

**ARPA Advisory Committee**  
**AGENDA**  
**August 24, 2023 @ 1:30pm**

COMMITTEE MEMBERS: Supervisors Braymer, Dickinson, Beaty, Thomas, Wild; Members LaMothe, Agnew, Gilles, Gaddy, Seeber and County Administrator Taflan

- I. Committee meeting called to order by Chair(s)
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
  1. Consideration of amendment to Resolution 172 of 2022 authorizing an allocation of funding to Southern Adirondack Child Care Network
- V. Discussion Items:
  1. Update on ARPA allocations
- VI. Privilege of the floor and public comment
- VII. Motion to adjourn

**WARREN COUNTY DEPARTMENT OF  
PLANNING & COMMUNITY DEVELOPMENT**

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ARPA Committee Meeting

August 24, 2023

Summary of ARPA progress as of August 14, 2023

Total number of ARPA Awarded projects: **82**

Number of projects that have received their entire award: **52**

Number of projects over \$50k, currently partially funded: **22**

Number of projects that have not received funds as of yet: **8**

Number of completed projects: **21**

Number of projects in waiting: **3**

2 EMS will not need funds till Spring 2024

Mental Health Toolkit has no signed contract

Total County award- **\$12,420,372**

Approximate dollar amount paid out- **\$7,901,580.59**

Approximate dollar amount used by recipients- **\$6,843,240.44**

Completed Projects
Ongoing
Started
Recvd Full Amount of Award

Name	Priority	Awarded	Paid	Used
Health Services PTO	Immediate Response	\$19,726.81	\$19,726.81	\$19,726.81
Crandall Library Laptops	Workforce Support	\$30,000.00	\$25,741.01	\$25,741.01
PandemicResponEquipR453	Immediate Response	\$251,580.00	\$204,385.58	\$204,385.58
Airport Change Order	Improve Co Resiliency	\$100,057.00	\$100,056.52	\$100,056.52
MultiDeptTechUpgrade	Improve Co Resiliency	\$250,000.00	\$114,349.67	\$114,349.67
Countryside Adult Home	Assist Vulnerable Pop	\$950,000.00	\$758,464.54	\$758,464.54
WC Administrative Costs	Improve Co Resiliency	\$372,611.00	\$74,485.18	\$74,485.18
Community Services Board	Assist Vulnerable Pop	\$1,000,000.00	\$171,100.00	\$171,100.00
Mental Health Toolkit	Assist Vulnerable Pop	\$65,000.00	\$0.00	\$0.00
CSB- Homelessness	Assist Vulnerable Pop	\$111,286.97	\$0.00	\$0.00
Jail Abate and Demo	Infrastructure	\$500,000.00	\$487,863.50	\$487,863.50
