

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE
SHERIFF AGENDA
November 20, 2023

COMMITTEE MEMBERS: Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, Leggett, and Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair

- II. Approval of minutes of prior Committee Meeting

- III. Action Agenda/New Business Items:
 1. Request: Transfer funds within the 2023 Sheriff's Office budget to address deficits in salary codes.
Rationale: Salary codes for Law Enforcement, Corrections, and 911 Center are in deficit.

 2. Request: Transfer \$41,383.36 from A.3020.4048 110 Sheriff's 911 Center 2021-22 PSAP Grant to A.3020 110 Sheriff's 911 Center Salaries-Regular.
Rationale: A grant budget was submitted to the New York State Division of Homeland Security and Emergency Services requesting to use \$41,383.36 of the FY2021-22 Public Safety Answering Point Operations Grant Program (PSAP) grant funding towards 911 Center salaries. The request was approved and the transfer is necessary to move the grant revenue into Sheriff's 911 Center salaries.

 3. Request: Ratifying our actions in regard to the submission of an application for a New York State Division of Homeland Security and Emergency Services 2023 Statewide Interoperable Communications Grant Program grant.
Rationale: Warren County Sheriff's Office applied for, and received, a \$492,667 award to participate in the New York State 2023 Statewide Interoperable Communications Grant Program intended to support counties in improving interoperability and operability of communications systems.

 4. Request: Ratifying our actions in regard to the submission of an application for a New York State Division of Homeland Security and Emergency Services 2023 Public Safety Answering Point Operations Grant Program grant.
Rationale: Warren County Sheriff's Office applied for, and received, a \$165,940 award to participate in the New York State 2023 Public Safety Answering Point Operations Grant Program which provides state support for eligible public safety call-taking and dispatching expenses..

- IV. Discussion Items:

V. Referrals/Pending Items:

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to adjourn

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- Attachments:
1. Resolution Request Form No. 10 - Request for Transfer of Funds (Salary Deficits)
 2. Resolution Request Form No. 10 - Request for Transfer of Funds (2021-22 PSAP Grant)
 - 3-1. Resolution Request Form No. 5 - Request for a Grant Agreement (2023 SICG-Formula)
 - 3-2. Resolution Request Form No. 7 - Request to Amend County Budget (2023 SICG-Formula)
 - 4-1. Resolution Request Form No. 5 - Request for a Grant Agreement (2023 PSAP Grant)
 - 4-2. Resolution Request Form No. 7 - Request to Amend County Budget (2023 PSAP Grant)

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED: _____

DATE: November 20, 2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3150 110	Corrections Salaries - Regular	A.3150 120	Corrections Salaries - Overtime	\$675,000
A.3150 130	Corrections Salaries - Part Time	A.3150 120	Corrections Salaries - Overtime	\$80,000
A.3150 130	Corrections Salaries - Part Time	A.3110 120	Law Enforcement Salaries - Overtime	\$30,000
A.3020 110	911 Center Salaries - Regular	A.3110 120	Law Enforcement Salaries - Overtime	\$100,000

Please state reason for transfers requested: Fund Sheriff's salary codes currently in deficit.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED: _____

DATE: November 20, 2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3020.4048 110	Sheriff's 911 Center 2021-22 PSAP Grant Salaries - Regular	A.3020 110	Sheriff's 911 Center Salaries - Regular	\$41,383.36

Please state reason for transfers requested: Transfer funds in the 2021-22 PSAP grant salary code approved for Communications Center salaries into the Sheriff's 911 Center salary code.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Sheriff

DATE: November 20, 2023

- (a) **Purpose of Grant:** Communication Center Interoperability Enhancement
- (b) **Name of Grantor:** NYS Division of Homeland Security & Emergency Services
- (c) **Address of Grantor:** 1220 Washington Avenue, Building 7A, Albany NY 12226
- (d) **Grantor's Contact Person and Telephone Number:** Eric Abramson,
Director of Grants Program
(518) 402-2123
- (e) **Has or Will the Grant Application or Grant Agreement been provided, if so, please attach:** Yes
- (f) **Effective Date of Grant:** January 1, 2023
- (g) **Termination Date of Grant:** December 31, 2025
- (h) **Total Dollar Amount Involved (Not to Exceed):** \$492,667
- (i) **Deadline to Submit Grant Application and/or Grant Agreement:** N/A
- (j) **Is a Budget Amendment Required?:** Yes
If yes, also complete and submit Form No. 7.
- (k) **Are the funds to go into a Capital Project or Capital Reserve Project?:** No
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) **Is a Local Share Required?:** No
If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Project Number and Title Amount:

Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: November 20, 2023

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Division of Homeland Security and Emergency Services Statewide Interoperable Communications grant.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3020.4049 250	Sheriff's 911 Center	\$492,667
	2023 Interoperable Comm Grant	
	Technical Equipment	

(c) **Revenue Code (with title), and amount:**

A.3020.4049 3380	Sheriff's 911 Center	\$492,667
	2023 Interoperable Comm Grant	
	State Homeland Security Grant Program	



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

October 24, 2023

The Honorable Kevin Geraghty
Chair, Warren County Board of Supervisors
Municipal Center
1340 State Route 9
Lake George, NY 12845

Dear Mr. Geraghty:

I am pleased to announce that Warren County has been awarded \$492,667 under the New York State 2023 Statewide Interoperable Communications Grant Program (2023 SICG-Formula). This program, administered by my agency, allows for the State support to aid county, local and municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the U.S. Department of Homeland Security Office of Emergency Communications (OEC). The 2023 SICG-Formula Program will concentrate on improving interoperability and operability of communications systems in New York State. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2023 SICG-Formula grant will be 36 months, beginning January 1, 2023 – December 31, 2025, with the possibility of an extension based upon a good cause shown and ample justification for needing additional time. Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 45 calendar days from the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Bray".

Jackie Bray
Commissioner

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Sheriff

DATE: November 20, 2023

- (a) **Purpose of Grant:** Public Safety Call-Taking and Dispatching Expenses
- (b) **Name of Grantor:** NYS Division of Homeland Security & Emergency Services
- (c) **Address of Grantor:** 1220 Washington Avenue, Building 7A, Albany NY 12226
- (d) **Grantor's Contact Person and Telephone Number:** Eric Abramson,
Grant Program Director
(518) 402-2123
- (e) **Has or Will the Grant Application or Grant Agreement been provided, if so, please attach:** Yes
- (f) **Effective Date of Grant:** January 1, 2023
- (g) **Termination Date of Grant:** December 31, 2023
- (h) **Total Dollar Amount Involved (Not to Exceed):** \$165,940
- (i) **Deadline to Submit Grant Application and/or Grant Agreement:** N/A
- (j) **Is a Budget Amendment Required?:** Yes
If yes, also complete and submit Form No. 7.
- (k) **Are the funds to go into a Capital Project or Capital Reserve Project?:** No
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) **Is a Local Share Required?:** No
If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Project Number and Title Amount:

**Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx**

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**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: November 20, 2023

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Division of Homeland Security and Emergency Services Public Safety Answering Point Operations Grant Program grant.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3020.4050 110	Sheriff's 911 Center	\$165,940
	2023 PSAP Grant	
	Salaries - Regular	

(c) **Revenue Code (with title), and amount:**

A.3020.4050 3380	Sheriff's 911 Center	\$165,490
	2023 PSAP Grant	
	State Homeland Security Grant Program	



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

October 24, 2023

The Honorable Kevin Geraghty
Chair, Warren County Board of Supervisors
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Lake George, NY 12845

Dear Mr. Geraghty:

I am pleased to announce that Warren County has been awarded \$165,940 under the New York State 2023 Public Safety Answering Point Operations Grant Program (2023 PSAP Grant). This program, administered by my agency, allows for State support to counties for eligible public safety call-taking and dispatching expenses. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the state.

The performance period for the 2023 PSAP grant will be 12 months, beginning calendar year 2023 (January 1, 2023 – December 31, 2023). Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 30 calendar days of the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated PSAP point of contact, to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark Balistreri, at 518-322-4939.

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