

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: AUGUST 23, 2022

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS CONOVER	KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DICKINSON (ZOOM)	KRISTEN WILDE, ENVIRONMENTAL EDUCATION ADMINISTRATOR, UP YONDA FARM
THOMAS	DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
MERLINO	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
STROUGH	SUPERVISOR CRAIG LEGGETT, INTERIM COUNTY ADMINISTRATOR
	AMANDA ALLEN, CLERK OF THE BOARD
COMMITTEE MEMBERS ABSENT:	ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS HOGAN	SUPERVISORS DRISCOLL (ZOOM)
BRUNO	GERACI (ZOOM)
	MAGOWAN
	JULIE BUTLER, PURCHASING AGENT
	TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
	LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the August 23, 2022 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. All of the Committee members in attendance were physically present aside from Mr. Dickinson who attended remotely.

Mr. Conover called the meeting of the Public Works Committee to order at 10:30 a.m.

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation & Railroad and DPW agendas were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. *Copies of the agendas are on file with the meeting minutes.*

Kevin Hajos, *Superintendent of Public Works*, informed he had two new employees and proceeded to introduce Kristen Wilde, *Environmental Education Administrator, Up Yonda Farm*, and Dean Moore, *Director, Parks, Recreation & Railroad*.

Commencing review of the Parks, Recreation and Railroad agenda, the following requests were presented:

1. To amend the County Budget in the amount of \$156 to reflect donations received from visitors of Up Yonda Farm.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To amend the fee schedule for Up Yonda Farm as outlined in the schedule provided.

Motion was made by Mr. Thomas, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms.*

Hogan, Messrs. Dickinson and Bruno absent) to approve the request as outlined above and the necessary resolution was authorized for the September 16th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a new agreement with Thurman Snowmobile Club for use of the Railroad Right-of-Way between MP 68.30 (Town of Stony Creek) and MP 95.00 (Town of North Creek) for a term commencing upon execution and terminating on April 15, 2023.

Motion was made by Mr. Merlino, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the September 16th Board meeting. *A copy of the resolution request form is on file with the minutes.*

4. To decrease the salary of the Director of Park, Recreation and Railroad position from \$80,591 to \$71,585
Note: subsequent to the meeting it was determined the correct salary amount was \$77,305 and the change should be retroactive to August 1, 2022.

Motion was made by Mr. Thomas, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Proceeding, a review of the Referral/Pending Items section included:

1. In regard to the two parcels of land the Town of Johnsbury had expressed interest in acquiring, the Superintendent of Public Works was still awaiting a response from the land surveyor.

There being no further Parks, Recreation & Railroad business to discuss, Committee commenced with a review of the Department of Public Works agenda, which included the following requests:

1. To amend the contract with MJ Engineering & Land Surveying in an amount not to exceed \$354,500 to include additional construction inspection services for the Oxbow/Moon Hill Road construction project for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the September 16th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. Request for a new contract with the contractor to be determined for construction on the Olmstedville Road Reconstruction Project.

Superintendent of Public Works advised he was withdrawing Item 2 because the bids received were higher than the amount of funding awarded for the project; State funding would be reviewed for increases and the item would be brought back to a future meeting.

3. To fill the vacant position of HEO #1, *Grade #10, Base Annual Salary \$46,504*, due to promotion.

Motion was made by Mr. Strough and seconded by Mr. Thomas. Discussion ensued with regard to difficulty recruiting CDL licensed drivers. Mr. Conover called the question and the motion carried by a unanimous vote of those present (*Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

4. To authorize a transfer of funds in the amount of \$11,977.72 from Budget Code D.5112.8318 280, *Co Roads, 2020 CR#20 Schroon River Rd*, to Budget Code D.5110 465, *Co Roads, Maint of Rd, Road/Bridge Materials*, to cover costs of road materials in the Town of Chester.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

5. To authorize a new contract with Waste Management of New York, LLC, to provide disposal and hauling services for municipal solid waste and recyclables for all Towns within Warren County except for the Town of Hague pursuant to the terms and provisions of the specifications (WC 50-22) and proposal for a term commencing January 1, 2023 and terminating December 31, 2023.
6. To authorize a new contract with Casella Waste Management Inc, to provide disposal and hauling services for municipal solid waste and recyclables for the Town of Hague pursuant to the terms and provisions of the specifications (WC 50-22) and proposal for a term commencing January 1, 2023 and terminating December 31, 2023,

Mr. Dickinson entered the meeting remotely at 10:58 a.m.

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Hogan and Mr. Bruno absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the September 16th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

Concluding the agenda review, Committee addressed the Discussion Items which included the following:

- 1) Update on Construction Projects.

Amanda Allen, *Clerk of the Board*, read aloud an e-mail submitted by Diane Collins from the Warren County Zero Waste Working Group, a copy of which is on file with the meeting minutes.

There being no further business to come before the Public Works Committee, on motion made by Mr. Strough and seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Hogan and Mr. Bruno absent*), Mr. Conover adjourned the meeting at 11:31 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board