

**PUBLIC WORKS COMMITTEE
PARKS, RECREATION AND RAILROAD AGENDA
November 21, 2023**

Committee Members: CONOVER, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu

- I. Committee Meeting Call to Order by Chair**
- II. Approval of minutes of prior Committee Meeting**
- III. Privilege of the floor and public comment**
- IV. Action Agenda/New Business**
 - 1. Request New Contract with South Warren Snowmobile Club
Rationale: Maintain Snowmobile trails
 - 2. Request New Contract with Hague Sno-Goers Snowmobile Club
Rationale: Maintain Snowmobile trails
 - 3. Request New Contract with Northern Warren Trailblazers Snowmobile Club
Rationale: Maintain Snowmobile trails
 - 4. Request New Contract with Northern Warren Trailblazers Snowmobile Club
Rationale: Authorize use of County Parcels
 - 5. Request New Contract with Thurman Connection Snowmobile Club
Rationale: Maintain Snowmobile trails
 - 6. Request New Contract with Saratoga Snowmobile Association
Rationale: Use railroad right-of-way for snowmobiles
 - 7. Request to Amend County Budget
Rationale: Receive funds from WCSWCD Community Conservation Program
 - 8. Request: Request to Apply for a grant application – Pearsall Foundation
Rationale: Funding for Homeschool and Public Programs at Up Yonda Farm
 - 9. Request: Request to Apply for a grant application – Bolton OC Tax
Rationale: Funding for Hobby and Special Interest program series
- V. Information for Discussion/Review**
 - 1. Trunk or Treat at Up Yonda Farm
 - 2. Revolution Rail – Ridership Report
 - 3. RFP Railroad
- VI. Referral/Pending Items**
- VII. Privilege of the floor and public comment**
- VIII. Motion to Adjourn**

Attachments:

- 1. Resolution Request #3 – New contract
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- 5. Resolution Request #3 – New contract
- 6. Resolution Request #3 – New contract
- 7. Resolution Request #7 – Amend the budget
- 8. Resolution Request #5 – Apply for a grant
- 9. Resolution Request #5 – Apply for a grant

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME:

DATE:

- (a) Is this a Result of a Bid or Request for Proposal?

- (b) Purpose of Contract:

- (c) Name of Contractor:

- (d) Address of Contractor:

- (e) Contractor's Contact Person and Telephone Number:

- (f) Has or will the Contract be provided, if so, please attach:

- (g) Commencement Date of Contract:

- (h) Termination Date of Contract:

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Parks Recreation & RailRoad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
Authorizing agreements between Warren County and Hague Sno-Goers for snowmobile trail maintenance and equipment. (reso. 559 of 2021)
- (c) Name of Contractor:
Tom Haskell
- (d) Address of Contractor: **448 New Hague Rd. Hague NY 12836**
- (e) Contractor's Contact Person and Telephone Number:
518-538-5958
- (f) Has or will the Contract be provided, if so, please attach:
No
- (g) Commencement Date of Contract:
1/1/24
- (h) Termination Date of Contract:
12/31/24
- (i) Payment Provisions: i) lump sum amount **\$9,000.00**
ii) hourly rate amount
iii) total amount not to exceed **Same as above**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Parks Recreation and Railroad, A7110 .470 Contract \$9,000

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Parks Recreation & RailRoad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract: Reauthorizing and agreement between the County of Warren and the Northern Warren Trailblazers Snowmobile Club to continue use a trail that crosses county property in Warrensburg (198-1-9, 198-1-14) and town of Bolton (198.04-1-9). Distance is ~.443mi or 2340ft. Map attached. Reso109/2017
- (c) Name of Contractor:
Adam Riley
- (d) Address of Contractor: **PO Box 613 Chestertown, NY 12617**
- (e) Contractor's Contact Person and Telephone Number:
518-257-2476
- (f) Has or will the Contract be provided, if so, please attach:
NO
- (g) Commencement Date of Contract:
upon execution
- (h) Termination Date of Contract:
4/31/26
- (i) Payment Provisions: i) lump sum amount **\$27,000.00**
ii) hourly rate amount
iii) total amount not to exceed **Same as above**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Parks Recreation and Railroad, A7110 .470 Contract \$27,000

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
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No
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- (c) Name of Contractor:
Adam Riley
- (d) Address of Contractor: **PO Box 613 Chestertown, NY 12617**
- (e) Contractor's Contact Person and Telephone Number:
518-257-2476
- (f) Has or will the Contract be provided, if so, please attach:
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- (g) Commencement Date of Contract:
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- (h) Termination Date of Contract:
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Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



TOWN OF WARRENSBURG

198.-1-9

Soil & Water

Cornell Coop.

