

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: MARCH 22, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER
HOGAN (VIA ZOOM)
DICKINSON
THOMAS
BRUNO
MERLINO
STROUGH

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
KEVIN B. GERAGHTY, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
SUPERVISORS BRAYMER (VIA ZOOM)
DRISCOLL (VIA ZOOM)
FRASIER (VIA ZOOM)
LEGGETT
MAGOWAN
WILD
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the March 22, 2022 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. All of the Committee members in attendance were physically present, aside from Supervisor Hogan who attended remotely

Mr. Conover called the meeting of the Public Works Committee to order at 11:32 a.m.

Copies of the DPW and Parks, Recreation & Railroad agendas were distributed to the Committee members and a copy of same is on file with the meeting minutes.

Motion was made by Mr. Thomas, seconded by Mr. Bruno and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

The Committee commenced with a review of the Information for Discussion/Review portion of the Parks, Recreation & Railroad agenda which included the following:

1. Fish Stocking - Kevin Hajos, *Superintendent of Public Works*, informed fish stocking would take place within the next two weeks in Palmer Pond located in the Town of Chester, Viele Pond located in the Town of Warrensburg and Jay Pond located in the Town of Hague. He noted there would be stocking changes in the species of fish due to the New York State Department of Environmental Conservation program. He stated the number of fish would not change as a result of the species change.
2. State Aid for Snowmobile grant (Pass through) - Mr. Hajos reminded the County was only a pass through and had received 70% of State funding. He said the documentation deadline was due May 1st for the Snowmobile Club to receive the final 30% grant funding.
3. Up Yonda Update
 - a. Snowshoeing - Mr. Hajos reported the snowshoe program had a late start as a result of a late snow fall and the program started at the end of January. He said 237 people had participated in the natural led hikes with 146 adult snowshoe rentals and 46 kid snowshoe rentals resulting in a net of \$3,985 for the program.
 - b. Maple Festival - Mr. Hajos apprised there was an attendance of 112 people which consisted of 12 forty-five minute tours. He reported \$538 had been collected in program and parking fees and \$530 in gift shop sales making the program successful even though it had not been as successful as in the past.

- c. Pond Cleaning - Mr. Hajos informed silt had been removed from the pond for the summer program.
- d. Wetlands pathway - Mr. Hajos stated he was working with Friends of Up Yonda for the creation of a wetland pathway which they had received \$2,500 from Warren County Soil and Water Department for the purchase of materials which were being stored until plans were received for the design of the pathway.

The Referral/Pending Items portion of the agenda was reviewed as follows:

- 1) In regard to the two parcels of land the Town of Johnsbury had expressed an interest acquiring, the Superintendent of Public Works agreed to go before the Town of Johnsbury Planning Board to request that the subdivision move forward. The Committee was advised Mr. Hajos was waiting to attend a Town Board meeting when the Town was ready for a zoning change or variance for the property.
- 2) Pertaining to Resolution No. 227 of 2021, Introducing Proposed Local Law No. 6 of 2021, Entitled "A Local Law Amending Local Law No. 11 of 2011, Entitled "A Local Law Amending Local Law No. 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated Within Local Law No. 11 of 2011", to Authorize Class 1 and Class 2 Bike Usage on the Warren County Bikeway," and Authorizing Public Hearing Thereon, the Superintendent of Public Works indicated he would like to present the information he had gathered on the matter at a joint meeting of the Criminal Justice & Public Safety and Public Works Committees and then a Public Hearing could be held at the April Board Meeting regarding a Pilot Program which would be effective May 1, 2022 to November 1, 2022. The Committee was advised a joint meeting of the Criminal Justice & Public Safety Committee and Public Works Committee would be held immediately following to discuss a pilot program for e-bikes and e-scooters on the bike path.
- 3) The Superintendent of Public Works to work with the representative of the Shrine Circus to develop a formal request to bring before the Committee for use of the County property in between the Cornell Cooperative Extension and Countryside Adult Home buildings to hold the Shrine Circus on July 17 - 18, 2022. Mr. Hajos informed he had been working with Wendall Beadnell to hold the Shrine Circus on the week of July 18th in front of Countryside Adult Home.
- 4) Mr. Hajos indicated he had an item not on the agenda to discuss, he informed Request for Proposal's (RFP) for the rail bike on the unused section of the train track would take place on Thursday March 24th in the Purchasing Department. A discussion ensued in regards to the rail line.

