

# Warren County Board of Supervisors

**AGENDA  
FRIDAY DECEMBER 15, 2023  
BOARD MEETING**



**10:00 a.m. Call Meeting to Order**

**Pledge of Allegiance - Supervisor Conover**

**Moment of Silence in recognition of the passing of former Glens Falls Ward #3 Supervisor Bud Taylor**

**Roll Call**

**Privilege of the floor and public comment**

**Motion to approve minutes of the November 17<sup>th</sup> Board Meeting, subject to correction by the Clerk of the Board**

**Presentation of Employee of the Month Award**

**Graduates of County's Leadership Training Program recognized**

**Chair declares Public Hearing open on proposed Local Law No. 1 of 2024, Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County" and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege of the floor extended to anyone wishing to be heard**

**Reports by Committee Chairs**

**Report by County Administrator**

**Report by County Attorney**

**Reading of Communications**

**Reading of Resolutions**

**Discussion and Public Comment on Proposed Resolutions**

**Requests for roll call votes**

**Vote on Resolutions**

**Privilege of the Floor and Public Comment**

**Announcements**

**Motion to Adjourn**

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<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
PROC45		<b>PROCLAMATION - HUMAN RIGHTS MONTH</b>
PROC46		<b>PROCLAMATION - IMPAIRED DRIVING PREVENTION MONTH</b>
533	ROLL CALL	<b>FINANCE - MAKING SUPPLEMENTAL APPROPRIATIONS</b>
534	ROLL CALL	<b>FINANCE - AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY</b>
535		<b>BUDGET - ALLOCATING FUNDING EARMARKED FOR COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES IN WARREN COUNTY OTHER THAN LAKE GEORGE AND AUTHORIZING INTERMUNICIPAL AGREEMENTS FOR THE YEAR 2024</b>
536		<b>BUDGET - AUTHORIZING AGREEMENT WITH AND PAYMENT TO THE LAKE GEORGE PARK COMMISSION FOR INVASIVE SPECIES PREVENTION AND ERADICATION EFFORTS FOR LAKE GEORGE, SPECIFICALLY FOR THE COMMISSION'S 2024 BOAT INSPECTION AND BOAT WASHING PROGRAM</b>
537		<b>BUDGET - AUTHORIZING AGREEMENT WITH ADIRONDACK NORTH COUNTRY ASSOCIATION FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT</b>
538		<b>BUDGET - AUTHORIZING AGREEMENT WITH ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD FOR FUNDING OF OPERATING COSTS</b>
539		<b>BUDGET - AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS FOR CAPITAL IMPROVEMENTS AND OPERATION AND MAINTENANCE FOR VARIOUS RECREATIONAL FACILITIES</b>
540		<b>BUDGET - AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY</b>
541		<b>BUDGET - AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY FOR THEIR YOUTH CAMPING PROGRAM</b>
542		<b>BUDGET - AUTHORIZING AGREEMENT WITH ECONOMIC DEVELOPMENT CORPORATION, WARREN COUNTY, NEW YORK, FOR ECONOMIC DEVELOPMENT PROGRAM FOR 2024</b>
543		<b>BUDGET - AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD</b>
544		<b>BUDGET - AUTHORIZING AGREEMENT WITH LAKES TO LOCKS PASSAGE FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT</b>

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<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
545		<b>BUDGET</b> - AUTHORIZING PAYMENT TO SOUTHERN ADIRONDACK LIBRARY SYSTEM
546		<b>BUDGET</b> - AUTHORIZING AGREEMENT WITH THE WARREN COUNTY HISTORICAL SOCIETY FOR CONTINUATION OF HISTORICAL PROGRAMS
547		<b>BUDGET</b> - AUTHORIZING AGREEMENT WITH THE WARREN COUNTY LOCAL DEVELOPMENT CORPORATION TO ADMINISTER AND PERFORM ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES, COUNTY AND COMMUNITY PLANNING SERVICES AND GRANT/LOAN PROGRAMS
548		<b>BUDGET</b> - AUTHORIZING PAYMENT TO THE WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR 2024
549		<b>BUDGET</b> - AUTHORIZING AGREEMENT WITH THE WARREN COUNTY CONSERVATION COUNCIL
550		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (DISTRICT ATTORNEY)</b> - AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DISTRICT ATTORNEY'S OFFICE AND THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES TO ACCESS ADDITIONAL RESOURCES FOR INVESTIGATION AND PROSECUTION OF CRIMES
551		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (DISTRICT ATTORNEY)</b> - AMENDING RESOLUTION NO. 145 OF 2019, WHICH AUTHORIZED AN AGREEMENT WITH A SPECIAL PROSECUTOR TO HANDLE THE PROSECUTION OF CONFLICT CASES WHICH ARE MISDEMEANORS, VIOLATIONS AND TRAFFIC OFFENSES FOR THE DISTRICT ATTORNEY'S OFFICE, TO INCREASE THE NOT TO EXCEED AMOUNT
552		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (OFFICE OF EMERGENCY SERVICES)</b> - AMENDING RESOLUTION NO. 134 OF 2023, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FY23 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FOR THE OFFICE OF EMERGENCY SERVICES, TO UPDATE THE LOCAL SHARE SOURCE TO INCLUDE IN-KIND SERVICE AND CASH MATCH

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
553		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (<i>OFFICE OF EMERGENCY SERVICES</i>)-AMENDING AGREEMENT WITH CONTINGENCY MANAGEMENT CONSULTING GROUP, LLC TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY PLANNING, TRAINING AND EXERCISE (WC 17-21), TO AUTHORIZE USE OF SUBCONTRACTOR TO CONDUCT A COMMODITY FLOW STUDY FOR THE SEVEN-COUNTY ADIRONDACK REGIONAL HAZMAT CONSORTIUM</b>
554		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (<i>OFFICE OF EMERGENCY SERVICES</i>) - APPROVING REVISIONS TO THE OFFICE OF EMERGENCY SERVICES PUBLIC ACCESS DEFIBRILLATION PROGRAM PLAN</b>
555		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (<i>PROBATION</i>) - AUTHORIZING AGREEMENT WITH LANGUAGE LINE SERVICES, INC. TO PROVIDE INTERPRETING SERVICES FOR THE PROBATION DEPARTMENT</b>
556		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (<i>SHERIFF</i>) - RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR 2023 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE</b>
557		<b>CRIMINAL JUSTICE &amp; PUBLIC SAFETY (<i>SHERIFF</i>) - RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR 2023 PUBLIC SAFETY ANSWERING POINTS (PSAP) OPERATIONS GRANT PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE</b>
558		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>) - ADOPTING THE WARREN COUNTY HOUSING NEEDS STUDY AND DEMAND ANALYSIS</b>
559		<b>HEALTH SERVICES (<i>OFFICE OF COMMUNITY SERVICES</i>) - APPOINTING AND RE-APPOINTING MEMBERS TO THE WARREN COUNTY COMMUNITY SERVICES BOARD</b>
560		<b>HEALTH SERVICES (<i>OFFICE OF COMMUNITY SERVICES</i>) - AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES</b>

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
561		<b>HEALTH SERVICES (<i>OFFICE OF COMMUNITY SERVICES</i>)</b> - AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES TO PROVIDE SPECIALIZED MENTAL HEALTH CRISIS RESPITE SERVICES FOR YOUTH
562		<b>HEALTH SERVICES (<i>OFFICE FOR THE AGING</i>)</b> - AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR THE MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA)
563		<b>HEALTH SERVICES (<i>OFFICE FOR THE AGING</i>)</b> - AMENDING RESOLUTION NO. 41 OF 2015, WHICH AUTHORIZED AGREEMENTS WITH VARIOUS MANAGED LONG TERM CARE COMPANIES TO PROVIDE HOME DELIVERED MEALS FOR THEIR CLIENTS IN WARREN COUNTY, TO INCREASE THE REIMBURSEMENT AMOUNT OF HOME DELIVERED MEALS
564		<b>HEALTH SERVICES (<i>OFFICE FOR THE AGING</i>)</b> - AMENDING RESOLUTION NO. 64 OF 2019, WHICH AUTHORIZED AGREEMENTS BETWEEN WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING AND VARIOUS ORGANIZATIONS UNDER THE TITLE III-E PROGRAM - NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM, TO REDUCE AND REMOVE CONTRACTS
565		<b>HEALTH SERVICES (<i>OFFICE FOR THE AGING</i>)</b> - AMENDING RESOLUTION NO. 208 OF 2019, WHICH AUTHORIZED AGREEMENTS WITH VARIOUS PRIVATE AND BUSINESS AGENCIES FOR COMMUNITY SERVICES FOR THE ELDERLY PROGRAM WITHIN WARREN AND HAMILTON COUNTIES UNDER THE COMMUNITY SERVICES PROGRAM FOR THE OFFICE FOR THE AGING, TO ADD A CONTRACT AND CHANGE REIMBURSEMENT AMOUNTS
566		<b>HEALTH SERVICES (<i>OFFICE FOR THE AGING</i>)</b> - AMENDING RESOLUTION NO. 121 OF 2019, WHICH AUTHORIZED AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO ADJUST CONTRACT AMOUNT
567		<b>HEALTH SERVICES (<i>PUBLIC HEALTH</i>)</b> - AUTHORIZING AGREEMENT WITH THE GLENS FALLS FOUNDATION FOR GRANT FUNDING AWARDED UNDER THE 2024 COMMUNITY MENTAL HEALTH INITIATIVE
568		<b>HUMAN SERVICES (<i>COUNTRYSIDE ADULT HOME</i>)</b> - AUTHORIZING SUBMISSION OF A MEMBERSHIP APPLICATION TO THE EMPIRE STATE ASSOCIATION OF ASSISTED LIVING FOR COUNTRYSIDE ADULT HOME

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569		<b>HUMAN SERVICES (<i>COUNTRYSIDE ADULT HOME</i>)</b> - INCREASING THE SOCIAL ADULT DAY CARE SERVICE RATE AT COUNTRYSIDE ADULT HOME
570		<b>HUMAN SERVICES (<i>COUNTRYSIDE ADULT HOME</i>)</b> - AUTHORIZING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE PHYSICAL EXAMINATIONS TO NEW COUNTRYSIDE ADULT HOME EMPLOYEES AND REQUIREMENTS FOR EMPLOYEES AS SET FORTH BY NEW YORK STATE DEPARTMENT OF HEALTH, OSHA, ETC. FOR NEW HIRES AND EXISTING EMPLOYEES
571		<b>HUMAN SERVICES (<i>DEPARTMENT OF SOCIAL SERVICES</i>)</b> - AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT FOR REFERRALS FOR DEPARTMENT OF SOCIAL SERVICES RECIPIENTS TO ATTEND PATHWAYS TO SUCCESSFUL EMPLOYMENT JOB SEARCH ASSISTANCE AND ORIENTATION CLASS
572		<b>LEGISLATIVE, RULES &amp; GOVERNMENTAL OPERATIONS (<i>INFORMATION TECHNOLOGY</i>)</b> - ADOPTING THE COMPUTER BREACH NOTIFICATION POLICY FOR WARREN COUNTY
573		<b>OCCUPANCY TAX COORDINATION</b> - AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO THE HYDE COLLECTION; ADIRONDACK WEDDINGS/TOTAL ENTERTAINMENT, INC.; MARCELLA SEMBRICH MEMORIAL ASSOCIATION, INC.; LAKE GEORGE MUSIC FESTIVAL, INC.; GREATER GLENS FALLS AMATEUR ATHLETIC CHAMPIONSHIP ASSOCIATION; AND EASTERN NY MARINE TRADES ASSOCIATION, INC.
574		<b>OCCUPANCY TAX COORDINATION</b> - AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING
575		<b>OCCUPANCY TAX COORDINATION</b> - AUTHORIZING CONTINUATION OF THE INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE TO PROVIDE FUNDING FOR PROMOTION SPACE WITHIN THE LAKE GEORGE VISITOR CENTER

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576		<b>OCCUPANCY TAX COORDINATION</b> - AUTHORIZING ADDITIONAL OCCUPANCY TAX FUNDING TO THE WARREN COUNTY SHERIFF'S OFFICE FOR REIMBURSEMENT OF PAYROLL EXPENSES INCURRED DURING 2023 SPECIAL EVENTS HELD IN SUPPORT OF WARREN COUNTY TOURISM
577		<b>OCCUPANCY TAX COORDINATION</b> - AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE LAKE GEORGE REGIONAL CONVENTION AND VISITORS BUREAU, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING
578		<b>PUBLIC WORKS (DPW)</b> - AWARDING BID AND AUTHORIZING AGREEMENT WITH MXI ENVIRONMENTAL SERVICES, LLC FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION (WC 72-23)
579		<b>PUBLIC WORKS (DPW)</b> - AUTHORIZING AGREEMENT WITH CAPITAL DISTRICT TRANSPORTATION AUTHORITY (CDTA) FOR USE OF THE COUNTY FUEL SYSTEM
580		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING AGREEMENT WITH SOUTH WARREN SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024
581		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024
582		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024
583		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZER SNOWMOBILE CLUB, INC. TO CONTINUE USE OF A SNOWMOBILE TRAIL ON WARREN COUNTY PROPERTY IN THE TOWNS OF WARRENSBURG AND BOLTON
584		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024
585		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING AN AGREEMENT WITH SARATOGA SNOWMOBILE ASSOCIATION TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP55.89 (TOWN OF HADLEY) TO MP58.65 (TOWN OF HADLEY)

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<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
586		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) -</b> AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE GLEN AND CAROL PEARSALL ADIRONDACK FOUNDATION FOR FUNDING TO SUPPORT HOMESCHOOL, SCHOOL AND PUBLIC PROGRAMS AT UP YONDA FARM FOR THE DEPARTMENT OF PUBLIC WORKS
587		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) -</b> AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE TOWN OF BOLTON FOR HOBBY AND SPECIAL INTEREST PROGRAMS AT UP YONDA FARM GRANT PROGRAM FUNDING FOR THE DEPARTMENT OF PUBLIC WORKS
588		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) -</b> ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH REVOLUTION RAIL COMPANY ADIRONDACK, LLC FOR RECREATIONAL USE ON THE SHORT LINE RAILROAD TRACK OWNED BY THE COUNTY OF WARREN, NY FROM MP 55.89 (ANTONE ROAD, CORINTH, NY) TO MP 95 (NORTH CREEK STATION) (WC 62-23)
589		<b>TOURISM -</b> AMENDING AGREEMENT WITH CENERGY STUDIOS, LLC D/B/A FOURTHIDEA FOR 2024 WARREN COUNTY TRAVEL GUIDE CREATIVE DESIGN & PRINTING (WC 61-23), TO INCORPORATE A PAYMENT SCHEDULE
590		<b>TOURISM -</b> AUTHORIZING EXTENSION OF AGREEMENT WITH LAKE PLACID ADVERTISERS WORKSHOP, INC. TO PROVIDE BROADCAST AND DIGITAL MEDIA BUYING SERVICES FOR THE TOURISM DEPARTMENT (WC 45-20)
591		<b>TOURISM -</b> AUTHORIZING AGREEMENT WITH WINE WATER AND WONDERS, INC. TO INCLUDE THE LAKE GEORGE AREA IN NEW AND EXISTING INTERNATIONAL MARKETING EFFORTS
592		<b>TOURISM -</b> AUTHORIZING AGREEMENT WITH ROVE MARKETING, INC. FOR THE PURCHASE AND SUBSCRIPTION OF DATA SETS AND DASHBOARD REPORTING
593	ROLL CALL	<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION -</b> ENACTING LOCAL LAW NO. 1 OF 2024, ENTITLED "A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY"
594	ROLL CALL	<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION -</b> AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE A POSITION WITHIN THE OFFICE FOR THE AGING DEPARTMENT

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595		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (CLERK OF THE BOARD)</b> - AMENDING RESOLUTION NO. 299 OF 2022; APPROVING STANDARD WORK DAY AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES
596		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (COUNTY ATTORNEY)</b> - AUTHORIZING AGREEMENT WITH THURSTON, CASALE & RYAN, LLC TO PROVIDE APPRAISAL SERVICES FOR THE SAGAMORE ROAD RETAINING WALL PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS
597	ROLL CALL	<b>FINANCE (CLERK OF THE BOARD)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS ACCOUNT TO THE MEDICAL EXAMINERS & CORONERS BUDGET TO COVER THE ESTIMATED COST OF AUTOPSIES FOR THE REMAINDER OF 2023; AND AMENDING WARREN COUNTY BUDGET FOR SAME
598		<b>FINANCE (COUNTY ADMINISTRATOR)</b> - AUTHORIZING RENEWAL OF WARREN COUNTY'S PROPERTY AND CASUALTY INSURANCE FOR 2024 AND AUTHORIZING PAYMENTS FOR SAME
599		<b>FINANCE (COUNTY ADMINISTRATOR)</b> - AMENDING RESOLUTION NO. 26 OF 2023, AUTHORIZING ELIGIBLE USE OF ARPA FUNDING TO BAY RIDGE RESCUE SQUAD, INC., TO ALLOW FUNDING TO BE USED FOR THE PURCHASE OF TRAINING ROOM EQUIPMENT
600	ROLL CALL	<b>FINANCE (COUNTY ADMINISTRATOR)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE SHERIFF'S OFFICE BUDGET TO COVER SALARY COSTS FOR THE SHERIFF'S DEPARTMENT; AND AMENDING 2023 WARREN COUNTY BUDGET
601		<b>FINANCE (COUNTY TREASURER)</b> - AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED DEBT FOR THE FORMER WESTMOUNT HEALTH FACILITY
602	ROLL CALL	<b>FINANCE (DPW)</b> - INCREASING CAPITAL PROJECT NO. H410, PEACEFUL VALLEY ROAD (CR 29) CULVERT REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023
603	ROLL CALL	<b>FINANCE (DPW)</b> - ESTABLISHING CAPITAL PROJECT NO. H421, CALL STREET (CR 32) & CORINTH ROAD (CR 28) REHABILITATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023
604	ROLL CALL	<b>FINANCE (DPW)</b> - INCREASING CAPITAL PROJECT NO. H376, HUDSON STREET OVER MILL CREEK BRIDGE REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023

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605	ROLL CALL	<b>FINANCE (<i>OFFICE OF COMMUNITY SERVICES</i>)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE OFFICE OF COMMUNITY SERVICES BUDGET TO COVER THE COST OF COURT-ORDERED NEW YORK STATE CRIMINAL PROCEDURE LAW 730 COMPETENCY EXAMINATION AND RESTORATION EXPENSES; AMENDING 2023 WARREN COUNTY BUDGET
606	ROLL CALL	<b>FINANCE (<i>PARK OPERATIONS &amp; MANAGEMENT</i>)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2023 WARREN COUNTY BUDGET
607		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - FIXING THE TAX RATES
608		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - LEVYING UNPAID SCHOOL TAXES AND PENALTIES - 2023
609		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - AUTHORIZING RELEVY OF DELINQUENT VILLAGE OF LAKE GEORGE TAXES TOGETHER WITH PENALTIES AND INTEREST
610		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - LEVYING UNCOLLECTED SEWER AND WATER RENTS IN SEVERAL TOWNS
611		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - ACKNOWLEDGING REQUEST FROM THE CITY OF GLENS FALLS FOR LEVY OF 2023 WATER RENTS
612		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - ACKNOWLEDGING REQUESTS FROM THE TOWNS OF CHESTER AND WARRENSBURG FOR LEVY OF 2023 PROPERTY MAINTENANCE EXPENSES
613		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - LEVYING SUM OF WARRENSBURG - THURMAN CONSOLIDATED HEALTH DISTRICT
614		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - AUTHORIZING WARREN COUNTY TREASURER TO CREDIT THE 2024 CRANDALL LIBRARY DISTRICT TAX LEVY FOR THE TOWN OF QUEENSBURY
615		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - AUTHORIZING TOWN/CITY EXEMPTION REMOVALS
616		<b>FINANCE (<i>CLERK OF THE BOARD</i>)</b> - AUTHORIZING PAYMENTS TO SUNY ADIRONDACK

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
617		<b>FINANCE (CLERK OF THE BOARD) - AUTHORIZING CHAIR AND CLERK OF THE BOARD TO ISSUE TAX WARRANTS</b>
618		<b>FINANCE (CLERK OF THE BOARD) - FIXING DATE OF ORGANIZATION MEETING</b>
619		<b>SUPERVISORS LEGGETT AND RUNYON - WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION DISCONTINUING THE HUMANA MEDICARE ADVANTAGE PLAN FOR MEDICARE ELIGIBLE COUNTY RETIREES, AND AUTHORIZING THE IMPLEMENTATION OF ANTHEM BLUE CROSS COVERAGE IN ITS PLACE</b>
620		<b>SUPERVISORS WILD AND STROUGH - DISCONTINUING THE HUMANA MEDICARE ADVANTAGE PLAN FOR MEDICARE ELIGIBLE COUNTY RETIREES, AND AUTHORIZING THE IMPLEMENTATION OF ANTHEM BLUE CROSS COVERAGE IN ITS PLACE</b>

*PROCLAMATIONS NOS. 45 & 46, AS WELL AS RESOLUTION NOS. 533-618 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON MONDAY DECEMBER 11, 2023*

*FLOOR RESOLUTION NOS. 1 AND 2 (LATER RESOLUTION NOS. 619 AND 620) DISTRIBUTED TO THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON DECEMBER 14, 2023*

# Warren County Board of Supervisors

BOARD MEETING  
FRIDAY, DECEMBER 15, 2023



Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:  
<https://warrencountyny.gov/mma>  
<https://www.youtube.com/watch?v=IwuWkMMxsmw>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Conover.

Roll called, the following members present:

Supervisors Conover, Leggett, McDevitt, Braymer, Bruno, Driscoll, Frasier, Geraci, Smith, Merlino, Strough, Wild, Beaty, Magowan, Etu, Thomas, Runyon and Geraghty-18 Absent - 2 Supervisors Diamond and Dickinson.

A moment of silence was called for former Glens Falls Ward #3 Supervisor Bud Taylor, who had recently passed away.

Chairman Geraghty called for privilege of the floor/public comment:

Bob Bullman, *Representing Special Olympics New York*, thanked the Board for their support of their event and introduced a few of the competitors.

Ed Moore, *Representing the Adirondack Glens Falls Civic Center Coalition Inc.*, extended his gratitude to the Board for their continued support which assisted them in making improvements at the Cool Insuring Arena.

Presentation of the Employee of the Month Award was made to Cody Rumble, *Parks, Recreation & Railroad*.

The following individual was recognized for completing their Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions: Chris Connell, *Department of Social Services*.

Pamela Vogel, *County Clerk*, was recognized for her 47 years of service to the County and offered well wishes in her retirement.

Mike Swan, *County Treasurer*, was recognized for his 33 years of service to the County and he was offered well wishes in his retirement.

The following Supervisors, who would not be returning for another term, were recognized for their service to the County: Supervisors Leggett; McDevitt; Braymer; Frasier; Smith; and Beaty.

Continuing with the Agenda review, Chair declared the Public Hearing open on proposed Local Law No. 1 of 2024 Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County" open at 10:27 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment, but there was no one wishing to speak.

Chairman Geraghty announced he would keep the Public Hearing open.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given during which Supervisors Beaty exited the meeting at 11:00 a.m.

Returning to the Public Hearing on proposed Local Law No. 1 of 2024 Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", Chairman Geraghty once again asked for public comment; there being no response he closed the Public Hearing at 11:01 a.m.

Motion was made by Supervisor Geraci, seconded by Supervisor Smith and carried by a unanimous vote of those present (*Supervisors Diamond, Dickinson and Beaty absent*), to approve the minutes of the November 17, 2023 Board Meeting, subject to correction by the Clerk of the Board.

Report by the County Administrator was given.

Report by the County Attorney was called for; the County Attorney noted he had nothing to report on.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. Capital District OTB - Financial Reports dated August 31 and September 30, 2023
2. Warren County Auditor - Real Property Tax Corrections Reports for October and November 2023

Other:

1. Washington County BOS Resolution No.319 of 2023 - Appointing Member to the Warren And Washington Industrial Development Agency and Civic Development Corporation
2. Fitzgerald Morris Baker Firth - Application for Real Property Tax Exemption for Brodie Land Development LLC in the Town of Lake George
3. Fitzgerald Morris Baker Firth - Application for Real Property Tax Exemption for Native Development Associates LLC in the Town of Queensbury

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. Nos. 533-618 were distributed to the Board and posted to the Warren County website on Monday December 11<sup>th</sup>, two Proclamations, adding this distribution met the deadline specified in the Rules of the Board. The two Proclamations were:

Proclamation No. 45 - Human Rights Month

Proclamation No. 46 - Impaired Driving Prevention Month

Supervisor Driscoll exited the meeting at 11:10 a.m.

Amanda Allen, *Clerk of the Board*, noted proposed Resolution No. 615 was amended after mailing and a motion was required to approve the amendment to the resolution, as provided.

Motion was made by Supervisor Smith, seconded by Supervisor Merlino and carried by a unanimous

vote of those present (*Supervisors Diamond, Driscoll, Dickinson and Beaty absent*) to approve proposed Resolution No. 615 as amended.

Mrs. Allen indicated there were two Floor Resolutions which were not approved and a motion was needed to bring each to the floor.

Motion was made by Supervisor Runyon, seconded by Supervisor Leggett and carried by a unanimous vote of those present (*Supervisors Diamond, Driscoll, Dickinson and Beaty absent*), to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Discontinuing the Humana Medicare Advantage Plan for Medicare Eligible County Retirees, and Authorizing the Implementation of Empire Blue Cross Coverage in its Place*". Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 619.

Supervisor Driscoll re-entered the meeting at 11:12 a.m.

Motion was made by Supervisor Wild, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Diamond, Dickinson and Beaty absent*), to bring proposed Floor Resolution No. 2 entitled "*Discontinuing the Humana Medicare Advantage Plan for Medicare Eligible County Retirees, and Authorizing the Implementation of Empire Blue Cross Coverage in its Place*". Mrs. Allen announced proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 620.

Discussion and public comment on proposed resolutions was called for.

Supervisor Braymer inquired what the balance of the General Fund Unappropriated Surplus was and John Taflan, *County Administrator*, replied it was around \$42 million.

Voting on resolutions occurred. Resolution Nos. 533-620 were approved as presented.

Chairwoman Geraghty offered privilege of the floor and the following spoke:

Supervisor Leggett thanked Chairman Geraghty for appointing him as the Chair of the Finance Committee, as well as his colleagues on the Board for working with him. He voiced his pleasure with serving his community on the Board and also recognized the County Department Heads for their efforts in keeping the County moving forward.

Supervisor Braymer thanked her constituents, as well as the County residents, noting she had thoroughly enjoyed her time representing them on the Board. She also thanked the County Department Heads for their efforts with County operations and she urged the Board going forward to welcome the new Board members and treat them with respect.

Supervisor Frasier advised it had been her privilege to serve on the Board for twelve years, as she had thoroughly enjoyed working with the Department Heads and County employees during her tenure.

Supervisor Merlino acknowledged Heather Bagshaw, *Tourism Director*, for her efforts to move the Department forward.

Supervisor Wild spoke regarding the County's Comprehensive Plan and how imperative it was to get the public involved in the process.

Chairman Geraghty thanked the Board for appointing him as Chair for another year and he wished

everyone a happy holiday season. He concluded by reminding the Town Supervisors to pick up their Town tax rolls.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, Chairman Geraghty adjourned the Board Meeting at 11:34 a.m.

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, in the wake of the devastation from World War II, leaders from around the world came together with a shared vision to promote a safer future for all nations by securing and advancing the human rights of everyone, everywhere, and

**WHEREAS**, on December 10, 1948, thanks to the moral leadership and service of Eleanor Roosevelt as the first Chairperson of the Commission on Human Rights, the world took an enormous step forward with the creation of the Universal Declaration of Human Rights (UDHR), and

**WHEREAS**, the UDHR enshrines the human rights and fundamental freedoms inherent in all people, regardless of race, location or orientation, and is a foundational document that proclaims a truth too often overlooked or ignored that "all human beings are born free and equal in dignity and rights," and

**WHEREAS**, from the root of this universal ideal has sprung transformational human rights treaties and a global commitment to advance equality and dignity for all as the foundation of freedom, peace and justice, and

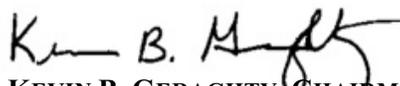
**WHEREAS**, as a world we have yet to achieve this goal, and we must continue our efforts to bend the arc of history closer to justice and the shared values that the UDHR enshrines just as we advocated for the recognition of universal human rights following World War II; we must commit today to advancing the human rights of all people leading by example, and keeping in mind the words of Reverend Dr. Martin Luther King, Jr., who said "injustice anywhere is a threat to justice everywhere," now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Board of Supervisors, do hereby proclaim December 2023 to be

### **HUMAN RIGHTS MONTH**

in Warren County, and encourage all Warren County residents to observe with appropriate observances, not only this month, but during those to come, as well.

**DATED: DECEMBER 15, 2023**



KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, every year, thousands of lives are needlessly lost on our nation's roadways because of alcohol and drug-impaired driving, causing avoidable tragedies that leave deep holes in families and communities, and

**WHEREAS**, driving while impaired by any substance - legal or illegal - is dangerous. Alcohol, illicit drugs, and even over-the-counter and prescription medications can impair a driver's judgement, decrease motor coordination, and slow the reaction time necessary to safely operate a motor vehicle, and

**WHEREAS**, alcohol-impaired driving tragically leads to over 10,000 deaths in the United States each year,

**WHEREAS**, during National Impaired Driving Prevention Month each December, we reaffirm our commitment to preventing impaired driving and we remember the victims of these actions and honor their memory by making the responsible decision to drive sober and ensure that others do the same, and

**WHEREAS**, during this observation, we must also share our appreciation for the law enforcement officers who risk their lives each day to keep our communities safe while keeping impaired drivers off our roadways; those in our justice system who advocate for victims impacted by impaired driving; and health care and substance abuse treatment specialists who treat those with alcohol and substance abuse related conditions, and

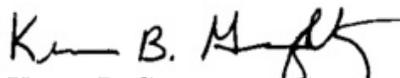
**WHEREAS**, the Board of Supervisors values the lives of all Warren County citizens and hopes that raising awareness on the impacts of impaired driving will reduce the number of these avoidable tragedies, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim December, 2023 to be

### ***IMPAIRED DRIVING PREVENTION MONTH***

in Warren County, and encourage all Warren County residents to support efforts that will increase community awareness, understanding and action to address impaired driving in our community, not only during the month of December, but throughout the rest of the year, as well.

**DATED: DECEMBER 15, 2023**



KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS

# Warren County Board of Supervisors

## RESOLUTION NO. 533 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### **MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b>DEPARTMENT: ASSIGNED COUNSEL</b>				
A.1170 4207 130	Legal Defense - Indigents, Quality Improve Funding - Dist #10, Salaries-Part Time	A.1170 4207 830	Legal Defense - Indigents, Quality Improve Funding - Dist #10, Social Security	\$68.73
A.1170 4207 130		A.1170 4207 831	Medicare Contribution	1.40
<b>DEPARTMENT: COUNTRYSIDE ADULT HOME</b>				
A.6010 110	Countryside Adult Home, Salaries-Regular	A.6030 120	Countryside Adult Home, Salaries-Overtime	2,000.00
A.6030 130	Countryside Adult Home, Salaries-Part Time	A.6030 120		5,000.00
<b>DEPARTMENT: OFFICE OF EMERGENCY SERVICES</b>				
A.3645.4119 110	Homeland Security, FY22 LEMPG, Salaries-Regular	A.3645.4119 810	Homeland Security, FY22 LEMPG, Retirement	202.39
<b>DEPARTMENT: SHERIFF</b>				
A.3020 110	Sheriff's 911 Center, Salaries-Regular	A.3020 120	Sheriff's 911 Center, Salaries - Overtime	47,000.00
A.3020 110		A.3020 130	Salaries - Part Time	14,000.00
A.3020 110		A.3110 120	Sheriff's Law Enforcement, Salaries-Overtime	19,000.00

**RESOLUTION NO. 533 OF 2023**

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**DEPARTMENT: SHERIFF - cont.**

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
A.3150 110	Sheriff's Correction Division, Salaries-Regular	A.3150 120	Sheriff's Correction Division, Salaries- Overtime	\$337,000.00
A.3150 130	Salaries-Part Time	A.3150 120		122,000.00

**DEPARTMENT: SOCIAL SERVICES**

A.6010 110	Social Services, Salaries- Regular	A.6010 120	Social Services, Salaries-Overtime	10,000.00
A.6010 110		A.6010 130	Salaries-Part Time	10,000.00

**DEPARTMENT: TOURISM**

A.6417.0001 470	Tourism/Occupancy, Tourism, Contract	A.6417.0001 850	Tourism/Occupancy, Tourism, Unemployment Insurance	11,328.00
A.6417.0001 481	Tourism Promotion	A.6417.0001 120	Salaries-Overtime	2,500.00
A.6417.0001 481		A.6417.0001 862	Health Insurance Cost Reimbursement	300.00

**DEPARTMENT: SPECIAL ITEMS:**

A.1990 469	Contingent Account- Other Payments/ Contributions	A.1410 419	County Clerk, Settlements	3,684.00
		A.4530 475	Public Nursing Home, Bad Debt Expense	7,669.68

# Warren County Board of Supervisors

## RESOLUTION NO. 534 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### **AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: COUNTRYSIDE ADULT HOME</b>		
<u>ESTIMATED REVENUE</u>		
A.6030 3635	Countryside Adult Home, Enhancing Quality of Adult Living	\$21,413.00
<u>APPROPRIATIONS</u>		
A.6030 275	Countryside Adult Home, Buildings	10,706.50
A.6030 410	Supplies	10,706.50
<b>DEPARTMENT: HEALTH SERVICES</b>		
<u>ESTIMATED REVENUE</u>		
A.4018.0030 1613	Preventive Program, Disease Control, Immunization Revenue	10,000.00
<u>APPROPRIATIONS</u>		
A.4018.0030 435	Preventive Program, Disease Control, Medical Fees	10,000.00
<b>DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES</b>		
<u>ESTIMATED REVENUE</u>		
A.4320.0120 3490	Mental Health Programs, Mental Health Association, Mental Health	10,682.00
A.4320.0165 3490	Parsons Child & Family Center, Mental Health	23,792.00
<u>APPROPRIATIONS</u>		
A.4320.0120 470	Mental Health Programs, Mental Health Association, Contract	10,682.00
A.4320.0165 470	Parsons Child & Family Center, Contract	23,792.00

**RESOLUTION NO. 534 OF 2023**

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PUBLIC WORKS</b>		
<u>ESTIMATED REVENUE</u>		
A.7110 2716	Parks & Recreation, Grants from Other Sources	\$358.42
<u>APPROPRIATIONS</u>		
A.7110 436	Parks & Recreation, Advertising Fees	298.50
A.7110 410	Supplies	59.92
<b>DEPARTMENT: SHERIFF</b>		
<u>ESTIMATED REVENUE</u>		
A.3020.4049 3380	Sheriff's 911 Center, 2023 Interoperable Comm Grant, State Homeland Security Program	492,667.00
A.3020.4050 3380	2023 PSAP Grant, State Homeland Security Program	165,940.00
<u>APPROPRIATIONS</u>		
A.3020.4049 250	Sheriff's 911 Center, 2023 Interoperable Comm Grant, Technical Equipment	492,667.00
A.3020.4050 250	2023 Interoperable Comm Grant, Technical Equipment	165,940.00
<b>DEPARTMENT: SOCIAL SERVICES</b>		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	63,556.00
A.6010 4610	Social Services Admin	1,500.00
TE.6010 2705	Expendable Trust, Social Services, Gifts & Donations	2,006.00
<u>APPROPRIATIONS</u>		
A.6010 470	Social Services, Contract	62,556.00
A.6010 862	Health Insurance Cost Reimbursement	2,500.00
TE.6010 130	Expendable Trust, Social Services, Salaries-Part Time	834.00
TE.6010 830	Social Security	1,159.00
TE.6010 831	Medicare Contribution	13.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 535 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD, DIAMOND, FRASIER, MERLINO AND BEATY**

**ALLOCATING FUNDING EARMARKED FOR COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES IN WARREN COUNTY OTHER THAN LAKE GEORGE AND AUTHORIZING INTERMUNICIPAL AGREEMENTS FOR THE YEAR 2024**

WHEREAS, the Warren County Budget allocated a total of Two Hundred Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2024 with One Hundred Fifty Thousand Dollars (\$150,000) of this total being earmarked for distribution to towns having lakes located within Warren County other than Lake George, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors allocates funding to each of the following Towns to combat aquatic invasive species in publicly accessible water bodies within the respective Towns for 2024, in the amounts specified below, with One Hundred Twenty-Five Thousand Dollars (\$125,000) to be paid from Budget Code A.6417.0002 480.07, Tourism/Occupancy, Occupancy Tax, Warren County Environmental Projects, and the remaining Twenty-Five Thousand Dollars (\$25,000) to be paid from Budget Code A.1010.470 Legislative Board, Contract:

Town of Chester - \$41,666.67

Town of Horicon - \$41,666.67,

Town of Lake Luzerne - \$41,666.66 and

Town of Queensbury - \$25,000 for Glen Lake, and be it further

RESOLVED, that the Chair of the Board of Supervisors is authorized to enter into agreements with each of the foregoing Towns in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 536 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

**AUTHORIZING AGREEMENT WITH AND PAYMENT TO THE LAKE GEORGE PARK COMMISSION FOR INVASIVE SPECIES PREVENTION AND ERADICATION EFFORTS FOR LAKE GEORGE, SPECIFICALLY FOR THE COMMISSION'S 2024 BOAT INSPECTION AND BOAT WASHING PROGRAM**

WHEREAS, the Warren County Budget allocated a total of Two Hundred and Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2024 with One Hundred Thousand Dollars (\$100,000) of this total being earmarked for distribution to the Lake George Park Commission, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes an agreement with the Lake George Park Commission for invasive species prevention and eradication efforts for Lake George and authorize payment of One Hundred Thousand Dollars (\$100,000) to the Lake George Park Commission specifically for the Commission's 2024 boat inspection and boat washing program, and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized to execute an agreement for same with the Lake George Park Commission, 75 Fort George Rd., PO Box 749, Lake George, New York 12845 in an amount not to exceed One Hundred Thousand Dollars (\$100,000), in a form approved by the County Attorney, and for a term commencing upon execution and terminating when all funds have been expended and accounted for, and funding shall be expended from Budget Code A.1010 470, Legislative Board, Contract.

