

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: OCTOBER 25, 2022

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS CONOVER	KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DICKINSON	THOMAS SZABO, SOLID WASTE & RECYCLING COMPLIANCE OFFICER
THOMAS	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
BRUNO	SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR
MERLINO	AMANDA ALLEN, CLERK OF THE BOARD (ZOOM)
STROUGH	ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
	SUPERVISORS MAGOWAN
	MCDEVITT
COMMITTEE MEMBER ABSENT:	TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
SUPERVISOR HOGAN	DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
	SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
	LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the October 25, 2022 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Mr. Conover called the meeting of the Public Works Committee to order at 10:01 a.m.

Motion was made by Mr. Bruno, seconded by Mr. Dickinson and carried by a unanimous vote of those present (*Ms. Hogan*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the DPW and Solid Waste & Recycling agendas were distributed to those in attendance, *copies of the agendas are on file with the meeting minutes.*

The Committee commenced with a review of the Department of Public Works agenda, which included the following requests:

1. To authorize a new contract with a contractor to be determined for construction contract for Capital Project No. H401, *Sagamore Road Retaining Wall*, pursuant to the terms and provisions of the specifications (*WC 56-22*) and proposal for a term commencing upon execution and terminating upon completion of the work.

Motion was made by Mr. Dickinson and seconded by Mr. Merlino to approve the request as presented; following discussion, Mr. Conover called the question and the motion carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To amend the County Budget in the amount of \$25,000 to reflect receipt of additional revenue for payment to the Village of Lake George.

Motion was made by Mr. Dickinson and seconded by Mr. Bruno to approve the request as presented; following discussion, Mr. Conover called the question and the motion carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

3. To close Capital Project No. H371, *Horicon Avenue Sewer Ext, (CR31)* and return estimated funds in the amount of \$2,174.66 to Budget Code A.909.00, *General Fund Unappropriated Surplus.*

Motion was made by Mr. Thomas, seconded by Mr. Dickinson and carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

4. To fill the vacant position of MEO (L) #2, *Grade 7, Base Annual Salary \$42,134*, due to resignation.

Motion was made by Mr. Dickinson and seconded by Mr. Merlino to approve the request as presented; following discussion, Messrs. Dickinson and Merlino amended their motions to include Item 5, on the agenda which pertained

to filling the vacant position of MEO (M) #9, *Grade 9, Base Annual Salary \$44,966*, extending authorization. Mr. Conover called the question and the motion to approve the requests as outlined above carried by a unanimous vote of those present (*Ms. Hogan absent*) and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Kevin Hajos, *Superintendent of Public Works*, presented a request not included on the agenda to authorize Cornell Cooperative Extension use of County property and buildings currently leased to Cornell Cooperative Extension at 377 Schroom River Road in the Town of Warrensburg for a period of no less than five years for operation of the Warren County Youth Fair and Heritage Festival during the first Saturday in August annually.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding the agenda review, Mr. Hajos provided an update on the following Discussion Items:

1. Road Projects.
2. Bridge Projects.

There being no further Department of Public Works business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Solid Waste & Recycling agenda, which included the following request:

1. To authorize a transfer of funds in the amount of \$47.00 from Budget Code A.1628 110, *Waste Management Containment Salaries - Regular*, to Budget Code A.1628 120, *Waste Management Containment Salaries - Over Time*, to cover a deficit in overtime salaries for Household Hazardous Waste Collection.

Motion was made by Mr. Dickinson, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items commenced with the following:

1. Cost for County to haul for Towns.

Mr. Hajos introduced discussion regarding organics management, during which the Committee considered establishing an organics management advisory group, with the following being identified to serve: Barbara Joudry, Tracy Frisch, Mr. Strough, Mr. Merlino, Dan Barusch, Thomas Szabo, Mr. Hajos, Marisa Muratori and Kathy Bozony.

Motion was made by Mr. Dickinson, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve to establish an organics management advisory group, as outlined.

There being no further business to come before the Public Works Committee, on motion made by Mr. Dickinson, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Hogan absent*), Mr. Conover adjourned the meeting at 10:41 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board