Bridges and Culverts	Infrastructure	\$3,500,000.00	\$3,162,717.45	\$3,162,717.45
Bikeway Study	Infrastructure	\$100,000.00	\$0.00	\$0.00
Liza's Job Coach	Workforce Support	\$30,000.00	\$0.00	\$0.00
Liza's Transportation	Workforce Support	\$8,000.00	\$8,000.00	\$8,000.00
Liza's SupTraining Dollars	Workforce Support	\$85,000.00	\$8,885.99	\$8,885.99
Liza's Summer Allocation	Workforce Support	\$120,000.00	\$3,232.02	\$3,232.02
Liza's Trades Position	Workforce Support	\$250,000.00	\$24,123.57	\$24,123.57
SACCN	Workforce Support	\$112,500.00	\$112,500.00	\$7,786.00
WC- WGF Fire Dive Team	Improve Co Resiliency	\$152,543.70	\$1,800.00	\$1,800.00
WC- NBRC-Planning Dept	Infrastructure	\$15,000.00	\$0.00	\$0.00
WC-HS Joseph Warren Cntr	Nonprofit Support	\$80,000.00	\$0.00	\$0.00
Soil and Water-Weather	Infrastructure	\$3,000.00	\$3,000.00	\$0.00
Soil and Water-Lake	Infrastructure	\$11,600.00	\$11,600.00	\$0.00
EDC-Housing	Housing	\$50,000.00	\$0.00	\$0.00
EDC-Broadband	Infrastructure	\$30,000.00	\$30,000.00	\$0.00
ADK Sports Complex	Local Business Support	\$200,000.00	\$200,000.00	\$200,000.00
Greater Glens Falls Transit	Workforce Support	\$20,000.00	\$20,000.00	\$20,000.00
Tri County Literacy	Assist Vulnerable Pop	\$16,338.00	\$16,338.00	\$5,628.22
Family Services Assoc GF	Assist Vulnerable Pop	\$20,000.00	\$20,000.00	\$5,000.00
Caratas/ Nearcare		\$0.00	\$0.00	Withdrew
Greater ADK Home Aides	Assist Vulnerable Pop	\$18,000.00	\$18,000.00	\$18,000.00
Habitat For Humanity,SWW	Housing	\$250,000.00	\$32,843.00	\$32,843.32
Skye Farm Retreat UNYUMC	Nonprofit Support	\$50,000.00	\$50,000.00	\$18,209.36
Glens Falls Senior Center	Assist Vulnerable Pop	\$15,000.00	\$15,000.00	\$11,534.77
SUNY Research-Chromebooks	Assist Vulnerable Pop	\$32,335.00	\$32,335.00	\$26,058.23
High Peaks Hospice-Costs	Assist Vulnerable Pop	\$158,000.00	\$158,000.00	\$135,483.37
World Children's Museum	Nonprofit Support	\$35,000.00	\$35,000.00	\$17,000.00
High Peaks Hospice-Edu	Assist Vulnerable Pop	\$106,880.00	\$53,440.00	\$35,460.00
Adirondack Excursions	Local Business Support	\$49,000.00	\$49,000.00	\$16,498.18
North Warren EMS	Improve Co Resiliency	\$75,000.00	\$0.00	2024 Payment
Bay Ridge- SimManikin	Improve Co Resiliency	\$46,568.00	\$46,568.00	\$46,568.00
Bay Ridge Fire	Improve Co Resiliency	\$37,435.00	\$37,435.00	\$37,435.00

