

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: MAY 24, 2022

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER  
HOGAN (ZOOM)  
DICKINSON  
THOMAS  
BRUNO  
MERLINO  
STROUGH

OTHERS PRESENT:

DIANE COLLINS, ZERO WASTE COMMITTEE  
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
THOMAS SZABO, SOLID WASTE AND RECYCLING COMPLIANCE COORDINATOR  
JULIE BUTLER, PURCHASING AGENT  
MARK NADOLNY, PROJECT MANAGER, CREIGHTON MANNING ENGINEERING, LLP  
KEVIN B. GERAGHTY, CHAIRWOMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
SUPERVISORS BRAYMER (VIA ZOOM)  
DRISCOLL  
FRASIER (VIA ZOOM)  
GERACI (VIA ZOOM)  
LEGGETT (VIA ZOOM)  
MAGOWAN  
SEEBER (VIA ZOOM)  
WILD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR (VIA ZOOM)  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS (VIA ZOOM)  
AARON FRANKENFELD, ADIRONDACK/GLENS FALLS TRANSPORTATION COUNCIL  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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Please note, the following contains a summarization of the May 24, 2022 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

**Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. All of the Committee members in attendance were physically present, aside from Supervisor Hogan who attended remotely**

Mr. Conover called the meeting of the Public Works Committee to order at 12:14 p.m.

Copies of the Solid Waste & Recycling, DPW and Parks, Recreation & Railroad agendas were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. Copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Bruno, seconded by Mr. Strough and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

The Committee commenced with the following discussion items of the Solid Waste & Recycling agenda:

1. Zero Waste Warren County Presentation on Revitalizing our Transfer Stations - Kevin Hajos, *Superintendent of Public Works*, apprised he had sent out a report to board members that zero waste had done on the transfer facilities in the County and Diane Collins, *Member of Zero Waste Warren County*, read the report. A copy of the report is on file with the minutes.
2. Household Hazardous Waste Days - Thomas Szabo, *Solid Waste and Recycling Compliance*

*Coordinator*, informed on August 13, 2022 from 9:00 a.m. until 1:00 p.m. at the Queensbury Highway Garage on Bay Road in Queensbury a Warren County Household Hazardous Waste Collection Day would take place. He apprised New York State enacted a Paint Care program that included the collection of latex paint and oil based stains which imposed a tax on consumers at the time of purchase in an effort to pay for recycling of the cans which in turn would result in a savings for the County.

3. Tipping Fees and Transport Fees - Mr. Hajos advised a contract was currently in place. Julie Butler, *Purchasing Agent*, notified the contract was in effect until 2023 at which time an extension was possible, but most likely would include an increase of transport fees. She informed there was also the possibility of re-bidding for 2023 which would most likely result in increased fuel costs. Ms. Butler apprised there would likely be increased transport fees even with the extension, but not as high as if a new bid were put out.
4. Grant Funding Opportunity - DEC Municipal Funding for Food Scraps Recycling Initiatives - Mr. Hajos apprised there was available grant funding and Zero Waste Warren County was looking into creating a composting facility, but he was waiting on an organic management plan from a consultant to provide information that detailed what was allowed and he preferred to wait on initiating composting.

Moving along with a review of the Public Works agenda which included the following requests:

1. To amend the grant agreement with NYSDOT (*New York State Department of Transportation*) to include Supplemental Agreement No. 3 for construction phase for funding for Capital Project No. H386, *Bay Road (CR 7) over Halfway Brook Road*, in the Town of Queensbury in the amount of \$606,299 for a term commencing upon execution by both parties and terminating July 11, 2025.
2. To Increase Capital Project No. H386, *Bay Road (CR 77) over Halfway Brook Bridge Replacement*, in the amount of \$606,299.
3. To amend the contract with CHA Consulting, Inc., to include Supplemental Agreement No. 2 for (CR 78) *Thirteenth Lake Road*, in the Town of Johnsburg for Culvert Replacement for additional Right-of-Way and construction inspection services in the amount of \$3,580.60 for a term commencing upon execution and terminating upon completion of the work.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the June 15<sup>th</sup> Board meeting for Items 1 and 3; Item 2 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

4. To increase Capital Project No. H401, *Sagamore Road Retaining Wall Project* in the Town of Bolton, in the amount of \$30,000.

Motion was made by Mr. Bruno, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

5. To authorize the Superintendent of Public Works to sign just compensation for right-of-way in association with Capital Project No. H401, *Sagamore Road Retaining Wall Project*, in the Town of Bolton.

Motion was made by Mr. Thomas, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the June 15<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Hogan exited the meeting at 12:52 p.m.

6. To increase Capital Project No. H390, *County Bridge & Culvert Projects*, in various towns, in the amount of \$80,000.

Motion was made by Mr. Strough and seconded by Mr. Bruno. Discussion ensued with regard to the possibility of having the Glen Lake Outlet culvert replacement declared an emergency in an effort to expedite the project. Mr. Conover called the question and the motion carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

7. To fill the vacant position of Highway Construction Supervisor #2, *Grade 12, Base Annual Salary \$42,069*, due to retirement.
8. To fill the vacant position of MEO (M) #22, *Grade 9, Base Annual Salary \$39,246*, due to resignation.
9. To fill the vacant position of MEO (L) #26, *Grade 7, Base Annual Salary \$36,414*, due to resignation.

Motion was made by Mr. Strough, seconded by Mr. Dickinson and carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notices of Intent to Fill Vacant Position forms are on file with the minutes.*

10. To amend the County Budget in the amount of \$1,979.84 to reflect receipt of an insurance recovery payment for guardrail repairs.

Motion was made by Mr. Dickinson, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Finally, a review of the Discussion Items portion of the agenda was reviewed as follows:

1. Update on Construction Projects - Mr. Hajos reviewed the progress of the 2022 road and bridge projects.
2. Carey Road Industrial Park - Mr. Hajos advised there was a request to review the Carey Road Industrial Park traffic due to increased traffic and he said he had contacted Aaron Frankenfeld, *Transportation Planning Manager, Adirondack/Glens Falls Transportation Council (AGTC)* to request a traffic study which was performed by Mark Nadolny, *Project Manager, Creighton Manning Engineering, LLP*. Mr. Nadolny reviewed a Power Point presentation entitled "Warren County Public Works Committee Meeting, Carey Road Industrial Park Existing Traffic Analysis and Build-Out Assessment" and he answered questions posed by the Committee. Mr. Frankenfeld notified the report was commissioned by AGTC and because they commissioned the report following procedure the report would need to be posted for public review and he would consult with Mr. Hajos for release of the report for a fourteen day public comment period.

Mr. Conover stepped down as Chair and Mr. Dickinson, as Vice-Chair assumed the Chair. Mr. Conover left the meeting from 1:09 p.m. until 1:11 p.m. and 1:13 p.m. until 1:14 p.m. Mr. Conover did not resume as Chair after his return to the meeting.

Proceeding, the Information for Discussion/Review portion of the Parks, Recreation & Railroad agenda included a review the following items:

- 1) Fish Stocking - Mr. Hajos apprised fish stocking had been completed in the County and he would provide a report next month on the number of fish.
- 2) Concept Site Plan - Bay Road - Mr. Strough proposed an idea for a bikeway parking lot on the former Mullen's Property located on Bay Road in the Town of Queensbury which could possibly be funded from grants. He said LaBella Associates formerly The Chazen Companies had created a conceptual site plan and he asked the Committee to support the County Planning Department to research grant funding. Motion was made by Mr. Merlino and seconded by Mr. Thomas. Discussion ensued following which Mr. Dickinson called the question and the motion carried by a unanimous vote of those present (*Ms. Hogan absent*) to authorize the Planning Department to research grant opportunities for the proposed project.

Following, a review of the Referral/Pending Items section included:

- 1) In regard to the two parcels of land the Town of Johnsbury had expressed an interest acquiring, the Superintendent of Public Works agreed to go before the Town of Johnsbury Planning Board to request that the subdivision move forward. Mr. Hajos advised he would be meeting with the Town of Johnsbury Planning Board on June 27, 2022 regarding the parcels.
- 2) The Superintendent of Public Works to work with the representative of the Shrine Circus to develop a formal request to bring before the Committee for use of the County property in between the Cornell Cooperative Extension and Countryside Adult Home buildings to hold the Shrine Circus on

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July 18 - 18, 2022. Mr. Hajos advised he received a request for use of a tent in one area and parking in the same area where the Warrensburg Bike Rally typically uses for parking. He proposed the usual \$25/day fee for use of the area across the street from the fair grounds for the event.

Don Lehman, *Director of Public Affairs*, read aloud the comment submitted by M.B. Mylott.

There being no further business to come before the Public Works Committee, on motion made by Mr. Strough, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Hogan absent*), Mr. Dickinson adjourned the meeting at 1:53 p.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board