

**PUBLIC WORKS COMMITTEE
DPW AGENDA
May 24, 2022**

Committee Members: *CONOVER*, Hogan, Dickinson, Thomas, Bruno, Merlino, and Strough

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Action Agenda/New Business Items

1. Request: Amend Grant
Rationale: Bay Road (CR 7) over Halfway Brook Bridge Replacement
2. Request: Increase Capital Project
Rationale: Bay Road (CR 7) over Halfway Brook Bridge Replacement
3. Request: Amend Contract - Consultant
Rationale: 13th Lake Road Culvert Replacement Project
4. Request: Increase Capital Project
Rationale: Fund ROW Acquisitions for H401 Sagamore Road Retaining Wall
5. Request: Miscellaneous
Rationale: Authorize Approval of Just Compensation Determination for Sagamore Road
6. Request: Increase Capital Project
Rationale: County Bridge & Culvert Project (CR 7 over Glen Lake Outlet)
7. Request: Notice of Intent to Fill Position – Highway Construction Supervisor I #2
Rationale: Due to Retirement
8. Request: Notice of Intent to Fill Position – MEO (Medium) #22
Rationale: Due to Resignation
9. Request: Notice of Intent to Fill Position – MEO (Light) #26
Rationale: Due to Resignation
10. Request: Amend Budget
Rationale: Due to Insurance Recovery

IV. Discussion Items

1. Update on Construction Projects (*will have photos at the meeting*)
2. Carey Road Industrial Park - Draft Study (*Presentation by Creighton Manning*)

V. Referrals/Pending Items

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to Adjourn

- Attachments:
1. Resolution Request Form No. 6 – Amend Grant
 2. Resolution Request Form No. 9 – Increase Capital Project
 3. Resolution Request Form No. 4 – Amend Contract
 4. Resolution Request Form No. 9 – Increase Capital Project
 5. Resolution Request Form No. 20 – Miscellaneous
 6. Resolution Request Form No. 9 – Increase Capital Project
 7. Resolution Request Form No. 12 – Notice of Intent to Fill
 8. Resolution Request Form No. 12 – Notice of Intent to Fill
 9. Resolution Request Form No. 12 – Notice of Intent to Fill
 10. Resolution Request Form No. 7 – Amend County Budget

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: DPW

DATE: 5/24/22

- (a) Purpose of Grant Amendment: To add construction funding for PIN 1761.23 Bay Road (CR 7) over Halfway Brook Bridge Replacement, Town of Queensbury (H386)
- (b) Resolution No. which Authorized Original Application and Grant: 227 of 2019, 220 of 2021, 74 of 2022
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12232
- (e) Grantor's Contact Person and Telephone Number: Stephanie Long (518) 402-6692
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Attached
- (g) Effective Date of Amendment or Extension: upon execution
- (h) Termination Date of Amendment or Extension: 7/11/2025
- (i) Total Dollar Amount Involved (not to exceed): increase of \$606,299
- (j) Is a Budget amendment required? If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: H386.9550 280 CR 7 Bay Road over Halfway Brook Bridge Replacement

Sample: A.1010 470 Legislative Board – Contract Sxx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

*as listed in budget and LOGOS

Sponsor: County of Warren
PIN: 1761.23 BIN: 3360320
Comptroller's Contract No. D036375
Supplemental Agreement No. 2
Date Prepared: 1/10/2022 By: BC
Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 3 to D036375 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

County of Warren (the Sponsor)
Acting by and through the Board of Supervisors
with its office at 1340 State Rt. 9, Lake George, NY 12845.

This amends the existing Agreement between the parties in the following respects only (check applicable categories):

Amends a previously adopted Schedule A by (check as applicable):

- amending a project description
- amending the contract end date
- amending the scheduled funding by:
 - adding additional funding (check and enter the # phase(s) as applicable):
 - adding phase **construction** which covers eligible costs incurred on/after 3/1/2022
 - adding phase _____ which covers eligible costs incurred on/after / /
 - increasing funding for a project phase(s)
 - adding a pin extension
 - change from Non-Marchiselli to Marchiselli
 - deleting/reducing funding for a project phase(s)
 - other (_____)

Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)

Amends a previously adopted Agreement by replacing the Appendix A dated January 2014 with the Appendix A dated October 2019

Amends the text of the Agreement as follows (insert text below):

Sponsor: County of Warren
PIN: 1761.23 BIN: 3360320
Comptroller's Contract No. D036375
Supplemental Agreement No. 2
Date Prepared: 1/10/2022 By: BC
Initials

Press F1 for instructions in the blank fields:

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

SPONSOR ATTORNEY:

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

STATE OF NEW YORK

)ss.:

COUNTY OF Warren

On this _____ day of _____, 20__ before me personally came _____ to me known, who, being by me duly sworn did depose and say that he/she resides at _____; that he/she is the _____ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the _____ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

Notary Public

APPROVED FOR NYSDOT:

APPROVED AS TO FORM:
STATE OF NEW YORK ATTORNEY GENERAL

BY: _____
For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: _____
Assistant Attorney General

Date: _____

COMPTROLLER'S APPROVAL:

By: _____
For the New York State Comptroller
Pursuant to State Finance Law ' 112

**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
 NYSDOT/ State-Local Agreement - Schedule A for PIN 1761.23**

OSC Municipal Contract #: D036375	Contract Start Date: 7/11/2019 _(mm/dd/yyyy)	Contract End Date: 7/11/2025 _(mm/dd/yyyy) <input type="checkbox"/> Check, if date changed from the last Schedule A
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Purpose: Original Standard Agreement Supplemental Schedule A No. 3

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): County of Warren
 Other Municipality/Sponsor (if applicable): _____

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: BR REPLACE **County (If different from Municipality):** _____

Marchiselli Eligible Yes No *(Check, if Project Description has changed from last Schedule A):*
Project Description: Bridge NY BIN 3360320 - County Road 7 over Halfway Creek, Warren County

Marchiselli Allocations Approved FOR ALL PHASES *All totals will calculate automatically.*

<i>Check box to indicate change from last Schedule A</i>	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<input type="checkbox"/>	Current SFY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Authorized Allocations to Date		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding	Total Costs	FEDERAL Participating Share	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
..	Current		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	Old		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
..	Current		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	Old		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
..	Current		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	Old		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
..	Current		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	Old		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
..	Current		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	Old		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
..	Current		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	Old		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

NYS DOT/State-Local Agreement – Schedule A

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1761.23.121	Current	Other (see footnote)	\$447,248.00	\$424,886.00	\$0.00	\$22,362.00
	Old	Other (see footnote)	\$447,248.00	\$424,886.00	\$0.00	\$22,362.00
1761.23.221	Current	Other (see footnote)	\$60,827.00	\$57,786.00	\$0.00	\$3,041.00
	Old	Other (see footnote)	\$60,827.00	\$57,786.00	\$0.00	\$3,041.00
1761.23.321	Current	Other (see footnote)	\$2,555,380.00	\$2,427,611.00	\$0.00	\$127,769.00
	Old	Other (see footnote)	\$2,555,380.00	\$2,427,611.00	\$0.00	\$127,769.00
1761.23.NPS	Current	100% Local	\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$10,821.00	\$0.00	\$0.00	\$10,821.00
1761.23.322	Current	Other (see footnote)	\$617,120.00	\$493,696.00	\$0.00	\$123,424.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$3,680,575.00	\$3,403,979.00	\$ 0.00	\$276,596.00

C. Local Deposit(s) from Section A:	\$ 0.00
Additional Local Deposit(s)	\$
Total Local Deposit(s)	\$ 0.00

D. Total Project Costs All totals will calculate automatically.				
Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total OTHER STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$3,403,979.00	\$ 0.00	\$ 0.00	\$276,596.00	\$3,680,575.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Stephanie Long</u> Phone No: <u>518-402-6692</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.

