

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: NOVEMBER 22, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS THOMAS  
MERLINO  
STROUGH

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD  
THOMAS SZABO, SOLID WASTE & RECYCLING COMPLIANCE OFFICER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS CONOVER  
HOGAN  
DICKINSON  
BRUNO

SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD (ZOOM)  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
SUPERVISORS MAGOWAN  
MCDEVITT  
SEEBER  
WILD  
JULIE BUTLER, PURCHASING AGENT  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
DIANE COLLINS, ZERO WASTE WARREN COUNTY COMMITTEE  
REPRESENTING REVOLUTION RAIL CO:  
ROBERT HART  
MOLLY MCCARTHY  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

*Please note, the following contains a summarization of the November 22, 2022 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>*

In the absence of Committee Chair Conover and Vice Chairs Hogan and Dickinson, Supervisor Thomas called the meeting of the Public Works Committee to order at 10:11 a.m. Due to a lack of attendance, Chairman Geraghty served to make a quorum of the Committee.

Motion was made by Mr. Strough, seconded by Chairman Geraghty and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation & Railroad, DPW and Solid Waste & Recycling agendas were distributed to those in attendance, copies of the agendas are on file with the meeting minutes.

Mr. Thomas called for public comment:

Ms. Seeber commented on her recent discussion with Ms. Hogan who was not able to attend the meeting but requested she provide the 2022 rider numbers for Revolution Rail Co., along with the visitor numbers for the seven rafting companies in North Creek, and those for Gore Mountain. On Ms. Hogan's behalf, Ms. Seeber requested recognition for these contributions to the County which she pointed out had been made without the benefit of Occupancy Tax funding, adding she believed these organizations should be commended for their efforts. She commented the desire was to recognize the amount of tourism generated without County funding, in order to highlight the benefits to the County should any of these organizations apply for occupancy tax funding.

The Committee commenced with a review of the Parks, Recreation & Railroad agenda, which included the following requests:

1. To authorize a new contract with South Warren Snowmobile Club to provide snowmobile trail maintenance and equipment for a lump sum of \$27,000 for a term commencing January 1, 2023 and terminating December 31, 2023.
2. To authorize a new contract with Hague Sno-Goers to provide snowmobile trail maintenance and equipment in a lump sum of \$9,000 for a term commencing January 1, 2023 and terminating December 31, 2023.
3. To authorize a new contract with North Warren Trailblazers to provide snowmobile trail maintenance and equipment in the lump sum of \$27,000 for a term commencing January 1, 2023 and terminating December

31, 2023.

4. To authorize a new contract with Thurman Connection to provide snowmobile trail maintenance and equipment in the lump sum of \$27,000 for a term commencing January 1, 2023 and terminating December 31, 2023.

Motion was made by Chairman Geraghty and seconded by Mr. Merlino to approve the requests as presented; following discussion, Mr. Thomas called the question and the motion was carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the December 16<sup>th</sup> Board meeting. *Copies of the resolution request forms are on file with the minutes.*

5. To authorize an agreement between Warren County and Charles Albertson of Saratoga Snowmobile Association for snowmobiles to use the railroad Right-of- Way between MP 55.89 to MP 58.65 for a term commencing upon execution and terminating April 15, 2023.

Motion was made by Chairman Geraghty and seconded by Mr. Strough to approve the request as presented; following discussion, Mr. Thomas called the question and the motion carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

6. To amend the County Budget in the amount of \$25 to reflect receipt of a donation from the Jason Foss Memorial.

Motion was made by Mr. Strough, seconded by Chairman Geraghty and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

7. To fill the vacant position of Hatchery Aide, *Grade 6, Base Annual Salary \$40,208*, due to resignation.

Motion was made by Mr. Strough, seconded by Chairman Geraghty and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

8. To authorize a transfer of funds in the amount of \$5,700 among various budget codes to cover overtime for the remainder of the year and electrical for the railroad.