Warrensburg Fire	Improve Co Resiliency	\$30,000.00	\$30,000.00	\$30,000.00
Painted Pony Rodeo	Local Business Support	\$50,000.00	\$50,000.00	\$50,000.00
LCLGRP	Local Business Support	\$150,000.00	\$25,000.00	\$25,000.00
Sticky's Graphics	Local Business Support	\$13,000.00	\$13,000.00	\$0.00
ADK Civic Center Coalition	Local Business Support	\$250,000.00	\$250,000.00	\$147,693.89
Park Theater Foundation	Nonprofit Support	\$50,000.00	\$50,000.00	\$5,539.44
Adirondack Theater Festival	Nonprofit Support	\$17,250.00	\$17,250.00	\$17,250.00
Hyde Collection	Nonprofit Support	\$32,400.00	\$32,400.00	\$1,958.76
Charles R Wood Theater	Nonprofit Support	\$5,400.00	\$5,400.00	\$5,400.00
Queensbury Scholarship	Assist Vulnerable Pop	\$100,000.00	\$50,000.00	\$38,757.00
Big Brothers/Big Sisters	Nonprofit Support	\$25,500.00	\$25,500.00	\$25,500.00
Small Tales Early Learning	Workforce Support	\$5,000.00	\$5,000.00	\$5,000.00
JLABS Childcare	Workforce Support	\$100,000.00	\$25,000.00	\$1,332.90
City of Glens Falls	Infrastructure	\$172,500.00	\$127,958.00	\$127,958.00
Brant Lake Foundation	Infrastructure	\$31,000.00	\$31,000.00	\$18,849.56
Glens Falls Hospital	Assist Vulnerable Pop	\$750,000.00	\$9,645.00	\$9,645.00
SUNY Research-Textbooks	Assist Vulnerable Pop	\$16,854.65	\$16,854.65	\$15,322.41
Tri County United Way	Assist Vulnerable Pop	\$60,000.00	\$60,000.00	\$0.00
VFW Post 6196	Improve Co Resiliency	\$13,500.00	\$13,500.00	\$13,500.00
North Queensbury EMS	Improve Co Resiliency	\$52,300.00	\$52,300.00	\$0.00
Luz/Had Fire-Van R Rhodes	Improve Co Resiliency	\$36,990.00	\$36,990.00	\$36,990.00
Lake George EMS	Improve Co Resiliency	\$40,000.00	\$40,000.00	\$0.00
City of Glens Falls Fire Co	Improve Co Resiliency	\$75,000.00	\$75,000.00	\$75,000.00
Bolton EMS	Improve Co Resiliency	\$75,000.00	\$0.00	2024 Payment
Bay Ridge Rescue-iSim	Improve Co Resiliency	\$14,575.00	\$14,575.00	\$0.00
Bay Ridge Rescue-Jackets	Improve Co Resiliency	\$9,260.50	\$9,260.50	\$0.00
Stony Creek EMS	Improve Co Resiliency	\$72,240.00	\$7,788.98	\$7,788.98
Servants of The Word	Nonprofit Support	\$100,000.00	\$100,000.00	\$100,000.00
Jsj Transport	Local Business Support	\$50,000.00	\$50,000.00	\$50,000.00
Rockwell Falls Ambulance	Improve Co Resiliency	\$40,000.00	\$40,000.00	\$23,930.68
Stephenson Lumber	Local Business Support	\$50,000.00	\$50,000.00	\$3,897.10
Crafted	Local Business Support	\$13,000.00	\$13,000.00	\$3,750.00
Kind Cycling	Local Business Support	\$20,000.00	\$20,000.00	\$16,727.00
CWI, Inc	Nonprofit Support	\$75,000.00	\$75,000.00	\$75,000.00
Salvation Army-Meals	Assist Vulnerable Pop	\$100,000.00	\$50,000.00	\$0.00
Bay Ridge Fire-HydSpreader	Improve Co Resiliency	\$28,358.00	\$28,358.00	\$28,358.00
Warrensburg EMS-Equip	Improve Co Resiliency	\$97,515.37	\$25,000.00	14,059.86
NQ Vol. Fire Co.	Improve Co Resiliency	\$150,000.00	\$113,359.62	\$113,359.62
West Glens Falls EMS	Improve Co Resiliency	\$13,817.00	\$0.00	\$0.00
North Country Guitar	Local Business Support	\$18,000.00	\$18,000.00	\$18,000.00
JBG EMS	Improve Co Resiliency	\$73,000.00	\$73,000.00	\$73,000.00
West Glens Falls EMS	Improve Co Resiliency	\$16,450.00	\$16,450.00	\$16,450.00
		\$12,420,372.00	\$7,851,580.59	\$6,993,454.49

## **Progress Report on Warren County Start Up Project – July 1, 2022 – June 30, 2023**

Over the course of the year, we have responded to 106 inquiries regarding starting all types of child care. While this number is impressive, most people inquiring about the possibility do not end up pursuing opening a program, most likely due to the lengthy licensing process and lack of benefits, including low wages once open.

Even with our assistance in navigating the path to become licensed, potential providers, whether it is for a center based or a home-based program quickly learn the rigors of this profession coupled with the low pay and choose another career path.

Of those 106 inquiries, we have provided ongoing assistance related to the licensing process to 14 potential providers who seemed interested and likely to follow through. For one reason and another, opening a child care program in their home did not end up being a viable option.

We have one group family child care program in Queensbury that is getting close to submitting her application following the Health & Safety training which she completed in July. It is not until a provider submits their application, that we meet with them to specifically select the supplies and equipment they will need. We feel that a definite commitment has been made at this point.

As of the end of June, we have spent \$4836.00 of the \$112,500. In July we committed another \$2950. These expenditures include funds for training and advertising the initiative. For the first year we did not charge any staff time to this funding stream because we had other in-kind funds to cover that expense. Beginning in July 2023, we began charging 2 hours/week for wages for our start up specialist, Kelly Saunders. We continue to contribute other funds in support of this start up initiative in Warren County.

The Southern Adirondack Child Care Network is partnering with the Adirondack Foundation Birth to Three Alliance, the Child Care Council of the North Country, and Adirondack Community Action Program to create a regional shared services alliance for child care programs. We are in the initial planning stages. A survey has been sent to all area providers to determine their interest in participating and which services are of most interest. The next step will be to determine the cost of the most popular services requested. The possible services are listed below and come with a cost to offer that service. Each of the partner organizations will be responsible for paying for programs in our respective counties to participate.

### **What is a Shared Service Alliance?**

A Shared Service Alliance is an organization comprised of multiple centers or home-based child-care programs that have agreed to share specific costs and resources via a collaborative governance structure. Multiple sites pool needs and share resources in order to create sustainable operations and quality programming.

Areas of support could include:

- Staff benefits
- Shared purchasing of supplies, educational materials and equipment to reduce costs
- Administrative supports
- Billing and financial management (Child Care Management Software and Accounting Software)
- Substitute pool
- Computer software
- Cleaning and maintenance
- Accounting
- HR services

In 2022, the Early Care and Learning Council partnered with 5 CCRR's in NYS and invested the funds to create 5 Shared Services Alliances for child care programs. While the Alliances continue the pilot has ended and the results are hopeful in terms of helping to mitigate the losses from the child care field.

Important Findings:

- Providers spent an average of 40 minutes less/week on bookkeeping, as well as decreased amount of time spent doing food prep, cleaning, and other administrative tasks, leaving more time to focus on the quality of the care in their program.
- The average participating provider's monthly revenue increased by \$2204.

In addition to receiving assistance with all aspects of starting a child care business, including financial support for training and the purchase of initial equipment and supplies, providers are seeking other forms of relief to allow them to be sustainable going forward. We, along with our partners to the north, believe that the Shared Services Alliance is one way to do this.

We are pursuing funding in all our counties (Warren, Washington, and Hamilton) to be able to have a cohesive regional shared services alliance that will benefit providers that will not only assist with start up but will provide ongoing cost-effective supports in the future after they open their doors.

The long-term goal is to ensure the sustainability of the alliance via a mix of stable third-party funding and fees paid by provider members. However, at this time we are just getting started and want the services to be free for providers which will entice them to become members of the alliance.

I am requesting to utilize a portion of our ARPA funding to fund the purchase of shared services (which services to be determined) for all Warren County providers. Considering the additional startup funding Warren County has received through the partnership grant with Warren County Workforce Development and Liza, this seems like a wise use of some of our funding. As we continue our work to build the supply of quality child care, we will be able to offer ongoing financial supports that do not exist at this time.

Thank you for your consideration. My apologies for not being able to attend in person. In my absence I appreciate Liza and Ethan for bringing this to the committee's attention. I am available to attend future meetings to answer questions. I am also available by phone or email to answer questions.

As always I am grateful for and thank you for your continued support of quality child care in Warren County.

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Planning and Community Development (via ARPA Committee)**

**DATE: 8/24/2023**

- (a) Purpose of Request:  
**Update Resolution No. 172 of 2022 to allow Southern Adirondack Childcare Network (SACCN) to expand the scope of their ARPA funded programs to include the support for a shared service alliance to support childcare providers in Warren County.**
- (b) Details:  
**SACCN has had limited participation in their program to support the establishment on in-home daycare providers. SACCN has proposed reallocating resources to support a shared service alliance that would leverage a wider network of childcare support organizations to improve access to childcare in Warren County.**
- (c) Previous Resolution Number:  
**Resolution No. 172 of 2022**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS