

FINANCE COMMITTEE
AGENDA
NOVEMBER 29, 2023

Committee Members: *Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty*
Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment
- IV. Action Agenda
 - 1) **Request for transfers of funds as attached for Committee approval.**
 - 2) **Requests/Items to be Discussed by the County Administrator (John Taflan, County Administrator):**
 - A) On behalf of Self-Insurance - Request to authorize renewal of 2024 property and casualty insurance for 2024.
 - B) Journal Report of transfers approved by the County Administrator staff for October 2023.
 - C) Request to amend Resolution No. 26 of 2023 to allow for ARPA funding provided to Bay Ridge Rescue Squad, Inc. to be used for the purchase of training room equipment.
 - D) On behalf of the Sheriff's Office - Request to appropriate \$947,481 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to the Budget Codes outlined in the agenda attachment to cover salary expense for the Sheriff's Office through the end of the year.
 - 3) **Requests/Items to be Discussed by the County Treasurer (Mike Swan, County Treasurer):**
 - A) Request to define County service as it relates to retiree health insurance benefits to include previous service time with SUNY Adirondack.
 - B) Request to allow the Treasurer's Office to write off uncollectible debts from Westmount Nursing Home totaling \$45,926.00.
 - C) Request for transfer of funds in the amount of \$12,926 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.4530 475, *Bad Debt Expense*, to cover shortfall from Budget Code A. 389.01, *Allowance for Receivables - Nursing Home*.
 - 4) **Request/Item to be Discussed by the County Attorney (Larry Elmen, County Attorney):**

Request for transfer of funds in the amount of \$3,684 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1410 419, *County Clerk, Settlements*, to cover the cost of the insurance deductible in the John Joseph Forjone matter.
 - 5) **Referrals from the Criminal Justice & Public Safety Committee (Chaired by Supervisor Geraci):**
Sheriff (James LaFarr, Sheriff) -
 - A) Request to amend the Warren County Budget for 2023 in the amount of \$492,667 to reflect receipt of funding from the New York State Division of Homeland Security and Emergency Services Statewide Interoperable Communications grant.
 - B) Request to amend the Warren County Budget for 2023 in the amount of \$165,940 to reflect receipt of funding from New York State Division of Homeland Security and Emergency Services Public Safety Answering Point Operations grant program.
 - 6) **Referrals from the Health Services Committee (Chaired by Supervisor Frasier):**
Mental Health (Rob York, Director, Office of Community Services) -
 - A) Request to appropriate \$175,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.4390 435, *Psychiatric Expense/Criminal*, to cover the cost of court-ordered NYS CPL 730 competency examination and restoration expenses for the remainder of the year.
 - B) Request to amend the Warren County Budget for 2023 in the amount of \$34,474 to allow for pass-through of 100% State aid funding from the New York State Office of Mental Health as provided in Schedule A (*included in the meeting agenda*).
Public Health (Ginelle Jones, Director) -
 - C) Request to amend the Warren County Budget for 2023 in the amount of \$10,000 to reflect the added expense of COVID vaccine purchases.

Continued

7) **Referrals from the Human Services Committee (Chaired by Supervisor Driscoll):**

Countryside Adult Home (Amy McByrne, Director) -

A) Request to amend the Warren County Budget for 2023 in the amount of \$21,413 to reflect receipt of funding from the New York State Department of Health for Equal Program.

Department of Social Services (Christine Mastrianni, Commissioner) -

B) Request to amend the Warren County Budget for 2023 in the amount of \$62,556 to increase expenses and revenue based on approval of Code Blue budget from New York State Office of Temporary & Disability Assistance, with expenses to be 100% reimbursable.

C) Request to amend the Warren County Budget for 2023 in the amount of \$4,506 to increase expense accounts due to deficits in our TE account previously funded by Warren County Children's Services, as well as to cover health insurance reimbursement through the end of the year.

8) **Referral from the Park Operations & Management Committee (Chaired by Supervisor Merlino):**

Request to appropriate \$2,788.08 from Budget Code A.691.07, *Deferred Revenue, Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair and Maint - Bldg/Property*, and to authorize reimbursement in the same amount to the Village of Lake George for costs incurred at the Charles R. Wood Park in September 2023 for park attendants and gas.

9) **Referrals from the Public Works Committee (Chaired by Supervisor Conover):**

Department of Public Works (Kevin Hajos, Superintendent of Public Works) -

A) Request to increase Capital Project No. H410, *Peaceful Valley Road (CR 29) Culvert Replacement Project*, in the Town of Johnsbury in the amount of \$145,769.60.

B) Request to increase Capital Project No. H421, *Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project*, in the Towns of Lake Luzerne and Queensbury in the amount of \$55,000.

C) Request to increase Capital Project No. H376, *Hudson Street over Mill Creek Bridge Replacement Project*, in the Town of Johnsbury in the amount of \$16,500.

Parks, Recreation & Railroad (Dean Moore, Director) -

D) Request to amend the Warren County Budget for 2023 in the amount of \$358.42 to reflect receipt of funding from the WCSWWD Community Conservation Fund for Spring Zing 2023.

10) **Request from the Clerk of the Board:**

Request to authorize Clerk of the Board to produce several standard annual resolutions related to budget/tax warrants to include the following:

- Fixing tax rates
- Levying unpaid school taxes and penalties
- Authorizing relevy of delinquent Village of Lake George taxes
- Levying uncollected sewer and water rents in several towns
- Acknowledging request from the City of Glens Falls for levy of water rents
- Acknowledging requests from towns for levy of 2023 property maintenance expenses
- Levying sum of Warrensburg-Thurman Consolidated Health District
- Authorizing Warren County Treasurer to credit the 2024 Crandall Library District tax levy for Town of Queensbury
- Authorizing town/city exemption removals
- Authorizing payments to SUNY Adirondack
- Authorizing Chair and Clerk of the Board to issue Tax Warrants
- Fixing the date of the Organization Meeting (January 2, 2024)
- Levying omitted town taxes

11) Finance Committee action is required on the following Personnel Agenda items, *contingent upon approval by the Personnel, Administration & Higher Education Committee - Agenda Items 3A and 4.*

PERSONNEL AGENDA ITEMS 3A and 4

3) Requests/Items to be Discussed by the Clerk of the Board (Amanda Allen, Clerk of the Board):

A) Request to appropriate \$75,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code to Budget Code A.1185 435, *Medical Examiner & Coroners, Medical Fees*, to cover the estimated cost of autopsies for the remainder of 2023.

4) Referral from the Health Services Committee (Chaired by Supervisor Frasier):

Office for the Aging (Dee Park, Director) -

Request to amend the Table of Organization and Salary Schedule to create the new position of Services Assistant - Office for the Aging PT #2, *Grade 7, Base Annual Salary \$43,187 (24 hours/week)*, effective January 1, 2024.

V. Pending Items:

No items this month.

VI. Privilege of the Floor/Public Comment

VII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Countryside Adult Home**SIGNED:****DATE:** 11/20/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A. 630 130	Part-Time Salaries	A.6030 120	Overtime	\$5,000
A. 630 110	Full-Time Salaries	A. 6030 120	Overtime	\$2,000

Please state reason for transfers requested: To cover overtime through year end**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:**Please file original request with Clerk of the Board and retain copy for your records.**

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: November 20, 2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3645.4119 110	FY22 LEMPG - Salaries Regular	A.3645.4119 810	FY22 LEMPG - Retirement	\$202.39

Please state reason for transfers requested:

Transfer needed to cover a budget deficit in G/L Account A.3645.4119 FY22 LEMPG

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Assigned Counsel

SIGNED: 

DATE: 11/28/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1170 4207 130	Salaries Part Time	A 1170 4207 830	Social Security	68.73
A1170 4207 130	Salaries Part Time	A 1170 4207 831	Medicare Contribution	1.40

Please state reason for transfers requested:
This will correctly reflect our distribution funding.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Sheriff

SIGNED:

DATE: 11/20/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3020 110	Sheriffs 911 Center, Salaries - Regular	A.3020 120	Sheriffs 911 Center, Salaries - Overtime	\$47,000
A.3020 110	Sheriffs 911 Center, Salaries - Regular	A.3020 130	Sheriffs 911 Center, Salaries - Part Time	\$14,000
A.3020 110	Sheriffs 911 Center, Salaries - Regular	A.3110 120	Sheriffs Law Enforcement, Salaries - Overtime	\$19,000
A.3150 110	Sheriffs Corrections Division, Salaries - Regular	A.3150 120	Sheriffs Corrections Division, Salaries - Overtime	\$337,000
A.3150 130	Sheriffs Corrections Division, Salaries - Part Time	A.3150 120	Sheriffs Corrections Division, Salaries - Overtime	\$122,000