NYS DOT/State-Local Agreement – Schedule A

Footnotes: (See LPB's website for link to sample footnotes)

- SA#3 adds \$617,120.00 of Federal Aid at the standard 80%/20% to the Construction (.322) phase to the project. $\$2,555,380.00 + \$617,120.00 = \$3,172,500.00$. Previous Construction amount = \$2,566,821.00 New Construction amount= \$3,172,500. With the addition of Federal Funds as approved by the Adirondack Glens Falls Transportation Council (AGFTC), the 100% Local share of \$10,821.00 is being removed.
-
- SA#2 adds the construction phase to the project. Construction = \$2,289,701.00, CI = \$276,500.00. This includes a 100% Local share of \$10,820.00 due to the awarded project cap being exceeded.
- SA#1 increased ROW Incidentals funding from \$14,741.00 to \$19,961.00. It also added the ROW Acquisition phase to the project, ROW Acquisition = \$40,866.00.
- The Master Agreement was for Design and ROW Incidentals. Preliminary Design = \$272,259.00, Detailed Design = \$174,989.00, ROW Incidentals = \$14,741.00.
- This is a Bridge NY project. Reimbursement for this project is capped at the award amount. Project cap (including local share) = \$3,063,456.00.
- Bridge NY Projects are funded with 95% federal aid with the addition of toll credits as provided for under Title 23 USC 120(i). The remaining 5% of project costs will be a non-federal (i.e. local) match. Any additional funds required to complete the project above and beyond the award amount are the responsibility of the project sponsor.
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-
-
-
-
-
-

SAMPLE RESOLUTION BY MUNICIPALITY
(Locally Administered Project)
RESOLUTION NUMBER: _____

Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

WHEREAS, a Project for the Bridge NY, BIN 3360320, County Road 7 over Halfway Creek, Warren County, identified as PIN 1761.23 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, Resolution No. 74 of 2022 adopted by Warren County on February 22, 2022 approved and agreed to advance the Project by making a commitment of 100% of the non-federal share of the costs of preliminary engineering, right-of-way, and construction work.

WHEREAS, it was subsequently found necessary to undertake additional Construction work not contemplated in the original agreement authorized by the previous Resolution; and

WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for the additional Construction work for the project; and

WHEREAS, the Warren County Board of Supervisors desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction work for the Project or portions thereof.

NOW, THEREFORE, the Warren County Board of Supervisors, duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Warren County to pay in the first instance 100% of the federal and non-federal share of the cost of the additional Construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$617,120.00 is hereby appropriated from _____ [or, appropriated pursuant to _____] and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by Chairman of the Warren County Board of Supervisors thereof, and it is further

RESOLVED, that the Chairman of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the Warren County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that in addition to the _____, the following municipal titles: Commissioner of Public Works, _____ Engineer, _____ Comptroller, _____ are also hereby authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor, with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement;

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

STATE OF NEW YORK)
) SS:
COUNTY OF WARREN)

I, _____, Clerk of the Warren County Board of Supervisors, New York, do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said _____ at a meeting duly called and held at the _____ on _____ by the required and necessary vote of the members to approve the Resolution.

WITNESS My Hand and the Official Seal of the Warren County Board of Supervisors, New York, this _____ day of _____, 2009.

Clerk, Warren County Board of Supervisors

RESOLUTION REQUEST FORM NO. 9

*Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 5/24/22

- (a) Exact Title and Number of Project*: H386 Bay Road (CR 7) over Halfway Brook Bridge Replacement, Town of Queensbury

- (b) Is this a Capital Project? Yes

- (c) Is this a Capital Reserve Project? No

- (d) Amount of Increase (if applicable): \$606,299.00

- (e) Amount of Decrease (if applicable):

- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
\$ 495,595.00 Federal Share (95 %)
\$ 0.00 State Share (0%) Not Marchiselli eligible
\$ 110,704.00 Local Match Share (5 %) - Transfer from D.9950 910 - Transfers - Capital Projects
(Original competitive grant award amount was subject to 95% federal and 5% local match shares. These additional funds are above the original grant award and therefore subject to 80/20 share breakdown per NYSDOT.)