Motion was made by Mr. Strough, seconded by Chairman Geraghty and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Kevin Hajos, *Superintendent of Public Works*, presented a request not included on the agenda to authorize the appropriation of funds in the amount of \$2,643 from Budget Code A899.00, *County Railroad Repair*, to increase Budget Code A.7113 470, *Railroad, Contracts*, to cover repair cost of entryway to Hadley Train Station.

Motion was made by Mr. Strough, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items section of the agenda commenced with the following:

1. 2022 Annual Stocking Graph - review of agenda attachment.
2. Trunk or Treat event - update on community attendance.
3. Revolution Rail.

Representatives from Revolution Rail Co. spoke with regard to rider status and provided an update on contributions made.

Mr. Hajos stated based on ridership and there being no issues with Revolution Rail Co. the contract could be renewed if it was the pleasure of the Committee. Motion was made by Mr. Merlino, seconded by Mr. Strough and

carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to authorize renewal of the agreement with Revolution Rail Co. for 2023 in the amount of \$46,000 and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting.

There being no further Parks, Recreation & Railroad business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Solid Waste & Recycling agenda, which included the following requests:

1. To authorize a transfer of funds in the amount of \$3,200 from Budget Code A.1620 465, *Buildings, Road & Bridge Material*, to Budget Code A.1628 470, *Waste Management Containment Contract*, to cover additional Household Hazardous Waste Collection fees.

Motion was made by Chairman Geraghty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with Elot Electronics Recycling, Inc, for electronics recycling pursuant to the terms and provisions of the specifications (WC 71-22) and proposal for a term commencing on January 1, 2023 and terminating December 31, 2023 with two additional 1 year extensions.

Motion was made by Chairman Geraghty, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items commenced with the following:

1. Organics Management Plan.

Mr. Hajos advised there was a referral item not included on the agenda from the ARPA Advisory Committee which had mistakenly been listed on the County Facilities Committee meeting agenda and had been appropriately referred from that Committee to this one. He stated the funding request for \$1,450,000 for the central recycling facility had been referred back for the purpose of vetting the proposed plan and to report back to the ARPA Advisory Committee if it was a feasible project that would fit into Warren County's overall strategy. He stated the costs submitted to the ARPA Advisory Committee were for the start up of the facility.

Mr. Merlino stepped out of the meeting at 10:44 a.m. and re-entered the meeting at 10:46 a.m.

Privilege of the floor was extended to Diane Collins, *Zero Waste Warren County Committee*, who read aloud a statement with regard to the referral from the ARPA Advisory Committee meeting.

Discussion ensued following which the consensus of the Committee was to refer the application back to the ARPA Advisory Committee for consideration.

There being no further Solid Waste & Recycling business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Department of Public Works agenda, which included the following requests:

1. To fill the vacant position of MEO (M) #14, *Grade 9, Base Annual Salary \$44,966*, due to resignation.

Motion was made by Mr. Strough, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. To fill the position of Assistant Naturalist - Temp, *Grade 2, Base Annual Salary \$4,000 (\$17.42/hr)*, due to creation.
3. To fill the position of Building Maint. Mechanic #7, *Grade 15, Base Annual Salary \$54,136*, due to creation.

Motion was made by Mr. Strough, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

4. To authorize a new contract with Stone Industries, LLC., for routine pumping, cleaning and disposal for septic systems pursuant to the terms and provisions of the specifications (WC 66-22) and proposal for a term commencing January 1, 2023 and terminating December 31, 2023 with two additional 1 year extensions.

Motion was made by Chairman Geraghty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

5. To authorize a new contract with Rozell East, Inc., to provide on-call crane services pursuant to the terms and provisions of the specifications (WC 67-22) and proposal for a term commencing January 1, 2023 and terminating December 31, 2023 with two additional 1 year extensions.

Motion was made by Chairman Geraghty, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

6. To authorize a new contract with Hour Electric Co., Inc to provide on-call electrical service pursuant to the terms and provisions of the specifications (WC 68-22) and proposal for a term commencing January 1, 2023 and terminating December 31, 2023 with two additional 1 year extensions.

Motion was made by Chairman Geraghty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

7. To authorize a transfer of funds in the amount of \$16,500 among various budget codes to cover road machinery oil and gas heating increases.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

8. To amend the County Budget in the amount of \$6,500 to increase Budget Code DM.5130 416, *Road Machinery, Machinery, Oil & Gas - Heating*, with funds from Budget Code DM.5130 5031, *Road Machinery, Interfund Transfer*.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

9. To authorize return of unexpended funds in the amount of \$22,100 from Budget Code A.1490 470.1, *Public Works Admin-DPW, Contracts-Reserve*, to Budget Code A.893.00, *Reserve, Environmental Testing Fund*.

Motion was made by Chairman Geraghty, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

10. To appropriate funds in the amount of \$40,000 from Budget Code DM.5130 441, *Road Machinery, Machinery, Auto - Supplies & Repair Budget*, to Budget Code A.909.00, *Unappropriated Surplus Fund Balance*, to cover the cost of auto supplies and repairs for the remainder of 2022.

Motion was made by Chairman Geraghty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

11. To authorize a new construction contract with ING Civil Inc. for Capital Project No. H393, *Glen Creek Road & Dippikill Road over Glen Creek*, in the Town of Johnsbury pursuant to the terms and provisions of the

specifications (WC 23-22) and proposal in an amount not to exceed \$2,466,400 for a term commencing upon execution and terminating upon completion.

Motion was made by Chairman Geraghty and seconded by Mr. Strough to approve the request as presented; following discussion, Mr. Thomas called the question and the motion carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

12. To authorize submission of an application to the New York State Department of Transportation (NYSDOT) for grant funds in an amount not to exceed \$627,941 for a new Master-State-Local Agreement for Capital Project No. H386, *Bay Road, (CR 7) over Halfway Creek Bridge replacement*, in the Town of Queensbury for a term commencing upon execution and terminating on July 11, 2025.

Motion was made by Chairman Geraghty, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

13. To increase Capital Project No. H384, *CR11 over Finkle Brook Culvert*, in the Town of Bolton, in the amount of \$156,633.78.

Motion was made by Mr. Strough and seconded by Mr. Merlino to approve the request as presented; following discussion Mr. Thomas called the question and the motion carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

14. To increase Capital Project No. H386.9550 280, *Bay Road over Halfway Creek Bridge Replacement (CR 7)*, in the Town of Queensbury, in the amount of \$10,821.

Motion was made by Chairman Geraghty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

15. To amend Resolution No. 521 of 2022 to remove the following budget amendments under the Department of Public Works: Estimated Revenue - D.5010 5031, *County Road, Highway Administration, Interfund Transfers*, \$440,583.81 and Appropriations - D.9950 910, *County Road, Transfers-Capital Projects, Interfund Transfers*, \$440,583.81.

Motion was made by Mr. Strough, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

16. To rescind Resolution No. 295 of 2022.

Motion was made by Chairman Geraghty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

17. To amend the existing grant with NYSDOT in an amount not to exceed \$252,260 to add construction funding for Capital Project No. H396, *East River Drive (CR 16) & Call Street (CR 32) Pavement Preservation*, in the Town of Lake Luzerne.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

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18. To increase Capital Project No. H396, *East River Drive (CR 16) and Call Street (CR 32) Pavement Preservation*, in the Town of Lake Luzerne, in the amount of \$239,647.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items commenced with the following:

1. Road Projects.
2. Bridge Projects.

There being no further business to come before the Public Works Committee, on motion made by Chairman Geraghty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Conover, Ms. Hogan, Messrs. Dickinson and Bruno absent*), Mr. Thomas adjourned the meeting at 11:09 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board