

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: COUNTY FACILITIES

**DATE: JANUARY 24, 2023**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: BRUNO  
MAGOWAN  
DIAMOND  
GERACI  
STROUGH  
CONOVER  
THOMAS

**OTHERS PRESENT:**

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
SCOTT ROGERS, DIRECTOR OF FACILITIES  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISORS LEGGETT  
WILD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the January 24, 2023 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

Mr. Bruno called the meeting of the County Facilities Committee to order 9:01 a.m.

Copies of the Buildings & Grounds agendas were distributed; a copy of the agenda is also on file with the meeting minutes.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Thomas absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Buildings & Grounds agenda with the following request:

1. To fill the vacant position of Building Maintenance Worker #2, *Grade 7, Base Salary \$43,187*, due to resignation.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Thomas absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Mr. Thomas entered the meeting at 9:03 a.m.

The Discussion Items section of the agenda was reviewed with the following items being addressed:

1. Work Order Request Program - status update provided indicating program was working well.
2. Fleet Car Request Program - status update provided indicating program was working well.
3. Countryside Adult Home Project - Phase 1 had commenced, abatement was complete and the plumbing and electrical work was ongoing. It was indicated the cost for construction inspection had increased due to inspectors going from part-time to full-time.
4. Abasement and demolition of old jail bid- the project was 99% complete along with punch list items that would be finalized next week.
5. Magnetometer at DMV - design was complete along with the security desk being moved back and they were still waiting for the Courts to receive a new unit from the State.
6. Joseph Warren Museum - submitted a scope of work to the five engineering firms and LaBella Associates

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came back with proposal for Phase 1 at the cost of \$140,000. There was currently \$50,000 budget for the project with additional fundraising efforts moving forward. There would be a Joseph Warren Museum meeting next week.

Relative to funding for the Joseph Warren Museum, motion was made by Mr. Thomas and seconded by Mr. Magowan to:

1. Transfer funds in the amount of \$50,000 from Budget Code A.1621 470, *Building #1, Contracts*, to Budget Code A.9950 910, *Transfer, Capital Projects*.
2. Transfer funds in the amount of \$12,897.75 from Budget Code A.1990 469, *Contingent Account-Other Payments/Contributions*, to Budget Code A.9950 910, *Transfers, Capital Projects*.
3. To establish Capital Project No. H424, *Joseph B. Warren Capital Project*, in the amount of \$62,897.75.

Mr. Bruno called the question and the aforementioned motion was carried unanimously and refer the aforementioned items to the Finance Committee. *Copies of the Request for a Transfer of Funds forms and the resolution request form are on file with the minutes.*

Mr. Bruno requested an update on the status of changes to the front entrance to the Municipal Center; Kevin Hajos, *Superintendent of Public Works*, advised the construction portion of the project was on hold until spring, but within the next month the design work would be complete.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Magowan, seconded by Mr. Conover and carried unanimously, Mr. Bruno adjourned the meeting at 9:20 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist