

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: JUNE 21, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER
HOGAN (ZOOM)
DICKINSON
THOMAS
BRUNO
MERLINO

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
JEFF INGLEE, INTERIM DIRECTOR, PARKS, RECREATION & RAILROAD
KEVIN B. GERAGHTY, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS LEGGETT (VIA ZOOM)

COMMITTEE MEMBER ABSENT:

SUPERVISOR STROUGH

MAGOWAN
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the June 21, 2022 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. All of the Committee members in attendance were physically present, aside from Supervisor Hogan who attended remotely.

Mr. Conover called the meeting of the Public Works Committee to order at 12:35 p.m.

Motion was made by Mr. Bruno, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the DPW and Parks, Recreation & Railroad agendas were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. *Copies of the agendas are on file with the meeting minutes.*

Mr. Dickinson exited the meeting at 12:36 p.m.

The Committee commenced with a review of the Parks, Recreation & Railroad agenda which included the following requests:

1. To fill the vacant position of the Director of Warren County Parks, Recreation and Railroad, *Annual Salary \$69,500*, due to retirement.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Dickinson and Strough absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. To authorize the extension of the existing contract with the South Warren Snowmobile Club Inc., and the City of Glens Falls to provide parking lot use and maintenance for the term commencing July 1, 2022 and terminating June 30, 2023.

Motion was made by Mr. Merlino, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs.*

Dickinson and Strough absent) to approve the request as outlined above and the necessary resolution was authorized for the July 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To amend the County Budget in the amount of \$450 to reflect the receipt of a donation received from the Jason Foss Memorial.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Dickinson and Strough absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Dickinson re-entered the meeting at 12:39 p.m.

Proceeding, a review of the Referral/Pending Items section included:

- 1) In regard to the two parcels of land the Town of Johnsbury had expressed an interest acquiring, Superintendent of Public Works advised he was still awaiting a meeting with the Town of Johnsbury Planning Board for discussion of subdivision of the parcels.
- 2) Superintendent of Public Works advised he planned to move forward in authorizing a facilities use permit for the Shrine Circus to use County-owned property located between the Cornell Cooperative Extension and Countryside Adult Home buildings to hold an event on July 17 - 18, 2022.

Moving along, Committee reviewed the Department of Public Works agenda, which included the following requests:

1. To amend the County Budget in the amount of \$1,380.60 to reflect receipt of insurance recovery payment for guardrail damage at South End Shop.

Motion was made by Mr. Dickinson, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To amend the County Budget in the amount of \$700,000 to add serial bond funds to Capital Project H401, *Sagamore Road Retaining Wall*.

Motion was made by Mr. Dickinson and seconded by Mr. Merlino to approve the request; discussion ensued with regard to the project cost, following which Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

3. To authorize the appropriation of funds in the amount of \$200,000 from the General Fund Unappropriated Surplus to increase Budget Code A.9901.00182 910, *Transfer Machinery*, to cover the increasing cost of fuel.

Motion was made by Mr. Dickinson and seconded by Mr. Thomas to approve the request; discussion ensued with regard to the source of funding, following which Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

4. To amend the County Budget in the amount of \$200,000 to amend Budget Code DM.5130 422, *Machinery, Automotive-Gas/Oil*, to Budget Code DM.5130 5031, *Machinery, Automotive Interfund Transfers*, as a result of increased fuel expenses.

Motion was made by Mr. Dickinson, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

5. To fill the vacant position of MEO (L) #28, *Grade 7, Base Annual Salary \$36,414*, due to resignation.
6. To fill the vacant position of MEO (L) #13, *Grade 7, Base Annual Salary \$36,414*, due to resignation.

Motion was made by Mr. Bruno and seconded by Mr. Dickinson to approve both requests to fill vacant positions; discussion ensued with regard to vacancies caused by current salaries which were lower than in surrounding municipalities. Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notices of Intent to Fill Vacant Position forms*

are on file with the minutes.

Concluding the agenda review, Committee addressed the Discussion Items; the following matters were addressed by the Superintendent of Public Works:

- 1) Update on Construction Projects.
- 2) Olmstedville Road - Grant Award.

There being no further business to come before the Public Works Committee, on motion made by Mr. Merlino, seconded by Mr. Dickinson and carried by a unanimous vote of those present (*Mr. Strough absent*), Mr. Conover adjourned the meeting at 1:08 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board