# Warren County Board of Supervisors

## RESOLUTION No. 537 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING AGREEMENT WITH ADIRONDACK NORTH COUNTRY ASSOCIATION FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 781 of 2022) with Adirondack North Country Association, 67 Main Street, Suite 201, Saranac Lake, New York 12983, for promotional and economic development in Warren County, for an amount of Three Thousand Dollars (\$3,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 538 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING AGREEMENT WITH ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD FOR FUNDING OF OPERATING COSTS**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 782 of 2022) with Adirondack Park Local Government Review Board, 326 Downs Road Cadyville, NY 12918, for Warren County's share of the actual cost of operation of the Review Board, for an amount of Seven Thousand Five Hundred Dollars (\$7,500), said funds to be expended from Budget Code A.8026 470 - A.P.A. Local Gov. Rev. Bd., Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney, and be it further

RESOLVED, that a report of activities of the Review Board shall be made annually to the Board of Supervisors of Warren County by February 1, 2025.

# Warren County Board of Supervisors

## RESOLUTION NO. 539 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS FOR CAPITAL IMPROVEMENTS AND OPERATION AND MAINTENANCE FOR VARIOUS RECREATIONAL FACILITIES**

RESOLVED, that Warren County enter into an agreement with the City of Glens Falls under the following terms and conditions for the year 2024:

1. the County will allocate up to Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
2. the County will allocate up to Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance expenses or capital improvements associated with the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
3. Warren County residents shall be permitted to use any facility for which County funds are provided at the same time and upon the same charges which apply to City of Glens Falls residents;
4. the City shall, on a quarterly basis, provide a voucher and invoices for payments with all supporting documentation to the County for expenditures to be reimbursed under the contract. The information to be furnished shall include the following:
  - A. the particular facility and a general description of the capital improvements and/or operation and maintenance expenditures for which reimbursement is sought;
  - B. the amount sought for reimbursement;
  - C. a statement as to whether the expenditures were incurred for improvements made and paid for in 2024; and
  - D. a certification that the reimbursement requested is for one of the facilities and in the amount provided for under the contract;
5. payment shall be made on a reimbursement basis only and only after the County receives the required documentation provided for herein;
6. all documentation for payment shall be submitted to the Clerk of the Board of Supervisors, who shall review the same for purposes of ascertaining whether the documentation provided is consistent with the requirements of this resolution, and accordingly, the contract;

**RESOLUTION NO. 539 OF 2023**

**PAGE 2 OF 2**

7. the City shall have sixty (60) days from the date of the execution of the agreement authorized by this resolution to provide the first claims for payment for the year 2024, and shall thereafter provide claims within thirty (30) days of June 30<sup>th</sup>, September 30<sup>th</sup>, and December 30<sup>th</sup> to claim funds pursuant to the terms of the contract for the quarters prior thereto; and
8. Upon request of the Board of Supervisors a full and complete report of activities will be rendered to the Warren County Board of Supervisors for the previous year,

and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute an agreement with the City of Glens Falls consistent with the terms and provisions set forth in the preambles of this resolution, and in a form approved by the County Attorney, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay an amount not to exceed Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and Crandall Park Recreation Center Ice Rink and Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance or capital improvements of said facilities, for the purposes hereinabove specified, after the same has been reviewed by the Clerk of the Board of Supervisors and approved by the County Auditor, and said funds to be expended from A.1010 470 Legislative Board, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 540 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY**

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors of any county in which a county extension has been organized, to appropriate such sums of money as they may deem proper for the support and maintenance of county extensions and the work thereof in that county, and

WHEREAS, the Cornell Cooperative Extension Association of Warren County organized for that purpose, cooperating with the State College of Agriculture in maintenance and support of a County Extension for this County, having an Agricultural Division, Home Economics Division and 4-H Division, and

WHEREAS, the New York State Legislature has provided funds to be expended and the New York State College of Agriculture has set aside federal funds to be expended annually in each division of said extension in each county of the State, contingent upon raising certain funds by the county, now, therefore, be it

RESOLVED, that the sum of Five Hundred Thirty-Seven Thousand Seven Hundred Ninety-Five Dollars (\$537,795) is hereby appropriated for the support of the Cornell Cooperative Extension Association of Warren County for educational work in Agriculture, Home Economics and 4-H, for a term commencing January 1, 2024 and terminating December 31, 2024, to be expended in accordance with the budgets submitted to the Board of Supervisors, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized and directed to pay from Budget Code A.8750 470 Agri. & Livestock - Ext. Serv., Contract to the Cornell Cooperative Extension association of Warren County four (4) equal installments, in advance, on the first day of each quarter with the exception of January, which payment shall be made January 27, 2024 as follows:

<u>DATE</u>	<u>AMOUNT</u>
January 27, 2024	\$134,448.75
April 1, 2024	\$134,448.75
July 1, 2024	\$134,448.75
September 1, 2024	\$134,448.75

***RESOLUTION NO. 540 OF 2023***

***PAGE 2 OF 2***

said sums to be paid to the duly elected and properly bonded Treasurer of the Cornell Cooperative Extension Association of Warren County, and be it further

RESOLVED, that Warren County continue the contractual relationship, (the previous contract being authorized by Resolution No. 784 of 2022), with the Cornell Cooperative Extension Association of Warren County, containing the above conditions and methods of payment and directing the Extension to expend such funds only for the purposes set forth in the budget of said Extension submitted to and approved by the Board of Supervisors, and in the form approved by the County Attorney, and be it further

RESOLVED, that the Extension shall make an annual report at the end of the year setting forth a true and accurate account of all receipts, expenditures, and activities of said Extension for the year 2024.

# Warren County Board of Supervisors

## RESOLUTION No. 541 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY FOR THEIR YOUTH CAMPING PROGRAM**

RESOLVED, that Warren County enter into an agreement with Cornell Cooperative Extension Association of Warren County, 377 Schroon River Road, Warrensburg, New York 12885, to provide youth a residential camping experience, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), said funds to be expended from Budget Code A.7310 470 Youth Program 4-H Camp, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 542 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

**AUTHORIZING AGREEMENT WITH ECONOMIC DEVELOPMENT CORPORATION, WARREN COUNTY, NEW YORK, FOR ECONOMIC DEVELOPMENT PROGRAM FOR 2024**

RESOLVED, that Warren County, for the purposes of promoting and publicizing the advantages of Warren County and to promote economic development, job creation and workforce development in the Warren County region, continue the contractual relationship (the previous contract being authorized by Resolution No. 786 of 2022) with Economic Development Corporation, Warren County, New York, 333 Glen Street Suite 101, Glens Falls, New York 12801, for a term commencing on January 1, 2024 and terminating December 31, 2024, in an amount not to exceed Four Hundred Twenty Thousand and One Dollars (\$420,001), said funds to be expended from Budget Code A.6421 470 Warren Co. Economic Development, Contract, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 543 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD**

WHEREAS, the General Municipal Law authorizes the board of supervisors of a county participating in a regional planning board to appropriate money for the expenses of such regional planning board, and that the county shall not be chargeable with any expense incurred by such planning board except pursuant to such appropriation, and

WHEREAS, it has been recommended that Warren County participate in the financing of the Lake Champlain-Lake George Regional Planning Board in the amount of Twelve Thousand Five Hundred Sixty-Nine Dollars (\$12,569) as its proportionate share, in conjunction with the other participating Counties of Clinton, Essex, Hamilton and Washington, and

WHEREAS, the amount Twelve Thousand Five Hundred Sixty-Nine Dollars (\$12,569) has been appropriated in the Warren County budget for 2024 for such purpose, now, therefore, be it

RESOLVED, in 2024 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of the Lake Champlain-Lake George Regional Planning Board the amount of Twelve Thousand Five Hundred Sixty-Nine Dollars (\$12,569), said funds to be expended from Budget Code A.8025 470 Regional Planning Board, Contract, upon receipt of a duly executed voucher for said amount, and that the Treasurer of the Regional Planning Board shall execute and deliver an official undertaking conditioned for the faithful performance of his duties and in the form approved by the governing body of each participating County.

# Warren County Board of Supervisors

## RESOLUTION NO. 544 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING AGREEMENT WITH LAKES TO LOCKS PASSAGE FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT**

RESOLVED, that Warren County enter into a contractual relationship with Lakes to Locks Passage, 814 Bridge Road, Crown Point, New York 12928, for promotional and economic development in Warren County, for an amount of Two Thousand Dollars (\$2,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 545 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING PAYMENT TO SOUTHERN ADIRONDACK LIBRARY SYSTEM**

WHEREAS, it has been recommended that Warren County participate in the joint financing of the Southern Adirondack Library System in the amount of Fifty-Five Thousand Dollars (\$55,000) as its proportionate share, in conjunction with the neighboring Counties of Hamilton, Saratoga and Washington, and

WHEREAS, the amount of Fifty-Five Thousand Dollars (\$55,000) has been appropriated in the Warren County budget for 2024 for such purpose, now, therefore, be it

RESOLVED, in 2024 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the bonded Treasurer of the Southern Adirondack Library System the amount of Fifty-Five Thousand Dollars (\$55,000), said funds to be expended from Budget Code A.7410 469 Southern Adir. Library, Other Payments/Contributions, upon receipt of a duly executed voucher for said amount.

# Warren County Board of Supervisors

## RESOLUTION NO. 546 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING AGREEMENT WITH THE WARREN COUNTY HISTORICAL SOCIETY FOR CONTINUATION OF HISTORICAL PROGRAMS**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 790 of 2022) with the Warren County Historical Society, 50 Gurney Lane, Queensbury, New York 12804, with the understanding that an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500) shall be used to offset costs associated with the following programs: historical programs for the public, educational programs for children, museum or public displays, collections, acquisition, inventory and preservation, research library support and technology (outreach to the public), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION No. 547 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

**AUTHORIZING AGREEMENT WITH THE WARREN COUNTY  
LOCAL DEVELOPMENT CORPORATION TO ADMINISTER AND  
PERFORM ECONOMIC DEVELOPMENT PROGRAMS AND  
INITIATIVES, COUNTY AND COMMUNITY PLANNING  
SERVICES AND GRANT/LOAN PROGRAMS**

WHEREAS, Local Law No. 2 of 2012 authorizes Warren County to enter into agreements with the Warren County Local Development Corporation to perform economic development, planning, and grant and loan administration services on behalf of Warren County, now, therefore, be it

RESOLVED, that Warren County enter into a contractual relationship with the Warren County Local Development Corporation, which contractual relationship will authorize the Warren County Local Development Corporation to administer and perform on behalf of Warren County economic development programs and initiatives, County and community planning services and grant/loan programs including micro-enterprise loan programs for a term commencing January 1, 2024 and terminating December 31, 2024 in an amount not to exceed Sixty Thousand Dollars (\$60,000), and said funds to be expended from Budget Code A.6421.0385 470 Warren Co. Economic Devel., Local Development Corporation, Contract, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute the agreement in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 548 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING PAYMENT TO THE WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors, hereby authorizes payment to the Treasurer of the Warren County Soil & Water Conservation District for 2024 in the amount of Three Hundred Ninety-Six Thousand Seven Hundred Dollars (\$396,700), and be it further

RESOLVED, that the funds shall be expended from Budget Code A.8730 470 Conservation, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 549 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY**

### **AUTHORIZING AGREEMENT WITH THE WARREN COUNTY CONSERVATION COUNCIL**

RESOLVED, that Warren County enter into a contractual relationship with the Warren County Conservation Council, P.O. Box 154 Johnsbury, NY 12843, in the amount of One Thousand Dollars (\$1,000), to assist with the costs of programing committed to preserving and enhancing the County's natural resources and promoting the positive virtues of hunting, fishing, trapping and other outdoor pursuits, with said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION No. 550 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DISTRICT ATTORNEY'S OFFICE AND THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES TO ACCESS ADDITIONAL RESOURCES FOR INVESTIGATION AND PROSECUTION OF CRIMES**

RESOLVED, that Warren County enter into a Memorandum of Understanding between the Warren County District Attorney's Office and the New York State Division of Criminal Justice Services to access additional resources for investigation and prosecution of crimes, at no cost to the County, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 551 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT**

**AMENDING RESOLUTION NO. 145 OF 2019, WHICH AUTHORIZED AN AGREEMENT WITH A SPECIAL PROSECUTOR TO HANDLE THE PROSECUTION OF CONFLICT CASES WHICH ARE MISDEMEANORS, VIOLATIONS AND TRAFFIC OFFENSES FOR THE DISTRICT ATTORNEY'S OFFICE, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 145 of 2019, the Warren County Board of Supervisors authorized an agreement with a Special Prosecutor to handle the prosecution of conflict cases which are misdemeanors, violations and traffic offenses for the District Attorney's Office, for a term commencing April 22, 2019 and terminating upon thirty (30) days written notice by either party, in an amount not to exceed Ten Thousand Dollars (\$10,000) annually, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to increase the not to exceed amount from Ten Thousand Dollars (\$10,000) annually to Twenty Thousand Dollars (\$20,000) annually and to increase the hourly rate for cases which proceed to a hearing or trial, with the rate being in accordance with the New York State Assigned Counsel rate, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with a Special Prosecutor to handle the prosecution of conflict cases which are misdemeanors, violations and traffic offenses for the District Attorney's Office, in an amount not to exceed Twenty Thousand Dollars (\$20,000) annually, and to increase the hourly rate for cases which proceed to a hearing or trial, with the rate being in accordance with the New York State Assigned Counsel rate, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 145 of 2019 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 552 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT**

**AMENDING RESOLUTION NO. 134 OF 2023, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FY23 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FOR THE OFFICE OF EMERGENCY SERVICES, TO UPDATE THE LOCAL SHARE SOURCE TO INCLUDE IN-KIND SERVICE AND CASH MATCH**

WHEREAS, pursuant to Resolution No. 134 of 2023, the Chair of the Board of Supervisors was authorized to execute and submit a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, State Campus, Building 7A, Albany, New York 12242, for FY23 Hazardous Materials Emergency Preparedness Grant funds, for a total amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and a local match of not more than twenty-five percent (25%) to be paid through in-kind services, with a term to be determined, and

WHEREAS, the Criminal Justice & Public Safety Committee approved a request to include in-kind services and a cash match that would be divided into seven equal shares and shared between Warren County and the other participating counties, now, therefore, be it

RESOLVED, that Resolution No. 134 of 2023 be, and hereby is, amended to include in-kind services and a cash match that would be divided into seven equal shares and shared between Warren County and the other participating counties, and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 134 of 2023 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 553 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT**

**AMENDING AGREEMENT WITH CONTINGENCY MANAGEMENT CONSULTING GROUP, LLC TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY PLANNING, TRAINING AND EXERCISE (WC 17-21), TO AUTHORIZE USE OF SUBCONTRACTOR TO CONDUCT A COMMODITY FLOW STUDY FOR THE SEVEN-COUNTY ADIRONDACK REGIONAL HAZMAT CONSORTIUM**

WHEREAS, pursuant to Resolution No. 171 of 2021, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with Contingency Management Consulting Group, LLC (hereinafter the “Contractor”) to provide the Warren County Office of Emergency Services with assistance in emergency planning, training and exercise (WC 17-21), and

WHEREAS, the Contractor has advised that a commodity flow study for the seven-county Adirondack Regional Hazmat Consortium needs to be conducted, and

WHEREAS, the Contractor has advised that Emergency Management Consulting, LLC has extensive experience in performing these studies, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request to amend the agreement with the Contractor to include the authorization for the use of Emergency Management Consulting, LLC to be the subcontractor to conduct a commodity flow study for the seven-county Adirondack Regional Hazmat Consortium, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Contingency Management Consulting Group, LLC as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 171 of 2021 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 554 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT**

### **APPROVING REVISIONS TO THE OFFICE OF EMERGENCY SERVICES PUBLIC ACCESS DEFIBRILLATION PROGRAM PLAN**

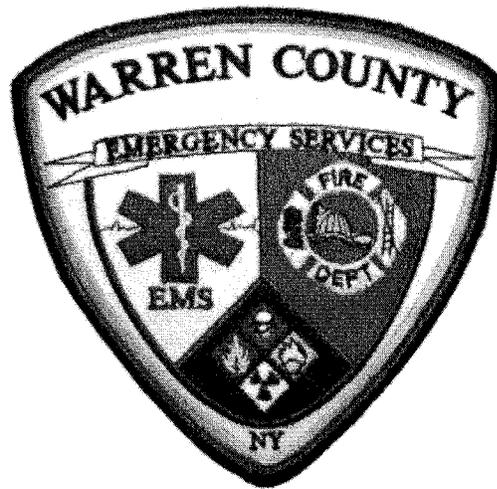
WHEREAS, the Director of Office of Emergency Services has updated the Office of Emergency Services Public Access Defibrillation Program Plan and the Criminal Justice & Public Safety Committee has recommended that the same be advanced to the full Board of Supervisors for consideration, and

WHEREAS, the updated Office of Emergency Services Public Access Defibrillation Program Plan is included with this resolution as Schedule "A," now, therefore, be it

RESOLVED, that the proposed revisions to the Office of Emergency Services Public Access Defibrillation Program Plan, annexed hereto as Schedule "A," be, and the same hereby is, adopted as the official Plan for Warren County, and be it further

RESOLVED, that any and all prior Office of Emergency Services Public Access Defibrillation Program Plan or Resolutions are hereby repealed, effective December 15, 2023.

# **Warren County Office of Emergency Services**



## **Public Access Defibrillation Program**

**November 2023**



**PUBLIC ACCESS DEFIBRILLATION PROGRAM**

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**WARREN COUNTY  
PUBLIC ACCESS DEFIBRILLATION (“PAD”) PROGRAM**

Warren County Office of Emergency Services has instituted a public access defibrillation program (the “PAD Program”). The purpose of this program is to ensure that all New York State laws, rules and regulations applicable to the program are strictly adhered to. This document sets forth the practices, protocols, and procedures of the PAD Program, and is deemed incorporated into each collaborative agreement to which the Warren County Office of Emergency Services is or becomes a party.

***“The program goal is to improve an individual’s chance of survival after experiencing sudden cardiac arrest”***

**TRAINING:**

1. Training will be offered to County Employees in CPR and the use of an Automatic External Defibrillator (AED) utilizing an American Heart Association training course.
2. A database of all trained employees will be kept on file within the Office of Emergency Services. This data will include the name of the employee and a copy of the current certification card.
3. The Warren County Office of Emergency Services will provide initial PAD training and recertification programs for County Employees upon request of their department head.
4. An Employee may also obtain initial or recertification through any American Heart Association training course.
5. All trained Employees shall be familiar with and trained to use the specific model of AED units owned by Warren County.

**LOCATION of AED's**

The Warren County Office of Emergency Services has sixteen (16) AED units, which are to be available at the following locations:

1. Municipal Center, 1<sup>st</sup> floor by DMV
2. Municipal Center, 2<sup>nd</sup> floor by Board of Supervisors
3. Human Services Building, 1<sup>st</sup> floor Security Area
4. Up Yonda Farm
5. Warren County Airport
6. Warren County Fish Hatchery
7. Countryside Adult Home
8. EMS Car 1
9. EMS Car 2
10. EMS Car 3
11. EMS Car 4
12. Fire Car 1
13. Fire Car 3
14. Fire Car 4 - OES 8
15. EMS Rehab Trailer
16. Warren/Washington Training Center

*Placement of units will vary by building and will be located to minimize response time in the event of an emergency.*

If the Warren County Office of Emergency Services elects to obtain additional AED's, this program shall be amended to reflect such additions, and the location at which they shall be employed.

**MAINTENANCE AND INSPECTION OF AED's**

All AED units shall be stored in their cases or cabinets, as supplied by the manufacturer, and shall be kept in a clean, warm, and dry location at all times when not in use.

**(a) Weekly Inspection:** Certified staff or their designee of any facility at which an AED unit is located, shall conduct a weekly *visual* inspection during regular working hours of such AED to determine whether the seal has been broken, or any of the self-diagnostic tests indicate that attention is required. If the security seal has been broken or any repair or other maintenance condition is identified, the Office of Emergency Services should be notified immediately.

*\* Recording of weekly inspections is not required.*

*\* Certified staff is anyone trained in the use of the AED.*

**(b) Monthly Inspection:** The Warren County Office of Emergency Services, EMS (Emergency Medical Services) Coordinator or Deputy Coordinator shall, at the beginning of the month, inspect the AED unit(s) stationed at such facility, and complete the Monthly Inspection Report (See Appendix D). These reports will be kept on file in the EMS Coordinators office. If any inventory problems are noted, the appropriate supplies will be replenished or replaced as necessary. Appropriate levels of batteries/pads will be ordered according to current expiring dates.

Each monthly inspection shall include observation of all self-diagnostic indicators on the equipment, as well as verification that each unit is complete, clean, and in good operating condition.

If a problem is detected in any of the above inspections, or if some attention otherwise seems warranted, then the person inspecting the AED unit should notify the Office of Emergency Services immediately.

In the event that such service or attention so warrants, arrangements shall be made immediately through the Office of Emergency Service to have this completed promptly.

**IN THE EVENT OF EMERGENCY**

Call 911 or direct someone else to call 911. Caller should be prepared to provide the location and any pertinent details of the event. Provide CPR and use AED as per American Heart Association Guidelines.

**AFTER THE ARRIVAL OF MEDICAL ASSISTANCE**

After EMS (Emergency Medical Services) has reached the location of the emergency, the Warren County Employees who have been attending to the patient may remain at the scene to assist the emergency medical service personnel unless otherwise directed.

**AFTER THE DEPARTURE OF MEDICAL ASSISTANCE**

1. When the AED is no longer needed it should be secured, taken out of service and the EMS Coordinator or Deputy EMS Coordinator shall download reports and restock the unit.
2. Employees involved in the use of the AED will be asked to meet with the EMS Coordinator or a Deputy Coordinator in order to fill out the QI report. (Appendix C).
3. Due to the possible emotional stress caused by a critical incident, determination of the need for Critical Incident Stress Debriefing will be made and reevaluated periodically after the event by the EMS Coordinator or Deputy Coordinator.

**DOCUMENTATION REQUIREMENTS**

In the event that any AED is used, the following steps are required:

- a.) The EMS Coordinator or Deputy Coordinator will complete the QI Incident Report and mail it to:  
Mountain Lakes REMSCO  
C/O FDRHPO North Country EMS Program Agency  
120 Washington St., Suite 230  
Watertown, NY 13608  
  
within 5 days. (Appendix C)
- b.) EMS Coordinator or Deputy Coordinator will notify the Warren County PAD Program Medical Director promptly and provided them with the Incident Report and other relevant data.

**Documentation requirements are the same should a non-Warren County Employee use the AED.**

**EMERGENCY HEALTH CARE PROVIDER**

The Warren County Office of Emergency Services has entered into a collaborative agreement with a Medical Director: (Appendix A and B)

Dr. Douglas Girling  
100 Park Street  
Glens Falls, N.Y. 12801  
Office (518) 926-1000

If the identity of the Medical Director changes, the Warren County Office of Emergency Services shall enter into a collaborative agreement with the new Medical Director, and shall submit the new collaborative as per the current requirement at that time.

**QUALITY IMPROVEMENT PROGRAM**

As required by the NYS Health Department, the Warren County Office of Emergency Services will participate in a regionally approved quality improvement program.

**APPENDIX A**

<DATE>

Ms. Ann Smith  
Mountain Lakes REMSCO  
C/O FDRHPO North Country EMS Program Agency  
120 Washington Street, Suite 230  
Watertown, NY 13608

Dear Ms. Smith:

Enclosed is the Collaborative Agreement between Warren County and Dr. \_\_\_\_\_. You will also find our Notice of Intent to provide public access defibrillation.

Also, included is a copy of our public access defibrillation program for your review. Any comments and suggestions are welcome.

Please feel free to call anytime should you need any additional information.

Sincerely,

PAD Coordinator

APPENDIX B

	Mountain Lakes Regional EMS Council 5 Warren Street Glens Falls, NY 12801 DATE 07 2012
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Public Access Defibrillation  
Collaborative Agreement

This document shall serve as a collaborative agreement between the Warren County Office of Emergency Services (Hereafter referred to as "Entity Providing PAD") and the Entity Providing PAD's medical director / emergency health care provider. This document shall meet the provisions set forth in Section 3000-B Article 30 of the Public Health Law of the State of New York for the provisions Automated External Defibrillator (AED).

PURPOSE:

Entity Providing PAD is participating in Public Access Defibrillation to insure that as many employees as necessary can be trained in the use of an Automated External Defibrillator (AED). This training will be provided for the acquisition, deployment, and use of an AED(s) within the facility in an effort to reduce the number of deaths associated with sudden cardiac arrest.

MEDICAL DIRECTOR / EMERGENCY HEALTH CARE PROVIDER:

Entity Providing PAD operates under the guidance of a medical director. This shall fulfill the requirements of an "emergency health care provider" as outlined on the New York State Department of Health form 4135 *Notice of Intent to Provide PAD*.

TRAINING:

Entity Providing PAD has adopted the American Heart AED (Hereafter referred to as "Appropriate Training Program") guidelines for PAD and the training of employees in the use of the AED. All emergency response personnel and any other interested persons MUST successfully complete the required training course. All personnel must complete refresher training in accordance with the guidelines set forth by the training program. The trained employees shall be familiar with the location of the AED and perform regularly scheduled inspections (as recommended by the manufacturer) on the unit.

PROTOCOL FOR USE OF AED:

Entity Providing PAD has adopted the *Appropriate Training Program's* AED Treatment algorithm for the use of the AED(s). The company's AED(s) shall be programmed to prompt the user and deliver counter shocks as outlined by the *Appropriate Training Program's* algorithm.

EMS NOTIFICATION:

Entity Providing PAD will notify the West Glens Falls Emergency Squad and the Warren County Public Safety Answering Point (Dispatch Center) by mail of the placement and training for public access defibrillation. The Warren County Public Safety Answering Point (Dispatch Center) will also be notified in the time of emergency.

DOCUMENTATION AND QUALITY IMPROVEMENT:

Anytime the AED is used in the resuscitation efforts of a patient, the operator shall complete a written report it shall be photocopied for the company's records and mailed to the REMSCO for data collection. This will be done as soon as possible to allow for further compilation of data as well as review of the incident. The address to return this information is:

Mountain Lakes Regional EMS Council  
5 Warren Street  
Glens Falls, NY 12801

All incidents involving the use of the AED shall be reviewed by the Entity Providing PAD's Medical Director / Emergency Health Care Provider, as well as the Mountain Lakes Regional EMS Council (REMSCO) in an effort to continue providing better care to future patients.

SUMMARY:

Entity Providing PAD is participating in Public Access Defibrillation in an effort to provide progressive quality emergency medical care to the employees, students and / or visitors who have experienced cardiac arrest. A number of employees will be trained to the standards of the *Appropriate Training Program* to perform CPR and utilize an AED in accordance with these provisions in an effort to lessen the number of deaths caused by sudden cardiac arrest.

AUTHORIZATION NAMES AND SIGNATURES:

Gary Schwore 5/7/12  
(Print) Entity Providing PAD President / CEO / Director of Operations Date

Gary Schwore 5/7/12  
(Sign) Entity Providing PAD President / CEO / Director of Operations Date

Douglas Girling 2/13/12  
(Print) Medical Director / EHCP Representative Date

[Signature] 2/13/12  
(Sign) Medical Director / EHCP Representative Date

**APPENDIX C**

**Public Access Defibrillation QI Report**

Name of PAD Provider Organization: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Time of Incident: \_\_\_\_\_ am/pm

Patient's Age: \_\_\_\_\_

Patient's Sex: ( ) Male ( ) Female

CPR prior to Defibrillation: ( ) Attempted ( ) Not Attempted

Cardiac Arrest: ( ) Not Witnessed ( ) Witnessed by Bystander ( ) Witnessed by AED

Estimated Time (in minutes) from Arrest to: CPR: \_\_\_\_\_ Shock: ( ) Indicated ( ) Not Indicated

Estimated Time (in minutes) from Arrest to 1<sup>st</sup> shock \_\_\_\_\_ Number of Shocks: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Patient Outcome at Incident Site:

- ( ) Return of pulse and breathing ( ) No return of pulse or breathing
- ( ) Return of pulse with no breathing ( ) Became responsive
- ( ) Return of pulse, then loss of pulse ( ) Remained unresponsive

Name of AED Operator: \_\_\_\_\_ Transporting Ambulance: \_\_\_\_\_

Name of Facility Patient Transported to: \_\_\_\_\_

\_\_\_\_\_

Name of Emergency Health Care Provider: \_\_\_\_\_

\_\_\_\_\_

Signature of Health Care Provider

Date of Report

This report is to be completed **within five (5) business days of use** of an AED.

The completed report must be mailed to:

**Mountain Lakes Regional EMS Council**  
120 Washington Street, Ste 230  
Watertown, NY 13608

**The information obtained from this report will be maintained as confidential Quality Assurance information pursuant to Article 30, Section 3004-A and 3006 of the Public Health Law of the State of New York.**

**APPENDIX D  
WARREN COUNTY OFFICE OF EMERGENCY SERVICES  
AUTOMATED EXTERNAL DEFIBRILLATOR (AED)  
MONTHLY INSPECTION REPORT**

**DEVICE LOCATION:**

\_\_\_\_\_

**Date of Inspection** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

<b>INVENTORY ITEM:</b>	<b>UNIT # Loc:</b>	<b>UNIT # Loc:</b>	<b>UNIT # Loc:</b>	<b>UNIT # Loc:</b>
1.Storage Cabinet Intact / Sealed				
2.AED Unit Intact				
3.Battery Installed & Functional				
4. Ready Light Operational				
5.AED Self Test				
6.AED User Guide is In Cabinet				
7.CPR Guide is In Cabinet				
8.Spare Battery (Exp. Date)				
9a. Adult Electrode Pad Exp. date				
9b. Child Electrode Pad Exp. date				
10.Incident Report Forms (2)				
11.Pen				
12.Mouth Barrier Device				
13.Razor				
14.Scissors				
15.Non-Latex Glove (2 Pairs)				
16.Gauze Pads or Towel				
17.Serial Number				
<b>SIGNATURE OF INSPECTOR:</b>				

**COMMENTS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**APPENDIX E**

Warren County Board of Supervisors Resolution of Acceptance of this plan

APPENDIX F

New York State Department of Health  
Bureau of Emergency Medical Services

Notice of Intent to Provide  
Public Access Defibrillation

07/2012

Original Notification  Update

Entity Providing PAD

Name of Organization WARREN County Office of Emergency Services		Telephone Number (518) 232 4292
Name of Primary Contact Person Gary Scidmore		E-Mail Address Scidse@hotmail.com
Address 1740 State Route 9 Lake George NY		Fax Number ( )
City Lake George	State NY	Zip 12845

Type of Entity (please check the appropriate boxes)

<input type="checkbox"/> Business	<input type="checkbox"/> Fire Department/District	<input type="checkbox"/> Private School
<input type="checkbox"/> Construction Company	<input type="checkbox"/> Police Department	<input type="checkbox"/> College/University
<input type="checkbox"/> Health Club/Gym	<input type="checkbox"/> Local Municipal Government	<input type="checkbox"/> Physician's Office
<input type="checkbox"/> Recreational Facility	<input checked="" type="checkbox"/> County Government	<input type="checkbox"/> Dental Office or Clinic
<input type="checkbox"/> Industrial Setting	<input type="checkbox"/> State Government	<input type="checkbox"/> Adult Care Facility
<input type="checkbox"/> Retail Setting	<input type="checkbox"/> Public Utilities	<input type="checkbox"/> Mental Health Office or Clinic
<input type="checkbox"/> Transportation Hub	<input type="checkbox"/> Public School K-6	<input type="checkbox"/> Other Medical Facility (specify)
<input type="checkbox"/> Restaurant	<input type="checkbox"/> Public School 8-12	<input type="checkbox"/> Other (specify)

PAD Training Program (Indicate the training program chosen. Only the approved programs may be used. Please see Policy Statement 09-03 [http://www.health.state.ny.us/nysdoh/ems/policy/09-03.html])

American Heart Assoc Heart Group

Automated External Defibrillator SEE ATTACHED SHEET

Manufacturer of AED Unit	Model of AED Pediatric Capable	Is the AED Pediatric Capable? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Trained PAD Providers 20	Number of AEDs 11
--------------------------	--------------------------------	---	---------------------------------------	----------------------

Emergency Health Care Provider

Name of Emergency Health Care Provider (Hospital or Physician) Dr. Gurling DO	Telephone Number 926 3050
Address 100 Park Street	Fax Number ( )
City Glens Falls	State NY
Zip 12801	

Name of Ambulance Service and 911 Dispatch Center

Name of Ambulance Service and Contact Person West Glens Falls Dan Albert	Telephone Number 798 5011
Name of 911 Dispatch Center and Contact Person Warren County Sheriff's Office Larry Johnson	County Warren

Authorization Names and Signatures

CEO or Designee (Please print) Gary Scidmore Gary Scidmore	Signature Gary Scidmore	Date 5/7/12
Physician or Hospital Representative (Please print) Douglas Gurling	Signature Douglas Gurling	Date 2/13/12

DOH-4133(4/09) Complete this form and send it with your completed Collaborative Agreement to the REMSCO for you area

# Warren County Board of Supervisors

## RESOLUTION NO. 555 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT**

### **AUTHORIZING AGREEMENT WITH LANGUAGE LINE SERVICES, INC. TO PROVIDE INTERPRETING SERVICES FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested to continue the contractual relationship (the previous contract being authorized by Resolution No. 701 of 2022) with Language Line Services, Inc., for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, for an amount not to exceed One Thousand Dollars (\$1,000) per year, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with Language Line Services, Inc. as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors, be and hereby is, authorized to execute an agreement with Language Line Services, Inc. as outlined above and said agreement be in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470 Probation, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 556 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT**

**RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR 2023 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE**

WHEREAS, based upon a request from the Warren County Sheriff, the Criminal Justice & Public Safety Committee approved a request to execute a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Albany, New York 12226, for 2023 Statewide Interoperable Communications grant funding, in an amount not to exceed Four Hundred Ninety-Two Thousand Six Hundred Sixty-Seven Dollars (\$492,667), for a term commencing January 1, 2023 and terminating December 31, 2025, and

WHEREAS, the Sheriff executed the grant application prior to the December 15, 2023 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Sheriff be, and hereby are, ratified to executing the grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Albany, New York 12226, for 2023 Statewide Interoperable Communications grant program funding, in an amount not to exceed Four Hundred Ninety-Two Thousand Six Hundred Sixty-Seven Dollars (\$492,667), for a term commencing January 1, 2023 and terminating December 31, 2025, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 557 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT**

**RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR 2023 PUBLIC SAFETY ANSWERING POINTS (PSAP) OPERATIONS GRANT PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE**

WHEREAS, based upon a request from the Warren County Sheriff, the Criminal Justice & Public Safety Committee approved a request to execute a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Albany, New York 12226, for 2023 Public Safety Answering Points (PSAP) Operations grant funding, in an amount not to exceed One Hundred Sixty-Five Thousand Nine Hundred Forty Dollars (\$165,940), for a term commencing January 1, 2023 and terminating December 31, 2023, and

WHEREAS, the Sheriff executed the grant application prior to the December 15, 2023 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Sheriff be, and hereby are, ratified to executing the grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Albany, New York 12226, for 2023 Public Safety Answering Points (PSAP) Operations grant program funding, in an amount not to exceed One Hundred Sixty-Five Thousand Nine Hundred Forty Dollars (\$165,940), for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 558 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS MCDEVITT, WILD, BRAYMER, SMITH, STROUGH, MAGOWAN AND LEGGETT**

### **ADOPTING THE WARREN COUNTY HOUSING NEEDS STUDY AND DEMAND ANALYSIS**

WHEREAS, the Planning and Community Development Department presented to the Economic Growth & Development Committee the Warren County Housing Needs Study and Demand Analysis, and

WHEREAS, the Economic Growth & Development Committee has reviewed the Analysis and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Housing Needs Study and Demand Analysis annexed hereto, be, and the same hereby is, adopted as the official Analysis for Warren County.



**A HOUSING NEEDS STUDY AND MARKET  
DEMAND ANALYSIS OF:**

**WARREN  
COUNTY, NEW  
YORK**

**A HOUSING NEEDS STUDY AND MARKET  
DEMAND ANALYSIS OF:**

**WARREN COUNTY, NEW  
YORK**

Report Date: October 2, 2023

Research Period/Effective Date: January 2023 – May 2023

Prepared for:  
Warren County Board of Supervisors  
1340 State Route 9  
Lake George, NY 12845

Prepared by:  
Novogradac  
4416 East West Highway, Suite 200  
Bethesda, MD 20814  
240-235-1701





October 2, 2023

Warren County Board of Supervisors  
Warren County Planning & Community Development  
1340 State Route 9  
Lake George, NY 12845

Re: Warren County New York Housing Needs Study and Market Demand Analysis

Dear Kevin Geraghty Chairman, Warren County Board of Supervisors:

Pursuant to your request, Novogradac & Company LLP doing business under the brand name Novogradac Consulting (“Novogradac”) has performed a comprehensive housing market study and needs analysis for the Warren County, New York area.

The purpose of this engagement is to conduct and provide a housing needs and market demand analysis for Warren County, New York. The report will be utilized by Warren County (“Client”) and partner organizations to assess current and future housing needs and market demand. The following report provides support for the findings of the study and outlines the sources of information and the methodologies used to arrive at these conclusions. The scope of this report includes the following based upon our conversations with the client and the indicated scope in the engagement.

- Executive Summary
- Housing Needs
- Demographic & Economic Analysis
- Housing Inventory
- Market Demand Analysis
- Implementation Strategies & Recommendations

The report consists of two documents. The first, referred to as the *Housing Needs Study and Market Demand Analysis* (this document) represents an executive summary of the report. The second, referred to as *Supplemental Materials*, contains the full detailed scope work and appendices for the study.

Warren County is the client in this engagement. As our client, Warren County owns this report and permission must be granted from them before another third party can use this document. Intended users include Warren County and Warren County Planning and Community Development Department. We assume that by reading this report another third party has accepted the terms of the original engagement letter including scope of work and limitations of liability. We are prepared to modify this document to meet any specific needs of the potential users under a separate agreement.

Please do not hesitate to contact us if there are any questions regarding the report or if Novogradac can be of further assistance. It has been our pleasure to assist you with this project.

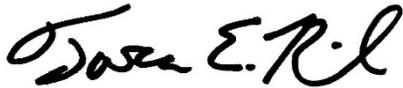
Respectfully submitted,  
Novogradac



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## **Motivation for Study from County**

Warren County, through the Planning Department, has a long history of involvement in housing assistance programs funded under the federal Community Development Block Grant (CDBG) Program, the federal HOME Program as well as other special housing programs funded by New York State (NYS). During 2021, the Planning Department, with authorization by the Board of Supervisors, applied for CDBG funding to undertake a Housing Needs and Demand Analysis Plan. Local officials, planning and development organizations have determined that there is a severe housing shortage of rental and single-family homes for the general workforce, seniors and lower income persons. Residents of Adirondack towns, particularly those employed in the tourism and hospitality industry, must compete for available housing with seasonal residents and the short-term rental market. The impact from COVID has dramatically increased home sales and purchase prices. There is limited housing available and much of the stock is out of reach for residents.

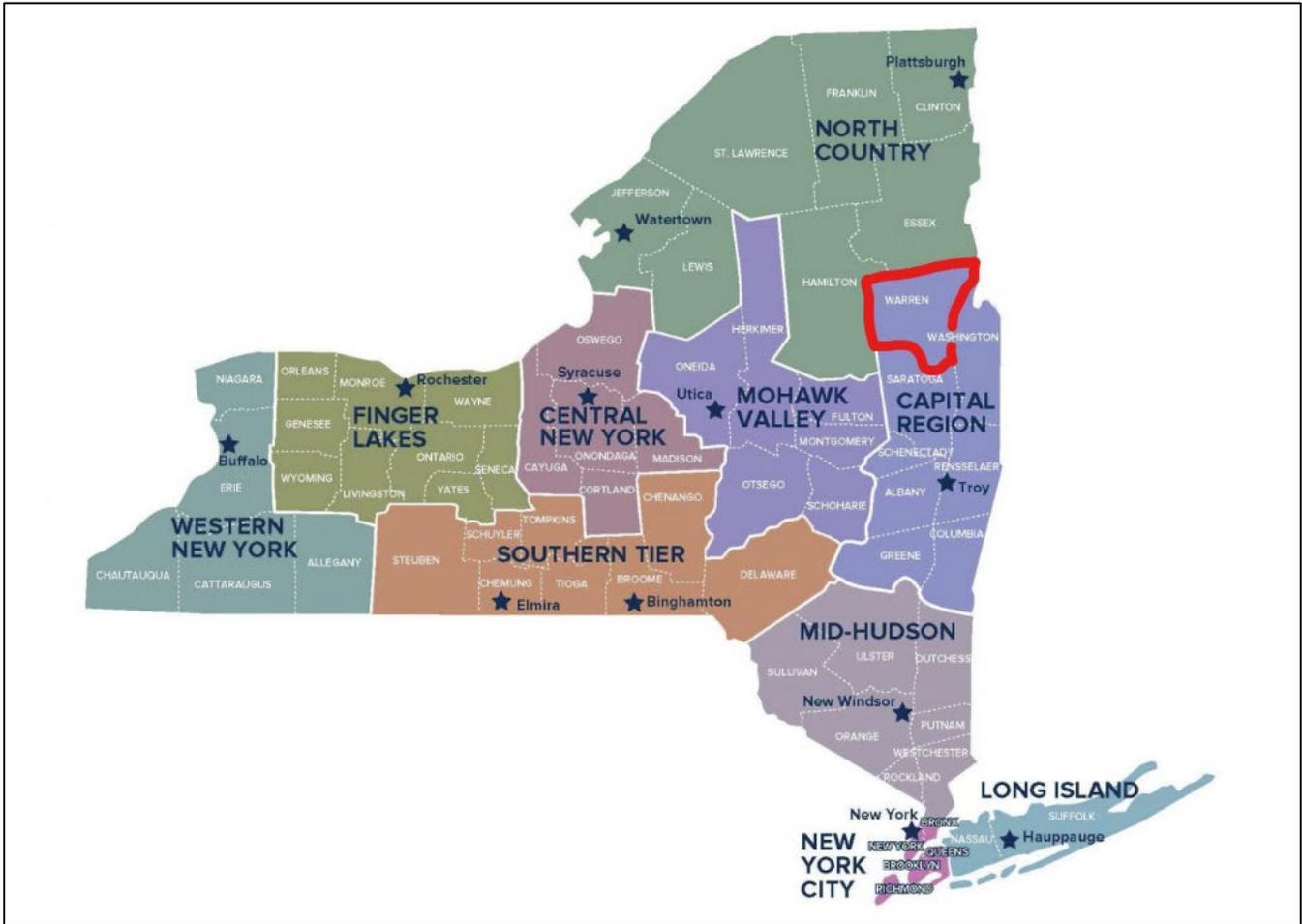
While the current Housing Needs Study and Market Demand Analysis is the first of its kind in Warren County, there have been a number of related reports conducted or underway for specific municipalities or target demographic groups within Warren County and the region. What makes this study unique is the market survey and demand analysis, which provide a more contemporaneous analysis of the current state of the housing market. We have, however, also included standard components of a Housing Needs Study including a high-level inventory of existing services and programs, summary of housing needs as identified by local stakeholders, and a summary of demographic and economic data.

## **Overview**

This report is primarily about Warren County. But one cannot talk about Warren County without:

- (1) situating it within its regional context,
- (2) acknowledging its internal variation, and
- (3) addressing the effects of the events of 2020 and the COVID-19 pandemic on the local housing market.

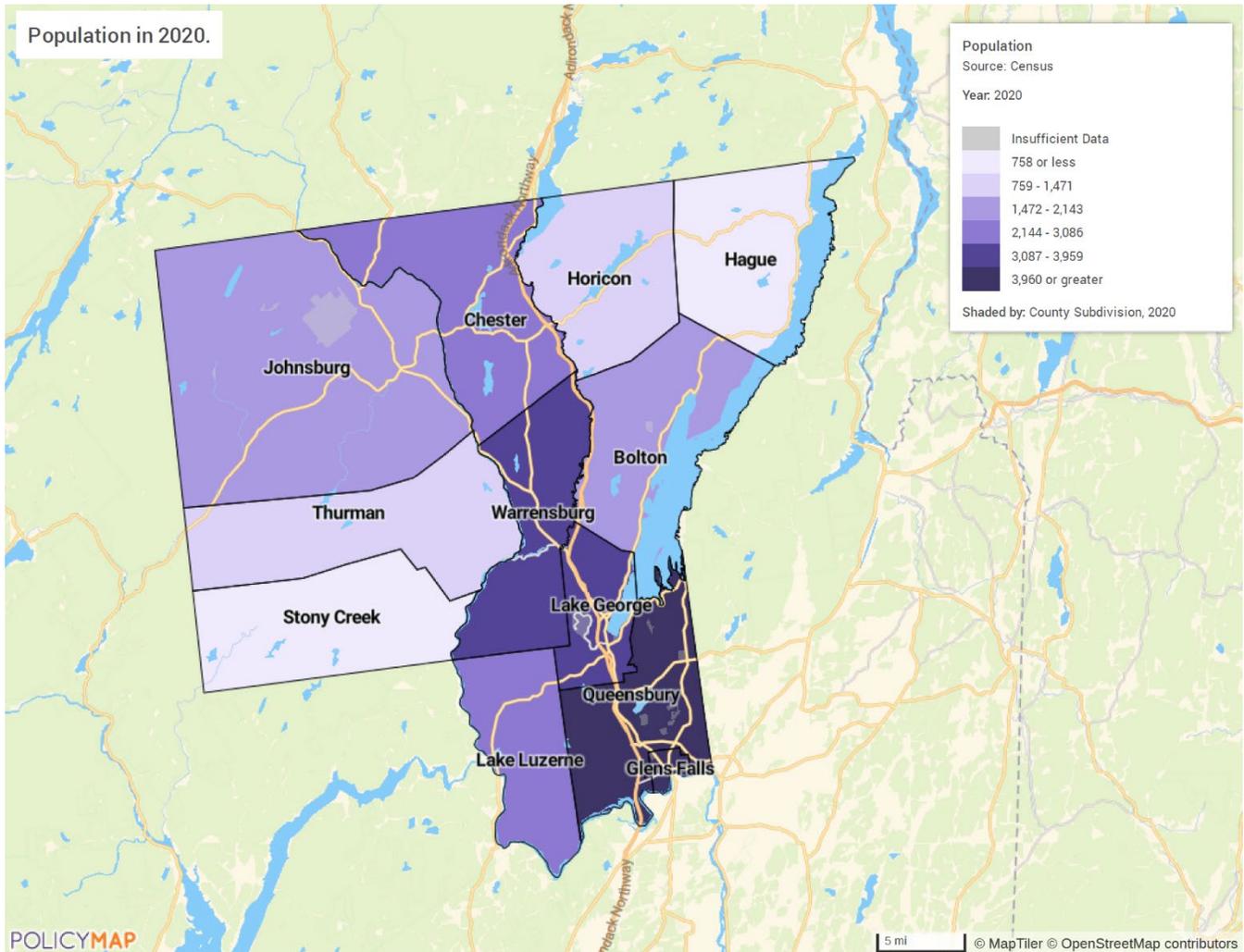
**Regional Context.** Warren County is located in the Glens Falls Metropolitan Statistical Area (MSA) along with Washington County. Both Warren and Washington Counties are also part of the Capital Region, which consists of Warren, Washington, Saratoga, Schenectady, Albany, and Rensselaer counties, and just south of the North Country Region, which includes Essex, Hamilton, Lewis, Jefferson, St. Lawrence, Franklin, and Clinton Counties, to the Canadian border. While the Capital Region is a center for technology and innovation strategically located to offer good access to most major metropolitan areas of the Northeast, the North Country is more rural consisting of small towns and cities. Warren County is also the southern gateway to the New York State Adirondack Park (AP), which at approximately six million acres is the largest state level protected area in the contiguous United States. The AP boundary, referred to as “the Blue Line” includes all of Hamilton and Essex counties, significant portions of Clinton, Franklin, Fulton, Herkimer, St. Lawrence, and Warren counties, and small portions of Lewis, Oneida, Saratoga, and Washington counties.



Source: Empire State Development

**Internal Variation.** Although Warren County itself is classified as urban (as defined by the U.S. Census Bureau) with a 2020 Census population of just over 65,000, as the southern gateway to the New York State Adirondack Park (AP), the county offers a wide variety of diverse communities ranging from the small city of Glens Falls and suburban lifestyle of the surrounding Queensbury to the small rural towns and village inside the Blue Line of the AP that include amenity rich tourist destinations such as the communities on Lake George well as the more traditional rural communities located west of Lake George. Although metropolitan by official definitions, much of the land and the population reside in rural communities and this dynamic can make it difficult to identify and compete for public resources. More specifically, the rural areas may not be eligible for select rural targeted programs given they are in a metropolitan county and the urban areas may not be competitive for urban

targeted programs given they are in competition with places like New York City. The following map illustrates the city/town boundaries as well as the spatial distribution of Warren County’s population as of the 2020 census.



Source:www.policymap.com

**Recent Changes.** Most secondary data sets like the U.S. Census Bureau’s American Community Survey (ACS) for smaller geographic areas are pooled over longer periods of time which currently span pre and post 2020, and as such do not yet fully capture the effects of the COVID-19 pandemic. This is particularly problematic for less densely populated and developed communities rich in natural amenities and located within a reasonable driving distance from multiple major urban centers such

as Warren County, which were disproportionately impacted by the effects of the events of 2020. In May 2023, Headwater Economics published a report titled *Amenity Trap: How High-Amenity Communities can Avoid Being Loved to Death*, which describes in detail the process and challenges that high amenity places such as Warren County currently face as well as potential high-level solutions. A brief summary of the report is included below as a backdrop to the narrative and empirical findings included herein.

“More than ever, people are visiting and moving to places with inspiring natural amenities: forests, lakes, beaches, trails, and wildlife. The influx of tourists and new residents into these cities and small towns brings economic opportunities” as “these amenities’ economic power extends well past tourism by helping to keep current residents and attract new ones” with many new residents to these areas first having visited as a tourist and it “can create a positive feedback loop whereby new businesses and services make a place even more attractive. It can also come with serious drawbacks [including] challenges of housing, infrastructure, fiscal policy, and natural disasters .... The paradox of a place with natural attractions that make it a great place to live but also threaten it with being “loved to death” is what is known as the **amenity trap.**” (Headwater Economics 2023)

While many of the housing issues that Warren County is facing are not unique, its geographic location and internal variation certainly are. First, as the gateway to the Adirondack Park, Warren County lies on the border of the more developed and economically diverse counties to the south and the more rural counties of the Adirondacks and Northern Forest to the north. Second, this diversity is also evident within the county. The county has a small city (Glens Falls) and suburban town (Queensbury) as well as rural towns with hamlet centers. The county has areas dependent on outdoor recreation and tourism in the winter, areas dependent on outdoor recreation and tourism in the summer, areas dependent on construction, and with the sole comprehensive acute care community hospital in northeastern New York, areas dependent on the healthcare/social assistance industry. The county has school districts ranked in the top quintile as well as school systems ranked in the bottom quintile. The county has towns with a 2022 median sale price of over \$400,000 as well as towns with a median sale price below \$200,000. The county consists primarily of single-family homes followed by

duplexes and mobile homes, and the limited supply of large (20 or more units) multifamily development is geographically concentrated in the southern portions of the county, outside of the Adirondack Park boundaries, otherwise referred to as outside of the “Blue Line”. The county has areas where vacancy is driven by seasonal/recreational/occasional use, and those where vacancy is driven by homes that are unavailable for other reasons, including, for example, homes not available for occupancy due to the need for significant repairs. The countywide changes in demand, housing shortages, and rent/price increases may have begun in the more recreation amenity/tourism heavy areas of the county, the impacts have since begun to spread to other areas of the county. Thus, while it is important to understand the needs of each city/town/village, it is also important to recognize that these issues do not happen in a vacuum as such a countywide and regional perspective is also important.

“How communities respond to the amenity trap varies, but they generally fall into one of three broad categories: wait, plan, or react. “When a community waits, it holds off on policymaking, often in hopes that problems will abate or resolve themselves, or there emerges sufficient political will to change current policies. Meanwhile, pressures continue unabated and the challenges compound over time ... Reactive strategies seek to stop growth and could include limiting building permits, water taps, or establishing strict growth boundaries or zoning restrictions. These approaches can have the immediate effect of slowing down growth. They do have medium- and long-term consequences, however, that can make a community less livable. The unintended consequences of reactive approaches can include unattainably expensive housing, long commutes for workers, wider income disparities, and a limited tax base ... Proactive strategies seek to anticipate and direct growth rather than be subject entirely to the pressures of the market. Proactive strategies include investing in local capacity, implementing a forward-looking housing program to address housing supply and demand, and making sure that tax policies capture and invest revenue to ensure the costs of growth management programs are funded appropriately and adequately ... There may not be a magic formula, and each community will have to navigate its own solutions, but the common themes of proactive action, regional support, and creative leadership can help avoid the amenity trap

and make destination communities more livable, successful, and places of opportunity for everyone.” (Headwater Economics 2023)

## **Research Design**

### Methodology/Data Sources

This report uses a mixed-methods research design utilizing both primary data (data collected firsthand by Novogradac, for example from interviews, market survey, and field work) and secondary data (data collected by parties other than Novogradac, for example from administrative sources such as the Census Bureau). Primary data was collected via interviews with local stakeholders, a market survey of rental properties, and field work. Primary and secondary data were collected and analyzed over the course of a five-month period beginning in January 2023 and concluding in May 2023.

- First, interviews were conducted with key stakeholders by telephone, zoom, or in-person and averaged approximately one hour. Key stakeholders were identified in consultation with the client and requests to participate were sent via email/phone/online portals. In total, 27 key local stakeholders representing the public (government), private (professional housing services/experts, developers, major employers), and nonprofit (developer, philanthropy) sectors, were interviewed for the purposes of this report.
- Second, a market survey was conducted of all rental properties with 20 or more units. All properties were contacted by phone/email/online portal. In total, information was collected on 12 subsidized/affordable properties and 29 large (20 or more units) market rate properties in Warren County. Information was compiled via Novogradac’s Rent Valuation Toolkit.
- Third, Novogradac conducted field work in early April 2023 including a windshield survey of the existing housing stock and city/town centers of each of the city/towns in Warren County as well as a variety of in-person interviews. The survey and in-person interviews were conducted between April 4, 2023 and April 8, 2023.

Secondary data was collected and analyzed from a variety of sources including, but not limited to, the following:

- U.S. Census Bureau
- Esri Demographics
- U.S. Bureau of Labor Statistics
- U.S. Department of Housing and Urban Development (HUD)
- U.S. Department of Agriculture (USDA)
- HISTA; Ribbon Demographics, LLC
- Global MLS Data for Warren County
- SalesWeb; New York State Office of Real Property Tax Services
- New York Department of Labor
- New York Homes and Community Renewals
- Novogradac, Affordable Housing Resource Center
- Novogradac, Opportunity Zone Resource Center
- PolicyMap
- Cornell University Program on Applied Demographics
- CoStar
- AirDnA
- Saratoga, North Country Continuum of Care (SNC CoC) network (NY-523)
- Zillow
- CoStar
- Hotpads
- Local Housing Solutions
- Self Sufficiency Earnings Estimator
- Housing + Transportation Index
- Adirondack State Park
- Prior local housing documents/reports including for example prior housing needs assessments, comprehensive plans, zoning codes, planning board minutes, and short-term housing ordinances.
- Stakeholder websites, materials/reports, and interview data
- Review of professional and academic publications on relevant housing issues such as the effects of 2020 on housing markets, high amenity communities, rural areas, and more, for example reports published by Headwater Economics, Adirondack Foundation, Northern Forest Foundation, Harvard Joint Center for Housing Studies, NYU Furman Center, University of New Hampshire, Carsey School of Public Policy, High Country News, Albany Business Review, Adirondack Explorer, Rural Housing Coalition of New York, National Low Income Housing Coalition

For additional information please see the appendix titled Acknowledgements & Data Sources.

## Limitations

As with all research projects, there were a variety of limitations encountered throughout the course of this work - some unique to this project and others that apply to this type of work more generally. There are two study level limitations that are noteworthy here and then a more detailed discussion of data set specific limitations is included, where appropriate, at the beginning of the respective chapter.

First, nonresponse/missing data. There were a number of local stakeholders, property managers, and landlords that we attempted to contact for an interview that either unavailable to participate within the five-month study window, could not be contacted, or refused to participate in the study. The reasoning for the missing data is likely varied with some likely due to lack of understanding or familiarity with this type of work, others attributable to changes in organizational leadership, others due to interview/survey fatigue due to the numerous similar types of projects being done in the region recently/simultaneously, and still others due to a conflict of interest whereby perceived outcomes of work such as this could run counter to the individual/organizational self-interest. Based on our experience in other markets, some nonresponse is normal, particularly among certain stakeholder groups. Based on our conversations with local stakeholders that did participate, our experience in Warren County was generally consistent with those most familiar with those stakeholders/groups that did not participate. Additionally, many smaller rental properties (20 or fewer units) lack contact information and/or only advertise when there is a vacancy. This type of supply is particularly common in the towns inside the Blue Line, and as a result real-time data on the rental market in these communities is more difficult to obtain. Nevertheless, we are confident that the data collected is sufficient upon which to base our findings and conclusions despite these limitations.

Second, secondary data limitations. The U.S. Census Bureau has numerous products relevant to this type of study including the decennial census, completed every ten years, and the American Community Survey (ACS), a nationwide survey that collects and produces information on social, economic, housing, and demographic characteristics about our nation's population every year. Both provide important tools for communities to use to see how they are changing, but there are differences, particularly in data collection methodologies, that warrant mentioning here given the seasonality of Warren County's population and housing market. The decennial census is based on the principle of "usual residence" as of the reference period (usually April 1 of census year). The ACS uses the "current residence" rule and includes information on all people living in the housing unit at the time of the survey as long as the stay at the address will exceed two months. The implications of these data collection differences are summarized as follows by the U.S. Census Bureau: "The differences in the ACS and census data as a consequence of the different residence rules are most likely minimal for most areas and most characteristics. However, for certain segments of the population, the usual and current residence concepts could result in different residence decisions. Appreciable differences may occur in areas where large proportions of the total population spend several months of the year in areas that would not be considered their residence under decennial census rules. In particular, data for areas that include large beach, lake, or mountain vacation areas, or large migrant worker communities may differ appreciably between the decennial census and the ACS if populations live there for more than two months."

There are several features with the U.S. Census Bureau's American Community Survey (ACS) that readers should be aware of at the outset. We provide a brief description here and a more detailed description can be found at the front of the appropriate chapter(s). We want to start by reaffirming that the ACS continues to be the gold standard and the primary data source relied upon by funding agencies, governments, and researchers around the country for demographic, economic, housing, and social data about the country, particularly for smaller geographic areas such as the city/towns within Warren County.

- First, the ACS is based on a sample rather than a census, and as such the ACS estimates are subject to sampling and non-sampling error. A margin of error (MOE) is a measure of the possible variation of an estimate based on a sample around the actual population value. At a specified level of confidence, the sample estimate and the actual population value will differ by no more than the value of the margin of error. More specifically, for the ACS, MOEs are provided at a 90 percent confidence level, the U.S. Census Bureau standard, which means that 90 percent of the time, the population value will fall within the sample estimate plus or minus the MOE, the upper and lower bounds of which are referred to as the confidence interval. Further, there is generally a negative correlation between sample size and the magnitude of the margin of error. As a result, estimates based on small sample sizes typically have a larger margin of error and consequently are less reliable estimates. While having uncertain information may be better than having no information at all at times, at others, it may be misleading. For example, what may appear to be a difference between two geographic areas or within one area over time, may in fact just be due to chance. The question becomes how big is too big such that an estimate moves from being imprecise but useful to being misleading. The coefficient of variation (CV), which equals the  $MOE/1.645/estimate*100\%$ , is used to discern the reliability of the estimate. While there are no formal guidelines, some generally accepted thresholds are 15 percent and below (reasonably reliable), 15 to 30 percent (use with caution), and over 30 percent (low reliability). The following table provides an illustration of this concept.

**MEDIAN GROSS RENT, 2017-2021**

	Margins of Error (MOE)*	Coefficient of Variation (CV)*	Actual Median Gross Rent Within:		
			Minimum	Median Gross Rent Estimate	Maximum
Warren County	±27	2%	\$942	\$969	\$996
Bolton	±77	5%	\$859	\$936	\$1,013
Chester	±52	4%	\$732	\$784	\$836
Glens Falls	±45	3%	\$889	\$934	\$979
Hague	±252	19%	\$573	\$825	\$1,077
Horicon	±63	4%	\$867	\$930	\$993
Johnsburg	±172	12%	\$676	\$848	\$1,020
Lake George	±156	9%	\$897	\$1,053	\$1,209
Lake Luzerne	±129	8%	\$854	\$983	\$1,112
Queensbury	±88	5%	\$987	\$1,075	\$1,163
Stony Creek	±284	24%	\$441	\$725	\$1,009
Thurman	±69	4%	\$874	\$943	\$1,012
Warrensburg	±100	7%	\$782	\$882	\$982

\* MOEs and CVs utilize 90 percent confidence level.

Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

First, as expected given the small number of total households and renter households in particular in Hague and Stony Creek, there is more variability in the estimates for these areas as indicated by larger MOEs and CVs.

Second, although the estimate for Stony Creek appears lower than other areas, taking into consideration the larger MOE, the median gross rent in Stony Creek is only statistically different from that of Queensbury and Lake George.

Further, the MOEs are critically important when making comparisons across geography and time. This report aims to focus on trends that are statistically different, meaning that we can say with some level of certainty that differences in the estimates (either across geographies or over time) are due to an actual difference rather than chance. In order to determine whether or not differences in estimates are significant (as opposed to occurring by chance), one must perform a simple statistical test that accounts for the error inherent in estimates based on a sample of a population. An explanation and tool produced by the Census Bureau for conducting such tests can be found here: <https://www.census.gov/programs-surveys/acs/guidance/statistical-testing-tool.html>. Unless noted otherwise, we relied on a confidence level of 90 percent consistent with the U.S. Census Bureau standard.

Overall, the ACS data is among the best data available, particularly for smaller communities, but we advise users to educate themselves about MOEs in order to ensure that the data is used appropriately and to avoid making erroneous conclusions.

- Second, the Census Bureau has established data quality standards for the ACS. In 2020, as a result of the COVID-19 pandemic, the ACS faced numerous challenges that ultimately contributed to the decision by the Census Bureau not to release the standard 1-Year 2020 ACS estimates as the data failed to meet the quality standard requirements. They did however release the 5-Year data under a waiver process despite it also failing the quality standard requirements. According to the Census Bureau, “the reason for this is that we believe there is a critical need for the ACS data as it is the only source of data for small geographic areas and that the margins of error published with each estimate allow data users to make informed decisions regarding the reliability of the estimate. While users are always encouraged to make use of the margins of error in their decision making, we further stress the use of caution when using estimates with high margins of error.” Additionally, given that 5-Year estimates are pooled, the Census Bureau expects similar impacts until the release of the 2025 5-Year ACS Estimates, which would no longer include data from 2020.
- Third, analyzing change over time has never been without complexity, but the COVID-19 pandemic significantly aggravated these complexities. More specifically, the five-year estimates represent a weighted average for the whole five-year period, as opposed to the

average of the five distinct one-year periods. In periods of general stability, the pooled five-year estimates are generally straightforward to interpret, but periods with abrupt change, such as that surrounding the COVID-19 pandemic, are less so. When analyzing trends over time, the U.S. Census Bureau strongly recommends against comparing data with overlapping time periods. Thus, for analyzing trends over time for smaller populations or geographic areas, we compared the 2012-2016 5-Year ACS data set to the 2017-2021 5-Year ACS data set. This approach does not however allow for a complete analysis of the impacts of the pandemic as the current estimates are pooled across a period that includes both pre (2017 through 2019) and post COVID (2020 and 2021) years. Where appropriate and meaningful, we have compared the 1-Year ACS estimates (2021 to 2019, 2018, and 2017) for Warren County.

Finally, because data presented herein comes from a variety of data sources which rely on various sampling designs and methodologies, some of which were discussed above, we caution the reader against attempting to match estimates across data sets. While the overall trends are generally comparable and reconcilable, specific estimates across data sets can vary.

## **Demographic Data**

Warren County is located approximately one hour north of the state capital at the southern gateway to the Adirondack State Park. The southern portion of the county is located outside of the Blue Line (i.e., outside of the Adirondack State Park boundary) and is the main population and service center for the county. The city of Glens Falls is approximately four-square miles in size and constitutes the southern county border with the adjacent Washington County and South Glens Falls. The city is densely populated and developed relative to other areas of the county. Queensbury surrounds Glens Falls and is generally suburban in nature, serving as a buffer of sorts between the urban Glens Falls and the more rural areas to the north. The following section summarizes demographic trends in Warren County:

- **Population.** Warren County’s population grew by a total of 3.8 percent from 2000 to 2010 and remained stable from 2010 to 2020. Since 2020 the population has decreased slightly to a 2022 total population of 64,885. Additional losses are projected in both the near and long term, but losses are projected to remain fairly steady and be limited in magnitude. The projected contractions are due to deaths outnumbering births as net migration began positive in 2020 and is projected to continue to increase through 2040.
  
- **Age.** Warren County has an aging population that is projected to continue to age for the foreseeable future. The median age in Warren County is 47.0 years, which is older than that of all of the other large counties in the region as well as the national average. Within Warren County, Glens Falls has a significantly lower median age (39.6) relative to other areas.
  
- **At-Risk/Special Needs.** Although with the exception of the senior population, Warren County’s vulnerable and special needs populations are generally smaller in magnitude and representation within the local general population relative to statewide and national trends, their needs are very real and very diverse. Additionally, while some groups are increasing in size (senior population, seniors with a disability, homelessness), others have decreased (veterans, people with incomes below the poverty level, households with cash or food stamps/SNAP benefits, households without a vehicle), in size and/or representation. It is important to note that a decrease in representation, i.e., percent, could be attributed either to an increase in the non-special needs population or a decrease in the special needs population. Additionally, a decrease in the special needs population could be attributed to improved circumstances for the population, or displacement of the population to a different geographic area. Both are plausible based on the empirical evidence available.
  
- **Households.** As of 2022 there are 28,802 households and 9,779 senior (65+) households in Warren County. The number of all households in the county is projected to remain stable through 2027 while the number of senior households is projected to grow, albeit at a slower rate than that projected nationwide.

- **Households by Size:** The majority of households in the county are one- and two-person households. As of 2022, the average household size in Warren County was 2.2 persons per household, smaller than the national average household size of 2.5 persons per household. The average household size in both the county and nation is projected to decrease through 2027. Within the county, the average household size is smallest in Bolton at 2.0 persons per household and largest in Stony Creek at 2.5 persons per household. The average household sizes are projected to remain stable or contract in all city/towns, with the exception of Stony Creek where a small increase is projected.
  
- **Median Household Income.** The median household income in Warren County as of 2022 was \$67,244, only slightly below the nationwide median household income of \$72,414. The median household incomes of Bolton, Chester, Hague, Horicon, Lake George, and Queensbury are above the county median household income; all other city/towns have median household incomes below the county average, particularly Johnsbury. Median household incomes are projected to increase in all city/towns with the strongest growth projected in Bolton and Lake Luzerne and the weakest growth projected in Johnsbury thereby further widening the gaps between the median household income of Johnsbury with that other towns in the county. The median household incomes of senior households in Hague, Bolton, Horicon, and Lake George are above the county median household income; all other city/towns have median senior household incomes below the county average, particularly Stony Creek. With the exception of Thurman and Stony Creek, median household incomes for senior households are projected to increase in all city/towns with the strongest growth projected in Bolton and Queensbury and the weakest growth projected in Johnsbury and Warrensburg. The median household income of seniors in Stony Creek is projected to remain stable while that in Thurman is projected to decrease. These growth trends will further widen the gaps between the median household incomes of senior households in Stony Creek and Thurman with that of other towns in the county.

- **Tenure.** As of 2022 approximately 70.2 percent of occupied housing units in Warren County were owner-occupied, above the national average of 64.6 percent. Warren County has historically been and will continue to be dominated by the owner market. Owner households are more prevalent among all households than their renter counterparts in all of the towns, particularly in Hague, Horicon, Stony Creek, and Thurman, and among senior households in Glens Falls. Glens Falls is the only city/town located within the county where there is a fairly even distribution of renter and owner households (among the general population). Senior occupied owner and renter units are both projected to increase through 2027 with Warren County adding 633 senior owner-occupied units and 254 senior renter-occupied units. Seasonal/occasional/temporary units are classified as vacant housing units; tenure data is based on occupied housing units.
  
- **Households by Income, Age, and Tenure.** Nearly half (48.3 percent) of all renter households in Warren County have incomes ranging from \$10,000 to \$50,000; this is more than national trends (36.3 percent). Conversely, Warren County has fewer extremely low-income renter households when compared to the nation as a whole. The majority (52.6 percent) of senior renter households in Warren County have incomes in the lowest cohorts, but these income cohorts are still underrepresented relative to national trends (60.2 percent). Warren County also has a significantly larger percentage of senior renter households with middle incomes. More specifically, Warren County has a significantly larger percentage (12.8 percent) of senior renter households with incomes ranging from \$75,000 to \$99,999 when compared to national trends (6.4 percent).

## **Economic Data**

Warren County has a rich history steeped in manufacturing (medical device and paper), an industry that continues to be active through modern times alongside other main economic drivers of today including healthcare and educational services. Summer and winter tourists come to the county for its outdoor recreation amenities including Lake George and Gore Mountain, and a sizeable percentage of the labor force filling these seasonal jobs are temporary J1 (exchange visitor visa for

educational and cultural exchange programs designated by the Department of State, Bureau of Educational and Cultural Affairs) and H2B visa (nonimmigrant program permitting employers to temporarily hire nonimmigrants to perform nonagricultural labor services in the United States) holders.

Employment in Warren County is concentrated in the healthcare/social assistance, retail trade, and educational services industries, which collectively comprise 40.4 percent of local employment. The large share of Warren County’s employment in retail trade is notable as this industry is historically volatile, and prone to contraction during economic downturns. However, Warren County also has a significant share of employment in the healthcare industry, which is historically known to exhibit greater stability during recessionary periods, and this industry has increased in size and representation within the local employment market since 2010. Though the immediate economic effects of the pandemic on total employment and unemployment were less severe with fewer job losses and a smaller increase in unemployment, the recovery locally has been slower with total employment and labor force participation as of the end of 2022 remaining below pre pandemic levels despite an increase since 2018 and 2019 in the civilian noninstitutionalized population ages 19 to 64 in the labor force.

The mean travel time to work in Warren County as of 2021 was 22.3 minutes, which is generally in line with that of that of neighboring counties and the nation. The largest number of workers commute 15 to 19 minutes, but there is also a sizeable minority of commuters who drive 30 or more minutes for work and the percentage of remote workers increased from 2.1 percent in 2017 and 4.3 percent in 2019, to 12.7 percent in 2021. Employed residents of Warren County are slightly more likely to be employed outside of the county (51.8 percent, or 14,304 persons) than within (48.2 percent, or 13,320 persons). Of those employed in Warren County, the majority (58.8 percent, or 19,027 persons) commute in from outside. There is however some variation depending on earnings with the lowest paying and highest paying jobs more likely to be filled by people commuting in. At all earning levels, Warren County is a net importer of labor. Among employed residents, those with the lowest earnings are just as likely to be employed in the county as they are to commute outside of for employment; those with moderate earnings are more likely to be employed within the county; and

those with higher earnings are more likely to be employed outside of the county. Residents that commute out of the county for employment are most likely to commute to Saratoga Springs (1,401 jobs) or Albany (964 jobs). Commuters into the county are most likely to be coming from Hudson Falls (1,147), New York City (956), South Glens Falls (601), Fort Edward (440), and Saratoga Springs (252) and these sending locations are consistent across the earnings distribution. There are a variety of possible explanations for this, including general preferences, the county's excellent access to adjacent employment centers via Interstate 87, the disproportionate number of retirees in Warren County which forces employers to recruit from outside the county limits, and/or the lack of affordable and/or available housing.

In 2020, the MSA experienced a loss in total employment of 5.9 percent, slightly less severe than that nationwide which is noteworthy given the importance of tourism to the area, an industry that was significantly impacted in the early term of the pandemic. From December 2021 to December 2022 total employment in the MSA increased by 0.6 percent, less than the nationwide growth of 2.0 percent. The local economy has not yet however regained all of the jobs lost in the pandemic despite two years of employment growth; meanwhile the nation as a whole surpassed pre pandemic total employment in 2022. The unemployment rate in the MSA has historically remained slightly below that of the nation during economic downturns and this held true in 2020 following the onset of the COVID-19 pandemic. This is likely attributable to the composition of the labor force with some at or near retirement who may choose to leave the labor force early as well as the reliance on temporary workers who are not eligible to remain in the country beyond some grace period absent employment. The unemployment rate in December 2022 in the MSA was 3.2 percent, generally similar to that of the nationwide unemployment rate of 3.3 percent and the unemployment rate in the MSA reported in December 2021. Overall, though the immediate economic effects of the pandemic on total employment and unemployment were less severe with fewer jobs lost and a smaller increase in unemployment, the recovery locally has been slower with total employment and labor force participation as of the end of 2022 remaining below pre pandemic levels despite an increase since 2018 and 2019 in the civilian noninstitutionalized population ages 19 to 64 in the labor force.

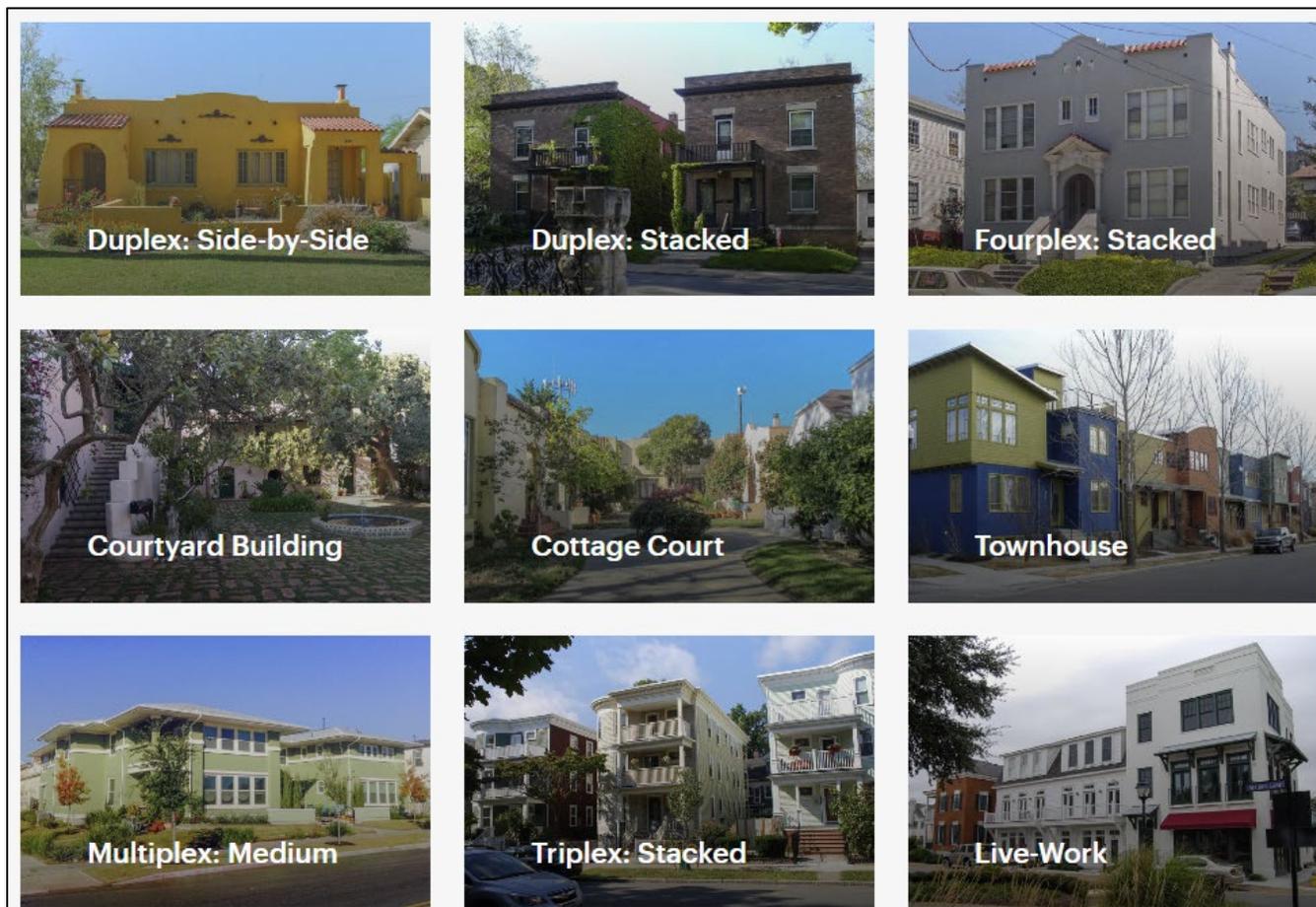
## Housing Inventory

In 2020 Warren County had 39,928 total housing units. From 2000 to 2022 Warren County added approximately 452 new housing units, an above average number relative to other counties in the Capital Region and North Country regions of New York. Without context, vacancy data in Warren County can be misleading. As of the 2020 Census, there were 10,864 vacant housing units in Warren County, or approximately 27.2 percent of all housing units were vacant. This is generally in line with the vacancy rates of other counties in the region with land in the Adirondack Park. Of the 10,864 vacant housing units, approximately 79.5 percent were vacant due to seasonal, recreational, or occasional use. These units are not available for year-round occupancy and as such any analysis of the overall vacancy rate alone can be misleading. The second most common (8.3 percent) type of vacant housing in Warren County is those in the “other” category. This category notably includes homes that are uninhabitable and in need of repair. Thirty (30) percent of Warren County’s housing stock was built prior to 1950. The average lifespan of a house is between 50 and 100 years depending on location and type of construction. At over 70 years of age, homes built prior to 1950 are likely at or beyond their lifespan absent a substantial repair.

In 2010 Daniel Paolek coined the term “Missing Middle Housing” to refer a range of building types that were fundamental to cities and towns pre 1940s, but after which waned in prominence with the application of conventional zoning by land use that typically divides neighborhoods into traditional cases of single-family residential, multifamily residential, commercial, industrial, et. Missing Middle Housing is defined as “a range of house-scale buildings with multiple units – compatible in scale and form with detached single-family homes – located in a walkable neighborhood” and is “missing” because it is a type of housing that is generally disallowed in single-family residential zones under conventional zoning practices. The types of structures that fit the Missing Middle Housing definition are wide ranging including buildings such as duplexes, triplexes, fourplexes, cottage courts, townhomes, and medium sized multiplexes. The following diagram and corresponding images illustrate types of Missing Middle Housing as it relates to the two most commonly understood types of housing, the detached single-family home and the large multifamily building.



The purpose of Missing Middle Housing is to provide a type of housing that can provide solutions to modern day housing challenges such as affordability, accessibility, and walkability, but also be compatible in scale with detached single-family homes. These types of structures are oftentimes particularly attractive to both younger persons and seniors alike, two demographic groups that are the focus of much debate within Warren County, the former due to its importance for the long-term viability of a place as well as its dwindling presence in Warren County, and the latter due to its increased prominence and rising needs as the population continues to age. Proponents advocate for form-based zoning, rather than conventional zoning noting that Missing Middle Housing buildings are more similar in form and scale to detached single-family homes than to modern day multifamily uses and yet are oftentimes only permitted uses in the latter zoning land use districts. Proponents of Missing Middle Housing argue that increasing production of these types of housing has the potential to better enable communities to address housing issues and needs and meet rising demand, but that conventional zoning creates insurmountable barriers because of a lack of dedicated zoning districts and development standards, ineffective mapping of zones, density-based zoning discouraging smaller units, challenges associated with parking requirements, and impact fees making multi-unit projects less economically feasible. Addressing these zoning impediments is a critical step towards addressing the missing middle in the housing stock.



Source: Missing Middle Housing, <https://missingmiddlehousing.com/>

Why is this important? First, smaller, multi-unit structures are more affordable to construct as well as purchase/rent and given supply shortages nationwide and in Warren County in particular, the current affordability challenges in the county are only projected to worsen absent sizeable investments in the housing supply, both in terms of the preservation of the older existing stock and the addition of new housing units. Second, the country, and Warren County in particular, are in the midst of a structure shift in its demographic composition. Demographers have estimated that by 2025, up to 85 percent of American households in America will be childless as younger generations marry later and have fewer or no children in larger numbers than previous generations and the number of empty nesters grows. Within Warren County, the median age is projected to rise from 45.9 in 2015 to 50.4 by 2040 (Cornell Program on Applied Demographics), well above the statewide projected median of 42.1 years. The housing needs and preferences of these demographic groups are different from those of

the traditionally dominant demographic groups and should be considered by local officials and planners.

In Warren County, 72 percent of all housing structures are detached single-family homes. The types of structures that fit the Missing Middle Housing definition are wide ranging including buildings such as duplexes, triplexes, fourplexes, cottage courts, townhomes, and medium sized multiplexes. MMH generally includes structures ranging from attached one-unit homes at the lower end of the housing spectrum to a maximum of 19 units at the upper end of the Missing Middle Housing spectrum. In Warren County, Missing Middle Housing potentially constitutes up to 23.4 percent of all housing structures; in contrast, these housing structures represent approximately 56.0 percent of New York’s housing stock and 32.4 percent of the nation’s housing stock. It is worth noting, MMH is about more than just structure, it is also about community continuity and consistency as well as walkability; thus, while the structures themselves may meet the definition of MMH, that alone does not constitute MMH. For example, within the county, Queensbury has a fairly large number of townhomes, but they are generally not located in walkable communities and are comprised within larger 20 or more-unit developments, and as such these units would not be considered MMH. Three-bedroom units are the most common bedroom type offered in the nation, state, and Warren County. Warren County also offers more two-bedroom units than the other areas and fewer one-bedroom and studio units; this is noteworthy given Warren County’s smaller average household size relative to the nation as a whole. Further, the only bedroom size in Warren County that has statistically changed since the 2016 ACS is units with five or more bedrooms, which increased from 4.1 to 5.5 percent of the county’s housing supply. Overall, the bedroom mix of the supply taken together with demographic trends and development patterns suggests that the mismatch between the housing stock and the demographic characteristics and needs of existing residents may be exacerbating by recent development patterns.

## For-Sale Market

The following section summarizes key trends in the for-sale housing market.

**Sale Market Data.** Data for this section comes from a variety of primary and secondary sources including the U.S. Census Bureau, Zillow, the local MLS system, New York Real Property Transfer Reports (via New York State Office of Real Property Tax Services), interviews with local real estate agents/brokers, and the Southern Adirondack Relators Association, Inc. Data points and trends will vary somewhat depending on the geographic area, source data, and methodologies, and these are summarized in this section.

**Inventory.** The local housing market exhibits seasonality, consistent with qualitative data provided in interviews with local stakeholders and as expected given the significance of the tourism and recreation industries in the county with the Adirondack Park and Lake George. On average, inventory has decreased in the Glens Falls, New York MSA since 2018, similar to nationwide trends, but the local decrease in inventory has been more substantial than the decrease in inventory nationwide. This could be attributable to a variety of factors including the increase in demand as well as the historically low interest rates of 2020 and 2021 which have contributed to homeowners who bought in this time period being more reluctant to sell and buy another home with a mortgage at today's considerably higher rates.

**Days to Sale.** According to Zillow, the median number of days from listing to pending sale in the Glens Falls, New York MSA decreased by 85 percent since 2018, currently averaging 13 days. According to local MLS sales data, the average days on the market in Warren County decreased from 117 in 2019 to 41 in 2022. While the average number of days on the market in Warren County appears to have increased to 55 in 2023, this is likely due to the seasonality of the local housing market as the average number of days on the market has historically been higher in the early parts of the year compared to the third and fourth quarters.

**Sale Prices.** On average, sale prices in Warren County have increased since 2019 and the magnitude of the increase depends on the type of structure, location, size, and year built. According to state transfer records for Warren County, from 2014 to 2022 the median sale price for single-family year-round residences at the time of the sale increased by 38 percent; the increase from 2019 to 2022 was 26 percent. There has been considerably more variation in median sale prices for mobile homes, though this is likely due to the smaller sample size where state records indicate between 10 and 20 mobile home sales annually. According to local MLS data, the median sale price for residential uses in Warren County increased from \$210,000 in 2019 to \$248,000 in 2020, \$259,450 in 2021, and \$280,000 in 2022, or by 18 percent (2019 to 2020), five percent (2020 to 2021), and eight percent (2021 to 2022). In total, from 2019 to 2022 the median sale price in Warren County increased by \$77,000, or 33 percent. It is worth noting that some of the increase was due to higher-than-average inflation. County-level increases were driven largely by sizeable increases in Bolton (\$230,000 or 53 percent), Chester (\$149,999 or 118 percent), Johnsbury (52 percent), and Thurman (51 percent). The largest growth from 2019 to 2020 occurred in Chester (97 percent) and Horicon (55 percent) followed by Lake George (36 percent) and Bolton (29 percent). The median sale price decreased in Lake Luzerne and Warrensburg while the median sale prices in Thurman and Glens Falls grew, but by less than that of other areas (less than 10 percent). The growth in median sale prices in Lake Luzerne, Johnsbury, Thurman, and Warrensburg occurred primarily/wholly in 2021 and 2022. Thus, while the initial increase in demand and price increase appears to have been mostly concentrated in the high tourism and second homeowner areas, these trends have since spread into other areas of the county. Condominiums in Lake George have a median sale price of \$155,375 and below; the majority, if not all, of these appear to be fractional ownership/timeshare sales and we caution the reader against drawing any conclusions about market prices for condominiums in Lake George based on this sales data. In general, more recently constructed homes and larger homes in terms of bedroom count sell for higher prices, though the magnitude of these trends varies by location.

WARREN COUNTY, NEW YORK – HOUSING NEEDS STUDY AND MARKET DEMAND ANALYSIS

MEDIAN SALE PRICE

	MEDIAN SALE PRICE					GROWTH TRENDS (2019 - 2022)**			
	2019	2020	2021	2022	2023*	Overall	Trend Line	%	\$
Bolton	\$437,500	\$565,000	\$674,500	\$667,500	\$469,500	\$575,000		53%	\$230,000
Chester	\$126,000	\$248,745	\$279,900	\$275,000	\$370,000	\$232,500		118%	\$149,000
Glens Falls	\$162,750	\$171,725	\$189,750	\$213,500	\$192,500	\$180,000		31%	\$50,750
Hague	\$380,500	\$457,000	\$432,000	\$440,000	\$322,000	\$436,000		16%	\$59,500
Horicon	\$232,000	\$360,000	\$294,000	\$345,000	\$425,550	\$315,000		49%	\$113,000
Johnsburg	\$195,000	\$224,900	\$256,250	\$296,200	\$489,500	\$245,000		52%	\$101,200
Lake George***	\$285,000	\$387,000	\$334,000	\$375,000	\$374,900	\$350,000		32%	\$90,000
Lake Luzerne	\$210,450	\$185,500	\$240,000	\$262,500	\$177,500	\$218,000		25%	\$52,050
Queensbury	\$235,500	\$269,900	\$300,800	\$325,000	\$321,000	\$277,000		38%	\$89,500
Stony Creek	\$140,000	\$156,200	\$230,500	\$187,000	\$417,500	\$166,950		34%	\$47,000
Thurman	\$155,000	\$159,000	\$310,000	\$234,750	\$305,000	\$209,500		51%	\$79,750
Warrensburg	\$147,950	\$140,000	\$172,400	\$180,000	\$222,500	\$164,000		22%	\$32,050
<b>Overall</b>	<b>\$210,000</b>	<b>\$248,000</b>	<b>\$259,450</b>	<b>\$280,000</b>	<b>\$279,000</b>	<b>\$248,000</b>		<b>33%</b>	<b>\$70,000</b>

\* Through April 2023.

\*\* Growth trends are presented from 2019 to 2022; 2023 was excluded because of seasonality of the market and data is only through April and does not include the high season. The high point over the covered period is represented by a red dot.

\*\*\* The condominium sales in Lake George appear to be fractional ownership sales, which skews the overall Lake George average downward.

Highest median sale price over the entire period
Middle median sale price over the entire period
Lowest median sale price over the entire period

Source: Southern Adirondack Realtors Association Global MLS data, received May 2023

**List Prices.** As of May 2023, there were 133 current available listings for single-family homes, townhomes, and condominiums in Warren County with an average list price of \$414,000, well above the median price for closed sales in 2022 (\$348,000). Only 55 of the 133 current listings are priced below \$300,000 and of those 13 are likely fractional ownership/timeshare offerings as they are priced below \$100,000 in Lake George or Queensbury. The median list price for active listings is highest in Hague and Bolton followed by Lake George and the lowest median list prices for active listings are in Warrensburg, Glens Falls, Chester, and Lake Luzerne.

**Home Values.** List and sale price trends are heavily influenced by the supply that is listed and the supply that sells; more often than not, this is not representative of the entire housing supply in a given area. We also therefore provide data on home values. In general, and consistent with qualitative data provided in interviews with local stakeholders, communities surrounding Lake George have the highest median home values in the county while communities to the west, particularly Thurman, Stony Creek, and Warrensburg, as well as Glens Falls have the lowest median home values. As of the 2021 1-Year ACS, the median home value in Warren County was \$223,100, which is not statistically different from the 2019 1-Year estimate but does represent an increase from the 2018 median home value of \$195,200. According to Zillow, as of April 2023, the typical Warren County home is valued at \$305,985; this represents a 5.5 percent year-over-year increase. In addition to overall trends in home values, Zillow also provides disaggregated trends for each tier (high, middle, low) of the housing value distribution. From 2010 to 2019 the average annual growth in homes values in Warren County ranged from two (mid and top tier) to three (bottom) percent; from April 2020 to April 2023 however the average annual growth in home values in Warren County ranged from 13 (mid and top tiers) to 14 percent (bottom tier). Home values are projected to increase by an additional 4.6 percent over the next year.

**Homeownership Affordability.** The following table illustrates homeownership affordability for the median household by city/town.

**HOMEOWNERSHIP AFFORDABILITY BY MEDIAN HOUSEHOLD INCOME AND MEDIAN SALE PRICE**

City/Town	Median Household Income <sup>1</sup>	Maximum Monthly Housing Expense <sup>2</sup>	Maximum Loan Amount <sup>3</sup>	Affordable Home @ 80% Loan to Value <sup>4</sup>	Affordable Home @ 96.5% Loan to Value <sup>4</sup>	Median 2022 Sale Price <sup>5</sup>	Affordability Gap @ 80% Loan to Value <sup>6</sup>	Affordability Gap @ 96.5% Loan to Value <sup>6</sup>
Bolton	\$71,173	\$1,661	\$256,091	\$320,113	\$265,379	\$667,500	(\$347,387)	(\$402,121)
Chester	\$65,608	\$1,531	\$236,048	\$295,059	\$244,609	\$275,000	\$20,059	(\$30,391)
Glens Falls	\$54,130	\$1,263	\$194,728	\$243,410	\$201,790	\$213,500	\$29,910	(\$11,710)
Hague	\$78,291	\$1,827	\$281,684	\$352,106	\$291,901	\$440,000	(\$87,894)	(\$148,099)
Horicon	\$70,231	\$1,639	\$252,699	\$315,874	\$261,864	\$345,000	(\$29,126)	(\$83,136)
Johnsburg	\$49,515	\$1,155	\$178,076	\$222,595	\$184,535	\$296,200	(\$73,605)	(\$111,665)
Lake George	\$76,252	\$1,779	\$274,284	\$342,855	\$284,232	\$375,000	(\$32,145)	(\$90,768)
Lake Luzerne	\$60,753	\$1,418	\$218,625	\$273,282	\$226,555	\$262,500	\$10,782	(\$35,945)
Queensbury	\$82,632	\$1,928	\$297,257	\$371,571	\$308,038	\$325,000	\$46,571	(\$16,962)
Stony Creek	\$55,336	\$1,291	\$199,045	\$248,806	\$206,264	\$187,000	\$61,806	\$19,264
Thurman	\$54,439	\$1,270	\$195,807	\$244,759	\$202,909	\$234,750	\$10,009	(\$31,841)
Warrensburg	\$54,409	\$1,270	\$195,807	\$244,759	\$202,909	\$180,000	\$64,759	\$22,909
<b>Warren County</b>	<b>\$67,244</b>	<b>\$1,569</b>	<b>\$241,906</b>	<b>\$302,383</b>	<b>\$250,680</b>	<b>\$280,000</b>	<b>\$22,383</b>	<b>(\$29,320)</b>

<sup>1</sup> Source: Esri Demographics 2022

<sup>2</sup> Assumes a household spends a maximum of 28 percent of gross household income on total housing expenses.

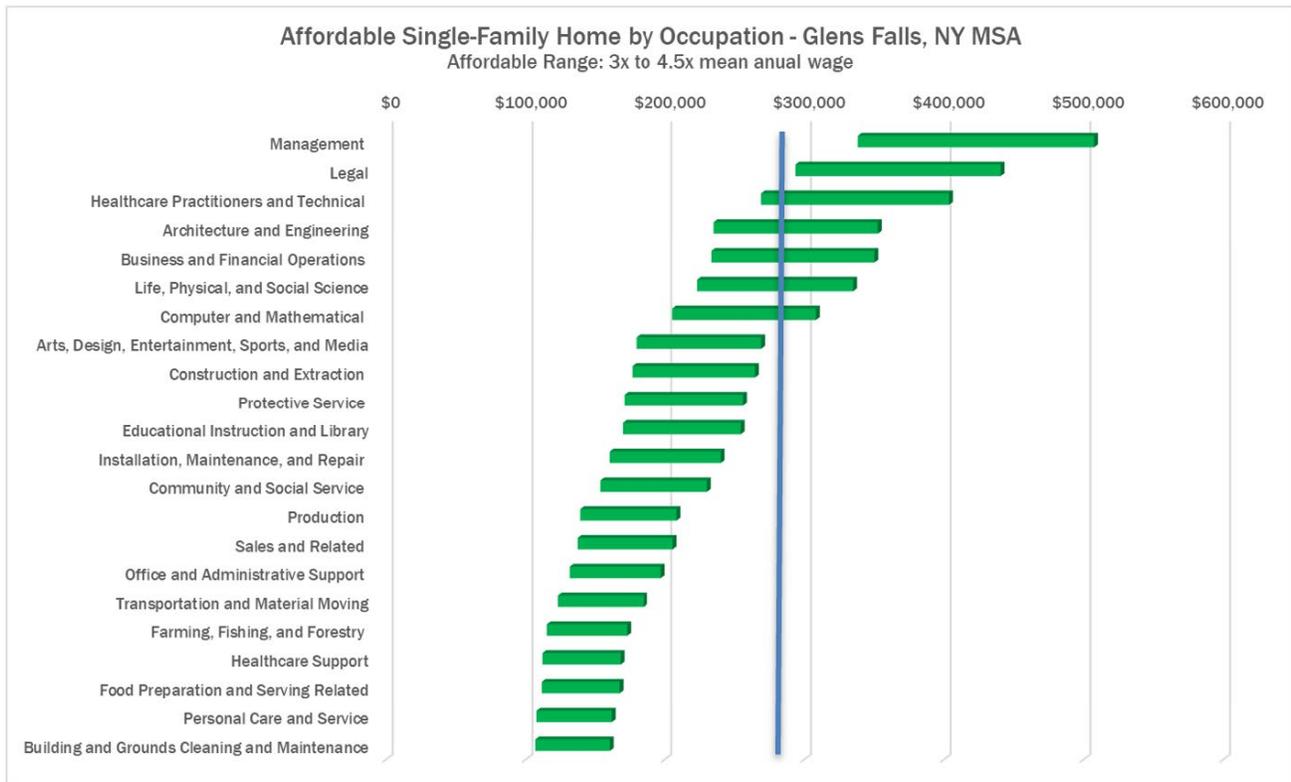
<sup>3</sup> Assumes 30-year term at 6.75% interest. Calculated using saving.org loan value calculator available at <https://www.saving.org/loan-value/mortgage/2017?rate=6.75&years=30>

<sup>4</sup> Standard loan to value (LTV) is 80%; FHA loans however allow as little as 3.5% down for a LTV of 96.5%.

<sup>5</sup> Southern Adirondack Realtors Association MLS data; median sale price is for all included residential sales (single-family, condominium, townhouse, or cabin).

<sup>6</sup> Calculated as affordable home value less median sale price.

The above analysis illustrates the estimated homeownership affordability gaps by city/town at the 2022 median sale price at varying levels of downpayments. For median income buyers able to put 20 percent down, homes as oof 2022 sale prices continued to be affordable in Chester, Glens Falls, Lake Luzerne, Queensbury, Stony Creek, Thurman, and Warrensburg. For buyers using an FHA loan at just 3.5 percent down, a loan designed to help low to moderate income households attain homeownership, however, homes would only be affordable in Stony Creek and Warrensburg. The above assumptions indicate a homeowner could afford between 3.7 and 4.5 times the household income; this is generally consistent with lending recommendations which typically range from 2.5 to 6.5 times household income depending on debt and downpayment size, among other factors. The following graph illustrates the estimated range of homeownership affordability by occupation.



2022 median sale price in Warren County.

Source: U.S. Bureau of Labor Statistics, May 2022 Metropolitan and Nonmetropolitan Area Occupational Employment and Wage Estimates, Published May 2023.

As illustrated, wages in the MSA for the majority of occupations do not pay a sufficiently high enough salary for a single-earner households to afford the median single-family home in Warren County at current prices. To be clear, the above is based on one household income; affordability for a two-earner household would depend on the particular combination of occupations.

## Rental Market

The following section summarizes key trends in the rental housing market. Data for this section comes from a variety of primary and secondary sources including interviews with local property managers/landlords and a market survey of rental properties in the county, the U.S. Census Bureau, Zillow, the local MLS system, and CoStar. *It is worth noting that a significant minority of large (20+ units) market rate rental properties (12 of the 29 surveyed properties, or 41.4 percent of surveyed properties) and units (844 of the 2,329 units surveyed, or 36.2 percent of surveyed units), were developed/owned/managed by one company, Schermerhorn Real Estate Holdings; these properties were included in the market survey.*

## **Scope**

According to 2022 ESRI Demographics, there are 8,576 renter-occupied housing units in Warren County. According to the 2021 1-Year ACS, approximately 53.6 percent (4,606 units) were one and two-unit structures or mobile homes. We surveyed 888 affordable - subsidized and Low-Income Housing Tax Credit (LIHTC) units - and 2,329 market rate units, for a total 3,217 total units, or 80.7 percent of rental units in structures with three or more units. We also included classified listings for publicly advertised rental units between February and April of 2023, the majority of which are in structures with fewer than ten units and some of which are for single-family homes. Overall, the survey covers the vast majority of the larger rental supply (20 or more units) and a snapshot of the classified, oftentimes privately owned/managed, rental units.

## Supply

*Affordable.* We surveyed 12 formally regulated affordable properties in Warren County offering a total of 888 units including 619 subsidized units and 269 unsubsidized LIHTC units. Nearly all (832 units) are located either in Glens Falls or Queensbury. One of the 12 properties is under renovation. The majority of the senior properties offer only one-bedroom and a select number of two-bedroom units while general tenancy properties offer one, two, and three-bedroom units, and one also offers four-bedroom units. Affordable one-bedroom units range in size from 451 to 894 square feet, two-bedrooms from 668 to 1,080 square feet, three-bedrooms 1,000 to 1,305 square feet, and the only four-bedroom units are 1,400 square feet in size. Notably, the one-bedroom units at several of the age-restricted properties are larger than those offered at many of the general tenancy properties including the most recently constructed LIHTC properties, particularly 25 Larose. Water, sewer, trash are included in the rent at all affordable properties. Common amenities at affordable properties include blinds, oven/stove, refrigerator, central laundry, on-site management, community room, some form of security, and off-street parking. Any new affordable development should offer these amenities, at a minimum.

*Market Rate.* Information was collected for a total of 29 market rate properties with a total of 2,329 units in Warren County; the vast majority of which are in Glens Falls or Queensbury. This is consistent with qualitative data from local stakeholder interviews which suggested that there is a lack of rental units in general inside the Blue Line and many employees in these smaller communities commute in from Queensbury, Glens Falls, or from outside of Warren County. The rental supply in towns located inside of the Blue Line generally consists of structures with fewer than 20 units, and fewer than 10 units in particular. A variety of structures are offered in the market, but the most common are townhouses, garden-style apartments, and elevator-serviced buildings including lowrise, midrise, and highrise buildings. Mid and highrise buildings are concentrated in the urban center of Glens Falls. One property, Queensbury Gardens, offers single-story townhomes, a structure that is reported in significant demand in part because of its accessibility for seniors looking to downsize but who want to downsize into a rental that allows them to age in place. A select number of units at the age-restricted properties are also single-story, but many are either in multi-story elevator-serviced buildings or two-story townhomes. Two-bedroom units are the most common unit type offered in the

market. This is noteworthy given that nearly half of all renter households and 75.3 percent of senior renter households are one-person households. While some one and two-person households likely prefer to have the additional bedroom, others, particularly younger, lower-income, and/or senior households may be over housed (the number of people in the household is less than the number of bedrooms in the unit) and that may be contributing to affordability challenges. Market rate properties offer a wide range of sizes offered in the market, averaging 555 square feet (studio), 845 (one-bedroom), 1,074 (two-bedroom), 1,497 (three-bedroom), and 2,664 square feet (four-bedroom). In general, the larger units are offered at properties built in the past ten years. Blinds, dishwashers, refrigerators, oven/stoves, washer/dryer connections, balcony/patios, and off-street or garage parking, are typically offered at the market rate comparables and should be offered at a newly constructed development. The properties that offer the most amenities, and property amenities in particular, are the more recently constructed developments including Fowler Square, 14 Hudson, and The Mill of Glens Falls. The majority of the properties, including the Schermerhorn properties, typically offer limited property amenities.

## **Vacancy & Waiting Lists**

*Affordable.* Vacancy at the 11 stabilized properties ranges from zero to 2.0 percent with an overall average of 0.4 percent. Additionally, all of the affordable properties for which waiting list information was available reportedly maintain waiting lists many of which are extensive. Overall, the vacancy rate for affordable housing units in the market is very low and is consistent with qualitative data from interviews with local stakeholders, many of whom reported a significant housing shortage in the area.

**WARREN COUNTY, NEW YORK – HOUSING NEEDS STUDY AND MARKET DEMAND ANALYSIS**

**OVERALL VACANCY**

Property Name	Rent Structure	Tenancy	City/Town	Total Units	Vacant Units	Vacancy Rate
25 Larose	LIHTC, LIHTC/Section 8	Family	Glens Falls	54	0	0.0%
Broad Street Commons	LIHTC	Family	Glens Falls	71	0	0.0%
Cedars Senior Living	LIHTC/HOME	Senior	Queensbury	124	0	0.0%
Peaceful Valley Townhomes	LIHTC	Family	North Creek	20	0	0.0%
Montcalm Apartments <sup>1</sup>	LIHTC/Section 8/ Market	Family	Queensbury	226	1	0.4%
Cronin High Rise	LIHTC/RAD/Section 8	Senior	Glens Falls	101	2	2.0%
Stichman Towers <sup>2</sup>	LIHTC/RAD/Section 8	Senior	Glens Falls	82	42	51.2%
Village Green Apartments	LIHTC/Section 8	Family, Senior (21)	Glens Falls	135	0	0.0%
White Water Manor	LIHTC/USDA/Section 8	Senior	North Creek	24	0	0.0%
Austin Perry Corners	LIHTC/ Section 8	Senior	Warrensburg	8	0	0.0%
Panther Mountain Senior Apartments	Section 8	Senior	Chestertown	4	0	0.0%
Solomon Heights	Section 8	Senior	Queensbury	39	0	0.0%
<b>Subsidized<sup>1</sup></b>				<b>619</b>	<b>45</b>	<b>5.1%</b>
<b>LIHTC</b>				<b>269</b>	<b>0</b>	<b>0.0%</b>
<b>Total</b>				<b>888</b>	<b>45</b>	<b>5.1%</b>
<b>Total Online<sup>3</sup></b>				<b>846</b>	<b>3</b>	<b>0.4%</b>

<sup>1</sup> Includes units at Montcalm, which is primarily subsidized.

<sup>2</sup> All vacancies at Stichman Towers are offline due to ongoing renovations.

<sup>3</sup> Excludes the 42 vacancies at Stichman Towers which are offline due to ongoing renovations.

**WAITING LIST**

Property Name	Rent Structure	Tenancy	City/Town	Waiting List Length
25 Larose	LIHTC, LIHTC/Section 8	Family	Glens Falls	Yes, up to 5 years
Broad Street Commons	LIHTC	Family	Glens Falls	Yes, three years in length.
Cedars Senior Living	LIHTC/HOME	Senior	Queensbury	Yes, length unknown
Peaceful Valley Townhomes	LIHTC	Family	North Creek	Yes, three to six months in length.
Montcalm Apartments	LIHTC/Section 8/ Market	Family	Queensbury	Yes, length unknown
Cronin High Rise	LIHTC/RAD/Section 8	Senior	Glens Falls	Yes, up to one year
Stichman Towers	LIHTC/RAD/Section 8	Senior	Glens Falls	Yes, up to one year
Village Green Apartments	LIHTC/Section 8	Family, Senior (21)	Glens Falls	N/Av
White Water Manor	LIHTC/USDA/Section 8	Senior	North Creek	Yes, three households
Austin Perry Corners	LIHTC/ Section 8	Senior	Warrensburg	N/Av
Panther Mountain Senior Apartments	Section 8	Senior	Chestertown	N/Av
Solomon Heights	Section 8	Senior	Queensbury	Yes, couple years in length

*Market Rate.* Vacancy rates in the market are very low ranging from zero to 2.4 percent with an overall vacancy rate for the 2,329 surveyed units of 0.4 percent. Additionally, vacancies in both Glens Falls and Queensbury are below one percent as is the general tenancy vacancy rate; the vacancy at the senior properties is slightly higher, but still considered very low. Further, nine of the properties maintain some form of waiting list and others indicated that waiting lists are not maintained as a matter of preference as demand is sufficiently high so as not to warrant the need to maintain a list. The majority of those interviewed reported strong demand for rental housing in the market. In fact, one manager reported significant stress associated with the turnover process not because of concerns about re-leasing the unit, but rather because of the reported onslaught of interest and applications to process. For one vacancy in April 2023, a manager received 60 applications within the first five days of advertising a single vacancy. Overall, the vacancy rate in the market is very low and is consistent with qualitative data from interviews with local stakeholders, many of whom reported a significant housing shortage in the area. The following table summarizes vacancy trends at the surveyed properties.

**VACANCY & WAITING LIST**

Comp #	Property Name	Tenancy	City/Town	Total Units	Vacant #	Vacant %	Waiting List
1	14 Hudson Apartments	Family	Glens Falls	87	0	0.0%	Yes, length unknown
2	21 Bay Street	Family	Glens Falls	37	0	0.0%	N/Av
3	221 Glen Street	Family	Glens Falls	29	0	0.0%	Yes, six months
4	Bayberry Place	Family	Queensbury	36	0	0.0%	None
5	Baybrook Townhomes	Family	Queensbury	48	0	0.0%	None
6	Canterbury Woods	Family	Queensbury	36	0	0.0%	None
7	Colonial Gardens Apartments	Family	Glens Falls	84	2	2.4%	N/Av
8	Colony Ridge	Family	Glens Falls	22	0	0.0%	None
9	Cottage Hill Townhomes	Family	Queensbury	114	0	0.0%	None
10	District 425	Family	Glens Falls	98	1	1.0%	None
11	Fowler Square	Family	Queensbury	172	3	1.7%	None
12	Hiland Springs	Family	Queensbury	120	0	0.0%	None
13	Hunterbrook	Family	Queensbury	66	0	0.0%	None
14	Mallard's Landing	Senior	Queensbury	36	0	0.0%	Yes, length unknown
15	Maple Wood Apartments	Family	Queensbury	60	0	0.0%	N/Av
16	Meadowbrook Park	Family	Queensbury	20	0	0.0%	None
17	Northbrook	Family	Queensbury	128	0	0.0%	None
18	Northern Lights Apartments	Family	Warrensburg	24	0	0.0%	N/Av
19	Olde Coach Manor	Family	Queensbury	42	0	0.0%	Yes, 15 to 20 households
20	Pinewood Village	Family	Queensbury	40	0	0.0%	None
21	Queensbury Gardens	Family	Queensbury	30	0	0.0%	None
22	Regency North Park	Family	Queensbury	296	0	0.0%	None
23	Robert Gardens North	Family	Queensbury	200	0	0.0%	Yes, length unknown
24	The Mill Of Glens Falls	Family	Glens Falls	52	0	0.0%	Yes, length unknown
25	The Willows Cottages & Apartment	Senior	Queensbury	80	1	1.3%	Yes, length unknown
26	Warren Street Square	Family	Glens Falls	27	0	0.0%	None
27	Wedgewood	Senior	Queensbury	56	0	0.0%	Yes, length unknown
28	Westbrook Apartments	Senior	Queensbury	100	2	2.0%	None
29	Whispering Pines	Family	Queensbury	189	0	0.0%	Yes, 15 to 20 HHs for each unit type
<b>Total</b>				<b>2,329</b>	<b>9</b>	<b>0.4%</b>	
<b>By</b>	<b>Glens Falls</b>			<b>436</b>	<b>3</b>	<b>0.7%</b>	
<b>Location</b>	<b>Queensbury</b>			<b>1,869</b>	<b>6</b>	<b>0.3%</b>	
<b>By</b>	<b>Senior</b>			<b>272</b>	<b>3</b>	<b>1.1%</b>	
<b>Tenancy</b>	<b>General</b>			<b>2,057</b>	<b>6</b>	<b>0.3%</b>	

**Rents.** The 2017-2021 ACS 5-Year median gross rent in Warren County was \$969. The median gross rent in Queensbury (\$1,075) is higher than that of the majority of the other city/towns; the exceptions are Hague, Lake George, and Lake Luzerne. The median gross rent in Chester (\$784) is lower than that of the majority of the other city/towns; the exceptions are Hague, Johnsbury, Stony Creek, and Warrensburg.

**Affordable.** Unsubsidized LIHTC properties in Warren County offer units restricted at the 50, 60, and 70 percent AMI levels. Only one property (25 LaRose) is reportedly achieving maximum allowable LIHTC rents, but the unsubsidized units at this property are predominantly occupied by tenants utilizing tenant-based vouchers with fewer than ten percent of tenants paying LIHTC rents. Property

managers at other properties reported that maximum allowable rents are not achievable in the market despite the strong occupancy and waiting lists. Nearly a quarter of renter households in Warren County have incomes that would qualify them for LIHTC units at the 60 and 80 percent AMI levels, respectively. Given the limited number of formally restricted affordable housing units in the county, the majority of income qualified renter households appear to be renting market rate units in the county and are either rent burdened (i.e. paying more than 30 percent of household income towards gross rent) or are renting naturally occurring affordable housing units (i.e. market rate units with rents comparable or below maximum allowable LIHTC rents).

*Market Rate.* None of the surveyed properties are currently offering rent specials. For the 11 properties for which information was available, rent growth ranged from stable to an increase of up to eight percent with the majority reporting rent growth ranging from five to eight percent. While only a single data point, it is worth noting that we are aware of one property that has increased its rents by 22 to 41 percent since our last survey in November 2020; the majority of that increase appears to have occurred between late 2020 and early 2022 as management indicated that rents have remained fairly stable over the past year. Naturally occurring affordable housing consists of market rate units with rents comparable to or below LIHTC maximum allowable rents. As illustrated, there are a number of naturally occurring affordable housing units in the market that would be affordable to households who could otherwise qualify for formally restricted affordable housing units. This likely explains why the LIHTC properties are reportedly not able to achieve maximum allowable rents as formally restricted units oftentimes need to offer a discount to the market supply. The newly constructed properties however are generally achieving rents that are similar to well above the maximum allowable LIHTC rents. Overall, though vacancy in the market is low and consistent with a housing shortage, rents, on average, do not appear to have responded to the supply shortage and properties may not be testing the limits of the market. However, renter households are more likely to be cost burdened, paying 30 percent or more of household income on housing costs, than their owner counterparts. With rising home prices and an inventory shortage in the sales market, rents are likely to continue to rise for the foreseeable future as renters who may otherwise transition to homeownership are increasingly priced out.

WARREN COUNTY, NEW YORK – HOUSING NEEDS STUDY AND MARKET DEMAND ANALYSIS

The following table illustrates unsubsidized rents being achieved at properties and maximum allowable LIHTC rents (highlighted).

RENT AND SQUARE FOOTAGE RANKING – All rents adjusted for utilities and concessions extracted from the market.										
		Properties Surveyed:		42	Units Surveyed:		3,217	Weighted Occupancy*:		99.6%
		Market Rate		29	Market Rate		2,329	Market Rate		99.6%
		Affordable		12	Affordable		888	Affordable*		99.6%
Studio	One Bedroom One Bath		Two Bedrooms One Bath		Three Bedrooms One Bath		Four-Bedroom			
Property	Average	Property	Average	Property	Average	Property	Average	Property	Average	
<b>RENT</b>	<b>Maximum 80% AMI Rent</b>	<b>\$1,151</b>	Fowler Square	\$1,520	14 Hudson Apartments (2BA)	\$1,965	Fowler Square (2BA)	\$2,775	The Mill Of Glens Falls (3BA)	\$2,700
	District 425	\$1,032	14 Hudson Apartments	\$1,498	The Mill Of Glens Falls (2BA)	\$1,962	The Mill Of Glens Falls (2BA)	\$2,630	<b>Maximum 80% AMI Rent</b>	<b>\$2,102</b>
	<b>Maximum 70% AMI Rent</b>	<b>\$992</b>	The Mill Of Glens Falls	\$1,450	District 425	\$1,497	14 Hudson Apartments (2BA)	\$2,568	<b>Maximum 70% AMI Rent</b>	<b>\$1,839</b>
	Regency North Park	\$935	Fowler Square	\$1,375	Warren Street Square	\$1,450	Queensbury Gardens (1.5BA)	\$2,000	<b>Maximum 60% AMI Rent</b>	<b>\$1,576</b>
	21 Bay Street	\$900	Olde Coach Manor	\$1,350	<b>Maximum 80% AMI Rent</b>	<b>\$1,444</b>	Cottage Hill Townhomes (2.5BA)	\$1,700		
	Warren Street Square	\$895	Fowler Square	\$1,260	Fowler Square (2BA)	\$1,415	<b>Maximum 80% AMI Rent</b>	<b>\$1,652</b>		
	221 Glen Street	\$840	<b>Maximum 80% AMI Rent</b>	<b>\$1,221</b>	Colony Ridge	\$1,410	Whispering Pines (1.5BA)	\$1,648		
	<b>Maximum 60% AMI Rent</b>	<b>\$833</b>	District 425	\$1,218	Queensbury Gardens (1.5BA)	\$1,400	District 425 (2BA)	\$1,578		
			Whispering Pines	\$1,139	Wedgewood (1.5BA)	\$1,297	Regency North Park (1.5BA)	\$1,515		
			221 Glen Street	\$1,100	221 Glen Street	\$1,279	Pinewood Village	\$1,500		
			Regency North Park	\$1,085	Baybrook Townhomes	\$1,275	Regency North Park (1.5BA)	\$1,465		
			Canterbury Woods	\$1,075	Hiland Springs (1.5BA)	\$1,275	<b>Maximum 70% AMI Rent</b>	<b>\$1,416</b>		
			<b>Maximum 70% AMI Rent</b>	<b>\$1,051</b>	Whispering Pines	\$1,275	Baybrook Townhomes	\$1,400		
			21 Bay Street	\$1,050	Regency North Park	\$1,270	Hiland Springs (1.5BA)	\$1,400		
			Regency North Park	\$1,045	Pinewood Village	\$1,250	Hunterbrook (1.5BA)	\$1,400		
			Warren Street Square	\$1,010	<b>Maximum 70% AMI Rent</b>	<b>\$1,240</b>	25 Larose * (70%)	\$1,291		
			Olde Coach Manor	\$1,000	Broad Street Commons * (80%)	\$1,207	Canterbury Woods	\$1,275		
			Whispering Pines	\$989	Olde Coach Manor	\$1,200	<b>Maximum 60% AMI Rent</b>	<b>\$1,180</b>		
			The Willows Cottages & Apartments	\$938	Regency North Park	\$1,180	25 Larose * (60%)	\$1,076		
			Montcalm Apartments * (60%)	\$920	Canterbury Woods	\$1,175	Broad Street Commons * (60%)	\$1,021		
			25 Larose * (70%)	\$905	Whispering Pines	\$1,155	Montcalm Apartments * (M)	\$950		
			<b>Maximum 60% AMI Rent</b>	<b>\$881</b>	Westbrook Apartments (2BA)	\$1,147	Colonial Gardens Apartments	\$906		
			Robert Gardens North	\$880	Westbrook Apartments (2BA)	\$1,132	25 Larose * (50%)	\$860		
			Broad Street Commons * (70%)	\$873	25 Larose * (70%)	\$1,131	Peaceful Valley Townhomes * (60%)	\$757		
			Robert Gardens North	\$840	The Willows Cottages & Apartments	\$1,127	Peaceful Valley Townhomes * (50%)	\$589		
			Colonial Gardens Apartments	\$829	Bayberry Place	\$1,110				
			25 Larose * (60%)	\$781	Hunterbrook	\$1,110				
			Broad Street Commons * (60%)	\$737	Mallard's Landing	\$1,102				
			Cedars Senior Living * (60%)	\$729	<b>Maximum 60% AMI Rent</b>	<b>\$1,036</b>				
			Montcalm Apartments * (M)	\$720	Northbrook	\$1,010				
			Northern Lights Apartments	\$670	Robert Gardens North	\$970				
			Cedars Senior Living * (60%)	\$655	25 Larose * (60%)	\$944				
			Montcalm Apartments * (M)	\$650	Robert Gardens North	\$930				
			25 Larose * (50%)	\$626	Meadowbrook Park	\$885				
			Cedars Senior Living * (50%)	\$595	Broad Street Commons * (60%)	\$880				
			Cedars Senior Living * (50%)	\$586	Cedars Senior Living * (60%)	\$857				
			Peaceful Valley Townhomes * (60%)	\$557	Colonial Gardens Apartments	\$824				
			Peaceful Valley Townhomes * (50%)	\$455	Cedars Senior Living * (60%)	\$819				
			Cedars Senior Living * (30%)	\$304	Montcalm Apartments * (M)	\$815				
					Maple Wood Apartments	\$798				
					Northern Lights Apartments	\$795				
					Montcalm Apartments * (M)	\$790				
					25 Larose * (50%)	\$757				
					Broad Street Commons * (50%)	\$717				
					Cedars Senior Living * (50%)	\$691				
					Cedars Senior Living * (50%)	\$683				
					Peaceful Valley Townhomes * (60%)	\$656				
					Peaceful Valley Townhomes * (50%)	\$528				

\*Rents are concession and utility adjusted based on the Glens Falls utility allowance schedule effective November 2022 and reflect water, sewer, and trash removal included in the rent.

## Renter Affordability

The New York State Department of Labor maintains a Self Sufficiency Earnings Estimator developed by the Center for Women’s Welfare, University of Washington. This estimator calculates the income required by an individual or family to meet its basic needs without public or private assistance for a given family size and geographic location). These basic needs include housing (rental, food, health care, transportation, childcare and taxes. The estimated income does not include public or private assistance. The calculator can be used by workers to determine if a particular job will pay enough to meet one’s needs as well as employers to determine whether or not the wage offered will be sufficient to allow potential employees to be self-sufficient at the offered wage. The following tables summarize the 2023 standards for Warren County for a select number of household types.

**2023 SELF SUFFICIENCY EARNINGS ESTIMATOR - WARREN COUNTY, NY**

Household Type	Hourly (Per Adult)	Monthly (Per Household)	Annually (Per Household)
Single Adult	\$14.93	\$2,628	\$31,532
Two Adults	\$11.02	\$3,878	\$46,536
One Adult, 1 Infant	\$30.60	\$5,386	\$64,629
One Adult, 1 Preschooler	\$29.42	\$5,177	\$62,126
One Adult, 1 School-Age Child	\$26.40	\$4,647	\$55,761
One Adult, 2 School-Age Children	\$34.17	\$6,014	\$72,166
Two Adults, 1 Infant	\$17.90	\$6,302	\$75,623
Two Adults, 1 Preschooler	\$17.37	\$6,114	\$73,370
Two Adults, 1 School-Age Child	\$15.86	\$5,581	\$66,977
Two Adults, 2 School-Age Children	\$19.56	\$6,887	\$82,641

Notes: Assumes full-time, year-round work

Source: Self-Sufficiency Standard at the Center for Women’s Welfare, University of Washington (Available at: <https://selfsufficiencystandard.org/New-York/>), released April 2023.

While the above analysis provides insight into wages that would be necessary in order for a household to avoid requiring public or private assistance, they assume fair market rents (FMR) as determined by HUD. In most cases, FMRs are set at the 40<sup>th</sup> percentile of the distribution, meaning 40 percent of housing in a given area is less expensive than the FMR. Additionally, the current (2023) FMRs are based on 5-Year ACS data from 2016 to 2020 and as such do not fully capture the impacts of the pandemic on housing. Novogradac’s market survey suggests limited availability in the rental market,

particularly at current FMRs, likely due to rent increases following the surge in demand for housing in the county as a result of the pandemic. The following analysis illustrates affordability by occupation relative to the current median rents identified in Novogradac’s market survey.

**AFFORDABILITY BY OCCUPATION<sup>1</sup>**

<b>Occupation</b>	<b>Employment</b>	<b>Annual mean wage<sup>1</sup></b>	<b>Affordable Rental<sup>2</sup></b>
Management Occupations	2,480	\$112,790	\$2,820
Legal Occupations	320	\$97,920	\$2,448
Healthcare Practitioners and Technical Occupations	3,310	\$89,710	\$2,243
Architecture and Engineering Occupations	550	\$78,390	\$1,960
Business and Financial Operations Occupations	1,980	\$77,850	\$1,946
Life, Physical, and Social Science Occupations	190	\$74,460	\$1,862
Computer and Mathematical Occupations	760	\$68,530	\$1,713
<b>3BR Median Market Survey<sup>3</sup> Market Rent - Warren County, NY</b>			<b>\$1,515</b>
Arts, Design, Entertainment, Sports, and Media Occupations	440	\$59,820	\$1,496
Construction and Extraction Occupations	2,240	\$58,840	\$1,471
<b>3BR Fair Market Rent - Warren County, NY</b>			<b>\$1,451</b>
Protective Service Occupations	1,810	\$56,950	\$1,424
Educational Instruction and Library Occupations	3,510	\$56,570	\$1,414
Installation, Maintenance, and Repair Occupations	2,440	\$53,390	\$1,335
Community and Social Service Occupations	990	\$51,180	\$1,280
<b>2BR Median Market Survey<sup>3</sup> Market Rent - Warren County, NY</b>			<b>\$1,180</b>
Production Occupations	3,780	\$46,360	\$1,159
Sales and Related Occupations	4,900	\$45,740	\$1,144
<b>2BR Fair Market Rent - Warren County, NY</b>			<b>\$1,119</b>
Office and Administrative Support Occupations	6,440	\$43,840	\$1,096
<b>1BR Median Market Survey<sup>3</sup> Market Rent - Warren County, NY</b>			<b>\$1,075</b>
Transportation and Material Moving Occupations	3,350	\$41,030	\$1,026
Farming, Fishing, and Forestry Occupations	60	\$38,380	\$960
Healthcare Support Occupations	2,050	\$37,340	\$934
Food Preparation and Serving Related Occupations	4,460	\$37,180	\$930
<b>OBR Median Market Survey<sup>3</sup> Market Rent - Warren County, NY</b>			<b>\$900</b>
Personal Care and Service Occupations	1,040	\$35,930	\$898
<b>1BR Fair Market Rent - Warren County, NY</b>			<b>\$896</b>
Building and Grounds Cleaning and Maintenance Occupations	1,860	\$35,620	\$891
<b>OBR Fair Market Rent - Warren County, NY</b>			<b>\$790</b>

Source: U.S. Bureau of Labor Statistics, May 2022 Metropolitan and Nonmetropolitan Area Occupational Employment and Wage Estimates, Published May 2023.

1 Occupation employment and wage data is for the Glens Falls, NY MSA; data is not available only for the county.

2 Assumes household spends no more than 30% of household income on rental housing cost.

3 Median market survey rents from countywide market survey conducted by Novogradac.

As illustrated, there are a variety of occupations that have wages that are below the current surveyed market rents and persons employed in these occupations would require rent/income restricted housing to avoid being rent burdened. More specifically, approximately 26.2 percent of employed persons in the MSA have annual wages below the median one-bedroom market rent from the Novogradac market survey. To be clear, the above is based on one household income; affordability for a two-earner household would depend on the particular combination of occupations.

**Reconciling Supply and Demand Trends.** Demand for all types of housing is strong and virtually all contemporary data points to a housing shortage in Warren County that spans geographic areas, tenure, and targeted tenancies.

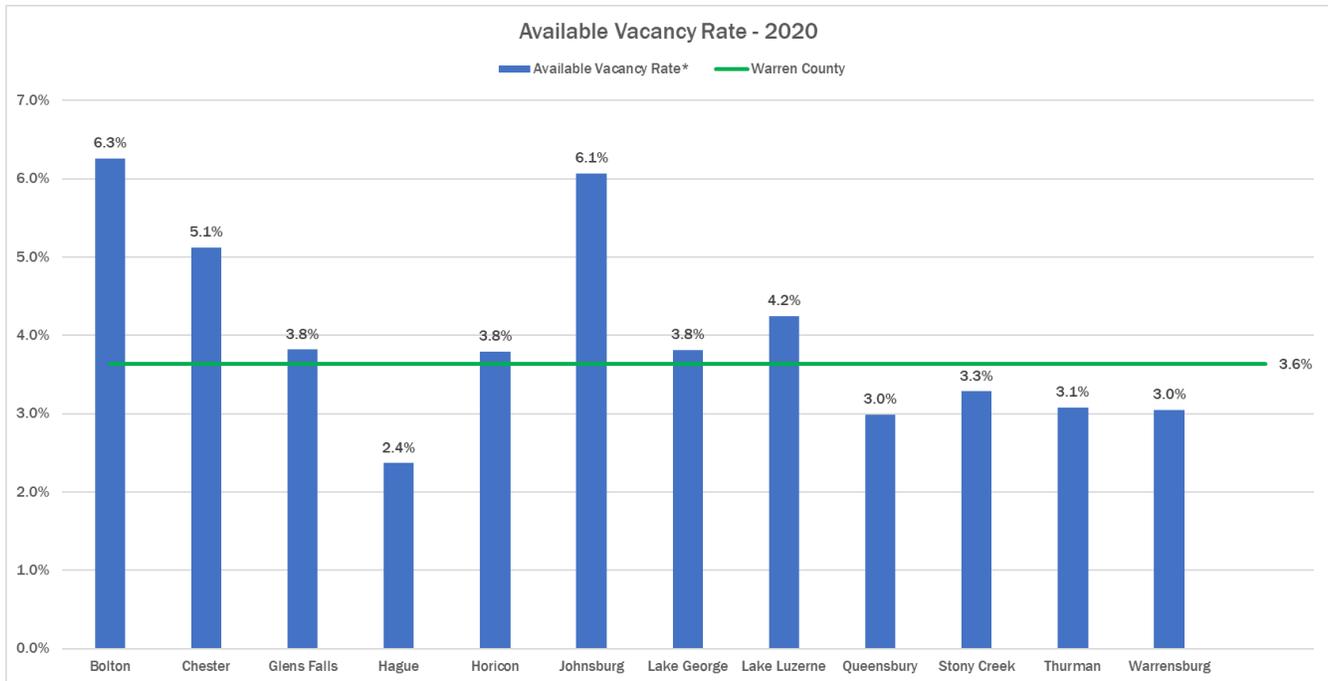
- There is a limited supply of new construction units, particularly outside of Queensbury and Glens Falls,
- There is a limited supply of fully renovated and updated older housing units, particularly outside of Queensbury and Glens Falls,
- There is a limited supply of affordable and available for-sale and for-rent housing units,
- There is a limited supply of formally restricted affordable housing units in areas outside of Queensbury and Glens Falls,
- There is a very limited supply of market rate rentals priced at \$700 and below, which is generally in line with the rent that would be affordable for someone working full-time at minimum wage, and only a few properties offer market rents of below \$1,000,
- There is a limited amount of amenity rich (either property amenities or in highly walkable locations) market rate supply which is desirable by young professionals and seniors looking for opportunities to age in place as well,
- There is a limited supply of single-family homes priced at \$300,000 and below, and few at \$200,000 and below
- There is a limited supply of starter homes,
- There is a limited supply of missing middle housing for owner-households, particularly smaller unit types, and
- There is a limited supply of senior-friendly supply, either condominiums or single-story units.

## **Housing Shortage**

**Affordable and Available Supply.** Housing shortages have led to affordability challenges throughout the United States. Within Warren County, as of the 2020 Census, there were 10,864 vacant housing units, or approximately 27.2 percent of all housing units. Absent context, vacancy in Warren County appears elevated. This, however, is misleading for several reasons.

- The vast majority (79.5 percent of all vacancies) are vacant due to seasonal, recreational, or occasional use. This is generally in line with the vacancy rates of other counties in the region with land in the Adirondack Park, which is a popular tourism and second homeowner destination in the state. These units are not available for full-time year-round occupancy.
- The second most common type of housing vacancy is those units classified as “other”. Other vacancies could include units where the owner does not want to rent/sell, the unit is used for storage, the occupant is elderly and living in a nursing home or with family members, the unit is being held for settlement of an estate, is being repaired or renovated, or is being foreclosed. These units are not available for occupancy full-time year-round occupancy, though select units included in the “other” could be targeted for acquisition/rehabilitation.
- Units that are rented or sold, but not yet occupied are also counted as vacant. These units are not available.

**After accounting for units that are not available, the vacancy rate for Warren County is low at just 3.6 percent.** The following table illustrates vacancy rates for available units by city/town within Warren County.



\*Excludes units that are not available for new occupancy including seasonal/recreational/occasional use, other (the owner does not want to rent/sell, the unit is used for storage, the occupant is elderly and living in a nursing home or with family members, the unit is being held for settlement of an estate, is being repaired or renovated, or is being foreclosed), or rented/sold but not yet occupied.

Source: U.S. Census Bureau, 2020 Decennial Census

While Warren County’s overall vacancy rate (27.2 percent) is much higher than the national average (9.7 percent), available vacancy in Warren County (3.6 percent) is lower than the national average (3.8 percent). Vacancy below five percent typically indicates a shortage of available supply for immediate occupancy .

The contemporaneous market survey and demand analysis presented herein provides more insight into current market conditions and supply shortages. More specifically,

- Interviews with local stakeholders identified housing shortages are the primary housing issue impacting Warren County.
- The average days on the market for the current sale inventory in Warren County decreased from 117 in 2019 to 41 in 2022.
- The current sale inventory in the Glens Falls, New York MSA is now at a 10-year low.

- The current vacancy rate in the rental market according to Novogradac’s market survey is very low at 0.4 percent.

Housing shortages are caused by changes in demand, changes in supply, or some combination of the two. Absent additions to the housing supply, or reductions in housing demand, the identified shortages will continue, and likely worsen. The subsequent sections explore changes, or lack thereof, to the housing supply and demand in the market.

**Changes to Pipeline Supply.** While the majority of building permits issued in Warren County are for single-family structures, there have however been two spikes in multifamily permits issued in recent years, one from 2014 to 2016 and a second from 2020 to 2022. While building permit data indicates a fairly limited amount of construction in the pipeline in Warren County, we also interviewed local stakeholders to gain additional insight into the supply pipelines including projects under construction, approved, in review, and in the planning stages. Collectively there are 128 units under construction, 157 approved units, 257 units in the review pipeline, and a final 414 units in the planning stages. While the majority of the additions in Queensbury and Bolton are planned owner-occupied developments, those in Glens Falls and Lake George are primarily proposed rental units, though the majority remain in the planning stages. It is difficult to know what percentage of the projects in the pipeline, and particularly the planning stages, will ultimately be developed, but the increased pipeline activity is a positive indicator as the primary mechanism to address a housing shortage is to add new supply, typically achieved through new construction. If all units in the pipeline are added, this would increase the housing supply by approximately 2.7 percent.

**Changes in Demand.** Similar to other tourism and recreation amenity destinations across rural and small city America, demand for housing in Warren County soared in 2020 following the onset of the pandemic. According to interviews with local stakeholders Warren County was an attractive destination for households looking to get away from densely populated urban areas for a variety of reasons.

- First, it has excellent interstate access providing relatively easy access to multiple major metropolitan areas and labor markets.
- Second, Warren County is the southern gateway to the Adirondack Park so all visitors approaching the park from the south including Saratoga Springs, Albany, and New York City, go through Warren County increasing the county’s exposure.
- Third, given that the southern portion of Warren County is located outside the blue line, there are more housing units, employment opportunities, and amenities, including widespread broadband access and healthcare services from the Hudson Headwaters and Glens Falls Hospital networks, when compared to more rural areas to the north.
- Fourth, Warren County is home to Lake George (among many other lakes), the Hudson River, and the Adirondack Park, and Gore Mountain (ski area), with an established tourism market, albeit skewed to the summer season.
- Fifth, housing costs in Warren County were comparatively lower than those in the nearby urban markets from which the surge in demand was coming.
- Sixth, the majority of the towns did not have restrictions or capacities to regulate short-term rentals (STRs) in place at the outset of the pandemic.

Collectively, these features of Warren County made it an attractive destination for remote workers, second homeowners, short-term renter landlord/investors, and retirees and interviews with local stakeholders suggest that each of these market segments increased in size since 2020.

Despite this, demographic data for the county generally suggest stability rather than change. For example, annual estimates of the resident population for Warren County from April 2020 through July 2022 reflect a generally stable population and the number of households has not statistically changed since 2017. Further, there were no major changes in residency flows into the county from 2019 to 2021; there was however slightly less movement among residents of the county from 2019 to 2021. Lastly, the number of housing units has remained generally stable since 2017. According to ACS data on means of transportation to work, the percentage of persons in Warren County “working from home” has however increased from 2.1 in 2017 and 4.3 percent in 2019, to 12.7 percent in 2021. Further, though the median household income has not changed since 2019, there are two

notable changes in the distribution, namely the percentage of households with incomes ranging from \$10,000 to \$14,999 decreased from 4.8 to 2.3 percent, while the percentage of households with upper middle-class incomes ranging from \$75,000 to \$99,999, increased from 7.0 to 11.9 percent. Overall, the relative stability of the resident population and its characteristics combined with evidence of an increase in housing demand as evidenced through declining inventory/vacancy and rising prices/rents since 2020, suggests that the source of the increase in demand has come primarily from nonresidents outside of the county.

**Short Term Rentals (STRs).** Warren County requires that all STRs be registered, and all are required to pay a four percent occupancy tax fee on all stays and city/towns in Warren County have additional regulatory restrictions. According to the countywide list of STR licenses as of March 29, 2023, there were 850 active STR licenses in the county. It is worth noting that this is less than the “nearly 1,000” registered properties referenced in a February 2023 press release from the Warren County Treasurer’s Office. The press release also noted that staff is aware of an additional 175 or so properties that were not yet registered; this equates to approximately 1,175 known STRs, which is still below the number of active listings identified by AirDNA, a leading STR data analytics firm (1,503 entire homes, 162 private rooms, and two shared rooms). It is worth noting that as of September 2023 the number of registered STRs in Warren County has increased to 934.

The effects of this new source of demand on the housing markets, and housing shortages and affordability issues in particular, is complex and oftentimes depends on how, and for whom, one measures impacts. An increase in STRs results in a decrease in available housing units from some other market segment. Research and local stakeholders however disagree as to what that other market segment is with some arguing that STRs are competing only with potential second homeowners not year-round resident buyers, others argue that competition does not occur in a vacuum. Even if STR buyers compete primarily with second homeowner buyers, second homeowner buyers who are unable to compete may look elsewhere in the housing stock or to a neighboring geographic area, which could then contribute to an increase in competition between them and a different market segment including potential full-time residents. A rise in STRs also, however, has the

potential to increase the total amount of tourism to a destination, which would then require an increase in the workforce who would also then require housing. Empirical research on the topic is in its infancy and preliminary results are mixed. While some studies find significant impacts on home price appreciation, others suggest that after controlling for positive effects, for example an increase in sales taxes, the impact on housing prices are considerably more muted.

Given that the problems caused by the emergence and growth of the STR markets vary by city/town/village, rather than recommend one overarching approach, we recommend that communities determine the best approach forward for their respective community based on the issue(s) they are attempting to address. There are however some emerging countywide trends worth noting and that could suggest some countywide action as it relates to policy solutions to the growing STR market.

- **Permitting system.** As of September 1, 2020, all STRs in operation in Warren County are required to be registered, licensed, and collect and remit the four percent occupancy tax to the county. Since that time, the county and city/towns have worked to inform the public about the regulation and to get all STRs registered, but to date there continues to be some STRs in operation that are not yet licensed. This report compares the number of licensed STRs by the county (licensed STRs) to those in operation as identified by AirDNA (active STRs). A review of AirDNA data, a leading STR data analytics firm, suggests there are more STRs currently considered active (at least one reserved or available date in the past month) in operation that remain unregistered, particularly in Lake George and Johnsbury. There are a variety of potential explanations for these gaps. Most relevant here, in some higher tourism markets, traditional short-term lodging facilities (hotels/motels/tiny cabin/camping cottage developments), which are licensed through alternative mechanisms, are increasingly using STR websites to attract additional business; this appears to be the case in Lake George in particular.

- **Growth in STRs and home sale prices.** From the first quarter of 2020 to the first quarter of 2023, the number of active STRs identified by AirDNA increased by 58 percent; the median sale price according to local MLS sales increased by approximately 23.7 percent over the same time period, though inflation over this time period was also substantial. Further, this is just a correlation, it does not mean that the rise in STRs caused the rise in home prices.
- **Profitability relative to other potential rental uses.** AirDNA identified STRs reported an average occupancy of 56 percent and at that occupancy level an average median monthly revenue of \$3,889, well above the rents being achieved by year-round long-term rentals, where the highest rents reported were below \$3,000 per month and the vast majority ranging from \$1,000 to \$2,000 per month.
- **Size of STR market.** Currently licensed STRs represent approximately two percent of all housing units in the county; active STRs identified by AirDNA represent approximately four percent of all housing units. But there is variation within the county.

**Reconciliation of Changes in Supply and Demand.** Our analysis of the sales and rental market suggests a tightening of both the rental and sales markets since 2020 pushing both to what appears to be record low inventory and vacancy rates. This is consistent with qualitative data from interviews with local stakeholders who reported significant housing shortages in both the sale and rental markets. Absent new additions to the housing supply, these shortages are expected to continue in the near term. Absent an increase in supply, prices are expected to continue to rise. While there are nearly 1,000 units in the development pipeline, only 13 percent are under construction; the majority, if built, are two or more years out before market entry. Absent policy/regulatory changes, the number of short-term rentals are also expected to continue to rise.

## **Housing Gaps**

Gaps identified fall into four broad types of housing gaps: gaps for particular demographic groups, gaps at particular price points, gaps in housing design/type, and gaps in geography.

- Demographic gaps identified include the lack of affordable starter homes for first time homebuyers and young professionals and families, homeownership opportunities and program assistance for 80 to 150 percent AMI households, rental housing for seasonal workers, small households, and affordable housing for renters, particularly for renters with incomes at the bottom of the income distribution.
- Sale price point gaps identified include ownership options priced at \$300,000 and below. Rent price point gaps include market rentals priced at \$700 and below, which is generally in line with the rent that would be affordable for someone working full-time at minimum wage, and only a few properties offer market rents of below \$1,000,
- Housing design/type gaps identified include missing middle housing, which could include townhomes, duplexes, stacked housing, cluster homes, up to small multifamily buildings with fewer than 20 units. These designs allow for greater density, while maintaining the fabric of the traditional single-family home neighborhood. Other design/type gaps identified include a lack of property amenities at much of the market rate supply.
- Geographic gaps include the lack of rental housing outside of Queensbury and Glens Falls, lack of affordable ownership options in the lakeshore communities, and a lack of newly constructed/renovated housing supply in towns west of Lake George.

## Interviews with Local Stakeholders

Key stakeholders were identified in consultation with the client and requests to participate were sent via email/phone/online portals. In total, 27 key local stakeholders representing the public (government), private (professional housing services/experts, developers, major employers), and nonprofit (developer, philanthropy) sectors were interviewed for the purposes of this report. The following table summarizes people/organizations interviewed for this report by stakeholder type.

Stakeholder	Title/Organization	Stakeholder Type
Wayne Lamothe	Wayne County Planning Director	Government
Patricia Tatich	Warren County Planning	Government
Stuart Baker	Town of Queensbury Senior Planner	Government
Dan Barusch	Town & Village of Lake George Planner	Government
Kevin Geraghty	Chair of Warren County Board of Supervisors/Town of Warrensburg Supervisor	Government
Ron Conover	Town of Bolton Supervisor	Government
Craig R. Leggett	Town of Chester Supervisor	Government
Josh Westfall	Director of Planning & Zoning Town of Bolton	Government
Jeff Flagg	City of Glens Falls Economic Development Director	Government
Cheri Kory	Glens Falls Housing Authority	Government
Larry Regan	Regan Development	Developer
Gabe Regan	Regan Development	Developer
Tim Stuto	Hodorowski Homes	Developer
Micheal Grasso	Sun Valley	Developer
Adam Feldman	Habitat for Humanity of Northern Saratoga, Warren, and Washington Counties	Nonprofit Developer
Lori Bellingham	Adirondack Foundation	Nonprofit / Funder - Housing Professional Services
Densay Sengsoulavong	Southern Adirondack REALTORS, Inc. CEO	Realtor/Broker - Housing Professional Services
Kimberly Bullard	Legacy Nine Realty	Realtor/Broker - Housing Professional Services
Jim Siplon	EDC Warren County President	Economic Development
Beth Gilles	Lake Champlain Lake George Regional Planning Board Director	Economic Development & Planning
Judy Calogero	President of Calogero Partners	Housing Professional Services
Michael J. Borges	Rural Housing Coalition of New York	Housing Professional Services
Sharon Reynolds	Rural Housing Coalition of New York	Housing Professional Services
Tom Guay	The Sagamore	Major Employer - Tourism
Kathryn Muncil	Fort William Henry Corporation	Major Employer - Tourism
Luke Dow	Lake George Steamboat Company	Major Employer - Tourism
Susan Corney	Hudson Headwaters Health Network	Major Employer - Healthcare

Interviews were conducted with key stakeholders by telephone, zoom, or in-person and averaged approximately one hour. Participants were asked questions about current housing issues and needs as well as recent changes in demand as well as perceived future needs, impediments to meeting those needs, and strategies/recommendations for changes that could be made to better meet the identified needs. The following section summarizes the results of these interviews.