Please state reason for transfers requested:

To cover Salary expenses through 12/31/2023

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Social Services

SIGNED:

DATE: 11/2/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
6010 110	Salaries - Regular	6010 120	Salaries - Overtime	10,000
6010 110	Salaries - Regular	6010 130	Salries - Part Time	10,000

Please state reason for transfers requested:

To cover overtime and part time costs through year end.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10**Request for Transfer of Funds****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Tourism**SIGNED:****DATE:** 11/20/23

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6417.0001 470	Contract	A.6417.0001 850	Unemployment	11,328.00
A.6417.0001 481	Tourism Promotion	A.6417.0001 120	Salaries - Overtime	2,500.00
A.6417.0001 481	Tourism Promotion	A.6417.0001 862	Health Insurance Cost Reimbursement	300.00

Please state reason for transfers requested:

Prior employee resigned in December 2022; collected unemployment for 3 quarters. More overtime required for two employees who do social media; events occur on evenings and weekends, not during normal business hours.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:**Please file original request with Clerk of the Board and retain copy for your records.**

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Self-Insurance

DATE: 11/29/23

- (a) Purpose of Request: **Renewal of Property & Casualty Insurance for 2024**
- (b) Details: **attached**
- (c) Previous Resolution Number: **R776 of 2022**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and
Amount: **various departments**
Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

:

BROKER	INSURANCE	TOTAL PAYMENT TO BROKER NOT TO EXCEED
Arthur J. Gallagher Risk Management Services, Inc.	Travelers Insurance Company- Property; Boiler & Machinery; Inland Marine; General Liability; Employee Benefits Liability; Automobile Liability; Law Enforcement Liability; Public Officials Liability; Employment Practices Liability; Excess Liability (Umbrella); Crime/Employee Dishonesty; Crime/Employee Dishonesty (<i>includes LDC Crime</i>); Owners and Contractors Protective Liability; Cyber	
	Allied World - Healthcare General; Health Care Professional Liability	
	Old Republic Insurance Company - Airport Liability	
	Midwest Employers Casualty - Excess Workers' Compensation	
	GRAND TOTAL	
		\$920,000



WARREN COUNTY - PROPERTY & CASUALTY INSURANCE RENEWAL SUMMARY (2024)



LINE OF COVERAGE	EXPIRING PROGRAM (1/1/23 - 1/1/24)				PROPOSED RENEWAL PROGRAM (1/1/24 - 1/1/25)				EXPOSURE CHANGE	RATE CHANGE	PREMIUM CHANGE
	CARRIER	LIMIT	RETENTION	PREMIUM	CARRIER	LIMIT	RETENTION	PREMIUM			
Property, Boiler & Machinery, Inland Marine	Travelers	\$161,409,385 Blanket Limit	\$10,000 Deductible	\$99,094	Travelers	\$172,979,485 Blanket Limit	\$10,000 Deductible	\$114,843	7%	9%	16%
General Liability	Travelers	\$1,000,000/Occ. \$3,000,000/Agg.	\$0 Deductible	\$96,428	Travelers	\$1,000,000/Occ. \$3,000,000/Agg.	\$0 Deductible	\$118,065	6%	16%	22%
Employee Benefits Liability	Travelers	\$1,000,000/Occ. \$1,000,000/Agg.	\$1,000 Deductible	\$428	Travelers	\$1,000,000/Occ. \$1,000,000/Agg.	\$1,000 Deductible	\$428	6%	-6%	0%
Auto Liability	Travelers	\$1,000,000/Acc.	\$0 AL Deductible \$500/\$2,500 APD Ded.	\$131,381	Travelers	\$1,000,000/Acc.	\$0 AL Deductible \$1,000/\$2,500 APD Ded.	\$152,406	3%	13%	16%
Law Enforcement Liability	Travelers	\$1,000,000/Occ. \$2,000,000/Agg.	\$50,000 Deductible	\$90,151	Travelers	\$1,000,000/Occ. \$2,000,000/Agg.	\$50,000 Deductible	\$91,142	-7%	8%	1%
Public Officials Liability	Travelers	\$1,000,000/Occ. \$2,000,000/Agg.	\$50,000 Deductible	\$49,624	Travelers	\$1,000,000/Occ. \$2,000,000/Agg.	\$50,000 Deductible	\$46,455	6%	-12%	-6%
Employment Practices Liability	Travelers	\$1,000,000/Occ. \$2,000,000/Agg.	\$50,000 Deductible	\$31,906	Travelers	\$1,000,000/Occ. \$2,000,000/Agg.	\$50,000 Deductible	\$31,989	6%	-6%	0%
Excess Liability (Umbrella)	Travelers	\$10,000,000/Occ. \$10,000,000/Agg.	N/A	\$27,272	Travelers	\$10,000,000/Occ. \$10,000,000/Agg.	N/A	\$31,130	6%	8%	14%
Crime/Employee Dishonesty	Travelers	\$2,000,000/Loss	\$20,000 Deductible	\$6,868	Travelers	\$2,000,000/Loss	\$20,000 Deductible	\$6,868	6%	-6%	0%
Workers' Compensation, Employer's Liability	Midwest	Statutory for WC \$2,000,000 for EL	\$2,000,000 SIR \$2,000,000 Agg. SIR	\$156,236	Midwest	Statutory for WC \$2,000,000 for EL	\$2,000,000 SIR \$2,000,000 Agg. SIR	\$157,268	3%	-2%	1%
Cyber	Travelers	\$3,000,000/Occ. \$3,000,000/Agg.	\$100,000 Deductible	\$53,150	Travelers	\$3,000,000/Occ. \$3,000,000/Agg.	\$100,000 Deductible	\$57,203	6%	2%	8%
Healthcare GL/Professional Liability	Allied World	\$1,000,000/Occ. \$3,000,000/Agg.	\$5,000 Deductible	\$35,750	Allied World	\$1,000,000/Occ. \$3,000,000/Agg.	\$5,000 Deductible	\$46,280	28%	1%	29%
OCP People NY	Travelers	\$1,000,000/Occ. \$1,000,000/Agg.	\$0 Deductible	\$750	Travelers	\$1,000,000/Occ. \$1,000,000/Agg.	\$0 Deductible	\$750	0%	0%	0%
OCP NYS	Travelers	\$1,000,000/Occ. \$1,000,000/Agg.	\$0 Deductible	\$750	Travelers	\$1,000,000/Occ. \$1,000,000/Agg.	\$0 Deductible	\$750	0%	0%	0%
LDC	Travelers	\$75,000/Loss	\$1,000 Deductible	\$262	Travelers	\$75,000/Loss	\$1,000 Deductible	\$262	0%	0%	0%
Airport Liability	Old Republic	\$20,000,000/Occ. \$20,000,000/Agg.	\$1,000 Deductible	\$19,348	Old Republic	\$20,000,000/Occ. \$20,000,000/Agg.	\$1,000 Deductible	\$21,602	11%	1%	12%
Gallagher Brokerage Fee	N/A			\$34,000	N/A			\$34,000	N/A	N/A	0%
TOTAL ANNUAL PREMIUMS	\$833,398				\$911,441				N/A	N/A	9%
EXPOSURE CHANGES	TIV: 161,409,385 Budget Size: \$124,463,707 FT/PT Employee Count: 643/222 Vehicle count: 336 Trailers: 43 Police Officer Count: 256 Payroll: \$88,220,389 Health Department Home Visit: 7,707 Health Department Treatment Receipts: \$12,621 Aircrafts Based at Airport: 43				TIV: 172,989,485 (+7%) Budget Size: \$132,965,626 (+6%) FT Employee Count: 650/263 (+6%) Vehicle count: 347 (+3%) Trailers: 44 (+1%) Police Officer Count: 245 (-7%) Payroll: \$91,497,266 (+3%) Health Department Home Visit: 8,767 (+14%) Health Department Treatment Receipts: \$18,655 (+47%) Aircrafts Based at Airport: 48 (+11%)						
NOTES	N/A				Total Budgeted Premium (with Workers' Comp) = \$942,609 (\$31,168 more than actual) Total Budgeted Premium (w/out Workers' Comp) = \$776,999 (\$22,826 more than actual) Option to keep Auto Physical Damage deductible at \$500 = \$9,654 Midwest provided option for 2 year WC policy w/ no premium increase in year 2 Premiums do not include taxes/fees or TRIA						

WARREN COUNTY
Journal Report - October 2023

G/L Date	G/L Account Number	Account Description	Description	Source	Increase Amount	Decrease Amount
Admn.Fiscal Srv - Administrative Fiscal Services						
10/23/2023	A.1011 423	Telephone	Budget Transfer within object code, to .424		\$	100.00
10/23/2023	A.1011 424	Postage	Budget Transfer within object code. from .423		\$ 100.00	
County Clerk - County Clerk						
10/16/2023	A.1410 410	Supplies	Transfer Within Budget Code from A.1410424		1,000.00	
10/16/2023	A.1410 424	Postage	Transfer of Within Budget Code to A.1410 410			1,000.00
DPW_DPW Admin - DPW,DPW Administration						
10/2/2023	A.1490 410	Supplies	Transfer Within Budget Code to A.1490 424		\$	529.00
10/2/2023	A.1490 424	Postage	Transfer Within Budget Code from A.1490 410		\$ 529.00	
10/2/2023	A.5610 410	Supplies	Transfer Within Budget Code to A.5610 424			\$ 240.00
10/2/2023	A.5610 424	Postage	Transfer Within Budget Code from A.5610 410		\$ 240.00	
10/5/2023	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.5610 470		\$ 200.00	
10/5/2023	A.5610 470	Contract	Transfer Within Budget Code to A.5610 413			\$ 200.00
10/5/2023	DM.5130 410	Supplies	Transfer Within Budget Code to DM.5130 424			\$ 115.00
10/5/2023	DM.5130 424	Postage	Transfer Within Budget Code from DM.5130 410		\$ 115.00	
10/10/2023	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.5610 470		\$ 11,725.00	
10/10/2023	A.5610 470	Contract	Transfer Within Budget Code to A.5610 413			\$ 11,725.00
10/10/2023	A.7110 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.7110 417			\$ 500.00
10/10/2023	A.7110 417	Water/Sewer/Taxes	Transfer Within Budget Code from A.7110 413		\$ 500.00	
10/10/2023	DM.5130 417	Water/Sewer/Taxes	Transfer Within Budget Code from DM.5130 442		\$ 1,500.00	
10/10/2023	DM.5130 442	Automotive - Gas & Oil	Transfer Within Budget Code to DM.5130 417			\$ 1,500.00
10/12/2023	A.1625 415	Electricity	Transfer Within Budget Code from A.1625 416		\$ 1,900.00	
10/12/2023	A.1625 416	Oil & Gas-Heating	Transfer Within Budget Code to A.1625 415			\$ 1,900.00
10/12/2023	D.3310 410	Supplies	Transfer Within Budget Code to D.3310 435			\$ 140.00
10/12/2023	D.3310 435	Medical Fees	Transfer Within Budget Code from D.3310 410		\$ 140.00	
10/12/2023	DM.5130 435	Medical Fees	Transfer Within Budget Code from DM.5130 442		\$ 286.00	
10/12/2023	DM.5130 442	Automotive - Gas & Oil	Transfer Within Budget Code to DM.5130 435			\$ 286.00
10/17/2023	A.7110 424	Postage	Transfer Within Budget Code from A.7110 465		\$ 50.00	
10/17/2023	A.7110 465	Road/Bridge Materials	Transfer Within Budget Code to A.7110 424			\$ 50.00
10/17/2023	D.3310 260	Other Equipment	Transfer Out of Budget Code from D.3310 410		\$ 600.00	
10/17/2023	D.3310 410	Supplies	Transfer Out of Budget Code to D.3310 260			\$ 600.00
10/17/2023	D.5110 421	Equipment Rental	Transfer Within Budget Code to D.5110 422			\$ 6,000.00
10/17/2023	D.5110 422	Repair/Maint-Equipment	Transfer Within Budget Code from D.5110 421		\$ 6,000.00	
10/17/2023	DM.5130 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to DM.5130 470			\$ 500.00
10/17/2023	DM.5130 470	Contract	Transfer Within Budget Code from DM.5130 413		\$ 500.00	
10/17/2023	DM.5130 441	Auto-Supplies & Repair	Transfer Within Budget Code from DM.5130 442		\$ 10,000.00	
10/17/2023	DM.5130 442	Automotive - Gas & Oil	Transfer Within Budget Code to DM.5130 441			\$ 10,000.00
10/17/2023	A.5610 410	Supplies	Transfer Within Budget Code to A.5610 413			\$ 1,500.00
10/17/2023	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.5610 410		\$ 1,500.00	
10/18/2023	A.1625 428	Data Processing & Internet Fees	Transfer Within Budget Code from A.1625 470		\$ 500.00	
10/18/2023	A.1625 470	Contract	Transfer Within Budget Code to A.1625 428			\$ 500.00
10/19/2023	A.7110 410	Supplies	Transfer Within Budget Code to A.7110 453			\$ 750.00

10/19/2023	A.7110 453	Uniforms & Clothing	Transfer Within Budget Code from A.7110 410	\$	750.00	
10/20/2023	A.5610 410	Supplies	Transfer Within Budget Code from A.5610 422	\$	700.00	
10/20/2023	A.5610 422	Repair/Maint-Equipment	Transfer Within Budget Code to A.5610 444			\$ 1,000.00
10/20/2023	A.5610 422	Repair/Maint-Equipment	Transfer Within Budget Code to A.5610 410			\$ 700.00
10/20/2023	A.5610 439	Misc Fees & Expenses	Transfer Within Budget Code to A.5610 470			\$ 190.00
10/20/2023	A.5610 444	Travel/Education/Conference	Transfer Within Budget Code from A.5610 422	\$	1,000.00	
10/20/2023	A.5610 470	Contract	Transfer Within Budget Code from A.5610 439	\$	190.00	
10/20/2023	D.5110 410	Supplies	Transfer Within Budget Code from D.5110 470	\$	5,000.00	
10/20/2023	D.5110 470	Contract	Transfer Within Budget Code to D.5110 410			\$ 5,000.00
10/23/2023	A.1490 428	Data Processing & Internet Fees	Transfer Within Budget Code to A.1490 444			\$ 175.00
10/23/2023	A.1490 444	Travel/Education/Conference	Transfer Within Budget Code from A.1490 453	\$	175.00	
10/23/2023	A.1490 444	Travel/Education/Conference	Transfer Within Budget Code from A.1490 428	\$	175.00	
10/23/2023	A.1490 453	Uniforms & Clothing	Transfer Within Budget Code to A.1490 444			\$ 175.00
10/23/2023	A.1620 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.1620 453			\$ 841.00
10/23/2023	A.1620 453	Uniforms & Clothing	Transfer Within Budget Code from A.1620 413	\$	841.00	
10/23/2023	A.5610 444	Travel/Education/Conference	Transfer Within Budget Code to A.5610 453			\$ 512.00
10/23/2023	A.5610 453	Uniforms & Clothing	Transfer Within Budget Code from A.5610 444	\$	512.00	
10/23/2023	A.7110 453	Uniforms & Clothing	Transfer Within Budget Code from A.7110 465	\$	141.00	
10/23/2023	A.7110 465	Road/Bridge Materials	Transfer Within Budget Code to A.7110 453			\$ 141.00
10/24/2023	DM.5130 441	Auto-Supplies & Repair	Transfer Within Budget Code from DM.5130 442	\$	20,000.00	
10/24/2023	DM.5130 442	Automotive - Gas & Oil	Transfer Within Budget Code to DM.5130 441			\$ 20,000.00
10/24/2023	A.5610 444	Travel/Education/Conference	Transfer Within Budget Code to A.5610 470			\$ 800.00
10/24/2023	A.5610 470	Contract	Transfer Within Budget Code from A.5610 444	\$	800.00	
10/26/2023	A.1620 260	Other Equipment	Transfer Out of Budget Code from A.1620 413	\$	50.00	
10/26/2023	A.1620 413	Repair & Maint.-Bldg/Property	Transfer Out of Budget Code to A.1620 260			\$ 50.00
10/26/2023	A.7111.0198 410	Supplies	Transfer Within Budget Code from A.7111.0198 470	\$	1,225.00	
10/26/2023	A.7111.0198 470	Contract	Transfer Within Budget Code to A.7111.0198 410			\$ 1,225.00
10/27/2023	A.1628 810	Retirement	Transfer Within Budget Code to A.1628 860			\$ 2,500.00
10/27/2023	A.1628 860	Hospitalization	Transfer Within Budget Code from A.1628 810	\$	2,500.00	
10/27/2023	A.7110 465	Road/Bridge Materials	Transfer Within Budget Code to A.7110 470			\$ 5,855.00
10/27/2023	A.7110 470	Contract	Transfer Within Budget Code from A.7110 465	\$	5,855.00	
10/30/2023	A.1620 413	Repair & Maint.-Bldg/Property	Out of Code Transfer to A.1624 413			\$ 12,413.50
10/30/2023	A.1624 413	Repair & Maint.-Bldg/Property	Out of Code Transfer from A.1620 413	\$	12,413.50	
10/30/2023	D.5142 410	Supplies	In Code Transfer to D.5142 426			\$ 13,500.00
10/30/2023	D.5142 426	Subscriptions	In Code Transfer from D.5142 410	\$	13,500.00	

Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff)

10/4/2023	40.6293.0305 861	Retirees Hospitalization	Object code change to 40.6293.0305 862			\$ 197.35
10/4/2023	40.6293.0305 862	Health Insurance Cost Reimbursement	Object code change from 40.6293.305 861	\$	197.35	
10/4/2023	40.6293.0310 434	Allowances	Object code change from 40.6293.0310 470	\$	2,000.00	
10/4/2023	40.6293.0310 470	Contract	Object code change to 40.6293.0310 434			\$ 2,000.00
10/19/2023	40.6293.0358 444	Travel/Education/Conference	Object code change to 40.6293.0358 444.01			\$ 2,608.60
10/19/2023	40.6293.0358 444.01	Job Related Courses	Object code change from 40.6293.0358 444	\$	2,608.60	

Infotech - Information Technology

10/2/2023	A.1680.4999 220	Office Equipment	Budget Transfer out of Object Code from A.1680.4999 439	\$	15,000.00	
10/2/2023	A.1680.4999 439	Misc Fees & Expenses	Budget Transfer out of Object Code to A.1680.4999 220			\$ 15,000.00
10/12/2023	A.1680 426	Subscriptions	Budget Transfer within Object Code from A.1680 444	\$	300.00	
10/12/2023	A.1680 444	Travel/Education/Conference	Budget Transfer within Object Code to A.1680 426			\$ 300.00
10/30/2023	A.1680 426	Subscriptions	Budget Transfer within Object Code from A.1680 470	\$	800.00	
10/30/2023	A.1680 470	Contract	Budget Transfer within Object Code to A.1680 426			\$ 800.00

Legal Def-Indgnt - Legal Defense - Indigents

10/6/2023	A.1170.4209 437	Consulting Fees	Budget Transfers within Object Code from A.1170.4209 470	\$	7,248.50	
10/6/2023	A.1170.4209 470	Contract	Budget Transfers within Object Code to code A.1170.4209 437			\$ 7,248.50

Mental Health - Mental Health

10/19/2023	A.4310 210	Furniture/Furnishings	transfer funds from A.4310 220 to A.4310 210	\$	230.00	
10/19/2023	A.4310 220	Office Equipment	transfer funds from A.4310 220 to A.4310 210			\$ 230.00

Office of EMS - Office of Emergency Services

10/2/2023	A.4022 441	Auto-Supplies & Repair	Budget Transfer within Object Code from A.4022 444	\$	250.00	
10/2/2023	A.4022 444	Travel/Education/Conference	Budget Transfer within Object Code to A.4022 441			\$ 250.00
10/11/2023	A.4022 422	Repair/Maint-Equipment	Budget Transfer within Object Code from A.4022 444	\$	1,000.00	
10/11/2023	A.4022 444	Travel/Education/Conference	Budget Transfer within Object Code to A.4022 422			\$ 1,000.00
10/11/2023	A.3410 230	Automotive Equipment	Budget Transfer within Object Code from A.3410 260	\$	1,200.00	
10/11/2023	A.3410 260	Other Equipment	Budget Transfer within Object Code to A.3410 230			\$ 1,200.00
10/11/2023	A.4022 410	Supplies	Budget Transfer within Object Code from A.4022 423	\$	600.00	
10/11/2023	A.4022 423	Telephone	Budget Transfer within Object Code to A.4022 410			\$ 600.00
10/16/2023	A.3640 422	Repair/Maint-Equipment	Budget Transfer within Object Code to A.3640 427			\$ 50.00
10/16/2023	A.3640 427	Memberships & Dues	Budget Transfer within Object Code from A.3640 422	\$	50.00	
10/18/2023	A.3410 441	Auto-Supplies & Repair	Budget Transfer within Object Code to A.3410 444			\$ 800.00
10/18/2023	A.3410 444	Travel/Education/Conference	Budget Transfer within Object Code from A.3410 441	\$	800.00	
10/23/2023	A.3640 250	Technical Equipment	Budget Transfer within Object Code to A.3640 260			\$ 500.00
10/23/2023	A.3640 260	Other Equipment	Budget Transfer within Object Code from A.3640 250	\$	500.00	
10/23/2023	A.3640 410	Supplies	Budget Transfer within Object Code from A.3640 441	\$	100.00	
10/23/2023	A.3640 441	Auto-Supplies & Repair	Budget Transfer within Object Code to A.3640 410			\$ 100.00
10/25/2023	A.3640 424	Postage	Budget Transfer within Object Code to A.3640 427			\$ 50.00
10/25/2023	A.3640 427	Memberships & Dues	Budget Transfer within Object Code from A.3640 424	\$	50.00	
10/25/2023	A.3410 260	Other Equipment	Out of Object Code to A.3416 422			\$ 1,200.00
10/25/2023	A.3410 422	Repair/Maint-Equipment	Out of Object Code from A.3410 260	\$	1,200.00	

Planning_Planning - Planning,Planning

10/3/2023	A.8021 410	Supplies	budget transfer within object code from A.8021 436	\$	100.00	
10/3/2023	A.8021 436	Advertising Fees	budget transfer within object code to A.8021 410			\$ 100.00
10/4/2023	A.8021 423	Telephone	budget transfer within object code from A.8021 441	\$	23.60	
10/4/2023	A.8021 441	Auto-Supplies & Repair	budget transfer within object code to A.8021 423			\$ 23.60
10/25/2023	A.8021 428	Data Processing & Internet Fees	budget transfer within object code to A8021 441			\$ 26.69
10/25/2023	A.8021 441	Auto-Supplies & Repair	budget transfer within object code from A.8021 428	\$	26.69	
10/31/2023	A.8020 410	Supplies	budget transfer within object code from A.8020 470	\$	25.00	
10/31/2023	A.8020 470	Contract	budget transfer within object code to A 8020 410			\$ 25.00

Public Health_Health Services - Public Health,Health Services

10/13/2023	A.4189 410	Supplies	Budget transfer BT Grant to A4189.423			132
10/13/2023	A.4189 423	Telephone	Budget transfer BT Grant from A4189.410	\$	132.00	
10/17/2023	A.4018.0040 260	Other Equipment	Out of code transfer Hlth Ed from A4018.0040.410	\$	372.00	
10/17/2023	A.4018.0040 410	Supplies	Out of code transfer Hlth Ed to A4018.0040.260			\$ 372.00
10/24/2023	A.4189 410	Supplies	Budget Transfer BT phone to A.4189.423 from A4189.410			\$ 50.00
10/24/2023	A.4189 423	Telephone	Budget Transfer BT phone to A.4189.423 from A4189.410	\$	50.00	

Residential Hall - Countryside Adult Home

10/11/2023	A.6030 210	Furniture/Furnishings	Budget Transfer out of object code from A.6030 210 to A.6030 410		\$	2,000.00	\$	2,000.00
10/11/2023	A.6030 410	Supplies	Budget Transfer out of object code to A.6030 410 from A.6030 210		\$	2,000.00		
10/12/2023	A.6030 210	Furniture/Furnishings	out of object code transfer from 6030 210 to 6030 413				\$	500.00
10/12/2023	A.6030 413	Repair & Maint.-Bldg/Property	out of object code transfer to 6030 413 to 6030 210		\$	500.00		
10/12/2023	A.6030 210	Furniture/Furnishings	within of object code transfer from 6030 210 to 6030 260				\$	1,000.00
10/12/2023	A.6030 260	Other Equipment	within of object code transfer to 6030 260 to 6030 210		\$	1,000.00		
10/16/2023	A.6030 210	Furniture/Furnishings	Budget Transfer within object code to A.6030 210 from A.6030 260				\$	5,000.00
10/16/2023	A.6030 260	Other Equipment	Budget Transfer within object code from A 6030 260 to A.6030 210		\$	5,000.00		
10/18/2023	A.6030 413	Repair & Maint.-Bldg/Property	within of object code transfer to 6030 413 to 6030 434		\$	6,000.00		
10/18/2023	A.6030 434	Allowances	within of object code transfer from 6030 434 to 6030 413				\$	6,000.00
10/18/2023	A.6030 413	Repair & Maint.-Bldg/Property	within of object code transfer to 6030 413 to 6030 470		\$	4,000.00		
10/18/2023	A.6030 470	Contract	within of object code transfer from 6030 470 to 6030 413				\$	4,000.00
10/31/2023	A.6030 428	Data Processing & Internet Fees	Budget Transfer within object code to A.6030 428 from A.6030 445		\$	750.00		
10/31/2023	A.6030 445	Foods	Budget Transfer within object code from A 6030 445 to A.6030 428				\$	750.00

Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement

10/11/2023	A.3020 210	Furniture/Furnishings	budget transfer out of object code to A.3110 441				\$	1,800.00
10/11/2023	A.3110 441	Auto-Supplies & Repair	budget transfer out of object code from A.3020 210		\$	1,800.00		
10/11/2023	A.3020 422	Repair/Maint-Equipment	budget transfer out of object code to A.3150 410				\$	2,000.00
10/11/2023	A.3150 410	Supplies	budget transfer out of object code from A.3020 422		\$	2,000.00		
10/11/2023	A.3110 260	Other Equipment	budget transfer out of object code to A.3150 260				\$	2,550.00
10/11/2023	A.3150 260	Other Equipment	budget transfer out of object code from A.3110 260		\$	2,550.00		
10/13/2023	A.3020 410	Supplies	budget transfer out of object code TO a.3110 410				\$	1,748.58
10/13/2023	A.3110 410	Supplies	budget transfer out of object code FROM a.3020 410		\$	1,748.58		
10/13/2023	A.3020 422	Repair/Maint-Equipment	budget transfer out of object code TO A.3150 410				\$	2,090.17
10/13/2023	A.3150 410	Supplies	budget transfer out of object code FROM A.3020 422		\$	2,090.17		
10/13/2023	A.3110 230	Automotive Equipment	budget transfer out of object code FROM A.3110 455		\$	11,703.96		
10/13/2023	A.3110 455	Safety Equipment	budget transfer out of object code TO A.3110 230				\$	11,703.96
10/16/2023	A.3020 422	Repair/Maint-Equipment	budget transfer out of object code from A.3110 444		\$	427.50		
10/16/2023	A.3110 444	Travel/Education/Conference	budget transfer out of object code to A.3020 422				\$	427.50
10/16/2023	A.3110 441	Auto-Supplies & Repair	budget transfer within object code from A.3110 444		\$	1,706.89		
10/16/2023	A.3110 444	Travel/Education/Conference	budget transfer within object code to A.3110 441				\$	1,706.89
10/25/2023	A.3110 260	Other Equipment	budget transfer out of object code A.3110 413		\$	52,993.00		
10/25/2023	A.3110 413	Repair & Maint.-Bldg/Property	budget transfer out of object code to A.3110 260				\$	52,993.00
10/25/2023	A.3110 260	Other Equipment	budget transfer out of object code from A.3110 413		\$	8,297.00		
10/25/2023	A.3110 413	Repair & Maint.-Bldg/Property	budget transfer out of object code to A.3110 260				\$	8,297.00
10/31/2023	A.3110 440	Legal/Transcript Fees	budget transfer within object code to A.3110 441				\$	15,000.00
10/31/2023	A.3110 441	Auto-Supplies & Repair	budget transfer within object code from A.3110 440		\$	15,000.00		
10/31/2023	A.3110 260	Other Equipment	budget transfer out of object code to A.3150 410				\$	3,000.00
10/31/2023	A.3150 410	Supplies	budget transfer out of object code from A.3110 260		\$	3,000.00		
10/31/2023	A.3020 260	Other Equipment	budget transfer out of object code from A.3110 413		\$	3,334.50		
10/31/2023	A.3110 413	Repair & Maint.-Bldg/Property	budget transfer out of object code TO A.3020 260				\$	3,334.50
10/31/2023	A.3020 422	Repair/Maint-Equipment	budget transfer out of object code from A.3110 413		\$	4,835.00		
10/31/2023	A.3110 413	Repair & Maint.-Bldg/Property	budget transfer out of object code to A.3020 422				\$	4,835.00

Social Services - Social Services

10/31/2023	A.6100 470	Contract	Out of code transfer to A.6109 470				\$	200,000.00
10/31/2023	A.6109 470	Contract	Out of code transfer from A.6100 470		\$	200,000.00		
10/31/2023	A.6010 418	Ins-General Liability	Budget transfer within object code from A.6010 439		\$	81.00		

10/31/2023	A.6010 439	Misc Fees & Expenses	Budget transfer within object code to A.6010 418		\$		81.00
Tourism - Tourism							
10/23/2023	A.6417.0001 210	Furniture/Furnishings	Transfer from A.6417.0001 481 out of code		\$	8,900.00	
10/23/2023	A.6417.0001 481	Tourism Promotion	Transfer to A.6417.0001 210 - out of code		\$		8,900.00
Weights & Meas - Weights & Measures							
10/11/2023	A.6610 444	Travel/Education/Conference	budget transfers within object code to A.6610 453		\$		241.00
10/11/2023	A.6610 453	Uniforms & Clothing	budget transfers within object code from A.6610 444		\$	241.00	
10/31/2023	A.6610 424	Postage	budget transfers within object code from A.6610.441		\$	20.00	
10/31/2023	A.6610 441	Auto-Supplies & Repair	budget transfers within object code to A.6610.424		\$		20.00

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

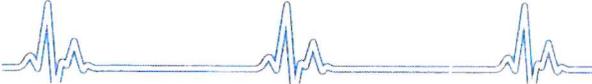
DEPARTMENT NAME: County Administrator

DATE: 11/29/2023

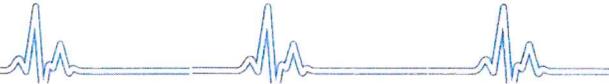
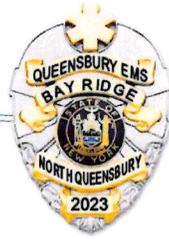
- (a) Purpose of Request:
To Amend R26/2023 to allow for ARPA funding provided to Bay Ridge Rescue Squad, Inc be used for Training room equipment
- (b) Details:
See Attached
- (c) Previous Resolution Number:
26/2023
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.1010.4999 470 Legislative Board, American Rescue Plan Act (ARPA), Contract - \$14,575

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



Queensbury Emergency Medical Service
www.queensburyems.com



1109 Ridge Road, Queensbury, NY 12804
518-743-9566 (direct) 518-401-0546 (fax)

09 November 2023

To: Warren County ARPA Committee
Re: Bay Ridge Rescue Squad Training Room Project

Greetings committee!

Our initial project was to purchase a cardiac simulator machine (iSimulate) to work hand in hand with our SIM Manikin which we purchased through our first ARPA funded project. While waiting for the approval process, the equipment we were initially looking to purchase was discontinued and the newer version was not going to be compatible & suitable for our training needs. The search for another project compatible with our training needs was under way.

The Bay Ridge Rescue Squad & North Queensbury Rescue Squad have been working on a merger since January 1st to form the Queensbury Emergency Medical Service. Operationally, both agencies have officially merged, but we are still waiting for the attorneys to finalize the corporate merger. This same time, we have been working on taking over the trainings division for the Warren County region in which QEMS will be the principal agency to provide professional training services to Warren County, including holding EMT & Paramedic classes and CPR classes as well. The Training Center project has taken a huge toll on our training budget, and we could utilize the ARPA funds to help finalize our goal!

Since the original Training Center has dismantled, there has not been another agency in the area to step up and take lead on this very important matter. Without proper trainings for our Warren County EMS providers, they would have to travel outside of Warren County to receive proper trainings and receive continuing education credits toward their recertification. This is where we come in and with your help, support and assistance, **WE** can make this happen!

Carline Kelly-Barnes, Chief Executive Officer
gems.ceo@queensburyems.com * 518-888-4929

Shane Irwin, Chief Operations Officer
gems.chief@queensburyems.com * 518-932-9998

AUDIO/VIDEO EQUIPMENT

- The Tiburn Smart Board & flat screen televisions are vital for our PowerPoint presentations & educational videos.
- With the help of the Smart Board & the video conference camera, digital notes & PowerPoints can be viewed by students via Zoom and other video conferencing applications.
- We need the necessary hardware to connect all the A/V equipment in the training room, including cables & also a professional HDMI wireless control system so any laptop/computer system utilized by the instructors can be utilized wirelessly!