198.-1-14

COUNTY HOME BRIDGE

Canoe Access Site

County Home

198.04-1-9

SCHROON RIVER RD

87

TOWN OF BOLTON

TOWN OF LAKE GEORGE

E SCHROON RIVER RD

WALL ST

Key to Map Features

North Warren Proposed Snowmobile Trail

●—● Corridor - Proposed

Roads

▬▬▬ Federal

▬▬▬ State

▬▬▬ County

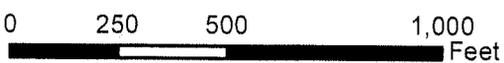
▬▬▬ Local

▣ County Properties

▭ Municipal Boundaries

▭ County Boundaries

▭ Water Bodies



**NORTH WARREN SNOWMOBILE CLUB
PROPOSED TRAIL - COUNTY HOME VICINITY**

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Parks Recreation & Railroad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
Authorizing agreements between Warren County and Thurman Connection for snowmobile trail maintenance and equipment. (reso 562 of 2021, 474 of 2022)
- (c) Name of Contractor:
Sue Brooks
- (d) Address of Contractor:
133 Bear Pond Road, Athol NY 12810
- (e) Contractor's Contact Person and Telephone Number:
518-696-5193
- (f) Has or will the Contract be provided, if so, please attach:
NO
- (g) Commencement Date of Contract:
1/1/24
- (h) Termination Date of Contract:
12/31/24
- (i) Payment Provisions: i) lump sum amount **\$27,000.00**
ii) hourly rate amount
iii) total amount not to exceed **Same as above**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Parks Recreation and Railroad, A7110 .470 Contract \$27,000

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

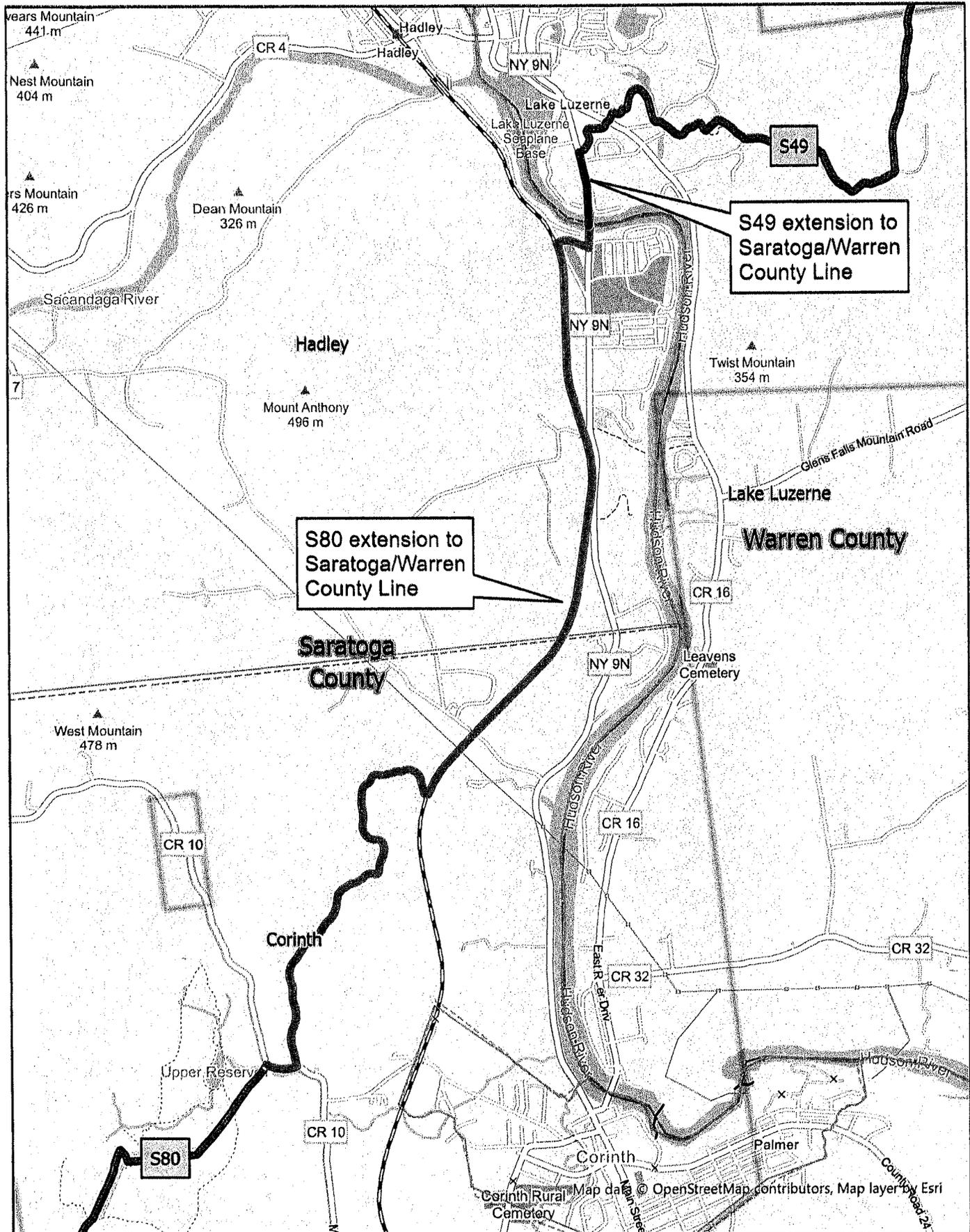
DEPARTMENT NAME: Parks Recreation & Railroad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
Authorizing an Agreement between for snowmobiles to use the railroad ROW between MP 55.89 to MP 58.65 (reso 565 of 2021)
- (c) Name of Contractor:
Charles Albertson
- (d) Address of Contractor:
366 Plank Road, Porters Corners, NY 12859
- (e) Contractor's Contact Person and Telephone Number:
518-275-7687
- (f) Has or will the Contract be provided, if so, please attach:
NO
- (g) Commencement Date of Contract:
Upon Execution
- (h) Termination Date of Contract:
4/15/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

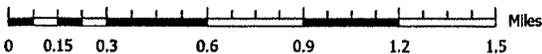
**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS



S49 extension to Saratoga/Warren County Line

S80 extension to Saratoga/Warren County Line



NYS Snowmobile Trail
 S80 extension

2021-2022 Saratoga County
 Phase 1
 Saratoga Snowmobile Association
 S80 extension



Map data © OpenStreetMap contributors, Map layer © Esri

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Dept of Public Works, Parks Recreation and Railroad

DATE: 11/21/23

(a) Purpose of Amendment:

To amend the budget with funds received from the WCSWCD Community Conservation Fund for Spring Zing 2023 in the amount of \$358.42

(b) Appropriation Code, Object Code, Full Title and Amount:

A7110.436 Advertising Fees \$298.50

A7110.410 Supplies \$59.92

(c) Revenue Code (with title), and Amount:

A7110 .2716 Grants from Other Sources \$358.42

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Warren County Parks Recreation and Railroad/

DATE: 11/21/23

- (a) Purpose of Grant: Funding to support Homeschool, School and Public Programs at Up Yonda Farm

- (b) Name of Grantor: The Glen and Carol Pearsall Adirondack Foundation

- (c) Address of Contractor: P.O. Box 105. Johnsbury, NY 12843.

- (d) Grantor's Contact Person and Telephone Number:
Adam Pearsall; info@pearsallfoundation.org

- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
Grant Award Letter attached

- (f) Effective Date of Grant: 1/1/24

- (g) Termination Date of Grant: 12/31/24

- (h) Total Dollar Amount Involved (not to exceed): \$2,500

- (i) Deadline to Submit Grant Application and/or Grant Agreement:

- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.

- (k) Are the funds to go into a Capital Project or Capital Reserve Project? No
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? NO If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Warren County Parks Recreation & Railroad

DATE: 11/21/23

- (a) Purpose of Grant: Funding For Hobby and Special Interest Programs at Up Yonda Farm
- (b) Name of Grantor: Town of Bolton
- (c) Address of Contractor: PO BOx 698, Bolton Landing, NY 12814
- (d) Grantor's Contact Person and Telephone Number: Bolton Supervisors Office 518-644-2815
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
- (f) Effective Date of Grant: 1/1/24
- (g) Termination Date of Grant: 12/31/24
- (h) Total Dollar Amount Involved (not to exceed): \$2,500
- (i) Deadline to Submit Grant Application and/or Grant Agreement: 11/15/2023
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: