

**PUBLIC WORKS COMMITTEE
DPW AGENDA
February 28, 2022**

Committee Members: *CONOVER*, Hogan, Dickinson, Thomas, Bruno, Merlino, and Strough

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Action Agenda/New Business Items

1. Request: Notice of Intent to Fill Position - MEO Light #12
Rationale: Due to Promotion
2. Request: New Contract
Rationale: Construction contract for the South Johnsbury over Mill Creek bridge replacement
3. Request: New Contract
Rationale: Construction of the Sagamore Road retaining wall.
4. Request: Miscellaneous
Rationale: To establish road projects for 2022 through a transfer
5. Request: Transfer of Funds
Rationale: to Fund the 2022 road projects
6. Request: New Contract
Rationale: Construction of 2022 road projects
7. Request: New Contract
Rationale: Construction of 2022 road projects
8. Request: New Contract
Rationale: Construction of 2022 road projects
9. Request: New Contract
Rationale: Auto Body Services – term agreement

IV. Discussion Items

1. Stony Creek Road (CR 2) over Number Nine Brook Culvert Replacement

V. Referrals/Pending Items

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to Adjourn

- Attachments:
1. Resolution Request Form No. 12 – Notice of Intent to Fill Position
 2. Resolution Request Form No. 3 – New Contract
 3. Resolution Request Form No. 3 – New Contract
 4. Resolution Request Form No. 20 – Miscellaneous
 5. Resolution Request Form No. 10 – Transfer of Funds
 6. Resolution Request Form No. 3 – New Contract
 7. Resolution Request Form No. 3 – New Contract
 8. Resolution Request Form No. 6 – New Contract
 9. Resolution Request Form No. 3 – New Contract

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: _____ Payroll Dept. No: _____

Title of Position: _____ Base Salary of Position: _____ Grade: _____

Filling at Step # (If Known): _____

Budget code and title: _____ Union Non-Union

This position is vacated due to: Retirement Resignation Termination Promotion Other

Employee No./Last Name: _____ Date of Vacancy: _____

Is this position mandated? Yes No Is the position reimbursable? Yes No

Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. _____

Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature _____ Date _____

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.

The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature _____ Date _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee _____

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy.

In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature _____ Date _____

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Public Works - DPW

DATE: 2/28/22

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 1-22

- (b) Purpose of Contract: Construction contract for South Johnburg Road (CR 57) over Mill Creek Bridge Replacement (Town of Johnsburg) (Bids Due 2/25/22)

- (c) Name of Contractor: TBD

- (d) Address of Contractor: TBD

- (e) Contractor's Contact Person and Telephone Number: TBD

- (f) Has or will the Contract be provided, if so, please attach:

- (g) Commencement Date of Contract: Upon Execution

- (h) Termination Date of Contract: Upon Completion

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H381.9550 280 South Johnsburg Road over Mill Creek

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Public Works - DPW

DATE: 2/28/22

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 7-22

- (b) Purpose of Contract: Construction contract for Sagamore Road Retaining Wall Reconstruction Project (Bids Due 2/24/22)

- (c) Name of Contractor: TBD

- (d) Address of Contractor: TBD

- (e) Contractor's Contact Person and Telephone Number: TBD

- (f) Has or will the Contract be provided, if so, please attach:

- (g) Commencement Date of Contract: Upon Execution

- (h) Termination Date of Contract: Upon Completion

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H390.9550 280 County Bridge & Culvert Project

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 2/28/22

- (a) Purpose of Request: To Establish Road Projects for 2021/2022 with funding to be transferred from D.5112.8343 280 2021 CR#22 Harrisburg Road.

- (b) To Establish Road Projects for 2022 with funding to be transferred from D.5112.8343 280 2021 CR#22 Harrisburg Road.

D.5112.8345 280 - 2022 CR#53 Watering Tub Road	\$345,000.00	Horicon
D.5112.8346 280 -2022 CR#46 Atateka Drive	\$856,000.00	Chester
D.5112.8347 280 -2022 CR#38 Pilot Knob Road	\$260,000.00	Lake George
D.5112.8348 280 -2022 CR#6 Fort George Road	\$300,000.00	Lake George
D.5112.8349 280 -2022 CR#69 West Brook Road	\$100,000.00	Lake George

The Treasurer's office will need to establish these Road Projects.

- (c) Previous Resolution Number: NA

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 2/28/2022

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8331	280 Co Roads, 2022 CR#8 Friends Lake Road	\$ 334,875.40 Chester
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8332	280 Co Roads, 2022 CR#12 Hadley Road	\$ 350,500.00 Stony Creek
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8334	280 Co Roads, 2022 CR#41 Sawmill Road	\$ 393,875.40 Bolton
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8335	280 Co Roads, 2022 CR#43 Church Street	\$ 83,000.00 Chester
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8337	280 Co Roads, 2022 CR#50 New Hague Road	\$ 223,000.00 Hague
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8338	280 Co Roads, 2022 CR#50 Summit Drive	\$ 463,000.00 Hague
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8339	280 Co Roads, 2022 CR#57 South Johnsbury Road	\$ 560,000.00 Thurman
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8340	280 Co Roads, 2022 CR#60 Harrington Hill Road	\$ 742,250.60 Warrensburg
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8341	280 Co Roads, 2022 CR#68 Landon Hill Road	\$ 686,492.20 Chester
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8342	280 Co Roads, 2022 CR#74 Atateka Drive	\$ 463,000.00 Chester
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8344	280 Co Roads, 2021 CR#11 Bolton Landing Riverbank Road	\$ 283,925.12 Bolton
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8345	280 Co Roads, 2022 CR#53 Watering Tub Road	\$ 345,000.00 Horicon
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8346	280 Co Roads, 2022 CR#46 Atateka Drive	\$ 856,000.00 Chester
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8347	280 Co Roads, 2022 CR#38 Pilot Knob Road	\$ 260,000.00 Lake George
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8348	280 Co Roads, 2022 CR#6 Fort George Road	\$ 300,000.00 Lake George
D.5112.8343	280 Co Roads, 2021 CR#22 Harrisburg Road	D.5112.8349	281 Co Roads, 2022 CR#69 West Brook Road	\$ 100,000.00 Lake George
				\$ 6,444,918.72

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

To Fund Established & Existing Road Projects for 2022

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 2/28/22

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 70-21

- (b) Purpose of Contract: Construction Contractor for Warren County 2022 Highway Projects

- (c) Name of Contractor: Kubricky Construction Corp.

- (d) Address of Contractor: 269 Ballard Road, Wilton, NY 12831

- (e) Contractor's Contact Person and Telephone Number: Thomas Garrett (518) 792-5864

- (f) Has or will the Contract be provided, if so, please attach: Yes

- (g) Commencement Date of Contract: Upon Execution

- (h) Termination Date of Contract: Upon Completion

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$5,304,506.15
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various Projects in D.5112 County Roads

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 2/28/22

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 70-21

- (b) Purpose of Contract: Construction Contractor for Warren County 2022 Highway Projects

- (c) Name of Contractor: New Castle Paving, LLC

- (d) Address of Contractor: 1 Madison Street - Suite 100, Troy, NY 12180

- (e) Contractor's Contact Person and Telephone Number: Dale Swartwout (518) 275-0226

- (f) Has or will the Contract be provided, if so, please attach: Yes

- (g) Commencement Date of Contract: Upon Execution

- (h) Termination Date of Contract: Upon Completion

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$296,896.07
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: D.5112 8344 280 2021 CR#11

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 2/28/22

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 70-21

- (b) Purpose of Contract: Construction Contractor for Warren County 2022 Highway Projects

- (c) Name of Contractor: Peckham Road Corp.

- (d) Address of Contractor: 438 Vaughn Road, Hudson Falls, NY 12839

- (e) Contractor's Contact Person and Telephone Number: Tyler Pratt (518) 792-3157

- (f) Has or will the Contract be provided, if so, please attach: Yes

- (g) Commencement Date of Contract: Upon Execution

- (h) Termination Date of Contract: Upon Completion

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$629,240.07
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various Projects in D.5112 County Roads

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 70-21 ITEM(S): WARREN COUNTY 2022 HIGHWAY PROJECTS DATE: JANUARY 11, 2022 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Kubricky Construction Corp. Attn: Suzanne Olden 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864	Peckham Road Corp. Attn: Tyler 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157	New Castle Paving, LLC. Attn: Dale Swartwout 1 Madison Street - Suite 100 Troy, NY 12180 Ph: 518-275-0226	Commercial Paving Company, Inc Attn: Karlie Bolen 1380 Towpath Lane Fort Edward, NY 12828 Ph: 518-747-3649
BID AWARDED TO:				
RESOLUTION NO. XX of 2022				
✓ JULIE A. BUTLER, PURCHASING AGENT		TERM: Individual project completion times shall be subject to the contract times provisions of Substantial and Final Completion under Section 14 of the General Conditions and Article 3 of the Agreement. Project completion times shall commence to run upon issuance of a project specific Notice to Proceed. It is anticipated that project completion times will overlap and/or run concurrently when multiple projects are awarded under a single contract.		
PROJECT NUMBER:	BID PRICE	BID PRICE	BID PRICE	BID PRICE
PROJECT # 22-1 TOTAL BID FOR ALL UNIT PRICES:	\$409,168.52	\$443,371.91	\$459,771.58	\$485,079.60
PROJECT # 22-2 TOTAL BID FOR ALL UNIT PRICES:	\$305,524.95	\$321,968.47	\$296,896.07	\$358,750.92
PROJECT # 22-3 TOTAL BID FOR ALL UNIT PRICES:	\$709,405.95	\$768,052.17	\$831,652.71	*\$908,650.93
PROJECT # 22-4 TOTAL BID FOR ALL UNIT PRICES:	\$583,027.80	\$641,493.96	\$698,196.75	**\$721,005.16
PROJECT # 22-5 TOTAL BID FOR ALL UNIT PRICES:	\$715,684.20	\$776,704.39	\$844,057.02	\$847,255.83

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 70-21</p> <p>ITEM(S): WARREN COUNTY 2022 HIGHWAY PROJECTS</p> <p>DATE: JANUARY 11, 2022</p> <p>TIME: 3:00 P.M.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>PROJECT # 22-6 TOTAL BID FOR ALL UNIT PRICES:</p>	<p>Kubricky Construction Corp. Attn: Suzanne Olden 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864</p>	<p>Peckham Road Corp. Attn: Tyler 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157</p>	<p>New Castle Paving, LLC. Attn: Dale Swartwout 1 Madison Street - Suite 100 Troy, NY 12180 Ph: 518-275-0226</p>	<p>Commercial Paving Company, Inc Attn: Karlie Bolen 1380 Towpath Lane Fort Edward, NY 12828 Ph: 518-747-3649</p>
<p>PROJECT # 22-7 TOTAL BID FOR ALL UNIT PRICES:</p>	<p>\$430,794.70</p>	<p>\$504,560.05</p>	<p>\$432,930.52</p>	<p>***\$553,555.63</p>
<p>PROJECT # 22-8 TOTAL BID FOR ALL UNIT PRICES:</p>	<p>\$1,705,375.88</p>	<p>*\$2,027,218.53</p>	<p>\$2,126,780.43</p>	<p>****\$2,213,969.26</p>
<p>PROJECT # 22-9 TOTAL BID FOR ALL UNIT PRICES:</p>	<p>\$751,049.10</p>	<p>\$832,971.83</p>	<p>\$924,828.68</p>	<p>*****\$893,613.78</p>
<p>PROJECT # 22-10 TOTAL BID FOR ALL UNIT PRICES:</p>	<p>\$385,266.80</p>	<p>\$370,184.07</p>	<p>\$407,076.52</p>	<p>No Bid</p>
<p>ALL UNIT PRICES:</p>	<p>\$287,382.40</p>	<p>\$259,056.00</p>	<p>\$279,197.91</p>	<p>No Bid</p>
		<p>* Math error (explained on page 16).</p>		<p>* Math error (explained on page 8).</p>
				<p>** Math error (explained on page 10).</p>
				<p>*** Math error (explained on page 14).</p>
				<p>**** Math error (explained on page 16).</p>
				<p>***** Math error (explained on page 18).</p>

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Public Works - DPW

DATE: 2/28/22

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 3-22 Auto Body Repair Services
- (b) Purpose of Contract: Term agreement to perform auto body repair services that the new shop is unable to perform.
- (c) Name of Contractor: Warrensburg Collision Cente, Inc.
- (d) Address of Contractor: 3985 Main Street, Warrensburg, NY 12885
- (e) Contractor's Contact Person and Telephone Number: Barron Dingman 518 623-2135
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon Execution
- (h) Termination Date of Contract: December 31, 2022
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various Departments

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-22 ITEM(S): AUTO BODY REPAIR SERVICES DATE: FEBRUARY 3, 2022 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER Warrensburg Collision Center, Inc. Attn: Barron Dingman 3985 Main Street Warrensburg, NY 12885 Ph: 518-623-2135 Fx: 518-623-3032
DESCRIPTION OF ITEM	BID PRICE
Labor - Auto Body / Frame / Uni-Body Repair per hour:	\$55.00
Labor - Heavy Duty Truck / Equipment Body Repair per hour:	\$55.00
Labor - Auto Painting / Refinishing per hour:	\$55.00
Labor - Heavy Truck / Equipment Painting / Refinishing per hour:	\$55.00
Paint Supplies / Materials (based on paint & refinishing hours) per hour:	\$39.00
Labor - Mechanical Heavy Duty Vehicles / Equipment per hour:	\$55.00
Labor - Mechanical (all other smaller vehicles) per hour:	\$55.00
Hazardous Materials Charge (if any):	\$4.00
Vehicle Pick up Fee (if any):	\$0.00
Vehicle Drop off Fee (if any):	\$0.00
Estimate Fee (if any):	\$75.00
Discount Off List for Parts:	0%
√ JULIE A. BUTLER, PURCHASING AGENT	BID AWARDED TO:
TERM: UPON EXECUTION OF AGREEMENT THROUGH DECEMBER 31, 2022	RESOLUTION NO: xx OF 2022