STUDENT TRAINING STATION

- Students at times need access to a desktop computer to access exams, training videos & other types of tests. Why not supply them with computer stations that will be hooked up to a separate dedicated internet service.
- With that being said, we also need to provide adequate training tables to be able to work on reports & to perform different types of training skills.
- The instructors also need a place to correct tests, file pertinent paperwork and to hold one on one consultation with students. And having their own desks will provide such an area.
- And finally, the instructors need a podium for their laptop & other teaching tools while in front of the classroom. This specialized podium is equipped to hold all A/V components to run PowerPoints.

TRAINING EQUIPMENT

- QEMS has purchased updated training equipment over the past couple of years. What we need are updated CPR Manikins & a more advanced pediatric trainer.
- We need a total of eight (8) new CPR manikins that are vital to a Cardiac Pulmonary Resuscitation Program not only for EMS Providers, but also for the Warren County residents that want to attend one of our training sessions.
- The Simulaids Pediatric Advanced Life Support Trainer is a fully equipped pediatric manikin that not only we can train providers how to appropriately perform CPR on our little patients, but also how to treat cardiac issues, provide IV access and administer the proper medications. This vital purchase can provide all these types of skills training and more!

Thank you for your time & we truly appreciate your support and your help to provide the best & professional training for our Warren County First Responders!

Carline Kelly-Barnes, Chief Executive Officer
*qems.ceo@queensburyems.com * 518-888-4929*

Shane Irwin, Chief Operations Officer
*qems.chief@queensburyems.com * 518-932-9998*

TRAINING CENTER PURCHASE BREAKDOWN

ARPA PURCHASE	AMOUNT	BALANCE
Training Room Equipment	\$14,575.00	\$14,575.00
Tiburn 75" Smart Board	\$4,309.00	\$10,266.00
Prestan CPR Kit (two kits; \$1,872.95 each)	\$3,745.90	\$6,520.10
HDMI Splitter	\$14.98	\$6,505.12
HDMI Cables	\$32.49	\$6,472.63
Wireless HDMI System	\$397.40	\$6,075.23
Flat Screen TV; 75" (two \$648 each)	\$1,296.00	\$4,779.23
Training Room Tables (twelve \$61.78 each)	\$741.36	\$4,037.87
Training Room Desk	\$114.99	\$3,922.88
Lenovo Desktop Computers (four \$398.99 each)	\$1,595.96	\$2,326.92
Podium/Desk	\$296.99	\$2,029.93
Lead Cord Reels (2 sets @ \$62.69)	\$125.38	\$1,904.55
Video Conference Camera	\$659.00	\$1,245.55
*Simulaids Peds ALS Trainer	\$2,280.00	-\$1,034.45

*We have adequate funding in our remaining 2023 training budget to cover the difference for the purchase of the above-listed equipment.



Carline Kelly-Barnes, Chief Executive Officer
 qems.ceo@queensburyems.com * 518-888-4929

Shane Irwin, Chief Operations Officer
 qems.chief@queensburyems.com * 518-932-9998

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: County Administrator

DATE: 11/29/2023

- (a) Purpose of Request:
To appropriate funds from General Fund Unappropriated Surplus (A.909.00) to cover Salary costs for the Sheriff's Department through 12/31/2023
- (b) Details:
Appropriate to:
A.3110 110 - Sheriffs Law Enforcement, Salaries - Regular \$251,685
A.3110 120 - Sheriffs Law Enforcement, Salaries - Overtime \$198,450
A.3110 130 - Sheriffs Law Enforcement, Salaries - Part Time \$141,901
A.3150 120 - Sheriffs Correction Division, Salaries - Overtime \$355,445
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Treasurer

DATE: 11/16/23

- (a) Purpose of Request: **To define County service as it relates to retiree health insurance benefits to include previous service time with SUNY Adirondack.**
- (b) Details: **Previous service time with SUNY Adirondack should be included as County service time for the following reasons:**
- 1. Warren County and SUNY Adirondack are joint employers.**
 - 2. Warren County approves the budget for SUNY Adirondack.**
 - 3. Warren County approves the union contracts for SUNY Adirondack.**
 - 4. SUNY Adirondack employees are considered Warren County employees under the New York State Local Retirement System.**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **N/A**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Treasurer

DATE: November 22, 2023

- (a) Purpose of Request:
To allow Treasurers Office to write off two uncollectable debts from Westmount Nuresing Home
- (b) Details:
1) Koehler debt amount of \$ 41,256.00
2) LaGrange debt amount of \$ 4,670.00
Total amount to write off is \$45,926.00
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.4530 475 Bad Debt Expense will need to be increased by \$ 12,926.00 to cover short fall from A 389.01 Allowance for Receivables-Nuresing Home which has a balance of \$ 33,000.00

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

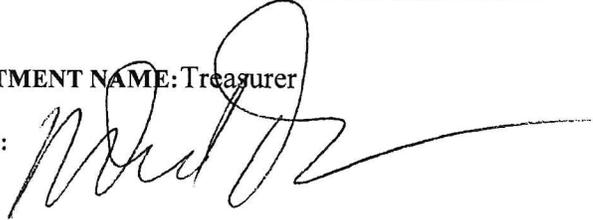
RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Treasurer

SIGNED:



DATE: November 22, 2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.4530 475	Bad Debt Expense	\$ 12,926.00

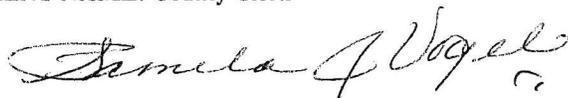
Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10*Request for Transfer of Funds*TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Clerk

SIGNED:



DATE: November 29, 2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1410 419	County Clerk, Settlements	\$3,684.00

Please state reason for transfer request: Payment for insurance deductible in the John Joseph Forjone matter

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: November 20, 2023

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Division of Homeland Security and Emergency Services Statewide Interoperable Communications grant.

(b)	Appropriation Code, Object Code, Full Title and Amount:	
	A.3020.4049 250 Sheriff's 911 Center	\$492,667
	2023 Interoperable Comm Grant	
	Technical Equipment	

(c)	Revenue Code (with title), and amount:	
	A.3020.4049 3380 Sheriff's 911 Center	\$492,667
	2023 Interoperable Comm Grant	
	State Homeland Security Grant Program	



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

October 24, 2023

The Honorable Kevin Geraghty
Chair, Warren County Board of Supervisors
Municipal Center
1340 State Route 9
Lake George, NY 12845

Dear Mr. Geraghty:

I am pleased to announce that Warren County has been awarded \$492,667 under the New York State 2023 Statewide Interoperable Communications Grant Program (2023 SICG-Formula). This program, administered by my agency, allows for the State support to aid county, local and municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the U.S. Department of Homeland Security Office of Emergency Communications (OEC). The 2023 SICG-Formula Program will concentrate on improving interoperability and operability of communications systems in New York State. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2023 SICG-Formula grant will be 36 months, beginning January 1, 2023 – December 31, 2025, with the possibility of an extension based upon a good cause shown and ample justification for needing additional time. Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 45 calendar days from the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Bray".

Jackie Bray
Commissioner

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: November 20, 2023

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Division of Homeland Security and Emergency Services Public Safety Answering Point Operations Grant Program grant.

(b)	Appropriation Code, Object Code, Full Title and Amount:	
	A.3020.4050 110 Sheriff's 911 Center	\$165,940
	2023 PSAP Grant	
	Salaries - Regular	

(c)	Revenue Code (with title), and amount:	
	A.3020.4050 3380 Sheriff's 911 Center	\$165,490
	2023 PSAP Grant	
	State Homeland Security Grant Program	



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

October 24, 2023

The Honorable Kevin Geraghty
Chair, Warren County Board of Supervisors
Municipal Center
1340 State Route 9
Lake George, NY 12845

Dear Mr. Geraghty:

I am pleased to announce that Warren County has been awarded \$165,940 under the New York State 2023 Public Safety Answering Point Operations Grant Program (2023 PSAP Grant). This program, administered by my agency, allows for State support to counties for eligible public safety call-taking and dispatching expenses. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the state.

The performance period for the 2023 PSAP grant will be 12 months, beginning calendar year 2023 (January 1, 2023 – December 31, 2023). Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 30 calendar days of the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated PSAP point of contact, to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

A handwritten signature in cursive script that reads "Jacqueline Bray".

Jackie Bray
Commissioner

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 11/20/23

- (a) Purpose of Request:
Request to transfer funds in the amount of \$175,000 from the unexpended fund balance to pay court-ordered NYS CPL 730 competency examination and restoration expenses.
- (b) Details:
\$650,000 has been budgeted for this line in 2023 (\$50,000 original + \$300,000 amendment in April + \$300,000 amendment in August). Expenses incurred through October are \$662,194. Additional expenses are anticipated for November and December.
- (c) Previous Resolution Number:
#226 of 2023 and #405 of 2023
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
Request transfer of \$175,000 from A.909.00 Unexpended Fund Balance to A.4390 435 Psychiatric Expense/Criminal.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 11/20/2023

- (a) Purpose of Amendment: **Request to amend the 2023 Warren County budget in the amount of \$34,474 to allow for pass-through of 100% State Aid funding from the NYS Office of Mental Health, as detailed on the attached Schedule A. Funds are designated for mid-year enhancements for existing programs and services.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **See attached Schedule A.**

- (c) Revenue Code (with title), and Amount: **See attached Schedule A.**

11/20/23 Health Services Committee

Schedule A2023 Warren County Budget Amendments

<u>Provider Agency</u>	<u>Amount (Not to Exceed)</u>	<u>Appropriation Code</u>	<u>Revenue Code</u>
Northern Rivers/Parsons Child and Family Center	\$23,792	A.4320.0165 470	A.4320.0165 3490
Warren-Washington Association for Mental Health	<u>\$10,682</u>	A.4320.0120 470	A.4320.0120 3490
TOTAL	\$34,474		

RESOLUTION REQUEST FORM NO. 7**Request to Amend County Budget***

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services
DATE: November 20, 2023

(a) **Purpose of Amendment: To amend the 2023 budget to reflect the added expense to purchase COVID Vaccine for 2023 total estimated at \$10,000.**

(b) **Appropriation Code (with title), Object Code (with title) and Amount:**

A.4018.0030.435 Public Health-Disease Program-Medical Expense \$10,000.00

Revenue Code (with title), and Amount:

**A.4018.0030.1613 Public Health-Disease Program -Immunization Revenue
\$10,000.00**

***Note: We need to increase the 2023 budget to reflect the additional expense of purchasing COVID vaccines for the year. When preparing the 2023 budget, we did not anticipate having to purchase these vaccines for the public based on the past few years where the Government paid for all the vaccines. We only had to administer them. However, this fall we needed to encumber vaccine for COVID.**

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Countryside Adult Home

DATE: 11/20/2023

- (a) Purpose of Amendment: **To increase expenses and revenue based on an EQUAL Award received by NYS DOH (Please see attached)**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6030 410 Supplies \$10,706.50 A.6030.275 \$10,706.50**

- (c) Revenue Code (with title), and Amount:
A.6030 3635 State Revenue \$21,413.00, the money is anticipated and will put in A 691.00 when received.

- (d) **Deferred Revenue. The money was received as part of a grant to enhance the lives of our residents for the fiscal year of 2023-2024**



Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, M.D., M.P.H.
Commissioner

JOHANNE E. MORNE, M.S.
Acting Executive Deputy Commissioner

September 18, 2023

Sent via email/Certified Mail:

Countryside Adult Home
353 Schroon River Road
Warrensburg, New York 12885
mcbyrnea@warrencountyny.gov

Re: 2023-24 EQUAL Intent to Award

Dear Administrator/Operator:

The New York State Department of Health ("Department") is pleased to notify you of the intent to award Countryside Adult Home in response to your 2023-24 EQUAL Program application. Please note, this is not confirmation of an award; to receive your funding, you must complete and submit a proposed Spending Plan by **October 6, 2023**. Upon receipt, your proposed Spending Plan will be reviewed and upon approval, a formal funding notice will be issued.

Please review with your eligible residents the anticipated award outlined below to identify how to utilize the full award value. Upon completion, please submit Attachment 1: EQUAL 2023-24 Proposed Spending Plan with either Resident Council Representative Approval or, in the event your facility does not have a formalized Resident Council, Resident Petition in Support (enclosed for ease of reference).

The anticipated award will be funded as follows:

Capital Improvement Projects: \$10,706.50
These funds are used to enhance the physical environment of the facility and promote a higher quality of life for residents.

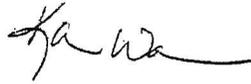
Local Assistance Projects: \$10,706.50

These funds are used to support improvements to the quality of life for adult care facility residents by funding projects including clothing allowances, resident training to support independent living skills, improvements in food quality, outdoor leisure projects, and cultural, recreational, and other leisure events.

Failure to submit your complete, proposed Spending Plan by the designated deadline will result in forfeiture of your award. Your proposed Spending Plan must be received by October 6, 2023 via email to equal@health.ny.gov. Please note, no alternative method of submission is accepted. Due to its time sensitivity, the Department will confirm receipt of the proposal within 24 hours of receipt; if you do not receive a confirmation of receipt, please resubmit. The Department is unable to issue due date reminders to facilities.

If you have any questions, please send an email to equal@health.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Ka Walker".

Karen Walker, Deputy Director
Division of Adult Care Facility
and Assisted Living Surveillance

cc: D. Pulver
K. Anderson
EQUAL File

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 11/20/23

- (a) Purpose of Amendment: **To increase expenses and revenue based on approval of Code Blue budget from NYS Office of Temporary & Disability Assistance (OTDA), expenses to be reimbursed 100%**

- (b) Appropriation Code, Object Code, Full Title and Amount:
A.6010 470 Contracts \$62,556

- (c) Revenue Code (with title), and Amount: **A.6010 3610 State Aid Admin \$62,556**

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 11/28/23

- (a) Purpose of Amendment: **To increase expense accounts due to deficits in our TE account previously funded by Warren County Children's Services. Also to cover Health Insurance reimbursement costs through year end.**

- (b) Appropriation Code, Object Code, Full Title and Amount:
 - TE 6010 130 - Salaries - Part Time - \$834**
 - TE 6010 830 - Social Security - \$1,159**
 - TE 6010 831 - Medicare Contribution - \$13**

 - A 6010 862 - Health Insurance Cost Reimbursement - \$2,500**

- (c) Revenue Code (with title), and Amount:
- (d) **TE 6010 2705 Gifts and Donations - \$2,006**
- (e) **A 6010 4610 Social Services Admin - \$1,500**
- (f) **A 6010 3610 Social Services Admin - \$1,000**

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: November 21, 2023

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park September Park Attendants and Gas.

- (b) Details: Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maint - Bldg/Property \$2,788.08.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$2,788.08.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-668-5771

Nº 02827

TO: Warren County DPW
4028 Main Street
Warrensburgh, NY 12885

October 16, 2023
DATE

FOR: Wood Park Attendent - September

Total Amount Due \$2,788.08

Very truly yours, Dannae Bock
Treasurer

SEPTEMBER 2023

WOOD PARK WORK			
EMPLOYEE	DATE	TASK	HOURS
DAVE G.	9-1	ATTENDANT FOR EVENT	9.5
DAVE G.	9-2	ATTENDANT FOR EVENT	9.5
DAVE G.	9-3	ATTENDANT FOR EVENT	9.5
DAVE G.	9-5	MAINT.	8
DAVE G.	9-6	MAINT	8
DAVE G.	9-7	ATTENDANT FOR EVENT	9
DAVE G.	9-8	ATTENDANT FOR EVENT	8
DAVE G.	9-9	ATTENDANT FOR EVENT	8
DAVE G.	9-10	ATTENDANT FOR EVENT	4.5
DAVE G.	9-11	MAINT.	8
DAVE G.	9-13	MAINT	8
DAVE G.	9-15	MAINT.	8
DAVE G.	9-16	ATTENDANT FOR EVENT	8
DAVE G.	9-17	ATTENDANT FOR EVENT	7
DAVE G.	9-18	MAINT	8
DAVE G.	9-20	MAINT	8
DAVE G.	9-22	MAINT.	8
DAVE G.	9-25	MAINT.	8
DAVE G.	9-27	MAINT.	8
DAVE G.	9-29	MAINT.	8

