in attendance; a copy of which is on file with the meeting minutes.

Privilege of the Floor/Public Comment was called for, but there was no one wishing to speak.

Mr. Thomas requested a motion to enter into an executive session pursuant to Section 105(1)(f) of the Public Officer's Law to discuss the employment history of particular persons who applied for the position of County Administrator.

The necessary motion was made by Mr. Leggett, seconded by Ms. Braymer and carried by a unanimous vote of those present (*Mr. Conover, Mrs. Frasier, Mr. Wild and Ms. Runyon absent*) to enter into an executive session pursuant to Section 105(1)(f) of the Public Officer's Law as outlined above.

Executive session was held from 9:34 a.m. until 10:00 a.m.; Mrs. Frasier and Mr. Wild entered the meeting during the executive session constituting a quorum of the Committee, at which point Mr. Leggett no longer needed to serve.

Upon reconvening, Mr. Thomas noted no action was taken during the executive session. He apprised the Human Resources Director would be contacting four candidates to schedule second interviews.

Privilege of the Floor/Public Comment was called for.

Ms. Braymer noted the Washington County Board of Supervisors had recently adopted a Local Law permitting remote attendance at Committee and Board Meetings when the extenuating circumstances outlined in the Local Law existed and she requested the Committee move forward with same.

Motion was made by Ms. Braymer and seconded by Mr. Beaty to authorize a Local Law permitting remote attendance at Committee and Board Meetings when extenuating circumstances existed as outlined in the Local Law adopted by the Washington County Board of Supervisors.

Discussion ensued following which Ms. Braymer and Mr. Beaty amended their motions to refer the matter to Legislative,

Rules & Governmental Operations Committee for consideration. Mr. Thomas called the question and the motion was carried by a unanimous vote of those present (*Mr. Conover and Ms. Runyon absent*).

Mr. Magowan spoke regarding the Local Law proposed for remote meeting attendance, indicating if the Legislative, Rules & Governmental Operations Committee did not move this forward to the Board it could be addressed from the floor.

Mr. Driscoll also spoke regarding the proposed Local Law and the Committee meeting process.

There being no further business to come before the Personnel, Administration & Higher Education Committee, on motion made by Mr. Beaty seconded by Mr. Wild and carried unanimously by a unanimous vote of those present (*Mr. Conover and Ms. Runyon absent*), Mr. Thomas adjourned the meeting at 10:10 a.m.

Respectfully submitted,
Sarah McLenithan Deputy Clerk of the Board