There being no further Parks, Recreation & Railroad business to conduct, the Committee commenced review of the Public Works agenda which included the following requests:

1. To fill the vacant position of MEO (L) #2, *Grade 7, Base Annual Salary \$36,414*, due to resignation.

Motion was made by Mr. Strough, seconded by Mr. Dickinson and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. To authorize a new contract with Senca Pavement Marking, Inc. for application of pavement markings pursuant to the terms and provisions of the specifications (WC 17-22) and proposal for a term commencing May 1, 2022 and terminating April 30, 2023.

Motion was made by Mr. Merlino, seconded by Mr. Dickinson and carried unanimously to approve the request as outlined above and the necessary resolution was approved for the April 14th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To ratify the actions of the Superintendent of Public Works approving Change Order No. 1 for H377, rescinding Resolution No.'s 496 of 2003, 601 of 2008 and 269 of 2018 to grant the Superintendent of Public Works authority to approve change orders for construction contracts up to \$35,000 and \$70,000 without the need for additional resolutions.

Motion was made by Mr. Dickinson and seconded by Mr. Merlino to approve the request as presented. A discussion ensued, following which Messrs. Dickinson and Merlino amended their motion and second to increase the approval limits to \$50,000 and \$100,000. Mr. Conover called the question and the motion to approve the request as outlined above, with the increased authority limits, was carried unanimously and the necessary resolution was approved for the April 14th Board meeting. *A copy of the resolution request form is on file with the minutes.*

4. To authorize grant disbursement agreement with Dormitory Authority of the State of New York

(DASNY) naming Warren County as the grantee for the *Purchase of Road Maintenance Equipment* project and listing the funding source as State and Municipal Facilities Program (SAM) in the amount of \$50,000.

Motion was made by Mr. Dickinson, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was approved for the April 14th Board meeting. *A copy of the resolution request form is on file with the minutes.*

5. To re-appoint the Superintendent of Public Works for a term commencing April 22, 2022 and terminating on April 22, 2026.

Motion was made by Mr. Dickinson, seconded by Mr. Thomas and carried unanimously to approve the request as outlined above and the necessary resolution was approved for the April 14th Board meeting. *A copy of the resolution request form is on file with the minutes.*

6. To authorize an Intermunicipal Agreement with Saratoga County for costs associated with the guard rail replacement project for the Densmore Bridge located in Corinth.

Motion was made by Mr. Dickinson, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was approved for the April 14th Board meeting. *A copy of the resolution request form is on file with the minutes.*

At Mr. Conover's request, Mr. Hajos provided an update on the recent wash out in Olmstedville, apprising a beaver dam had broken, causing significant road damage due to flooding. He stated there were culverts which were sufficient for drain water but not for a beaver dam break. He apprised the Warren County Soil and Water District had funds from a Climate Change Resiliency grant that would help pay for the repair and he planned to apply for a Hazard Mitigation grant to install a box culvert to prevent future flooding in that area. Mr. Dickinson suggested Mr. Hajos contact the Dam Authority and Mr. Hajos replied he planned on contacting New York State DEC as well as the Dam Authority.

Mr. Hajos notified Dan Smith, *Shop Manager*, had informed him their 1976 wrecker needed to be replaced as it was unsafe to use and as a result, they would not be able to assist towns should they need use of the equipment.

Mr. Hajos spoke about a CDL driver training program available at Washington-Saratoga-Warren-Hamilton-Essex BOCES for CDL Class A at \$2,500 per person and CDL Class B at \$1,250 with an additional \$450 was required for each Class A & B to include classroom time and books. He consulted with Liza Ochsendorf, *Director, Employment & Training*, who may have funding available to contribute to the expense for both the County as well as any towns that needed assistance.

Mr. Conover requested Mr. Hajos draft a memo notifying towns that the wrecker was no longer operational and contact the Purchasing Department to obtain bids for a new vehicle for budget purposes.

There being no further business to come before the Public Works Committee, on motion made by Mr. Bruno, seconded by Mr. Merlino and carried unanimously, Mr. Conover adjourned the meeting at 12:32 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board