- (g) Changes in Funding (if Amendment):

- (h) Purpose of Increase or Decrease or Amendment: To fund project construction phase

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 5/24/22

- (a) Purpose of Contract Change: Supplemental Agreement No. 2 for Thirteenth Lake Road (CR 78) Culvert Replacement project in the Town of Johnsbury for additional Right of Way and Construction Inspection Services
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: Resolution 224 of 2019
- (c) Name of Contractor: CHA Consulting
- (d) Address of Contractor: 3 Winners Circle, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Joe Cimino 518-453-4550
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Upon Completion
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed increase of \$3,580.60
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H375.9550 280 13th Lake Road Culvert Replacement

Attachment A
Architectural/ Engineering Consultant Agreement
Project Description and Funding

PIN: 1761.12

Term of Agreement Ends : December 31, 2022

BIN: N/A

Main Agreement Amendment to Agreement [add identifying #] Supplement to Agreement

Phase of Project Consultant to work on:

P.E./Design ROW Incidentals ROW Acquisition Construction, C/I, & C/S

Dates or term of Consultant Performance:

Start Date: upon execution

Finish Date: upon completion

PROJECT DESCRIPTION:

PIN 1761.12

Thirteenth Lake Road (CR 78) over unnamed Watercourse
Town of Johnsbury, NY

This Supplemental Agreement is for:

- (1) Additional ROW Efforts
- (2) Additional Testing Sub-Contractor efforts during Construction

MAXIMUM AMOUNT OF ADDITIONAL FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS SUPPLEMENTAL AGREEMENT FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:

\$3,580.60

MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THE ORIGINAL CONTRACT AND ALL SUBSEQUENT SUPPLEMENTAL AGREEMENTS FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A:

\$256,555.60

**Exhibit C
Summary**

Thirteenth Lake Road over Unnamed Watercourse
PIN 1761.12

Supplemental Agreement No. 2

CHA Consulting, Inc.

	<i>Extra Work for ROW Services</i>	<i>Extra Work for Construction Testing</i>	Supplemental Agreement No. 2 Grand Total
Direct Technical Labor	\$0.00	\$0.00	\$0.00
Overtime, Premium Portion	\$0.00	\$0.00	\$0.00
Direct Non-Salary Costs (Estimated Subject to Audit)	\$0.00	\$0.00	\$0.00
Overhead Office @148% Field @112%	\$0.00	\$0.00	\$0.00
Fixed Fee	\$0.00	\$0.00	\$0.00
Direct Non-Salary Costs (Subcontractor Cost) (Estimated Subject to Audit)	\$1,655.00	\$0.00	\$1,655.00
Direct Non-Salary Costs (Subconsultant Cost)	\$0.00	\$1,925.60	\$1,925.60
TOTAL ESTIMATED COST	\$1,655.00	\$1,925.60	\$3,580.60

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 5/24/22

(a) Exact Title and Number of Project*: Sagamore Road Retaining Wall Project in the Town of Bolton (H401.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$30,000.00

(e) Amount of Decrease (if applicable): NA

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$ 30,000.00 (Transfer from D.9950 910 - Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To fund right of way acquisitions

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 5/24/22

- (a) Purpose of Request: To authorize the Superintendent to sign Just Compensation for Right of Way in association with the Sagamore Road Retaining Wall Project (H401) in the Town of Bolton

- (b) Details: The County's subconsultant, RK Hite and Co., has completed the appraisal of property to be acquired as part of the Sagamore Road Retaining Wall Project. In order to make monetary offers and begin negotiations with the property owner, the County must approve the just compensation determination. This request is to authorize the Superintendent of Public Works to approve the just compensation determination.p

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: H401.9550 280 Sagamore Road Retaining Wall Project

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



87 Genesee Street
P.O. Box 130
Avon, New York 14414
Tel: (585) 226-6702
Fax: (585) 226-8067

May 13, 2022

VIA EMAIL ONLY
Warren County DPW
4028 Main St.
Warrensburg, NY 12885

Attn: Ed Doughney, Engineer 1

Re: PIN N/A- CR 18 Sagamore Road Retaining Wall Project
Town of Bolton, Warren County, New York

Request for Determination of Just Compensation

Dear Mr. Doughney:

Attached are the property appraisal and the revised property appraisal review for the following real property acquisition:

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
01	171.16-1-3	Estate of David L. Waters and Joan A. Waters	\$27,200.00	\$27,200.00

Based on the data provided in the revised appraisal review and the appraisal report, R. K. Hite & Co., Inc. requests that you establish the amount of just compensation for the acquisitions of the above-referenced map. It is noted that the Eminent Domain Procedure Law states "In no event shall such amount be less than the condemnor's highest approved appraisal." The highest approved appraisal is the amount shown on the revised appraisal review.

Please indicate the County's just compensation determination by countersigning this letter below and returning the same to me. If you have any questions or comments, please do not hesitate to call me.

Very truly yours,

James F. Deloria
Project Manager

JFD/al
Attachments

Warren County hereby approves the just compensation amount for the acquisition of the real property interest as stated above.

WARREN COUNTY

Date: _____

Print Name: _____

Print Title: _____

RESOLUTION REQUEST FORM NO. 9

*Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 5/24/22

(a) Exact Title and Number of Project*: H390 County Bridge & Culvert Projects,
Various Towns

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$80,000.00

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$ 80,000.00 (transfer from D.9950 910 Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To fund design services, right of way acquisitions and construction support services for the Bay Road (CR 7) over Glen Lake Outlet culvert replacement project in the Town of Queensbury to be paid from H390.9550 280

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.63
Title of Position: Highway Construction Supervisor #2 Base Salary of Position: \$42,069 Grade: 12
Filling at Step # (If Known):
Budget code and title: D.5110 Highway Const. Supervisor #2 Union [checked] Non-Union []
This position is vacated due to: [checked] Retirement [] Resignation [] Termination [] Promotion [] Other []
Employee No./Last Name: #12012/HARRINGTON Date of Vacancy: 06/03/2022
Is this position mandated? [] Yes [checked] No Is the position reimbursable? [] Yes [checked] No
Source of reimbursement: [] Federal [] State [] Other []

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[checked] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [Signature] 5/10/22

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[checked] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.
Administrator Signature [Signature] Date 5/16/22

BUDGET OFFICER COMPLETES THIS SECTION

[checked] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.
Budget Officer Signature Frank E. Thomas Date 5/17/22

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee PUBLIC WORKS
[checked] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.
Ranking Committee Member Signature [Signature] Date 5/21/22

HIGHWAY CONSTRUCTION SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: Supervises the activities of a work crew or crews involved in highway construction and maintenance work. These duties involve responsibility for the efficient and economical use of staff, materials and equipment in a variety of highway construction and maintenance activities. The work is carried out in accordance with established policy and procedures under the supervision of a higher-level supervisor permitting some leeway in carrying out the details of the work. The work is reviewed by inspections and through reports. Supervision is exercised over the activities of subordinate equipment operators and laborers by a continuing check of the work in progress on the particular project assignment. Periodically supervises highway crew in absence of Highway Construction Supervisor II. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Supervises the activities of a crew and the use of materials and equipment in the construction and maintenance of county highways;

Assists in planning maintenance schedules and workloads;

Reports to and confers with Supervisor regarding staff and equipment necessary for maintenance projects;

Supervises and participates in the preparation and maintenance of activities, costs and progress records and reports;

Operates various types of road construction and maintenance equipment including heavy trucks and earth moving equipment;

Responds after normal working hours to emergency situations and during snow and ice events;

Conducts various other highway maintenance activities as a member of a crew.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of modern highway construction and maintenance methods and procedures; good knowledge of the equipment, materials, tools, terminology and safety precautions used in highway maintenance and in snow removal and ice control; good knowledge of the operation and maintenance of automotive equipment; ability to plan and supervise the work of others; ability to solve operating problems as they may occur in the field; ability to effectively work as an individual or a member of a crew and coordinates efforts with other employees as appropriate; ability to understand and carry out complex oral and written directions; ability to prepare and maintain records and reports; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Four years of experience in the construction or maintenance of paved highways or bridges.

SPECIAL REQUIREMENTS: Eligibility for an appropriate level New York State driver's license at the time of application. Possession of valid appropriate class CDL Operator's license at time of appointment.