## Housing Needs

- **Housing Shortages.** First and foremost, there is widespread recognition that there is a countywide housing shortage. Specific gaps referenced by local stakeholders include a lack of affordable housing for households with incomes up to 150 percent of the AMI and below, single-story structures more appropriate for aging in place, seasonal workforce housing, and year-round workforce housing. Further, there is fairly widespread recognition that this housing shortage has become sufficiently extreme to now be an economic development and community development issue as well as a housing issue.
  
- **Supply Gaps – Young Professionals, Seniors, Workforce, and Young Families.** The vast majority of the housing stock in the county consists of older single-family homes, which is inconsistent with preferences of young professionals, the majority of which are one or two-person households who prefer walkable and amenity rich housing options or the aging population given the lack of small lot, one-story cluster/townhomes or elevator-serviced multifamily buildings. Additionally, the increase in demand, particularly following the onset of the pandemic, contributed to a housing shortage, and the majority of the additions to supply have generally targeted higher income buyers. As a result, the existing housing stock at current prices is considered out of reach for the local workforce, young families, and year-round residents. Condominiums and owner-occupied duplexes, townhomes, and other types of missing middle housing structures for year-round occupancy are not common in this market, though this type of design could fill a variety of the aforementioned supply gaps. For example, higher density structures would be both more affordable and more appropriate to the changing demographics of the county including the aging population and large number of one-person households.

- **Workforce and Workforce Housing.** The generally accepted definition of workforce housing is housing that is affordable for those earning between 80 percent and 120 percent of area median income, or AMI. Households in workforce housing typically earn too much to qualify for programs under HUD. However, the type of workforce housing needed will vary by location. The definition of workforce housing utilized among local stakeholders varies depending on location. Within the tourism destinations such as Lake George, workforce housing generally refers to the seasonal workforce, many of which are international visa holders who come to the United States to work in the service industry for a season (typically the summers) and need temporary housing just for the season. How to house this population remains the source of much discussion among Lake George stakeholders in particular. Several major employers attributed staffing shortages and attrition to housing shortages. Major employers in the tourism industry have become more involved in housing discussions, and in some instances have started to offer housing as part of their compensation package. The Town of Lake George recently kicked off a Workforce Housing Needs Study to help guide these efforts. Outside of these markets in other parts of the county, workforce housing was more likely to refer to housing for teachers, paramedics, and police officers, as well as persons employed in the service sector. The multifamily rental property currently under construction in Lake George (Sun Valley Apartments) will reportedly offer workforce housing units targeting households with incomes of 60 to 120 percent of the AMI, but not for the seasonal workforce; instead, this housing will target the year-round workforce.
  
- **Changing Demographics.** Warren County’s population is aging. Young people are leaving, the remaining population is aging, and the area is not attracting new younger residents. This demographic shift is impacting local institutions including the school systems through declining enrollment and the size and structure of the local labor force. Absent any intervention, these effects will continue to have these negative impacts and at some point, may result in the need to consolidate school systems, business closures due to a lack of labor supply, and more. While local stakeholders generally agreed that the current state of the housing market, and prices and lack of supply in particular, was a contributing factor, there was less agreement on the magnitude

of the effect with some noting that these shifts predated the 2020 shifts in the housing market. Regardless, there was widespread agreement that addressing housing issues, and supply shortages and affordability issues in particular, would be necessary in order to have any hope of addressing the changing demographics.

- **Difficulties Securing Financing – Households.** Younger generations, and the most common pool of first-time homebuyers, generally have more consumer and education debt than prior cohorts and at the higher sale prices these debts have contributed to rising difficulties in securing financing. This has been further complicated by rising interest rates and prices in the past year reportedly outpacing income growth.
  
- **Lack of Competitiveness for State/Federal Financing/Credits – Developers/Municipalities.** In order to be financially feasible and competitive for federal/state competitive funding cycles, properties in the county reportedly need to offer a minimum of 60 units. With the exception of Glens Fall and Queensbury, the other areas of the county are unlikely to be able to support that size of a project. While a 60-unit scattered site project may be feasible, they are difficult to structure and additional incentives/resources such as donated land, infrastructure improvements, private grant funding, or property tax exemptions would have to be brought to the table in order for a project to even be considered.
  
- **Increased Competition from Cash Buyers, Non-Local Investors/Buyers, and Short-Term Rentals (STRs).** Warren County is an amenity rich small city/rural county with excellent interstate access and good access to multiple major metropolitan employment centers, advanced infrastructure including broadband, access to a variety of locational amenities including multiple healthcare providers and a full-service hospital and recreation uses, established seasonal tourism flows, and comparatively more affordable housing prices relative to urban centers, Taken together, these characteristics made the county a

particularly attractive destination for nonlocal buyers including remote workers, second homeowners, and investors.

- **Pluses and Minuses of Short-Term Rentals (STRs).** In tourism and high amenity locations in particular, STRs generate additional taxes for the local municipality and demand and revenue for local businesses, yet they also remove housing units from the year-round housing stock, introduce a new type of buyer into the housing market, and consequently can contribute to a rise in housing prices and decrease in the available housing supply. Additionally, if businesses cannot fully staff because employees cannot find housing, then the additional business revenues generated may be offset by the need to raise wages or other costs associated with higher attrition rates. The county and city/towns/village are currently in varying stages of exploring whether, and if so how, to control this new market of STRs, but where regulations are in place, most to date are done through the zoning code. As of September 2020, STRs in Warren County have been required to register and pay a licensing fee.

## Impediments

- **Increase in Development Costs.** Material costs increased as a result of supply chain problems and inflation. Labor costs increased due to the increase in demand for specialized skills much of which was coming from higher income households accustomed to paying much higher costs. Though costs have reportedly decreased from the pandemic peaks, they continue to be above pre COVID levels and market participants do not expect them to return to pre COVID levels because as one respondent noted “we all know that costs are quick to rise, but slow to fall.” One stakeholder estimated that current construction costs are \$225 per square foot for multifamily and \$200 per square foot for single-family construction, the latter reportedly being slightly more affordable because soft costs are lower. Land costs have also reportedly increased significantly in the past few years, a trend also attributed to the increase in demand from nonlocal buyers.

- **Regulatory/Zoning.** Current zoning rules in parts of the county and region disincentivizes density; this in turn increases construction costs and contributes to higher prices and affordability challenges for local buyers in particular.
  
- **Regulatory/Adirondack Park (AP).** Approximately 43 percent of the AP is owned by the State of New York and not currently available for sale or development. Being in the AP adds an additional layer of development requirements when compared to development outside of the AP boundaries. According to local stakeholders, these additional requirements drive up construction costs and make new higher density development difficult outside of the hamlets. Discussions are currently being held among local stakeholders as to how best to advocate for the expansion of hamlet(s) in Warren County – suggestions include an appeal to the Governor’s recent commitment to adding affordable housing units throughout the state (since the park is state owned and the Adirondack Park Agency (APA) is a state agency) to discussions about the reallocation of development rights as the AP expands its footprint.
  
- **Infrastructure.** The costs associated with running infrastructure to potential development sites can be significant. Public systems may not be able to support the increases in supply that are needed in order to meet rising demand.
  
- **Increase in Demand.** Migration flows from densely populated urban centers to rural/small towns during the height of COVID are well documented nationally and interviews with local stakeholders indicated that Warren County was not immune to these trends. The increase in demand has contributed to rising housing costs and, in some of the more tourism/recreation amenity rich areas of the county, an increase in perceived vacancy and absenteeism as a larger share of housing units are being used seasonally/occasionally.

- **Decrease in Supply with Rise in Short-Term Rentals.** The decrease in supply came both from second homeowners looking to offset some of their costs with income when at their alternative residence as well as from investors who flocked to the area because of relatively low housing prices and the perceived significant upside associated with the county’s tourism and recreational amenities.
  
- **Lack of Capacity.** There has been a decrease in the presence of housing and nonprofit service providing organizations working in Warren County. The exception is Habitat for Humanity of Northern Saratoga, Warren, and Washington Counties, which is currently expanding its profile into the multifamily marketplace. The organization that previously administered the Queensbury CDBG program is no longer operational. The county’s CDBG preservation/critical repairs program is also not currently active. The organization that managed a scattered site affordable housing project (only one site is located in Warren County) reportedly filed for bankruptcy and the management of that project was transferred by the state to an experienced private LIHTC developer, at least temporarily. Until recently, there was no Rural Preservation Company (RPC) based in Warren County. Now there is one and this RPC has elected not to focus on preservation/repairs; there are two other RPCs that do some preservation/repair work in Warren County, but both are located in adjacent counties. There is no land bank in operation in Warren County.
  
- **NYHCR Award Processes Disadvantage Rural/Small City Projects.** Award decisions processes for federal and state housing funds, and Low-Income Housing Tax Credits (LIHTCs) in particular, reportedly favor awards for projects that offer a minimum of 60 units. The majority of the towns in Warren County could not support a project of that size, thereby limiting the potential locations for developers looking to build affordable rental housing in the county to Glens Falls, which has limited land sufficiently large enough to support a project of the needed size, or Queensbury, which is more suburban thereby limiting potential development sites to a select number of areas within the town limits with close proximity to various locational amenities

and public transportation as this is necessary to ensure the competitiveness of a project submitted for federal/state funds in a competitive grant cycle.

The rural/urban designation is particularly relevant for Warren County because many of the areas within Warren County designated as “rural” under the Census definition are also those with the most severe infrastructure limitations as well as being inside the blue line and has such have additional regulatory impediments to development. Conversely, the areas that would face the least regulatory and infrastructure hurdles, are designated as urban and as such are excluded from rural programs and funding sources and have to instead compete for funding and resources with other urban areas where needs and cost burdens are considerably higher.

## **Recommendation & Implementation Strategies**

There are a variety of strategies that can be pursued to address housing affordability issues: increase supply, manage demand, increase incomes, and/or lower rates. Counties and municipalities have varying degrees of control over these different levers; we focus here on the first two, which are the levers for which there is the most control.

Recommendation #1: Add Housing Supply with Focus on Addressing Identified Gaps

**RECOMMENDATION # 1 - ADD NEW HOUSING UNITS**

Recommendation	Action Item	Implementation
New Construction Housing	Add affordable (<80% AMI) rental units for low to moderate-income households	<ul style="list-style-type: none"> <li>- Support Low Income Housing Tax Credit (LIHTC) Applications; these developments provide formally regulated affordable rental units to the low to moderate income workforce and would increase the number of voucher accepting landlords in Warren County</li> <li>- Promote New York Real Property Tax Law Section 420-a (RPTL § 420-a), which provides real property tax exemption for property owned by qualifying non-profit organizations when used for select purposes. For properties owned by not-for-profit housing companies, see RPTL § 422 for a complete description</li> <li>- Provide density bonus / fastrack zoning changes for fully affordable/workforce housing projects</li> <li>- Streamline development process</li> <li>- Use publicly owned property for affordable housing projects</li> <li>- Create Land Bank and provide donated/discounted land</li> <li>- Create Housing Trust to provide gap/below market financing for fully affordable/workforce housing projects</li> <li>- Share or secure grant for predevelopment costs</li> <li>- Extend infrastructure to/complete predevelopment site work for potential development sites</li> </ul>
	Add workforce (80-120% AMI) rental units, including studio and one-bedroom units, in amenity rich (mixed-use developments) and/or in downtown/hamlet walkable areas	<ul style="list-style-type: none"> <li>- Incentivize workforce units via tax discounts/PILOT, density bonus, shared/grant predevelopment costs, extend infrastructure/complete predevelopment site work, development sites secured via newly created Land Bank in exchange for adding affordable units (80 - 150% AMI units) to otherwise market rate projects</li> <li>- Use HOME/CDBG/Housing Trust Fund (HTF) funds as source of financing for construction</li> <li>- Promote New York Real Property Tax Law Section 420-a (RPTL § 420-a), which provides real property tax exemption for property owned by qualifying non-profit organizations when used for select purposes. For properties owned by not-for-profit housing companies, see RPTL § 422 for a complete description</li> <li>- Donate publicly owned or land bank acquired land</li> <li>- Share or secure grant for predevelopment costs</li> <li>- Extend infrastructure to/complete predevelopment site work for potential development sites</li> </ul>
	Add market rate rental units, including studio and one-bedroom units, in amenity rich (mixed-use developments) and/or in downtown/hamlet walkable areas	<ul style="list-style-type: none"> <li>- Incentivize affordable units (80 - 150% AMI) at market rate developments by offering tax discounts/PILOT, density bonus, shared/grant predevelopment costs, extend infrastructure/complete predevelopment site work, and/or provide or discount publicly owned or land bank acquired development sites in exchange for adding the affordable units to an otherwise fully market rate project</li> <li>- Revise zoning code to permit Accessory Dwelling Units (ADUs) when used for year-round occupancy</li> <li>- Share or secure grant for predevelopment costs</li> <li>- Extend infrastructure to/complete predevelopment site work for potential development sites</li> </ul>
	Add affordable ownership options for first-time homebuyers, young families, workforce, and seniors looking to downsize	<ul style="list-style-type: none"> <li>- Revise zoning code to permit missing middle housing structures in single-family districts</li> <li>- Revise zoning code to permit ADUs for year-round homeowners to help lower costs and/or for any unit if the occupant of the ADU will be a year-round occupant</li> <li>- Revise zoning codes to permit modular home construction and/or permanent tiny house village.</li> <li>- Expand first time homebuyer assistance programs</li> <li>- Use publicly owned property for affordable housing projects</li> <li>- Use Land Bank / Land Trust or Housing Trust with deed restrictions to acquire sites and improve with affordable housing in perpetuity</li> <li>- Provide incentives (land donation, tax discounts, density bonus, shared/grant predevelopment costs, extend infrastructure/complete predevelopment site work)</li> </ul>

**WARREN COUNTY, NEW YORK – HOUSING NEEDS STUDY AND MARKET DEMAND ANALYSIS**

Recommendation	Action Item	Implementation
Preserve Existing Housing Stock	Adaptive reuse of existing structures	<ul style="list-style-type: none"> <li>- Consider commercial/office conversion to residential/mixed-use development. This could be micro-units where tenants have private bedroom/bathroom but share kitchen facilities (motel/hotel conversion) or private bedroom/kitchenette but share bathroom facilities (office conversion)</li> <li>- Explore options for purchase (and then weatherize for year-round occupancy) camping cottage or other currently seasonal use in tourism areas into year-round workforce housing</li> <li>- Incentivize through PILOT/tax incentives, density bonus, and/or share infrastructure/predevelopment costs</li> </ul>
	Rehabilitate existing large vacant structures	<ul style="list-style-type: none"> <li>- Downtown revitalization funds</li> <li>- Historic Tax Credits</li> <li>- Low Income Housing Tax Credits (LIHTC)</li> <li>- CDBG/HOME/HTF funds as financing sources</li> <li>- Recreation Economy for Rural Communities planning assistance program</li> <li>- Package a project and promote to Opportunity Zone investors / funds</li> <li>- Incentivize through PILOT/tax incentives, density bonus, and/or share infrastructure/predevelopment costs</li> </ul>
	Rehabilitate/critical repairs/weatherize existing units	<ul style="list-style-type: none"> <li>- Restart the Queensbury and Warren County CDBG/HOME funded repairs programs</li> <li>- Expand critical repairs services to Warren County residents by leveraging and coordinating action and administrative costs with the two Rural Preservation Corporations (RPCs) already working in Warren County - Rebuilding Together Saratoga County and PRIDE of Ticonderoga, Inc.</li> <li>- Work with newly established RPC (Warren-Hamilton ACEO, Inc.) on weatherization program for existing structures.</li> </ul>

**Land Banks** are public entities, usually nonprofit or governmental entities, which specialize in the conversion of vacant, abandoned and foreclosed properties into productive uses. Land banks typically have special authorities which allow them to accomplish the aforementioned goal including the ability to remove legal and financial barriers (i.e., delinquent property taxes) that otherwise make the vacant, abandoned, and foreclosed properties inaccessible or less attractive to private developers.

While a land bank is relatively unique in its role in terms of establishing the potential development pipeline, there are a variety of tools and mechanisms that can be used to ensure that the rehabilitated or newly constructed residential improvements meet community needs, but they generally fall into two categories.

- **Community Land Trust (CLT):** A CLT is related, but distinct, to a land bank and these tools are oftentimes deployed together as complementary tools within a given community. A CLT is typically a nonprofit organization that holds land in trust for the purpose of providing affordable housing and other community identified essential uses ranging from land conservation to community services/amenities to affordable housing; regardless of the use, the purpose of the CLT is to ensure that the use is maintained in perpetuity. Typically, a CLT acquires the land/property from the local land bank (donated or otherwise), and then develops or contracts out development of the land for a particular identified community use. For residential projects for example, affordable housing units would be developed on the land and then homeownership would be generally comparable to traditional homeownership except that: (1) the purchase price would be lower because the land would continue to be owned by the CLT via a ground lease and (2) there are restrictions on any future re-sale of the home that ensures that the seller achieves some gains based on earned equity and market growth, but also that the home itself remains affordable based on conditions at the time of the sale such that any residential improvements built on land owned and managed by the CLT would be affordable in perpetuity. For more information on CLTs, we refer the reader to

Grounded Solutions' Startup Community Land Trust Hub, found at <https://groundolutions.org/start-upclthub>.

- **Zoning Code/Development Process – carrots and sticks:** As part of the development process, communities can incentivize (carrot) and/or mandate (stick) types of uses including affordable housing development. For example, a community can **mandate** that all new development includes some percentage of units that will be affordable, either for a particular period of time, or more commonly, into perpetuity through **inclusionary zoning (IZ)** policies and/or a **deed restriction program**. Further, some communities with IZ policies also allow developers to pay a fee in lieu of including the affordable housing units. That fee can be used for a variety of uses, but often is used as a dedicated funding source for a local **housing trust fund**. The housing trust fund is a source of funding that can be used to support a variety of different affordable housing initiatives including, for example, rental assistance, energy-efficient retrofits, downpayment and closing cost assistance, security deposit and/or other renter move-in costs, weatherization of existing structures, and below market financing of affordable housing development via acquisition/rehabilitation or new construction. The key for any housing trust fund is a dedicated revenue source. Some examples of dedicated revenue streams include development fees such as that referenced above as part of an IZ program, or a dedicated percentage of broader fees/taxes such as a real estate transfer tax, document recording fee, permit fees, STR licensing fees, property taxes for improvements constructed on formerly publicly owned land, among others; a dedicated percentage of tourism or lodging taxes; a dedicated percentage of a local sales tax; etc. For additional information and guidance on how to establish a housing trust fund, we refer the reader to The Center for Community Change's Housing Trust Fund Project at [www.housingtrustfundproject.org](http://www.housingtrustfundproject.org). Alternatively, communities can offer **incentives** in exchange for a particular type of use – design, unit mix, affordability, etc. The most common incentive based strategies for adding affordable housing supply are **allocating public lands** (either by donation or at below market rates); **preparing sites, publicly owned or otherwise, for development by running necessary infrastructure to site(s); sharing predevelopment costs;**

offering **density bonuses** to projects that will include affordable housing units; and tax abatement/reductions, typically in the form of a **Payment in Lieu of Taxes (PILOT)**.

Which of these strategies will be the best fit depends on the needs, assets, and impediments of each community. Further, what types of projects will be most feasible also varies by location. For example, a LIHTC project is most likely to be awarded in Glens Falls or Queensbury given the size of development reportedly needed (approximately 60 units) and access to services/amenities needed in order to be competitive. It is our understanding that a LIHTC project has been proposed in Queensbury and is currently in the planning stages and this developer has experience in the market, which is an added benefit. Adaptive reuse projects, by contrast, are most likely in hamlet centers (existing commercial to residential, for example the old school in Pottersville), in lakeshore communities (existing commercial/seasonal to year-round residential), and in Glens Falls given the larger number of older vacant properties in the city. Having said that, the data suggests that the home/work commuting flows (where one lives to where one works) are fluid both within the county and the region more generally. As such, a new housing project in one part of the county will likely have knock-on effects for other parts of the county.

## [Recommendation #2: Manage/proactively respond to changes in demand](#)

### ➤ **Short-term rentals (STRs)**

- Given that the problems caused by the emergence and growth of the STR markets vary by city/town/village, rather than recommend one overarching approach, we recommend that communities determine the best approach forward for their respective community based on the issue(s) they are attempting to address.
- Develop monitoring system to enforce STR rules and regulations; for example, use a third-party company to monitor compliance with licensing regulations.
- Cap STRs at a predetermined share of housing stock. Limited use exceptions, grandfather clauses, or lottery systems can be incorporated.

- Increase licensing fee and use proceeds for housing and transportation programs/services for year-round residents. This program has the added benefit of serving as a dedicated revenue stream for a local housing trust or some other managed housing fund.
- Reinvest proceeds from collected occupancy taxes from STRs into programs that offset the negative impacts of increased tourism and STRs on year-round residents and the year-round housing market.
- Develop incentive program STR conversion to long-term housing unit or seasonal temporary workforce housing unit. The most common incentive is a cash subsidy covering the gap between what would be affordable given current workforce incomes and the average monthly revenue for a STR in the market. These programs are typically funded with a combination of local tax revenue, employer contributions, and/or philanthropic dollars.

➤ **Second homeowners**

- Implement impact or transfer fee and use proceeds for housing and transportation programs/services for year-round residents. This program has the added benefit of serving as a dedicated revenue stream for a local housing trust or some other managed housing fund.
- Develop incentive program for absentee second homeowners/investors to convert unit to a long-term housing unit or seasonal temporary workforce housing unit. This could include a cash subsidy or funds to use towards home improvements. These programs are typically funded with a combination of local tax revenue, employer contributions, and/or philanthropic dollars.

➤ **Landlords**

- Develop incentive program (damage deposits, hold fees, one-time grants, low interest repair loans) to attract landlords back to the Section 8 Housing Choice Voucher program.

➤ **Local Workforce**

- Expand existing first-time homebuyer incentive programs to additional, higher income, households through new funding sources, for example through the NYS Affordable Housing Corporation’s (AHC) Affordable Home Ownership Development Program (AHOD Program).

**Recommendation #3 – Leverage existing capacity, local and regional**

- Work with the two existing RPCs in Saratoga and Ticonderoga to develop a Memorandum of Understanding (MOU) for these organizations to manage and operate housing repairs and rehabilitation programs in Warren County.
- Work with developers, non-profits, and foundations familiar with the market to develop additional affordable housing opportunities, both rental and homeownership. One recent example of such leveraging and collaboration is found in the currently underway 10-unit acquisition/rehabilitation permanent supportive housing project in Glens Falls. The project represents the first of its kind, a partnership between two local non-profits – Habitat for Humanity of Northern Saratoga, Warren, and Washington Counties and WAIT House. This project represents an extension of the traditional business model for both organizations. More specifically, this is Habitat’s first multifamily rental project (traditionally they have done single-family owner-occupied housing units) and WAIT House’s first permanent supportive housing (PSH) project (traditionally they have done emergency and temporary housing as well as rapid rehousing). The City of Glens Falls kick-started the \$1.1 million project with a \$200,000 grant through its \$12.4 million ARPA grant from the federal American Rescue Plan Act. They also received funds through the Charles Wood Foundation, Glens Falls Foundation, and the Cloudsplitter Foundation, an Adirondack regional non-profit. WAIT House is participating in the partnership as part of a STEP grant – “Solutions to End Homelessness”. Habitat borrowed \$800,000 for the project and owns the buildings. Peerless Construction is responsible for

construction and will reportedly manage the units. WAIT House will provide referrals as well as supportive services. Rents will range from \$900 to \$1,100 per month. While tenants are expected to be employed, all units will operate with project-based rental assistance allowing tenants to pay just 30 percent of their household income for rent, and the rental income collected will go towards paying Habitat’s mortgage.

- Encourage employers to use the Self Sufficiency Earnings Estimator (can be found at <https://dol.ny.gov/self-sufficiency-earnings-estimator>) as a tool to set wages for prospective employees.
  
- Be proactive to understand and respond to how housing issues are impacted by and impact other fields such as economic development, fiscal policy, and infrastructure. Consider innovative approaches to integrating funding/strategies across these policy fields. Refer to Headwater Economics (2023) *Amenity Trap: How High-Amenity Communities can Avoid Being Loved to Death*.
  
- Learn about best practices from neighboring communities and apply those to plans for Warren County. For example, most recently, Essex County and Franklin County received approvals from the state in the spring of 2023 to establish their own Land Banks. In Lake Placid, a new nonprofit developer, Homestead Development Corp. was created by bringing together expertise already local to the community to develop affordable homeownership options in the area. Given the lack of a Land Bank and nonprofit developers in Warren County, the experiences of these other communities may help guide Warren County in their own efforts.

### Recommendation #4 – Develop a strategy to attract new residents, particularly younger people.

As a starting point, the county can turn to the Northern Forest Center’s strategy on how to attract new residents. More specifically, the report identified ten conditions needed to attract a younger generation including: jobs and careers, quality housing, authenticity and walkability, recreational trails and other assets reachable from town/hamlet centers, reliable and affordable high-speed internet and cell coverage, among others. Leverage existing young residents are partners on this project. Each city/town/village in the county has different resources and draws and as such the strategies need not be singular. For example, Glens Falls can focus on providing walkability and culturally rich amenity housing opportunities; Queensbury could focus on a mixed-use development (versus strictly residential developments which has been the focus of recent residential additions); towns in the north can focus on revitalizing the hamlets and promoting recreational amenities within their borders. Having adequate and affordable housing will be a necessary component of this/these strategies but adding housing alone or making housing more affordable alone, are unlikely to be sufficient to address the changing demographics.

### Recommendation #5 – Leverage Opportunity Zones (OZ) designations

H.R. 1, signed into law on December 22, 2017, created a new tool for community development, designed to provide tax incentives to help unlock investor capital to fund businesses in underserved communities. Warren County has two OZs, one in the town of Johnsbury including the Hamlet of North Creek and Gore Mountain Ski Resort, and one in downtown Glens Falls including portions of the Arts, Wellness and Entertainment (AWE) District as defined in the Glens Falls Downtown Revitalization Initiative. To date, real estate investments have dominated this new marketplace and this tool should be used as such in these designated communities. These communities should leverage this classification to attract additional investment to these communities. Novogradac developed and maintains an Opportunity Zones Resource Center, found at <https://www.novoco.com/resource-centers/opportunity-zone-resource-center/about-opportunity-zones>. This resource center includes

OZ basics, a list of Opportunity Zone Funds, guidance and tools, research and reports, updates on legislation and court rulings, and more.

## **Conclusion**

From January 2023 through June 2023, Novogradac collected data from a wide range of primary and secondary sources including publicly available data sets such as that provided by the U.S. Census Bureau, proprietary data sets such as that provided by Esri Demographics, sales records, a survey of rental properties, and interviews with key local stakeholders. What makes this study unique is the market survey and demand analysis, which provides a more contemporaneous analysis of the current state of the housing market. We have, however, also included standard components of a Housing Needs Study including a high-level inventory of existing services and programs, summary of housing needs as identified by local stakeholders, and a summary of demographic and economic data. The results of this work are contained in two documents. This is the first document, and it serves as the high-level summary of the Housing Needs and Demand Analysis study. The second, titled Supplemental Materials, is the longer, more detailed document within which the data is sourced and analyzed. The results of the study suggest demand for all types of housing is strong and virtually all contemporary data points to a housing shortage in Warren County that spans geographic areas, tenure, and targeted tenancies. An analysis of the sales and rental market suggests a tightening of both the rental and sales markets since 2020 pushing both to what appears to be record low inventory and vacancy rates. This is consistent with qualitative data from interviews with local stakeholders who reported significant housing shortages in both the sale and rental markets. Absent new additions to the housing supply, these shortages are expected to continue in the near term. Absent an increase in supply, prices are expected to continue to rise and the lack of affordable and available housing will persist, if not worsen. Absent policy/regulatory changes, the number of short-term rentals are also expected to continue to rise. There are a variety of strategies that can be pursued to address housing affordability issues: increase supply, manage demand, increase incomes, and/or lower rates. Counties and municipalities have varying degrees of control over these different levers; we focus here on the first two, which are the levers for which there is the most control. Five key recommendations and accompanying implementation strategies were identified: (1) add

housing supply with a focus on addressing identified housing gaps through the creation of newly constructed units as well as the preservation of existing units, (2) manage/proactively respond to changes in demand, (3) leverage existing capacity (local and regional), (4) develop a strategy to attract new residents, particularly younger people, and (5) leverage opportunity zone designations.

# Warren County Board of Supervisors

## RESOLUTION NO. 559 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRUNO, RUNYON, GERACI, SMITH AND ETU**

### **APPOINTING AND RE-APPOINTING MEMBERS TO THE WARREN COUNTY COMMUNITY SERVICES BOARD**

RESOLVED, that Deidre Grieve be, and hereby is, appointed to the Warren County Community Services Board for a term commencing January 1, 2024 and terminating December 31, 2027, due to the resignation of Amy Molloy, and be it further

RESOLVED, that Holly Irion be, and hereby is, re-appointed to the Warren County Community Services Board for a term commencing January 1, 2024 and terminating December 31, 2027.

# Warren County Board of Supervisors

## RESOLUTION NO. 560 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRUNO, RUNYON, GERACI, SMITH AND ETU**

### **AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES**

RESOLVED, that the Warren County Board of Supervisors, does hereby approve and/or authorize the continuation of the agreements by the Office of Community Services and Warren County Community Services Board with various agencies and institutions to provide community mental health, addiction/recovery and developmental disability services pursuant to provisions of the Mental Hygiene Law, for amounts not to exceed those set forth in the attached Schedule "A," paid in advance on a quarterly basis, for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the Chair of the Warren County Community Services Board is authorized to execute said agreements in a form approved by the County Attorney.

**RESOLUTION No. 560 OF 2023**

**PAGE 2 OF 2**

**SCHEDULE "A"**

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
820 River Street/Baywood Center	\$ 70,834.00	A.4310.0150 470
Adirondack Community College/SUNY ADK	\$ 96,200.00	A.4310.0125 470
The Addiction Care Center of Albany, Inc.	\$ 863,734.00	A.4320.0145 470
Glens Falls Hospital (Behavioral Health Services)	\$ 179,318.00	A.4320.0080 470
Behavioral Health Services North	\$ 557,690.00	A.4320.0105 470
Community, Work, and Independence, Inc.	\$ 52,075.00	A.4320.0070 470
Council for Prevention, Inc.	\$ 389,986.00	A.4320.0110 470
Liberty House Foundation	\$ 302,579.00	A.4320.0090 470
Northern Rivers/Parsons Child & Family Center	\$1,182,345.00	A.4320.0165 470
PEOPLE, Inc.	\$ 192,130.00	A.4320.0065 470
Warren-Washington Association for Mental Health, Inc.	\$1,171,676.00	A.4320.0120 470
<b>TOTAL</b>	<b>\$5,058,567.00</b>	

# Warren County Board of Supervisors

## RESOLUTION NO. 561 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRUNO, RUNYON, GERACI, SMITH AND ETU**

**AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD  
AND VARIOUS AGENCIES TO PROVIDE SPECIALIZED  
MENTAL HEALTH CRISIS RESPITE SERVICES FOR YOUTH**

RESOLVED, that Warren County, approve and/or authorize the continuation of the agreements by the Office of Community Services and Warren County Community Services Board, with the following agencies and institutions to provide specialized mental health crisis respite services for youth for a term commencing January 1, 2024 and terminating December 31, 2024, for the amounts not to exceed those set forth in the attached Schedule "A," and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies is necessary, and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that the Chair of the Warren County Community Services Board is authorized to execute said agreements in a form approved by the County Attorney.

**RESOLUTION No. 561 OF 2023**

**PAGE 2 OF 2**

**SCHEDULE "A"**

<u>NAME</u>	<u>AMOUNT</u> (As Needed, Not to Exceed)	<u>BUDGET CODE</u>
Northern Rivers/Northeast Parent & Child Center	\$65,580.00	A.4310 470
Wait House	\$65,580.00	A.4310 470
CAPTAIN Community Human Services	\$65,580.00	A.4310 470
Vanderheyden Hall	\$65,580.00	A.4310 470
PEOPLE, USA	\$65,580.00	A.4310 470
Big Brothers Big Sisters of the Southern Adirondacks	<u>\$65,580.00</u>	A.4310 470
<b>TOTAL</b>	<b>\$65,580.00</b>	

# Warren County Board of Supervisors

## RESOLUTION NO. 562 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRUNO, RUNYON, GERACI, SMITH AND ETU**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION  
FOR THE MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA)**

WHEREAS, the Warren Hamilton Counties Office for the Aging has been given the opportunity to submit an application for grant funding for the Medicare Improvements for Patients and Providers Act (MIPPA) in the amount not to exceed Twenty-Seven Thousand Nine Hundred Thirty-Eight Dollars (\$27,938), which requires no County matching funds and is one hundred percent (100%) reimbursable, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute a grant application for grant funding for the Medicare Improvements for Patients and Providers Act (MIPPA) in an amount not to exceed Twenty-Seven Thousand Nine Hundred Thirty-Eight Dollars (\$27,938) for a term commencing September 1, 2023 and terminating August 31, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

# Warren County Board of Supervisors

## RESOLUTION NO. 563 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRUNO, RUNYON, GERACI, SMITH AND ETU**

**AMENDING RESOLUTION NO. 41 OF 2015, WHICH AUTHORIZED AGREEMENTS WITH VARIOUS MANAGED LONG TERM CARE COMPANIES TO PROVIDE HOME DELIVERED MEALS FOR THEIR CLIENTS IN WARREN COUNTY, TO INCREASE THE REIMBURSEMENT AMOUNT OF HOME DELIVERED MEALS**

WHEREAS, pursuant to Resolution No. 41 of 2015, the Warren County Board of Supervisors authorized agreements with Managed Long Term Care companies to provide home delivered meals to their clients who reside in Warren or Hamilton Counties, at a rate between \$8 and \$10 per meal creating a source of revenue for the Office of the Aging, and

WHEREAS, the Health Services Committee has approved a request to increase the reimbursement amount of home delivered meals from \$8 to \$10 per meal to \$10 to \$16 per meal, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute amendment agreements with various Managed Long Term Care companies to provide home delivered meals to their clients who reside in Warren or Hamilton Counties, at a rate between \$10 and \$16 per meal, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 41 of 2015 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 564 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRUNO, RUNYON, GERACI, SMITH AND ETU**

**AMENDING RESOLUTION NO. 64 OF 2019, WHICH AUTHORIZED AGREEMENTS BETWEEN WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING AND VARIOUS ORGANIZATIONS UNDER THE TITLE III-E PROGRAM - NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM, TO REDUCE AND REMOVE CONTRACTS**

WHEREAS, pursuant to Resolution No. 64 of 2019, the Warren County Board of Supervisors authorized agreements (as amended by Resolution Nos. 537 of 2021, 625 of 2022 and 65 of 2023) with various organizations to provide services under the Title III-E National Family Caregiver Support Program, and

WHEREAS, the Health Services Committee has approved a request to reduce the not to exceed amount of the agreement with Greater Adirondack Home Aides, Inc. from Thirty-Five Thousand Dollars (\$35,000) to Twenty-Five Thousand Dollars (\$25,000) and delete the agreements with Hamilton County Department of Social Services and Fort Hudson Health System, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greater Adirondack Home Aides, Inc. as outlined on the attached Schedule "A" to reduce the not to exceed amount to Twenty-Five Thousand Dollars (\$25,000), as well as to delete the agreements with Hamilton County Department of Social Services and Fort Hudson Health System, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be continually renewed and the Chair of the Board of Supervisors is authorized to execute such future agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 64 of 2019, 537 of 2021, 625 of 2022 and 65 of 2023 will remain the same.

**RESOLUTION NO. 564 OF 2023**

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<b>SCHEDULE "A"</b>					
<b>TITLE III E CONTRACTS</b>					
<b>SUBCONTRACTOR</b>	<b>SERVICE</b>	<b>SPECIFICS</b>	<b>FEDERAL FUNDS</b>	<b>COUNTY FUNDS</b>	<b>ANNUAL TOTAL</b>
Greater Adirondack Home Aides	Respite (PC1 & PC2)	PC1&PC2 - \$28/hr	\$18,750	\$6,250	\$25,000
Hamilton Co. Public Health	Respite (PC1 & PC2)	PC1&PC2 - \$30.31/hr.	\$7,500	\$2,500	\$10,000
Total					\$35,000

# Warren County Board of Supervisors

## RESOLUTION NO. 565 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRUNO, RUNYON, GERACI, SMITH AND ETU**

**AMENDING RESOLUTION NO. 208 OF 2019, WHICH AUTHORIZED AGREEMENTS WITH VARIOUS PRIVATE AND BUSINESS AGENCIES FOR COMMUNITY SERVICES FOR THE ELDERLY PROGRAM WITHIN WARREN AND HAMILTON COUNTIES UNDER THE COMMUNITY SERVICES PROGRAM FOR THE OFFICE FOR THE AGING, TO ADD A CONTRACT AND CHANGE REIMBURSEMENT AMOUNTS**

WHEREAS, pursuant to Resolution No. 208 of 2019 the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute agreements (as amended by Resolution No. 287 of 2022) with various private and business agencies listed in Schedule “A,” attached hereto, to provide Community Services for the elderly residents within Warren and Hamilton Counties, for amounts not to exceed the respective amounts set forth in Schedule “A” for a total program amount not to exceed One Hundred Four Thousand Ninety Dollars (\$104,090), and

WHEREAS, the Health Services Committee has approved a request to reflect changes to Schedule “A” to add a contract with Warren County Veterans’ Services and change reimbursement amounts with certain towns for the social transportation program, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Warren County Veterans’ Services and amendment agreements with certain towns as outlined on the attached Schedule “A,” and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be annually renewed and the Chair of the Board of Supervisors is authorized to execute such agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purpose, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 208 of 2019 and 287 of 2022 will remain the same.

**RESOLUTION NO. 565 OF 2023**

<b>SCHEDULE "A"</b>						
<b>Community Services for the Elderly</b>						
<b>Subcontractor</b>	<b>Service Provided</b>	<b>Specifics</b>	<b>State funds</b>	<b>County funds</b>	<b>Revenue</b>	<b>TOTALS</b>
Glens Falls Association for the Blind	In-Home/I&A	Warren - \$6,000 Hamilton - \$1,650	\$6,120.00	\$1,530.00		\$7,650.00
Connect America	Medical Alert	Warren - \$4,000 Hamilton - \$3,000 \$28/Monthly Fee	\$5,600.00	\$1,400.00		\$7,000.00
Greater Glens Falls Senior Citizens Center	In-Home/ I&A/Senior Rec.	\$2,208.33/Month	\$21,200.00	\$5,300.00		\$26,500.00
Legal Aid Society	Legal Assistance	\$4,487.50/Quarter	\$14,360.00	\$3,590.00		\$17,950.00
Town of Lake George	Transportation	50% Match	\$2,922.00	\$743.00		\$3,665.00
Town of Lake Luzerne	Transportation	50% Match	\$2,313.00	\$579.00		\$2,892.00
Town of Lake Pleasant	Transportation	50% Match	\$915.00	\$229.00		\$1,144.00
Town of Long Lake	Transportation	50% Match	\$3,640.00	\$910.00		\$4,550.00
Town of Wells	Transportation	50% Match	\$640.00	\$160.00		\$800.00
Warren County Veterans' Services	Transportation		\$22,500.00	\$7,500.00		\$30,000.00
No Current Contract	Handyman Services	Warren - \$5,730 Hamilton - \$1,000	\$5,384.00	\$1,346.00		\$6,730.00
Hamilton County Public Health	Health Promotion		\$2,650.00	\$663.00		\$3,313.00
Warren County Public Health	Health Promotion		\$4,400.00	\$1,100.00		\$5,500.00
Town of Bolton	Transportation				\$2,000.00	
Town of Chester	Transportation				\$2,000.00	
Town of Horicon	Transportation				\$2,000.00	
Town of Johnsburg	Transportation				\$2,000.00	
Town of Stony Creek	Transportation				\$2,000.00	
Town of Thurman	Transportation				\$2,000.00	
Town of Warrensburg	Transportation				\$2,000.00	
<b>Total</b>			<b>\$92,644.00</b>	<b>\$25,050.00</b>	<b>\$14,000.00</b>	<b>\$117,694.00</b>

# Warren County Board of Supervisors

## RESOLUTION NO. 566 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, FRASIER, BRUNO, MCDEVITT, RUNYON, GERACI AND SMITH**

**AMENDING RESOLUTION NO. 121 OF 2019, WHICH AUTHORIZED AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO ADJUST CONTRACT AMOUNT**

WHEREAS, pursuant to Resolution No. 121 of 2019, the Warren County Board of Supervisors authorized agreements (previously authorized by Resolution No. 75 of 2018 and 62 of 2019) with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, the Director of Office for the Aging has requested to adjust the amount of the agreement with Countryside Adult Home from Forty-Five Dollars (\$45) per day to Sixty Dollars (\$60) per day, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute an amendment agreement with Countryside Adult Home to adjust the amount of the agreement to Sixty Dollars (\$60) per day, for a total amount not to exceed Twenty Thousand Four Hundred Fifty-Eight Dollars (\$20,458), for a term commencing January 1, 2024 and terminating March 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be annually renewed and the Chair of the Board of Supervisors is authorized to execute such agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purpose, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 121 of 2019 will remain the same.

<b>SCHEDULE "A"</b>					
<b>EISEP FUNDS</b>					
<b>Subcontractor</b>	<b>Service Provided</b>	<b>Specifics</b>	<b>State Funds</b>	<b>County Funds</b>	<b>Totals</b>
Glens Falls Hospital	Medical Alert	Warren - \$4,000; Hamilton - \$3,000; \$30 Set-up Fee; \$35 Monthly Fee	\$5,600	\$1,400	\$7,000
Greater Adirondack Home Aides, Inc.	PC1, PC2, CM and CD	PC1&PC2 - \$24/hr; CM - \$3,100/mo.; Add customer directed services	\$168,750	\$56,250	\$225,000
Ham. Co. DSS	CM	\$1,922/mo.	\$24,400	\$6,100	\$30,500
Ham. Co. Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr.	\$26,325	\$8,775	\$35,100
Home Health Care Partners	PC1 & PC2	PC1 - \$25.40/hr. PC2 - \$25.69/hr.	\$32,000	\$8,000	\$40,000
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC1 & PC2 - \$25/hr.	\$32,000	\$8,000	\$40,000
Fort Hudson Health System	SADC	\$15/Transp. (One-way); \$35/half day; \$55/whole day	\$30,000	\$10,000	\$40,000
Countryside Adult Home	SADC	\$15 Transp. (one-way); \$60/whole day	\$16,366	\$4,092	\$20,458
<b>TOTALS</b>					<b>\$438,058</b>

# Warren County Board of Supervisors

## RESOLUTION NO. 567 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRUNO, RUNYON, GERACI, SMITH AND ETU**

**AUTHORIZING AGREEMENT WITH THE GLENS FALLS FOUNDATION FOR GRANT FUNDING AWARDED UNDER THE 2024 COMMUNITY MENTAL HEALTH INITIATIVE**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement and accept funding from the Glens Falls Foundation, P.O. Box 4560, Queensbury, New York 12804, for grant funding awarded under the 2024 Community Mental Health Initiative, in an amount not to exceed Two Thousand Dollars (\$2,000), for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 568 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, FRASIER, BRUNO, MCDEVITT, RUNYON, GERACI AND SMITH**

### **AUTHORIZING SUBMISSION OF A MEMBERSHIP APPLICATION TO THE EMPIRE STATE ASSOCIATION OF ASSISTED LIVING FOR COUNTRYSIDE ADULT HOME**

WHEREAS, the Director of Countryside Adult Home is requesting approval to submit a membership application to the Empire State Association of Assisted Living, with annual dues not to exceed One Thousand Three Hundred Forty-Four Dollars (\$1,344), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Director of Countryside Adult Home to execute and submit a membership application to the Empire State Association of Assisted Living, with annual dues not to exceed One Thousand Three Hundred Forty-Four Dollars (\$1,344), and be it further

RESOLVED, that the funds for this membership shall be expended from Budget Code A.6030 427 Countryside Adult Home, Memberships & Dues.

# Warren County Board of Supervisors

## RESOLUTION NO. 569 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, FRASIER, BRUNO, MCDEVITT, RUNYON, GERACI AND SMITH**

### **INCREASING THE SOCIAL ADULT DAY CARE SERVICE RATE AT COUNTRYSIDE ADULT HOME**

WHEREAS, pursuant to Resolution No. 161 of 2011, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors and/or the Director of Countryside Adult Home to apply for the approval from the New York State Department of Health to operate a social adult day care service at the Countryside Adult Home, and

WHEREAS, Countryside Adult Home decided that the social adult day care service rate be set at Forty-Five Dollars (\$45) per day, and

WHEREAS, the Human Services Committee has approved a request to adjust the daily rate of the social adult day care service from Forty-Five Dollars (\$45) per day to Sixty Dollars (\$60) per day and authorizes ongoing annual rate increases at the same percentage set by the State for public home daily rates, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Countryside Adult Home to operate a social adult day care service at a rate of Sixty Dollars (\$60) per day, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes annual rate increases at the same percentage set by the State for public home daily rates, without the need for a further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 570 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, FRASIER, BRUNO, MCDEVITT, RUNYON, GERACI AND SMITH**

**AUTHORIZING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE PHYSICAL EXAMINATIONS TO NEW COUNTRYSIDE ADULT HOME EMPLOYEES AND REQUIREMENTS FOR EMPLOYEES AS SET FORTH BY NEW YORK STATE DEPARTMENT OF HEALTH, OSHA, ETC. FOR NEW HIRES AND EXISTING EMPLOYEES**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 210 of 2021), with Hudson Headwaters Health Network, 9 Carey Road, Queensbury, New York 12804, to provide physical examinations to new employees of Countryside Adult Home at a rate of One Hundred Forty-Five Dollars (\$145) per examination; Seventeen Dollars (\$17) per Purified Protein Derivative Shot (PPDS); One Hundred Eighty Dollars (\$180) per Hepatitis B Vaccination series; Forty-Nine Dollars (\$49) per Tdap Vaccine and Twenty-Five Dollars (\$25) per Influenza Vaccine, for a term commencing January 1, 2024 and terminating December 31, 2025, and be it further

RESOLVED, that the agreement will include requirements for employees as set forth by New York State Department of Health, OSHA, etc. for new hires and existing employees, at an agreed upon rate by both parties, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hudson Headwaters Health Network as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030. 435 Countryside Adult Home, Medical Fees.

# Warren County Board of Supervisors

## RESOLUTION NO. 571 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, FRASIER, BRUNO, MCDEVITT, RUNYON, GERACI AND SMITH**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT FOR REFERRALS FOR DEPARTMENT OF SOCIAL SERVICES RECIPIENTS TO ATTEND PATHWAYS TO SUCCESSFUL EMPLOYMENT JOB SEARCH ASSISTANCE AND ORIENTATION CLASS**

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a memorandum of understanding between the Warren County Department of Social Services and the Warren County Department of Workforce Development, in an amount not to exceed Fifteen Thousand Dollars (\$15,000), for referrals for Department of Social Services recipients to attend pathways to successful employment job search assistance and orientation class, for a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6010 470, Social Services, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 572 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, CONOVER, FRASIER, GERACI,  
THOMAS, DRISCOLL AND WILD**

### **ADOPTING THE COMPUTER BREACH NOTIFICATION POLICY FOR WARREN COUNTY**

WHEREAS, the Director of Information Technology presented to the Legislative, Rules & Governmental Operations Committee a Computer Breach Notification Policy for Warren County, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has reviewed the Policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Computer Breach Notification Policy for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

SCHEDULE "A"

**POLICY IMPLEMENTING STATE TECHNOLOGY LAW §208  
REQUIREMENTS FOR NOTIFICATION WHEN A PERSON  
WITHOUT VALID AUTHORIZATION HAS ACQUIRED PRIVATE INFORMATION**

**I. PURPOSE:** The purpose of this Resolution is to adopt, in compliance with State Technology Law § 208, the Warren County Policy Implementing Requirements for Notification When a Person Without Valid Authorization Has Acquired Private Information. Any particulars not determined in this policy shall be construed within the provisions of the State Technology Law § 208.

**II. TERMS AND MEANINGS:** As used in this section, the following terms shall have the following meanings:

a) "Private information" shall mean personal information in combination with any one or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired.

- 1) social security number;
- 2) driver's license number or non-driver identification card number; or
- 3) account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account;
- 4) account number, or credit or debit card number, if circumstances exist wherein such number could be used to access to an individual's financial account without additional identifying information, security code, access code, or password; or
- 5) biometric information, meaning data generated by electronic measurements of an individual's unique physical characteristics, such as

fingerprint, voice print, or retina or iris image, or other unique physical representation or digital representation which are used to authenticate or ascertain the individual's identity; or

- 6) a user name or email address in combination with a password or security question and answer that would permit access to an online account.

“Private Information” does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

b) “Breach of the security of the system” shall mean unauthorized acquisition or acquisition without valid authorization of computerized data which compromises the security, confidentiality, or integrity of personal information used or owned by the County. Good faith acquisition of personal information by an employee or agent of the County for the purposes of the County is not a breach of the security of the system, provided that the private information is not used or subject to unauthorized disclosure.

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or a person without valid authorization, a Department head may consider the following factors, among others:

- 1) indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or
- 2) indications that the information has been downloaded or copied; or
- 3) indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

c) “Consumer reporting agency” shall mean any person which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling or evaluating consumer credit information or other information on consumers for the purpose of furnishing consumer reports to third parties, and which uses any means or facility of interstate commerce for the purpose of preparing or furnishing consumer reports. A list of consumer reporting agencies shall be obtained from the state attorney general.

d) “Department Head” shall mean a Warren County Department Head.

**III. NOTIFICATION:** a) Any Department Head whose department owns and/or controls computerized data that includes private information shall disclose any breach of the security of the system following discovery or notification of the breach in the security of the system to any resident of New York State whose private information was, or is reasonably believed to have been, accessed or acquired by a person without valid authorization. The disclosure shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement, as provided in paragraph (c) of this section, or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. The Department Head shall consult with the technical support personnel/vendor to determine the scope of breach and restoration measures.

b) Any Department Head whose department operates computerized data that includes private information which such department does not own and/or control, shall notify the owner or licensee of the information of any breach of the security system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by a person without valid authorization.

c) Any Warren County employee who discovers or learns of any breach in the security of the system shall promptly report such breach to his or her department head.

d) The notification required by this policy may be delayed if a law enforcement agency determines that such notification impedes a criminal investigation. The notification required by this policy shall be made after such law enforcement agency determines that such notification does not compromise such investigation.

e) The notice required by this policy shall be directly provided to the affected persons by one of the following methods:

- 1) written notice;
- 2) electronic notice, provided that the person to whom notice is required has expressly consented to receiving said notice in electronic form and a log of each such notification is kept by the County who notifies affected persons in such form; provided further, however, that in no case shall any person or business require a person to consent to accepting said notice in said form as a condition or establishing any business relationship or engaging in any transaction;
- 3) telephone notification provided that a log of each such notification is kept by the County who notifies affected persons; or
- 4) substitute notice, if a department head demonstrates to the state attorney general that the cost of providing notice would exceed two hundred fifty thousand dollars, or that the affected class of subject persons to be notified exceeds five hundred thousand, or such Department Head does not have

sufficient contact information. Substitute notice shall consist of all of the following:

- i. Email notice when such department head has an email address for the subject persons;
- ii. Conspicuous posting of the notice on the County's website page;
- iii. Notification to major statewide media.

f) Regardless of the method by which notice is provided, such notice shall include contact information for the County department making the notification and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, so acquired.

g) In the event that any New York residents are to be notified, the Department Head shall notify the Warren County Administrator, Warren County Attorney, the Consumer Protection Board, and the Warren County Information Technology Department as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York residents.

h) In the event that more than five thousand New York residents are to be notified at one time, the Department Head shall also notify consumer reporting agencies as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York residents.

# Warren County Board of Supervisors

## RESOLUTION No. 573 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DICKINSON, MERLINO, WILD, GERACI, STROUGH, RUNYON AND DIAMOND**

**AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO THE HYDE COLLECTION; ADIRONDACK WEDDINGS/TOTAL ENTERTAINMENT, INC.; MARCELLA SEMBRICH MEMORIAL ASSOCIATION, INC.; LAKE GEORGE MUSIC FESTIVAL, INC.; GREATER GLENS FALLS AMATEUR ATHLETIC CHAMPIONSHIP ASSOCIATION; AND EASTERN NY MARINE TRADES ASSOCIATION, INC.**

RESOLVED, that Warren County enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants as listed on the attached "Schedule A" with each agreement to be in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute the agreements identified herein and that the funds will be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events - \$151,000.

SCHEDULE "A"

2024 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24-6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24-8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24-8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/14/24-3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24-3/24/24	\$25,000.00
TOTAL				\$151,000.00
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				

# Warren County Board of Supervisors

## RESOLUTION NO. 574 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DICKINSON, MERLINO, WILD, GERACI, STROUGH, RUNYON AND DIAMOND**

**AUTHORIZING WARREN COUNTY TOURIST AND  
CONVENTION DEVELOPMENT AGREEMENT WITH  
THE ADIRONDACK CIVIC CENTER COALITION, INC.  
FOR OCCUPANCY TAX SPECIAL EVENT FUNDING**

WHEREAS, Warren County established a program to provide funding for certain qualifying conventions, events, trade shows, and others directly related and supporting activities which develop tourism and convention activity within Warren County, and

WHEREAS, the Occupancy Tax Coordination Committee has recommended that Warren County enter into a Tourist and Convention Development Agreement (“Agreement”) with the Adirondack Civic Center Coalition, Inc. (“Coalition”), 1 Civic Center Plaza, Glens Falls, New York 12801, wherein the County would provide funding in a total amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) to be paid out in quarterly increments for year 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Adirondack Civic Center Coalition, Inc., as outlined in the preambles of this resolution which includes submitting quarterly marketing and event reports to the Tourism Department with performance metrics, which report quarterly and year to date results, for review by the Occupancy Tax Coordination Committee as a condition of receiving each quarterly payment for the year 2024, and in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.02, Tourism/Occupancy, Occupancy Tax, Tourism - Convention Event Development Fund.

# Warren County Board of Supervisors

## RESOLUTION No. 575 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DICKINSON, MERLINO, WILD, GERACI, STROUGH, RUNYON AND DIAMOND**

**AUTHORIZING CONTINUATION OF THE INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE TO PROVIDE FUNDING FOR PROMOTION SPACE WITHIN THE LAKE GEORGE VISITOR CENTER**

WHEREAS, Resolution No. 638 of 2022 authorized continuation of an intermunicipal agreement with the Village of Lake George for promotional space within the Lake George Visitor Center, for a term commencing January 1, 2023 and terminating December 31, 2023, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and

WHEREAS, the Occupancy Tax Coordination Committee approved a request to continue this agreement for a term commencing January 1, 2024 and terminating December 31, 2024, upon the same terms and conditions as previously authorized, now, therefore be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement consistent with the terms and provisions of this resolution and in a form approved by the County Attorney, and be it further

RESOLVED, that the funding for the agreement authorized herein shall be paid from Budget Code A.6417.0002 480.05 - Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion, upon receipt of a verified voucher in the amount authorized above.

# Warren County Board of Supervisors

## RESOLUTION NO. 576 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DICKINSON, MERLINO, WILD, GERACI, STROUGH, RUNYON AND DIAMOND**

**AUTHORIZING ADDITIONAL OCCUPANCY TAX FUNDING TO THE WARREN COUNTY SHERIFF'S OFFICE FOR REIMBURSEMENT OF PAYROLL EXPENSES INCURRED DURING 2023 SPECIAL EVENTS HELD IN SUPPORT OF WARREN COUNTY TOURISM**

WHEREAS, the Director of Tourism is requesting authority to provide additional occupancy tax funding to the Warren County Sheriff's Office to provide reimbursement for payroll expenses incurred as a result of providing personnel during 2023 special events from occupancy tax revenues of Warren County tourism, and

WHEREAS, the Sheriff's Office agreed to provide patrol services during 2023 for special events held in support of Warren County Tourism, and

WHEREAS, the Sheriff's Office delivered to the Director of Tourism an accounting of the payroll expenses incurred by providing personnel during 2023 for special events held in Warren County, reflecting a total cost of Fifteen Thousand One Hundred Thirty Dollars and Sixty-Four Cents (\$15,130.64), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the distribution of additional occupancy tax funding in the amount of Fifteen Thousand One Hundred Dollars and Sixty-Four Cents (\$15,130.64) to the Warren County Sheriff's Office for reimbursement of payroll expenses incurred as a result of providing personnel during 2023 for special events related to Warren County tourism, and be it further

RESOLVED, that the additional funding will be expended from Budget Code A.6417.0002 480.04, Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects.

# Warren County Board of Supervisors

## RESOLUTION NO. 577 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS DICKINSON, MERLINO, WILD, GERACI, STROUGH, RUNYON AND DIAMOND**

**AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE LAKE GEORGE REGIONAL CONVENTION AND VISITORS BUREAU, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING**

WHEREAS, Warren County established a program to provide funding for certain qualifying conventions, events, trade shows, and others directly related and supporting activities which develop tourism and convention activity within Warren County, and

WHEREAS, the Occupancy Tax Coordination Committee recommended that Warren County enter into a Tourist and Convention Development Agreement (“Agreement”) with the Lake George Regional Convention and Visitors Bureau, Inc. (“CVB”), 2176 State Route 9, P.O. Box 272, Lake George, New York 12845, wherein the County would provide funding in a total amount not to exceed Six Hundred Thousand Dollars (\$600,000) to be paid in advance, on a quarterly basis, during year 2024 as approved by the Tourism & Occupancy Tax Coordination Committee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Lake George Regional Convention and Visitors Bureau, Inc. as outlined in the preambles of this resolution which includes submitting quarterly marketing reports to the Tourism Department with performance metrics, which report quarterly and year to date results, for review by the Tourism & Occupancy Tax Coordination Committee as a condition of receiving each quarterly payment for the year 2024, and in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.05, Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion.

# Warren County Board of Supervisors

## RESOLUTION NO. 578 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH MXI ENVIRONMENTAL SERVICES, LLC FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION (WC 72-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Household Hazardous Waste Collection (WC 72-23), and

WHEREAS, the bids were opened on November 28, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to MXI Environmental Services, LLC located at 26319 Old Trail Road, Abingdon, Virginia 24210, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify MXI Environmental Services, LLC located at 26319 Old Trail Road, Abingdon, Virginia 24210 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with MXI Environmental Services, LLC relative to Household Hazardous Waste Collection, pursuant to the terms and provisions of the bid documents and proposal (WC 72-23), for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for two (2) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that in the event the contract is extended beyond the initial one year term, the Bidder may request a one-time increase in the hourly rate for any classification of worker up to the same amount that the New York State Department of Labor prevailing wage rates has increased since the opening of the bids or the last time the contract was extended, whichever is later, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1628 470 Waste Management Containment, Contract.

**WARREN COUNTY BID TABULATION SHEET**

<p><b>BID NO:</b> WC 72-23  <b>ITEM(S):</b> HOUSEHOLD HAZARDOUS WASTE COLLECTION  <b>DATE:</b> NOVEMBER 28, 2023  <b>TIME:</b> 3:00 PM</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  North Ward Environmental Services, LLC.                  Attn: Raymond Salerno                  75 Lane Road - Unit 406                  Fairfield, NJ 07004                  Ph: 973-986-8622</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Clean Harbors Environmental Services, Inc.                  Attn: George Curtis                  32 Bask Road                  Glenmont, NY 12077                  Ph: 518-410-3220                  Contact Patrick Gillespie</p>
<p><b>BID AWARDED TO:</b> RESOLUTION NO. XXX of 2023</p>		
<p><b>TERM:</b> JANUARY 1, 2024 THROUGH DECEMBER 31, 2024</p>		
<p>√</p>		
<p><b>JULIE A. BUTLER, PURCHASING AGENT</b></p>		
<p><b>EMPLOYEE POSITION/TITLE</b></p>	<p><b>STANDARD RATE/HOUR</b></p>	<p><b>STANDARD RATE/HOUR</b></p>
<p>Site Supervisor/Manager</p>	<p>No Charge</p>	<p>No Charge</p>
<p>Chemist</p>	<p>No Charge</p>	<p>No Charge</p>
<p>Technician</p>	<p>No Charge</p>	<p>No Charge</p>
<p>Technician</p>	<p>No Charge</p>	<p>No Charge</p>
<p>Technician</p>	<p>No Charge</p>	<p>No Charge</p>
<p>Technician</p>	<p>No Charge</p>	<p>No Charge</p>
<p>Other:</p>	<p>No Charge</p>	<p>No Charge</p>
<p>SET-UP COSTS (per day)</p>	<p>\$3,500.00</p>	<p>\$4,950.00</p>
<p><b>DESCRIPTION</b></p>	<p><b>Size</b> <b>Treatment</b> <b>Price Per Full Container</b></p>	<p><b>Size</b> <b>Treatment</b> <b>Price Per Full Container</b></p>
<p>LP Aerosols</p>	<p>Y3 Box Fuel Blend \$415.00</p>	<p>Y3 Box Incineration (LCCRQ) \$995.00</p>
<p>Bulk Flammable Liquids</p>	<p>55 Gal. Fuel Blend \$150.00</p>	<p>55 Gal. Incineration (FB1) \$186.00</p>
<p>LP Flammable Liquids</p>	<p>Y3 Box Fuel Blend \$415.00</p>	<p>Y3 Box Fuels Blend (LPTN) \$850.00</p>
<p>LP Flammable Solids</p>	<p>5 Gal. Incineration \$175.00</p>	<p>5 Gal. Incineration (LCCRQ) \$92.70</p>
<p>LP Oxidizing Liquid</p>	<p>55 Gal. Detoxification \$250.00</p>	<p>55 Gal. Incineration (LCCRO) \$372.00</p>
<p>LP Oxidizing Solid</p>	<p>55 Gal. Detoxification \$250.00</p>	<p>55 Gal. Incineration (LCCRO) \$372.00</p>

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO:</b> WC 72-23  <b>ITEM(S):</b> HOUSEHOLD HAZARDOUS WASTE COLLECTION  <b>DATE:</b> NOVEMBER 28, 2023  <b>TIME:</b> 3:00 PM</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p> <p>North Ward Environmental Services, LLC.                  Attn: Raymond Salerno                  75 Lane Road - Unit 406                  Fairfield, NJ 07004                  Ph: 973-986-8622</p>		<p><b>NAME &amp; ADDRESS OF BIDDER</b></p> <p>Clean Harbors Environmental Services, Inc.                  Attn: George Curtis                  32 Bask Road                  Glenmont, NY 12077                  Ph: 518-410-3220</p> <p>Contact Patrick Gillespie</p>			
DESCRIPTION	Size	Treatment	Price Per Full Container	Size	Treatment	Price Per Full Container
LP Organic Peroxide	5 Gal.	Incineration	\$175.00	5 Gal.	Incineration (LCCRO)	\$189.00
LP Pesticide Liquid	55 Gal.	Incineration	\$250.00	55 Gal.	Incineration (LCCRD)	\$309.00
Bulk Pesticide	55 Gal.	Incineration	\$450.00	55 Gal.	Incineration (D92K)	\$499.00
LP Pesticide Solid	Y3 Box	Incineration	\$500.00	Y3 Box	Incineration (LCCRC)	\$1,024.00
LP Corrosive Acidic Liquid	55 Gal.	Treatment	\$230.00	55 Gal.	Incineration (LCCRA)	\$303.00
LP Corrosive Acidic Solid	55 Gal.	Treatment	\$230.00	55 Gal.	Incineration (LCCRA)	\$303.00
LP Corrosive Basic Liquid	55 Gal.	Treatment	\$230.00	55 Gal.	Incineration (LCCRB)	\$303.00
LP Corrosive Basic Solid	55 Gal.	Treatment	\$230.00	55 Gal.	Incineration (LCCRB)	\$303.00
LP Mercury	5 Gal.	Recycling	\$175.00	5 Gal.	Retort (LCHG2/4)	\$819.00
Bulk Antifreeze	55 Gal.	Recycling	\$150.00	55 Gal.	Recycle (FB2)	\$222.00
LP Bulbs	LNFT	Recycling	\$0.35	LNFT	Recycle (CFL1)	\$0.26
<b>List of Material NOT Accepted:</b>		Radioactive, Explosives, Medical Waste, Dioxin.				
<b>Comments:</b>		<p>North Ward Environmental Services, LLC. will work with Paint Care of New York State.</p> <p>Clean Harbors reserves the right to decline to accept for disposal any waste materials which, in reasonable judgement, it can not dispose of in a lawful manner or without a risk of harm to public health or the environment, or for which no legal means of disposal exists. We will provide separate quotations for any high-hazard work upon request. Right to negotiate mutually acceptable contract terms and conditions. If agreement can't be reached we have the right to decline to enter into contract. Pricing conditions &amp; assumptions included in proposal.</p>				

<p><b>BID NO: WC 72-23</b>  <b>ITEM(S): HOUSEHOLD HAZARDOUS WASTE COLLECTION</b>  <b>DATE: NOVEMBER 28, 2023</b>  <b>TIME: 3:00 PM</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  MXI Environmental Services, LLC.                  Attn: Ronald Potter                  26319 Old Trail Road                  Abingdon, VA 24210                  Ph: 276-628-6636                  Fax: 276-623-0599                  Contact - Marc Kodrowski 732-328-0320</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  The Environmental Service Group (NY), Inc.                  Attn: Sheri Veltri                  177 Wales Avenue                  Tonawanda, NY 14150                  Ph: 716-695-6720                  Fax: 716-695-0161</p>
<p><b>EMPLOYEE POSITION/TITLE</b></p>	<p><b>STANDARD RATE/HOUR</b></p>	<p><b>STANDARD RATE/HOUR</b></p>
<p>Site Supervisor/Manager</p>	<p>No Charge</p>	<p>No Charge</p>
<p>Chemist</p>	<p>No Charge</p>	<p>\$112.50</p>
<p>Technician</p>	<p>No Charge</p>	<p>\$90.00</p>
<p>Other:</p>	<p>\$1,000.00 (Forklift)</p>	<p>No Charge</p>
<p>SET-UP COSTS (per day)</p>	<p>\$5,500.00</p>	<p>\$4,500.00</p>
<p><b>DESCRIPTION</b></p>	<p><b>Size</b>      <b>Treatment</b>      <b>Price Per Full Container</b></p>	<p><b>Size</b>      <b>Treatment</b>      <b>Price Per Full Container</b></p>
<p>LP Aerosols</p>	<p>Y3 Box      Fuel Blend      \$500.00</p>	<p>Y3 Box      Fuels Blend / Recycled      \$1,050.00</p>
<p>Bulk Flammable Liquids</p>	<p>55 Gal.      Fuel Blend      \$250.00</p>	<p>55 Gal.      Fuels Blended      \$300.00</p>
<p>LP Flammable Liquids</p>	<p>Y3 Box      Fuel Blend      \$500.00</p>	<p>Y3 Box      Fuels Blended      \$1,350.00</p>
<p>LP Flammable Solids</p>	<p>5 Gal.      Incineration      \$200.00</p>	<p>5 Gal.      Incineration      \$525.00</p>
<p>LP Oxidizing Liquid</p>	<p>55 Gal.      Incineration      \$325.00</p>	<p>55 Gal.      Incineration      \$525.00</p>
<p>LP Oxidizing Solid</p>	<p>55 Gal.      Incineration      \$325.00</p>	<p>55 Gal.      Incineration      \$525.00</p>
<p>LP Organic Peroxide</p>	<p>5 Gal.      Incineration      \$200.00</p>	<p>5 Gal.      Incineration      \$550.00</p>
<p>LP Pesticide Liquid</p>	<p>55 Gal.      Incineration      \$330.00</p>	<p>55 Gal.      Incineration      \$540.00</p>
<p>Bulk Pesticide</p>	<p>55 Gal.      Incineration      \$700.00</p>	<p>55 Gal.      Incineration      \$540.00</p>

<p><b>BID NO: WC 72-23</b>  <b>ITEM(S): HOUSEHOLD HAZARDOUS WASTE COLLECTION</b>  <b>DATE: NOVEMBER 28, 2023</b>  <b>TIME: 3:00 PM</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>			<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>		
	<p>MXI Environmental Services, LLC.                      Attn: Ronald Potter                      26319 Old Trail Road                      Abingdon, VA 24210                      Ph: 276-628-6636                      Fax: 276-623-0599                      Contact - Marc Kodrowski 732-328-0320</p>			<p>The Environmental Service Group (NY), Inc.                      Attn: Sheri Veltri                      177 Wales Avenue                      Tonawanda, NY 14150                      Ph: 716-695-6720                      Fax: 716-695-0161</p>		
<p><b>DESCRIPTION</b></p>	<p><b>Size</b></p>	<p><b>Treatment</b></p>	<p><b>Price Per Full Container</b></p>	<p><b>Size</b></p>	<p><b>Treatment</b></p>	<p><b>Price Per Full Container</b></p>
<p>LP Pesticide Solid</p>	<p>Y3 Box</p>	<p>Incineration</p>	<p>\$1,200.00</p>	<p>Y3 Box</p>	<p>Incineration</p>	<p>\$1,560.00</p>
<p>LP Corrosive Acidic Liquid</p>	<p>55 Gal.</p>	<p>Treatment</p>	<p>\$300.00</p>	<p>55 Gal.</p>	<p>Incineration</p>	<p>\$525.00</p>
<p>LP Corrosive Acidic Solid</p>	<p>55 Gal.</p>	<p>Treatment</p>	<p>\$300.00</p>	<p>55 Gal.</p>	<p>Fuels Blended / Incin.</p>	<p>\$525.00</p>
<p>LP Corrosive Basic Liquid</p>	<p>55 Gal.</p>	<p>Treatment</p>	<p>\$300.00</p>	<p>55 Gal.</p>	<p>Fuels Blended / Incin.</p>	<p>\$525.00</p>
<p>LP Corrosive Basic Solid</p>	<p>55 Gal.</p>	<p>Treatment</p>	<p>\$300.00</p>	<p>55 Gal.</p>	<p>Incineration</p>	<p>\$525.00</p>
<p>LP Mercury</p>	<p>5 Gal.</p>	<p>Retort</p>	<p>\$200.00</p>	<p>5 Gal.</p>	<p>Recycle</p>	<p>\$1,200.00</p>
<p>Bulk Antifreeze</p>	<p>55 Gal.</p>	<p>Recycle</p>	<p>\$250.00</p>	<p>55 Gal.</p>	<p>Fuels Blended / Incin.</p>	<p>\$110.00</p>
<p>LP Bulbs</p>	<p>LNFT</p>	<p>Recycle</p>	<p>\$0.60</p>	<p>LNFT</p>	<p>Recycle</p>	<p>\$0.25</p>
<p><b>List of Material NOT Accepted:</b></p>	<p>Medical &amp; infectious waste, DEA controlled substances, explosives or ordnance, ammunition, DOT Class A,B,C explosives, radioactive compounds - Mercurium, Cesium, Uranium, Thorium, compressed gas cylinders (other than propane &amp; helium), Type A or B organic peroxides, substances on the DOT SADT list.</p>					
<p><b>Comments:</b></p>	<p>n/a</p>	<p>n/a</p>				

# Warren County Board of Supervisors

## RESOLUTION NO. 579 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

### **AUTHORIZING AGREEMENT WITH CAPITAL DISTRICT TRANSPORTATION AUTHORITY (CDTA) FOR USE OF THE COUNTY FUEL SYSTEM**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Capital District Transportation Authority (CDTA), for use of the County fuel system, at no cost to the County, for a term commencing January 1, 2024 and terminating upon mutual agreement of both parties, contingent upon CDTA being determined to be a tax exempt entity, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 580 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

### **AUTHORIZING AGREEMENT WITH SOUTH WARREN SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with South Warren Snowmobile Club, P.O. Box 258, Lake Luzerne, New York 12846, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000) to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 581 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

### **AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hague Sno-Goers Snowmobile Club, 448 New Hague Road, Hague, New York 12836, in an amount not to exceed Nine Thousand Dollars (\$9,000) to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

# Warren County Board of Supervisors

## RESOLUTION No. 582 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

### **AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Northern Warren Trailblazers Snowmobile Club, P.O. Box 613, Chestertown, New York 12817, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000) to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 583 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

**AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZER SNOWMOBILE CLUB, INC. TO CONTINUE USE OF A SNOWMOBILE TRAIL ON WARREN COUNTY PROPERTY IN THE TOWNS OF WARRENSBURG AND BOLTON**

WHEREAS, Northern Warren Trailblazer Snowmobile Club, Inc. (hereinafter the “Club”) has established a 10' snowmobile trail on Warren County property in the Town of Warrensburg (Tax Map Nos. 198.-1-9 and 198.-1-14) and in the Town of Bolton (Tax Map No. 198.04-1-9) for an approximate distance of 0.443 miles (2,340 feet), pursuant to a previous agreement with Warren County (Resolution No. 123 of 2020), and

WHEREAS, the Club has requested that the agreement be renewed for a term commencing upon execution by both parties and terminating April 30, 2026, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Club to continue use of a snowmobile trail on Warren County property in the Towns of Warrensburg and Bolton, for a term commencing upon execution by both parties and terminating April 30, 2026, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 584 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

**AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB  
TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000) to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 585 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

**AUTHORIZING AN AGREEMENT WITH SARATOGA SNOWMOBILE ASSOCIATION TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP55.89 (TOWN OF HADLEY) TO MP58.65 (TOWN OF HADLEY)**

WHEREAS, the Director of the Parks, Recreation and Railroad Division has advised that Saratoga Snowmobile Association has requested permission to allow snowmobiles to use County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), and

WHEREAS, the Public Works Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Saratoga Snowmobile Association, 366 Plank Road, Porter Corners, New York 12859, to allow public use of snowmobiles on County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), for a term commencing upon execution by both parties and terminating on April 15, 2024, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 586 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE GLEN AND CAROL PEARSALL ADIRONDACK FOUNDATION FOR FUNDING TO SUPPORT HOMESCHOOL, SCHOOL AND PUBLIC PROGRAMS AT UP YONDA FARM FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Glen and Carol Pearsall Adirondack Foundation, P.O. Box 105, Johnsburg, New York 12843, for funding to support homeschool, school and public programs at Up Yonda Farm, for an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500), with a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 587 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE TOWN OF BOLTON FOR HOBBY AND SPECIAL INTEREST PROGRAMS AT UP YONDA FARM GRANT PROGRAM FUNDING FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Town of Bolton, P.O. Box 698, Bolton Landing, New York 12814, for Hobby and Special Interest Programs at Up Yonda Farm Grant Program funding for an annual amount of Two Thousand Five Hundred Dollars (\$2,500), with a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 588 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, DICKINSON, BRUNO, THOMAS, MERLINO, BRAYMER AND ETU**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH REVOLUTION RAIL COMPANY ADIRONDACK, LLC FOR RECREATIONAL USE ON THE SHORT LINE RAILROAD TRACK OWNED BY THE COUNTY OF WARREN, NY FROM MP 55.89 (ANTONE ROAD, CORINTH, NY) TO MP 95 (NORTH CREEK STATION) (WC 62-23)**

WHEREAS, the Purchasing Agent has requested proposals for Recreational Use on the Short Line Railroad Track Owned by the County of Warren, NY from MP 55.89 (Antone Road, Corinth, NY) to MP 95 (North Creek Station) (WC 62-23), and

WHEREAS, the proposals were opened on November 16, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to Revolution Rail Company Adirondack, LLC located at 3 Railroad Place, P.O. Box 202, North Creek, New York 12853, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Revolution Rail Company Adirondack, LLC located at 3 Railroad Place, P.O. Box 202, North Creek, New York 12853 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Revolution Rail Company Adirondack, LLC relative to Recreational Use on the Short Line Railroad Track Owned by the County of Warren, NY from MP 55.89 (Antone Road, Corinth, NY) to MP 95 (North Creek Station), pursuant to the terms and provisions of the bid documents and proposal (WC 62-23), for a term commencing January 1, 2024 and terminating December 31, 2028, for an annual amount of One Hundred Thousand Dollars (\$100,000) to be paid to Warren County, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 589 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, DICKINSON, DIAMOND, STROUGH, WILD, RUNYON AND FRASIER**

**AMENDING AGREEMENT WITH CENERGY STUDIOS, LLC D/B/A FOURTHIDEA FOR 2024 WARREN COUNTY TRAVEL GUIDE CREATIVE DESIGN & PRINTING (WC 61-23), TO INCORPORATE A PAYMENT SCHEDULE**

WHEREAS, pursuant to Resolution No. 475 of 2023, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with Cenergy Studios, LLC d/b/a FourthIdea, for 2024 Warren County Travel Guide Creative Design & Printing (WC 61-23), for an amount not to exceed One Hundred Sixty-Three Thousand Six Hundred Eighty-Two Dollars and Twenty-Four Cents (\$163,682.24), for a term commencing upon execution by both parties and terminating February 9, 2024, and

WHEREAS, the Tourism Committee has approved a request to amend the agreement to incorporate a payment schedule as follows:

<b>PAYMENT DUE</b>	<b>AMOUNT</b>
Creative Design Fee upon execution of agreement	\$27,692.00
Creative Design Fee at completion of phase	\$27,692.00
Printing and Delivery Fee upon receipt of travel guide to locations outlined in RFP	\$108,298.24

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Cenergy Studios, LLC d/b/a FourthIdea, to incorporate the payment schedule described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 475 of 2023 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 590 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, DICKINSON, DIAMOND, STROUGH, WILD, RUNYON AND FRASIER**

**AUTHORIZING EXTENSION OF AGREEMENT WITH LAKE PLACID ADVERTISERS WORKSHOP, INC. TO PROVIDE BROADCAST AND DIGITAL MEDIA BUYING SERVICES FOR THE TOURISM DEPARTMENT (WC 45-20)**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension agreement (previous contract authorized by Resolution No. 492 of 2021 and 641 of 2022) with Lake Placid Advertisers Workshop, Inc., 44 Hadjis Way, Lake Placid, New York 12946, to provide broadcast and digital media buying services for the Tourism Department (WC 45-20), for a term commencing January 1, 2024 and terminating December 31, 2024, in an amount not to exceed One Million Two Hundred Fifty Thousand Dollars (\$1,250,000), in a form approved by the County Attorney, and be it further

RESOLVED, that said agreement will include a requirement for Lake Placid Advertisers Workshop, Inc. to provide letters relative to the work program and outlining the related expenses, which must be authorized by the Tourism Director and the Chair of the Warren County Board of Supervisors before such work may proceed, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 481 Tourism/Occupancy, Tourism, Tourism Promotion.

# Warren County Board of Supervisors

## RESOLUTION NO. 591 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, DICKINSON, DIAMOND, STROUGH, WILD, RUNYON AND FRASIER**

**AUTHORIZING AGREEMENT WITH WINE WATER AND WONDERS, INC. TO INCLUDE THE LAKE GEORGE AREA IN NEW AND EXISTING INTERNATIONAL MARKETING EFFORTS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Wine Water and Wonders, Inc., 45 East Avenue, Suite 400, Rochester, New York 14604, in an amount not to exceed Thirty Thousand Dollars (\$30,000), to include Lake George Area in new and existing international marketing efforts, for a term commencing January 1, 2024 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001.481 Tourism/Occupancy, Tourism, Tourism Promotion.

# Warren County Board of Supervisors

## RESOLUTION NO. 592 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, DICKINSON, DIAMOND, STROUGH, WILD, RUNYON AND FRASIER**

### **AUTHORIZING AGREEMENT WITH ROVE MARKETING, INC. FOR THE PURCHASE AND SUBSCRIPTION OF DATA SETS AND DASHBOARD REPORTING**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with ROVE Marketing, Inc., 270 The Kingsway, P.O. Box 74513, Toronto, Ontario, Canada M9E 5E2, in an amount not to exceed Twenty-Three Thousand Nine Hundred Fifty Dollars (\$23,950), for the purchase and subscription of data sets and dashboard reporting, for a term commencing upon execution by both parties and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001.470 Tourism/Occupancy, Tourism, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 593 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, THOMAS, FRASIER, RUNYON, MCDEVITT, BEATY AND ETU**

**ENACTING LOCAL LAW NO. 1 OF 2024, ENTITLED  
“A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS  
AND EMPLOYEES OF WARREN COUNTY”**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, “A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 527 of 2023, which authorized a public hearing to be held by the Board of Supervisors on the 15<sup>th</sup> day of December, 2023, in the Supervisors’ Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 15<sup>th</sup> day of December, 2023, does hereby enact and adopt Local Law No. 1 of 2024, as annexed hereto.

**COUNTY OF WARREN  
LOCAL LAW NO. 1 OF 2024**

**A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND  
EMPLOYEES OF WARREN COUNTY**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective January 1, 2024 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

TITLE	AMOUNT
Clerk, Board of Supervisors	\$101,491.00
Commissioner of Elections(VaNess)	86,249.00
Commissioner of Elections(McLaughlin)	86,249.00
Commissioner of Social Services	119,048.00
County Attorney	162,879.00
County Auditor	88,586.00
County Clerk	96,081.00
County Treasurer	118,236.00
Director, Real Property Tax Services Agency	93,613.00
Personnel Officer	101,573.00
Purchasing Agent	101,654.00
Public Defender	141,444.00
Sheriff	138,778.00
Superintendent of Public Works/Sewer Administrator	133,778.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

# Warren County Board of Supervisors

## RESOLUTION No. 594 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS WILD, THOMAS, FRASIER, RUNYON, MCDEVITT, BEATY AND ETU

### AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE A POSITION WITHIN THE OFFICE FOR THE AGING DEPARTMENT

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

#### OFFICE FOR THE AGING

Creating Position of:

A.6772 130

TITLE:

Services Assistant OFA - PT #2

EFFECTIVE DATE

January 1, 2024

BASE ANNUAL SALARY

\$43,187

Grade 7

(24 hrs per week)

# Warren County Board of Supervisors

## RESOLUTION NO. 595 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, THOMAS, FRASIER, RUNYON, MCDEVITT, BEATY AND ETU**

**AMENDING RESOLUTION NO. 299 OF 2022; APPROVING STANDARD WORK DAY AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES**

RESOLVED, that Resolution No. 299 of 2022 be, and hereby is, amended accordingly regarding the standard workday and time reporting resolution for all elected and appointed officials in Warren County government as set forth in “Schedule A” attached, is hereby approved by the Warren County Board of Supervisors.

## "Schedule A"

NAME	TITLE	SS# (LAST 4)	RETIREMENT REG. NO.	STANDARD WORK DAY (HRS/DAY)	TERM	PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N)	AVG. DAYS PER MONTH (BASED ON RECORD OF ACTIVITIES)	TIER 1	NO SUBMISSION
<b>ELECTED OFFICIALS</b>									
Bachman, Paul M.D.	Coroner	XXXX	XXXXXXXXXX	7	01.01.22 - 12.31.25	N	.83		
Beaty, Douglas	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.25	N	14.01		
Braymer, Claudia	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	5.98		
Carusone, Jason	District Attorney	XXXX	XXXXXXXXXX	7	01.01.22 - 12.31.25	N	26.26		
Dickinson, Dennis	Supervisor - Lake George	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	5.2	✓	
Driscoll, Bennet	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	22.39		
Etu, Nathan	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	08.07.23 - 12.31.23	N	2.76		
Geraghty, Kevin	Supervisor - Warrensburg Chairman of the Board	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.25	N	12.47		
Goedert, Connie	Coroner	XXXX	XXXXXXXXXX	7	01.01.23 - 12.31.26	N	--		✓
Keil, Lynn	Coroner	XXXX	XXXXXXXXXX	7	01.01.23 - 12.31.26	N	--		✓
Leggett, Craig	Supervisor - Chester	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.23	N	4.86		
Merlino, Eugene	Supervisor - Lake Luzerne	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	8.47		
McDevitt, Peter	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	5.89		
Runyon, Debra	Supervisor - Thurman	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	1.50		
Seeber, Rachel	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	17.36		
Smith, Mark	Supervisor - Johnsbury	XXXX	XXXXXXXXXX	6	02.10.23 - 12.31.23	N	--		✓
Swan, Mike	County Treasurer	XXXX	XXXXXXXXXX	7	01.01.20 - 12.31.23	N	19.05		
Thomas, Frank	Supervisor - Stony Creek Budget Officer	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	17.75		
Vogel, Pamela	County Clerk	XXXX	XXXXXXXXXX	7	01.01.20 - 12.31.23	N	26.01		

APPOINTED OFFICIALS										
Mellon, Patrick	EMS Coordinator	XXXX	XXXXXXXXXX	6	N/A	N	9.47			
Schrammel, James	4 <sup>th</sup> Deputy Fire Coord.	XXXX	XXXXXXXXXX	6	N/A	N	12.11			
Stone, Scott	2 <sup>nd</sup> Deputy EMS Coord.	XXXX	XXXXXXXXXX	6	N/A	N	1.11			

# Warren County Board of Supervisors

## RESOLUTION NO. 596 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, THOMAS, FRASIER, RUNYON, MCDEVITT, BEATY AND ETU**

**AUTHORIZING AGREEMENT WITH THURSTON, CASALE & RYAN, LLC TO PROVIDE APPRAISAL SERVICES FOR THE SAGAMORE ROAD RETAINING WALL PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to enter into an agreement with Thurston, Casale & Ryan, LLC, 1080 State Fair Blvd., Syracuse, New York 13209 to provide appraisal services for the Sagamore Road retaining wall project, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing upon execution by both parties and terminating upon completion of project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this contract shall be expended from Capital Project H.401.9550 280 Sagamore Road Retaining Wall, Capital Projects, Projects.

# Warren County Board of Supervisors

## RESOLUTION NO. 597 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS ACCOUNT TO THE MEDICAL EXAMINERS & CORONERS BUDGET TO COVER THE ESTIMATED COST OF AUTOPSIES FOR THE REMAINDER OF 2023; AND AMENDING WARREN COUNTY BUDGET FOR SAME**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to cover the estimated cost of autopsies for the remainder of 2023, in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000.00) from the General Fund Unappropriated Surplus to the following budget code:

CODE	TITLE	AMOUNT
A.1185 435	Medical Examiner & Coroners, Medical Fees	\$75,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 598 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### AUTHORIZING RENEWAL OF WARREN COUNTY’S PROPERTY AND CASUALTY INSURANCE FOR 2024 AND AUTHORIZING PAYMENTS FOR SAME

WHEREAS, the Finance Committee has reviewed the County’s insurance coverage for 2024 and has recommended renewing the insurance policies as follows:

BROKER	INSURANCE	TOTAL PAYMENT TO BROKER NOT TO EXCEED
Arthur J. Gallagher Risk Management Services, Inc.	Travelers Insurance Company - Property; Boiler & Machinery; Inland Marine; General Liability; Employee Benefits Liability; Automobile Liability; Law Enforcement Liability; Public Officials Liability; Employment Practices Liability; Excess Liability (Umbrella); Crime/Employee Dishonesty; Crime/Employee Dishonesty ( <i>includes LDC crime</i> ); Owners and Contractors Protective Liability; Cyber	
	Allied World - Healthcare General; Health Care Professional Liability	
	Old Republic Insurance Company - Airport Liability	
	Midwest Employers Casualty - Excess Workers’ Compensation	
<b>GRAND TOTAL</b>		<b>\$920,000</b>

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the renewal of the County’s insurance for 2024 and payments for same, as outlined above, to be paid from various budget codes.

# Warren County Board of Supervisors

## RESOLUTION NO. 599 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**AMENDING RESOLUTION NO. 26 OF 2023, AUTHORIZING ELIGIBLE USE OF ARPA FUNDING TO BAY RIDGE RESCUE SQUAD, INC., TO ALLOW FUNDING TO BE USED FOR THE PURCHASE OF TRAINING ROOM EQUIPMENT**

WHEREAS, by Resolution No. 26 of 2023, the Warren County Board of Supervisors approved the allocation of ARPA funds in an amount not to exceed Fourteen Thousand Five Hundred Seventy-Five Dollars (\$14,575), from January 20, 2023 through December 31, 2024, to Bay Ridge Rescue Squad, Inc. to fund an iSimulate Monitor, and

WHEREAS, the ARPA Committee has approved a request to modify the eligible use of previously awarded ARPA funding to include training room equipment which will be available for use by all County rescue squads, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amended ARPA agreement with Bay Ridge Rescue Squad, Inc., to allow for the purchase of training room equipment, and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 26 of 2023 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 600 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE SHERIFF'S OFFICE BUDGET TO COVER SALARY COSTS FOR THE SHERIFF'S DEPARTMENT; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed Nine Hundred Forty-Seven Thousand Four Hundred Eighty-One Dollars (\$947,481.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget codes to cover salary costs for the Sheriff's Department through December 31, 2023:

<b>CODE</b>	<b>DEPARTMENT</b>	<b>AMOUNT</b>
A.3110 110	Sheriff's Law Enforcement, Salaries - Regular	\$251,685.00
A.3110 120	Sheriff's Law Enforcement, Salaries - Overtime	\$198,450.00
A.3110 130	Sheriff's Law Enforcement, Salaries - Part Time	\$141,901.00
A.3150 120	Sheriff's Correction Division, Salaries - Overtime	\$355,445.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 601 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED DEBT FOR THE FORMER WESTMOUNT HEALTH FACILITY**

WHEREAS, the County Treasurer requested to write off as uncollectible two patient debts from the former Westmount Health Facility in the total amount of Forty Thousand Six Hundred Sixty-Nine Dollars and Sixty-Eight Cents (\$40,669.68), to wit: Patient Account Nos. 1021 and 1061 and to discontinue any legal actions to collect said debts, and

WHEREAS, the Finance Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Treasurer to write off the two uncollected debts from the former Westmount Health Facility, Patient Account Nos. 1021 and 1061, in the amount of Forty Thousand Six Hundred Sixty-Nine Dollars and Sixty-Eight Cents (\$40,669.68) due to the uncollectibility of each debt, and to discontinue any legal actions to collect said debts.

# Warren County Board of Supervisors

## RESOLUTION NO. 602 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**INCREASING CAPITAL PROJECT NO. H410, PEACEFUL VALLEY ROAD (CR 29)  
CULVERT REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS;  
AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H410, Peaceful Valley Road (CR 29) Culvert Replacement, to fund anticipated overmatch construction and construction inspection phase of the project, as follows:

1. Capital Project No. H410, Peaceful Valley Road (CR 29) Culvert Replacement, is hereby increased in the amount of One Hundred Forty-Five Thousand Seven Hundred Sixty-Nine Dollars and Sixty Cents (\$145,769.60).
2. The estimated total cost of Capital Project No. H410, Peaceful Valley Road (CR 29) Culvert Replacement, is now One Million One Hundred Forty-Five Thousand Seven Hundred Sixty-Nine Dollars and Sixty Cents (\$1,145,769.60).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of One Hundred Forty-Five Thousand Seven Hundred Sixty-Nine Dollars and Sixty Cents (\$145,769.60), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H410 - Peaceful Valley Road (CR 29) Culvert Replacement	\$145,769.60

# Warren County Board of Supervisors

## RESOLUTION NO. 603 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**ESTABLISHING CAPITAL PROJECT NO. H421, CALL STREET (CR 32) & CORINTH ROAD (CR 28) REHABILITATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project, as follows:

1. Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project, is hereby established.
2. The estimated cost of such Capital Project is the amount of Fifty-Five Thousand Dollars (\$55,000.00).
3. The proposed method of financing such Capital Project consists of the following:
  - a. Local share funding in the amount of Fifty-Five Thousand Dollars (\$55,000.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H421 - Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project	\$55,000.00

# Warren County Board of Supervisors

## RESOLUTION NO. 604 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**INCREASING CAPITAL PROJECT NO. H376, HUDSON STREET OVER MILL CREEK BRIDGE REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H376, Hudson Street Over Mill Creek Bridge Replacement, to fund anticipated local match for preliminary engineering phase of the project, as follows:

1. Capital Project No. H376, Hudson Street Over Mill Creek Bridge Replacement, is hereby increased in the amount of Sixteen Thousand Five Hundred Dollars (\$16,500.00).
2. The estimated total cost of Capital Project No. H376, Hudson Street Over Mill Creek Bridge Replacement, is now Twenty-Five Thousand Five Hundred Dollars (\$25,500.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of Sixteen Thousand Five Hundred Dollars (\$16,500.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H376 - Hudson Street Over Mill Creek Bridge Replacement	\$16,500.00

# Warren County Board of Supervisors

## RESOLUTION NO. 605 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE OFFICE OF COMMUNITY SERVICES BUDGET TO COVER THE COST OF COURT-ORDERED NEW YORK STATE CRIMINAL PROCEDURE LAW 730 COMPETENCY EXAMINATION AND RESTORATION EXPENSES; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law 730 competency examination and restoration expenses, in an amount not to exceed One Hundred Seventy-Five Thousand Dollars (\$175,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$ 175,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 606 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2023 WARREN COUNTY BUDGET**

WHEREAS, the Superintendent of the Department of Public Works has advised that the Village of Lake George has submitted invoices totaling Two Thousand Seven Hundred Eighty-Eight Dollars and Eight Cents (\$2,788.08) for September 2023 parking attendants and gas associated with the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Two Thousand Seven Hundred Eighty-Eight Dollars and Eight Cents (\$2,788.08) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code: A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Two Thousand Seven Hundred Eighty-Eight Dollars and Eight Cents (\$2,788.08) to the Village of Lake George for September 2023 parking attendants and gas associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 607 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY

### FIXING THE TAX RATES

WHEREAS, the Clerk of the Board of Supervisors has determined the tax rates of the several towns of the County of Warren for the year 2024, now, therefore, be it

RESOLVED, that the rate of taxation for the several towns of the County of Warren for 2024 be, and the same hereby is, fixed as follows upon each \$1,000 of assessed valuation or as per unit charge as appropriate:

### 2024 TAX RATES

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
Bolton	County		\$ 4.041
	Town		.177
	Light		.050
	Fire		.275
	EMS		.250
Chester	County		3.606
	Town		1.445
	Chester Water No. 1		1.383
	Pottersville Water No. 2		2.229
	Fire Protection - North Creek		.713
	Fire Protection - Riverside		1.087
	Chester Fire No. 2		.831
	Pottersville Fire No. 3		1.697
	North Warren EMS		.381
	Schroon Lake Park - Exempt		NO TAX
	Schroon Lake Park - Non-Exempt		.033

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	Loon Lake Park		.416
	Friends Lake Invasive		.103
Hague	County		2.974
	Town		NO TAX
	Light		.108
	Fire Protection		.305
Horicon	County		3.351
	Town		.466
	Fire Protection		.388
	North Warren EMS		.250
	Schroon Lake Park - Non-Exempt		.030
Johnsburg	County		3.813
	Town		2.459
	North Creek Fire		1.077
	Johnsburg Fire Protection		.654
	EMS		.715
Lake George	County - Inside		3.910
	County - Outside		3.910
	Townwide		.986
	Fire Protection No. 1		.375
	Fire Protection No. 2		.332
	EMS		.623
	Caldwell Sewer (Other)	109.113 O&M	
	Caldwell Capital Improvement		.396
Lake Luzerne	County		4.438
	Town		3.007
	Lake Luzerne Light		.418
	Hudson Grove Light		.351
	Lake Vanare Light		.518

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	Whitcon Beach Light		.267
	Hadley-Luzerne Fire		.507586
	Hadley-Luzerne EMS		.56166
	Hudson Grove Water		.585
Queensbury	County		3.859
	Town		.821
	Fire Protection		.784
	Ft. Amherst-Garrison Road Lighting		.576
	Cleverdale Lighting		.031
	Pinewood Lighting		.048
	S. Queensbury Lighting		.221
	W. Queensbury Lighting		.171
	Queensbury Lighting		.088
	EMS		.552
	Queensbury Water (Non-Exempt)		.4262
	Queensbury Water (Exempt)		.4262
	Shore Colony Water		.856
	Crandall Library		.454
	Reservoir Park Sewer	520.00	
	Greater Qsby Consolidated Sewer	21.912	
	SQBY/QBY Ave Sewer	23.0412	
	Glen Lake Benefit District	140.000	
	Lake Sunnyside Protection District	109.99771	
	Dunham's Bay W.W. #1	10.000	
	Dunham's Bay W.W. #2	5.000	
Stony Creek	County		401.033
	Town		511.214
	Fire Protection		109.484
Thurman	County		4.468

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	Town		6.739
	Fire		.508
Warrensburg	County		3.817
	Town		3.814
	Lighting		.429
	Fire		1.218
	EMS		.924
City of Glens Falls	County		TBD
	Crandall Library		TBD



# Warren County Board of Supervisors

## RESOLUTION NO. 609 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### **AUTHORIZING RELEVY OF DELINQUENT VILLAGE OF LAKE GEORGE TAXES TOGETHER WITH PENALTIES AND INTEREST**

WHEREAS, Resolution No. 170 of 1981 enacted Local Law No. 5 of 1981 entitled “Authorizing the Collection of Delinquent Village Taxes by the County of Warren Pursuant to Section 1442 of the Real Property Tax Law”, and the County Treasurer has transmitted to the Board of Supervisors the account and certification of delinquent village taxes remaining unpaid for the Village of Lake George, now, therefore, be it

RESOLVED, that the delinquent Village of Lake George taxes which remain unpaid be relieved pursuant to Real Property Tax Law Section 1442 on the real property upon which the said taxes, together with interest, were originally imposed by the Village of Lake George as they appear on the accounts of the County Treasurer in the following amounts:

<u>RETURN AMOUNT OF UNPAID VILLAGE TAXES</u>	<u>VILLAGE PENALTY</u>	<u>COUNTY PENALTY (7%)</u>	<u>TOTAL</u>
\$113,520.55	\$9,081.66	\$8,582.17	\$131,184.38

and be it further

RESOLVED, that after relevy on the Town and County tax rolls, all such relieved amounts shall become a part of the total tax to be collected.

# Warren County Board of Supervisors

## RESOLUTION NO. 610 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### **LEVYING UNCOLLECTED SEWER AND WATER RENTS IN SEVERAL TOWNS**

WHEREAS, the Towns of Bolton, Chester, Hague, Johnsbury, Lake George, Lake Luzerne, Queensbury and Warrensburg, and the Village of Lake George have filed with their Boards statements showing the unpaid sewer and/or water rents in said districts and the same has been transmitted to the Board of Supervisors, showing the amounts of sewer and/or water rents uncollected to be as follows:

#### RETURNED SEWER RENTS - 2023

<u>TOWN</u>	<u>SEWER</u>	<u>PENALTY</u>	<u>TOTAL</u>
Queensbury			
(Queensbury Cons.)	\$ 38,452.17	\$ 7,770.90	\$ 46,223.07
(So. Queensbury)	\$ 132.30	\$ 0.00	\$ 132.30
(Adk. Ind. Park)	<u>\$ 14,565.57</u>	<u>\$ 1,456.56</u>	<u>\$ 16,022.13</u>
<b>QUEENSBURY TOTAL</b>	<b>\$ 53,150.04</b>	<b>\$ 9,227.46</b>	<b>\$ 62,377.50</b>
Warrensburg	\$ 80,901.51	\$ 8,092.28	\$ 88,993.79
Bolton	\$ 17,075.97	\$ 720.11	\$ 17,796.08
Hague	\$ 44,887.40	\$ 4,488.89	\$ 49,376.29
<b>GRAND TOTALS</b>	<b>\$196,014.92</b>	<b>\$22,528.74</b>	<b>\$218,543.66</b>

**RESOLUTION No. 610 OF 2023**

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RETURNED WATER RENTS - 2023

<u>TOWN</u>	<u>UNPAID RENT</u>	<u>PENALTY</u>	<u>TOTAL</u>
Bolton	\$ 39,874.10	\$ 1,687.10	\$ 41,561.20
Chester	\$ 19,148.35	\$ 1,914.84	\$ 21,063.19
Johnsburg	\$ 38,911.00	\$ 3,903.60	\$ 42,814.60
Lake George	\$ 11,560.12	\$ 578.09	\$ 12,138.21
Lake Luzerne	\$ 36,622.51	\$ 3,662.30	\$ 40,284.81
Queensbury	\$ 165,036.90	\$ 17,952.61	\$ 182,989.51
Warrensburg	\$ 76,418.03	\$ 7,671.52	\$ 84,089.55
Village of Lake George	<u>\$ 26,135.02</u>	<u>\$ 4,317.71</u>	<u>\$ 30,452.73</u>
<b>GRAND TOTALS</b>	<b>\$ 413,706.03</b>	<b>\$ 41,687.77</b>	<b>\$ 455,393.80</b>

now, therefore, be it

RESOLVED, that pursuant to Subdivisions 1 and 3 of Section 198 of the Town Law, that there be levied and assessed against the properties the amount of said unpaid sewer and/or water rents and fees, as shown by said statement and when so collected to be paid over to the supervisors of the several towns and thereafter distributed according to law with the amount of the unpaid water rent for the Village of Lake George when so collected paid over to the Supervisor for the Town of Lake George for distribution to the Village of Lake George.

# Warren County Board of Supervisors

## RESOLUTION NO. 611 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### **ACKNOWLEDGING REQUEST FROM THE CITY OF GLENS FALLS FOR LEVY OF 2023 WATER RENTS**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the City of Glens Falls has requested that the statement of tax levy generated by the County for 2024 reflect a levy of One Million Forty-One Thousand Eight Hundred Sixty-Seven Dollars and Eighty-One Cents (\$1,041,867.81) for unpaid 2023 water rents.

# Warren County Board of Supervisors

## RESOLUTION NO. 612 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**ACKNOWLEDGING REQUESTS FROM THE TOWNS OF CHESTER AND WARRENSBURG FOR LEVY OF 2023 PROPERTY MAINTENANCE EXPENSES**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Chester has requested that the statement of tax levy generated by the County for 2024 reflect a levy of Three Thousand Seven Hundred Fifty Dollars (\$3,750) for property maintenance expenses incurred in 2023, and, be it further,

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Warrensburg has requested that the statement of tax levy generated by the County for 2024 reflect a levy of Four Thousand One Hundred Forty-Seven Dollars and Eighty-Eight Cents (\$4,147.88) for property maintenance expenses incurred in 2023.

# Warren County Board of Supervisors

## RESOLUTION NO. 613 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### **LEVYING SUM OF WARRENSBURG - THURMAN CONSOLIDATED HEALTH DISTRICT**

RESOLVED, that pursuant to the provisions of Section 399 of the Public Health Law, and in accordance with the abstract of the Consolidated Health District of the Towns of Warrensburg and Thurman, presented to this Board, the Board of Supervisors of Warren County hereby levies a tax upon the real property for the year 2024 of each town as follows:

Upon the Town of Warrensburg	\$1,058.57
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Upon the Town of Thurman	\$ 591.43
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and when the same is collected, to be paid by the Collectors to the County Treasurer, and the County Treasurer, upon receipt of same, shall pay said amount to the President of the Board of Health, who shall thereupon pay the audited accounts of said Board.

# Warren County Board of Supervisors

## RESOLUTION NO. 614 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

**AUTHORIZING WARREN COUNTY TREASURER TO  
CREDIT THE 2024 CRANDALL LIBRARY DISTRICT TAX LEVY  
FOR THE TOWN OF QUEENSBURY**

WHEREAS, the Town of Queensbury has filed a statement with the Clerk of the Warren County Board of Supervisors which indicates that as of August 9, 2023 the Town of Queensbury is in possession of surplus funds for the Crandall Library District in the amount of Fourteen Thousand Seven Hundred Thirteen Dollars and Eleven Cents (\$14,713.11), now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services be, and hereby is, authorized to credit the 2023 Crandall Library District tax levy for the Town of Queensbury in the amount of Fourteen Thousand Seven Hundred Thirteen Dollars and Eleven Cents (\$14,713.11).

# Warren County Board of Supervisors

## RESOLUTION NO. 615 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### AUTHORIZING TOWN/CITY EXEMPTION REMOVALS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the following Town/City exemption removals, in the amounts listed below which shall be retained by the corresponding municipality:

MUNICIPALITY	TOWN EXEMPTION REMOVAL AMOUNT	CITY EXEMPTION REMOVAL AMOUNT
Bolton	--	
Chester	\$ 910.48	
City of Glens Falls	--	\$ 9,573.30
Hague	--	
Horicon	--	
Johnsburg	\$ 2,064.12	
Lake George	--	
Lake Luzerne	--	
Queensbury	\$ 2,971.29	
Stony Creek	\$ 128.05	
Thurman	\$ 377.20	
Warrensburg	\$ 511.39	
TOTAL	\$ 6,962.53	\$ 9,573.30

# Warren County Board of Supervisors

## RESOLUTION NO. 616 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### **AUTHORIZING PAYMENTS TO SUNY ADIRONDACK**

WHEREAS, the Warren County Board of Supervisors has appropriated in the budget for the year 2024 the sum of Two Million Three Hundred Thirty-Eight Thousand Five Hundred Sixty-Six Dollars (\$2,338,560) as the cost of the share of the County of Warren for the operation of SUNY Adirondack under the joint sponsorship of the Counties of Warren and Washington, now, therefore, be it

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of SUNY Adirondack the sum of Two Million Three Hundred Thirty-Eight Thousand Five Hundred Sixty-Six Dollars (\$2,338,560) , in three (3) installments, as follows:

<u>MONTH</u>	<u>OPERATING</u>
January, 2024	\$ 779,520.00
April, 2024	\$ 779,520.00
July, 2024	<u>\$ 779,520.00</u>
	\$2,338,560.00

and be it further

RESOLVED, that the funds shall be expended from Budget Code A.2495 469 Joint Community College, Other Payments/Contributions.

# Warren County Board of Supervisors

## RESOLUTION NO. 617 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### **AUTHORIZING CHAIR AND CLERK OF THE BOARD TO ISSUE TAX WARRANTS**

RESOLVED, that the taxes as extended upon the assessment rolls of the towns of this County under the direction of the Supervisors of this Board be, and hereby are, approved and confirmed, and that the Chair and the Clerk of this Board sign and seal warrants for the collection of taxes in the manner prescribed by law and attach the same to several assessment rolls.

# Warren County Board of Supervisors

## RESOLUTION NO. 618 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, RUNYON, THOMAS, FRASIER, GERACI, BRUNO AND BEATY**

### **FIXING DATE OF ORGANIZATION MEETING**

RESOLVED, that the Board of Supervisors of the County of Warren meet at the Supervisors' Rooms at the Warren County Municipal Center on the 2<sup>nd</sup> day of January, 2024, at 11:00 a.m. to organize and elect a Chair, and to take care of such other business as may come before the Board.

# Warren County Board of Supervisors

## RESOLUTION NO. 619 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT AND RUNYON

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION DISCONTINUING THE HUMANA MEDICARE ADVANTAGE PLAN FOR MEDICARE ELIGIBLE COUNTY RETIREES, AND AUTHORIZING THE IMPLEMENTATION OF ANTHEM BLUE CROSS COVERAGE IN ITS PLACE**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204, 304 and 431 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution discontinuing the Humana Medicare Advantage Plan for Medicare eligible County retirees, and authorizing the implementation of Anthem Blue Cross coverage in its place, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 620 OF 2023

### RESOLUTION INTRODUCED BY SUPERVISORS WILD AND STROUGH

### **DISCONTINUING THE HUMANA MEDICARE ADVANTAGE PLAN FOR MEDICARE ELIGIBLE COUNTY RETIREES, AND AUTHORIZING THE IMPLEMENTATION OF ANTHEM BLUE CROSS COVERAGE IN ITS PLACE**

WHEREAS, by Resolution No. 434 of 2023, the Warren County Board of Supervisors authorized continuation of a Humana Medicare Advantage plan for Medicare eligible Warren County, and

WHEREAS, due to a change in coverage which will result in a reduction of benefits available to retirees, and as a result of a review of the Medicare Advantage health insurance programs performed by the County's health insurance broker, Marshall & Sterling Employee Benefits, it has been recommended that the County offer the Anthem Blue Cross plan for Medicare eligible County retirees, now, therefore, be it

RESOLVED, that Warren County selects Anthem Blue Cross as its Medicare Advantage insurance provider at a monthly premium of One Hundred Forty-Nine Dollars and Nineteen Cents (\$149.19), and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute any and all documents and/or agreements that may be necessary to make the change to the Anthem Blue Cross plan for Medicare eligible County retirees, in a form approved by the County Attorney, for a term commencing upon execution of necessary agreements and terminating December 31, 2024, at which time all policies will once again be reviewed.