TOWN OF LAKE GEORGE

Activity Detail Report By Account For Product

Date Range From : 09/01/2023 12:00:00AM To : 09/30/2023 11:59:00PM

Date	Time	Trans #	Site	Vehicle	Driver	Driver Name	Odom	Pump	Price	Qty	Amount
9/21/2023	14:35	4773	001	2005000064	104	Village		01-1	\$3.096	3.000	\$9.29
9/25/2023	09:59	4798	001	2005000064	104	Village		01-1	\$3.256	3.300	\$10.74
9/28/2023	12:36	4833	001	2005000064	104	Village		01-1	\$3.256	9.300	\$30.28
9/13/2023	12:20	4718	001	2005000073	104	Village	69485	01-1	\$3.096	14.700	\$45.51
9/21/2023	15:24	4775	001	2005000073	104	Village	0	01-1	\$3.096	1.700	\$5.26
9/30/2023	08:17	4846	001	2005000073	104	Village	7070	01-1	\$3.256	11.900	\$38.75
9/08/2023	14:40	4671	001	2005000074	104	Village		1 01-1	\$3.096	7.400	\$22.91
9/29/2023	15:01	4765	001	2005000074	104	Village		1 01-1	\$3.096	9.100	\$28.17
9/03/2023	11:13	4636	001	2005000076	104	Village	59364	01-1	\$3.096	14.100	\$43.65
9/06/2023	12:44	4670	001	2005000076	104	Village	59433	01-1	\$3.096	20.500	\$63.47
9/14/2023	08:26	4721	001	2005000076	104	Village	59545	01-1	\$3.096	11.000	\$34.06
9/14/2023	15:04	4728	001	2005000076	104	Village	59571	01-1	\$3.096	16.800	\$52.01
9/19/2023	10:45	4757	001	2005000076	104	Village	59883	01-1	\$3.096	19.100	\$59.13
9/22/2023	14:51	4791	001	2005000076	104	Village	59774	01-1	\$3.096	18.400	\$56.97
9/29/2023	08:00	4837	001	2005000076	104	Village	59892	01-1	\$3.256	22.200	\$72.28
Product Totals :										725.700	\$2,276.64
Transactions :			46								

Product : 06 Name : #2 DIESEL

9/01/2023	11:04	4628	001	2005000052	104	Village	8276	02-1	\$3.476	18.800	\$65.35
9/06/2023	09:14	4666	001	2005000052	104	Village	8332	02-1	\$3.476	20.000	\$69.52
9/09/2023	08:59	4696	001	2005000052	104	Village	8377	02-1	\$3.476	16.800	\$58.40
9/15/2023	09:25	4733	001	2005000052	104	Village	8431	02-1	\$3.476	19.000	\$66.04
9/22/2023	07:47	4781	001	2005000052	104	Village	8479	02-1	\$3.476	19.000	\$66.04
9/24/2023	09:28	4796	001	2005000052	104	Village	8500	02-1	\$3.476	15.600	\$54.23
9/28/2023	08:12	4827	001	2005000056	104	Village	0	02-1	\$3.589	37.000	\$132.79
9/04/2023	08:07	4640	001	2005000075	104	Village	46186	02-1	\$3.476	13.400	\$46.58
9/15/2023	09:50	4735	001	2005000075	104	Village	46265	02-1	\$3.476	13.500	\$46.93
9/29/2023	09:59	4839	001	2005000075	104	Village	46341	02-1	\$3.589	14.000	\$50.25
9/20/2023	15:37	4767	001	2005000095	104	Village		02-1	\$3.476	46.200	\$160.59
9/26/2023	08:38	4803	001	2005000095	104	Village		02-1	\$3.589	35.000	\$125.62
9/27/2023	15:09	4822	001	2005000095	104	Village		02-1	\$3.589	20.500	\$73.57
9/06/2023	11:42	4668	001	2005000097	104	Village		02-1	\$3.476	36.800	\$127.92
9/15/2023	15:22	4744	001	2005000097	104	Village		02-1	\$3.476	32.600	\$113.32
9/22/2023	11:15	4787	001	2005000097	104	Village		02-1	\$3.476	29.200	\$101.50

RESOLUTION REQUEST FORM NO. 9***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 11/21/23

- (a) Exact Title and Number of Project*: Peaceful Valley Road (CR 29) Culvert Replacement Project (CulvertNY), Town of Johnsbury (PIN 1762.10) H410.9550 280
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$145,769.60
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
\$145,769.60 Overmatch (transfer from D.9950 910 Transfers - Capital Projects)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund anticipated overmatch construction and construction inspection phase of the project

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 11/21/23

(a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project, Towns of Lake Luzerne & Queensbury (PIN 1761.20) H421.9550 280

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Project: \$55,000.00

(e) Source of Funding (including name & title of codes, etc.):

\$0.00 Federal Share (80%)

\$0.00 State "Marchiselli" Share (15%)

\$55,000.00 Local Match Share (5%) (transfer from D.9950 910 Tranfers - Capital Projects)

(f) Purpose of Establishment: To fund anticipated local match for the preliminary engineering phase of the project

RESOLUTION REQUEST FORM NO. 9***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 11/21/23

- (a) Exact Title and Number of Project*: Hudson Street over Mill Creek Bridge Replacement Project, Town of Johnsbury (PIN 1761.48) H376.9550 280
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$16,500.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
\$16,500.00 Local Match Share (5%) (transfer from D.9950 910 Transfers - Capital Projects)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund anticipated local match for preliminary engineering phase of the project

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Dept of Public Works, Parks Recreation and Railroad

DATE: 11/21/23

(a) Purpose of Amendment:

To amend the budget with funds received from the WCSWCD Community Conservation Fund for Spring Zing 2023 in the amount of \$358.42

(b) Appropriation Code, Object Code, Full Title and Amount:

A7110.436 Advertising Fees \$298.50

A7110.410 Supplies \$59.92

(c) Revenue Code (with title), and Amount:

A7110 .2716 Grants from Other Sources \$358.42

PERSONNEL, ADMINISTRATION & HIGHER EDUCATION COMMITTEE
AGENDA
NOVEMBER 29, 2023

Committee Members: *Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu- Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment
- IV. Action Agenda
 - 1) **SUNY Adirondack representatives to provide and update on the College.**
 - 2) **Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**
Review of report on tracking of vacancies filled.
 - 3) **Requests/Items to be Discussed by the Clerk of the Board (Amanda Allen, Clerk of the Board):**
 - A) Request to appropriate \$75,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code to Budget Code A.1185 435, *Medical Examiner & Coroners, Medical Fees*, to cover the estimated cost of autopsies for the remainder of 2023.
 - B) Request to amend Resolution No. 299 of 2022, *Approving Standard Work Day and Time Reporting Resolution for all Elected and Appointed Officials for Retirement Purposes*, to update reportings for certain elected/appointed officials.
 - 4) **Referral from the Health Services Committee (Chaired by Supervisor Frasier):**
Office for the Aging (Dee Park, Director) -
Request to amend the Table of Organization and Salary Schedule to create the new position of Services Assistant - Office for the Aging PT #2, *Grade 7, Base Annual Salary \$43,187 (24 hours/week)*, effective January 1, 2024.
 - 5) **Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):**
Request for an executive session under Section 105(1)(d) of the Public Officer's Law to discuss the following proposed, pending or current litigation: 1. *Michael Easterbrooks v. Schenectady County, Schenectady County, Schenectady County Department of Social Services, Cayuga County, Cayuga County Department of Social Services, Albany County, Albany County Department of Social Services, Cayuga Centers, Cayuga Home for Children, Albany Home for Children, Parsons Child and Family Center, and Northern Rivers Family Services, Inc.*, Albany County Supreme Court, filed August 10, 2021, Index No. 907013-21; 2. *John David Smith v. County of Warren and Warren County DSS, Warren County Supreme Court*, filed August 17, 2020, Index No. EF2020-266800; 3. *Kathleen Innes v. Correctional Medical Care, Inc. CBH Medical, P.C., and County of Warren*, NDNY Federal District Court, filed June 15, 2022, Case No. 1:22-cv-641; 4. *Jasmine Earnest v. Town of Queensbury, County of Warren, Stilsing Electric, Inc. and Joanne Levack*, Warren County Supreme Court, filed September 29, 2022, Index No. EF202202111; and 5. *Patricia Zahaba v. County of Warren, Town of Queensbury*, Warren County Supreme Court, filed June 13, 2022, Index No. EF2022-70243.
- V. **Pending Items:**
No item this month.
- VI. Privilege of the Floor/Public Comment
- VII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: CLERK OF THE BOARD

DATE: NOVEMBER 29, 2023

(a) Purpose of Request:

For an appropriation of funds in the amount of \$75,000 from the General Fund Unappropriated Surplus Account to Budget Code A.1185 435, Medical Examiner & Coroners, Medical Fees

(b) Details:

The Medical Fees budget for 2023 is exhausted - and there are bills outstanding for October and part of November totaling approximately \$50,000 - we are hopeful that the additional \$75,000 will cover these bills and the remainder received for November/December.

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Warren/Hamilton Counties Office for the Aging

DATE: 11/8/2023

- (a) Title of Requested Position: **Services Assistant - Office for the Aging PT #2**
- (b) Annual **Base** Salary (and Grade if Applicable): **\$43,187; Grade 7 (24 hours/week)**
- (c) Effective Date for New Position:* **1/1/2024**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:
A6772.110
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
Yes
- (g) Is this a mandated position? If so, please explain:
NO
- (h) Is there expected revenue from this position? If so, please explain:
NO