

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: BUDGET

DATE: JUNE 30, 2023

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS THOMAS  
LEGGETT  
DIAMOND  
FRASIER  
MERLINO  
BEATY

OTHERS PRESENT:

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISORS DRISCOLL  
MAGOWAN  
SMITH  
STROUGH

COMMITTEE MEMBER ABSENT:

SUPERVISOR WILD

TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MICHAEL R. SWAN, COUNTY TREASURER  
ROBERT BATTAGLIA, SR. MARKETING DEVELOPMENT EXECUTIVE OF NEW YORK, CLEARGOV, INC.  
DAVID STRAINER, TOWN OF QUEENSBURY RESIDENT  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note the following contains a summarization of the June 30, 2023 meeting of the Budget Committee; the meeting in it's entirety can be viewed using the following links:*

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=WVO8QeZZ7X4>

Mr. Thomas called the meeting of the Budget Committee to order at 10:00 a.m.

Motion was made by Mr. Diamond, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting agenda were distributed to those in attendance; a copy of the agenda is on file with the meeting minutes.

The Committee commenced with a review of the Discussion Items portion of the agenda which included the following:

1. Representatives from ClearGov, Inc. to present their online "Budget Book" solution - Robert Battaglia, *Senior Marketing Development Executive of New York, ClearGov, Inc.*, reviewed a Powerpoint presentation entitled, "It's Time to Budget Better" and answered questions posed by Committee members.

Discussion ensued following which a motion was made by Mr. Leggett and seconded by Mr. Beaty to authorize a new contract with ClearGov, Inc. for the purchase of and subscription to Budget Cycle Management Suite software. Following further discussion with regard to a funding source, Mr. Thomas called the question and the motion was carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the contract which included a one-time set up fee of \$4,500 and an ongoing subscription price of \$14,400 per year (*pro-rated to \$7,200 for the remainder of 2023*), for the term commencing upon execution and allowing automatic annual renewal for up to three years, with a 3% annual increase in the subscription price, unless terminated upon 30-days written notice by either party; the necessary resolution was authorized for the July 21<sup>st</sup> Board meeting, and a referral to the Finance Committee was made to authorize a transfer of funds in the amount of \$11,808 from Budget Code A.1011 110, *Co. Admin, Salaries - Regular*, to Budget Code A.1011 470, *Co. Admin, Contracts*, to cover the cost of the

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contract and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

A review of the Referrals/Pending Items portion of the agenda commenced as follows:

- 1) Referral from the Economic Growth & Development Committee suggesting that the County provide additional funding to the Employment & Training Administration departmental budget to allow for more workforce assistance - Mr. Thomas apprised the item had been addressed last fall and it was the consensus of the Committee to remove it from the Referrals/Pending Items list.

Privilege of the floor was called for, but there was no one wishing to speak.

As there was no further business to come before the Budget Committee, on motion made by Mr. Diamond, seconded by Mr. Beaty and carried by a unanimous vote of those present (*Mr. Wild absent*), Mr. Thomas adjourned the meeting at 10:38 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board