WC: Adopted, 7/30/98; Amended, 1/4/16

JC: Competitive

2022 Format Update

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: DPW.Maintenance Payroll Dept. No: 19.63
Title of Position: MEO (M) #22 Base Salary of Position: \$39246 Grade: 9
Filling at Step # (If Known): _____
Budget code and title: D.5110 MEO (M) #22 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 12088/ASHLINE Date of Vacancy: 05/26/2022
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. per 5/16/22
Human Resources Director has approved this form when initialed. per 5/16/22

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 5/16/22

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 5/17/22

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 5/24/22

MOTOR EQUIPMENT OPERATOR (MEDIUM)

GENERAL STATEMENT OF DUTIES: Operates one or more types of medium size automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation and care of moderately complex motor equipment in the performance of assigned tasks. Effectively works as an individual or as a member of a crew and coordinates efforts with other employees as appropriate. An employee in this class is also required to perform recurring manual duties related to the operation of the equipment. The work is usually performed under general supervision.

EXAMPLES OF WORK: (Illustrative only)

Operates a ten-wheel truck in connection with the hauling of material for road construction and repair;
Operates front end loader, roller of similar road construction machinery on construction and maintenance projects;
Operates a snow plow or related snow removal equipment;
Performs minor mechanical repairs on automotive equipment;
On assignment operates bulldozer, grader, shovel or other heavy automotive equipment;
Services assigned vehicle and maintains it in clean condition;
Loads and unloads trucks;
May perform a variety of simple manual tasks, such as cleaning culverts, shoveling snow, painting and road maintenance work;
Responds after normal working hours to emergency situations and during snow and ice events.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of the operation of trucks, tractors and other types of automotive equipment; ability to understand and carry out simple oral and written instructions; industry; dependability; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING: One year of experience in the operation of motorized construction equipment.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS: Eligibility for an appropriate New York State Class A or B license with air brake endorsement. Possession at time of appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: DPW.Maintenance Payroll Dept. No: 19.63
Title of Position: MEO (L) #26 Base Salary of Position: 36,414 Grade: 7
Filling at Step # (If Known):
Budget code and title: D.5110 MEO (L) #26 Union [checked] Non-Union []
This position is vacated due to: [] Retirement [checked] Resignation [] Termination [] Promotion [] Other []
Employee No./Last Name: 13535/RIFFLE Date of Vacancy: 05/07/2022
Is this position mandated? [] Yes [checked] No Is the position reimbursable? [] Yes [checked] No
Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [checked] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. 5/10/22

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[checked] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 5/16/22

BUDGET OFFICER COMPLETES THIS SECTION

[checked] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 5/17/22

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

[checked] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 5/24/22

MOTOR EQUIPMENT OPERATOR (LIGHT)

GENERAL STATEMENT OF DUTIES: Operates one or more types of light automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation of light motor equipment along with the performance of ordinary manual labor. The work is usually performed under close supervision.

EXAMPLES OF WORK: (Illustrative only)

Operates single axle truck in connection with hauling material for road maintenance or construction;

Operates a light truck to transport workmen, tools and other equipment;

Operates a tractor mower cutting grass and brush from road sides and other public areas;

Operates small snow plow or related snow removal equipment

Loads and unloads trucks;

Performs a variety of laboring tasks;

May be required to clean and oil the equipment;

On assignment, operates ten-wheel trucks, front end loaders, rollers or similar road construction and maintenance equipment.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of the operation of tractors, mowers, automobiles, single axle trucks and other light automotive equipment; ability to understand and carry out simple oral and written instructions; industry; dependability; good physical condition.

MINIMUM QUALIFICATIONS: One year of experience in the operation of some type of light automotive equipment.

SPECIAL REQUIREMENTS:

FOR POSITIONS IN CIVIL DIVISIONS OTHER THAN WARREN COUNTY:

Eligibility for an appropriate New York State Class A or B with license with airbrake endorsement. Possession at time of appointment.

FOR WARREN COUNTY POSITIONS: At the time of appointment, possession of a valid New York State Driver's license. Possession of an appropriate New York State Class A or B license with airbrake endorsement within six (6) months of appointment.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Department of Public Works

DATE: May 24, 2022

- (a) Purpose of Amendment: To Amend 2022 budget \$1,979.84 dollars to reflect Insurance Recovery payment dated May 5, 2022, for guiderail repairs, DOL May 28, 2020.

- (b) Appropriation Code, Object Code, Full Title and Amount:
D.3310 410 County Road, Traffic control, Supplies \$1,979.84

- (c) Revenue Code (with title), and Amount: D.3310 2680 County Road, Traffic Control, Insurance Recovery \$1,979.84.

