

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: COUNTY FACILITIES**

**DATE: MARCH 23, 2023**

---

---

**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: BRUNO  
MAGOWAN  
GERACI  
STROUGH  
CONOVER  
THOMAS

**OTHERS PRESENT:**

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
ROBIN MAPP, AIRPORT MANAGER  
SCOTT ROGERS, DIRECTOR OF FACILITIES  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
SUPERVISOR LEGGETT  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: DIAMOND

---

---

*Please note, the following contains a summarization of the March 23, 2023 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

Mr. Bruno called the meeting of the County Facilities Committee to order 9:00 a.m.

Copies of the Airport and Buildings & Grounds agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

The meeting commenced with review of the Discussion items section of the Airport agenda, as follows::

1. Solar Farm Update. Received approval from the FAA (*Federal Aviation Administration*) for the Northern site and they were still waiting for approval on the Southern site and it was confirmed construction could not begin any sooner than thirty-two months after final approval of both sites.
2. Air Show update. The County had received the first draft of the contract and made changes, there would be three air shows with one being held every two years; the County would receive 10% of profits and EMS (*Emergency Medical Services*) would be the responsibility of County.
3. Storm Water Pollution Prevention Plan (*SWPPP*) update. The permit had expired last month and the new permit went into effect at end of month and the County would be working with an Environmental Specialist.

Next, the Referrals/Pending Items section of the agenda was reviewed:

1. The consensus of the Committee was for the Superintendent of Public Works to bring exact over-time figures for the Adirondack Balloon Festival to the next Committee meeting, along with over-time figures for the Sheriff's Office as well. The consensus of the Committee was to retain this matter as a pending item to continue discussions regarding donations for the Balloon Festival events at future meetings. It was noted the County would apply for Occupancy Tax funds to cover over-time costs; Committee was advised the application for Occupancy Tax funding was completed.

---

---

There being no further Airport business to discuss, review of the Buildings & Grounds agenda commenced with the Discussion Items section of the agenda, as follows:

1. Work Order Request Program - status update provided indicating program was working well.
2. Fleet Car Request Program - status update provided indicating program was working well.
3. Countryside Adult Home Project - Phase 1 was behind schedule, with work being done on the flooring, drop ceiling and some bathrooms and construction on the next wing would commence May 10<sup>th</sup>.
4. Joseph Warren Museum- LaBella Associates would start the field work the first week of April.
5. Regional Morgue Information- Request for the scope of services was submitted to two consultants.

The Referrals/Pending Items section of the agenda was reviewed, with the following items being addressed:

1. Design updates to the front entrance of the Municipal Center Building - Project to be submitted to a sub-contractor.
2. Update on work to convert the former Warren County Detention Center to the Joseph Warren Center - Removed from the list and moved to Discussion Items.
3. Magnetometer at DMV - Committee was advised they were still waiting on the unit to be transferred from the Courts. It was noted that if the County no longer wanted to wait for the magnetometer, one could be purchased.
4. Regional Morgue Information- Removed from the list and moved to Discussion Items.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*), Mr. Bruno adjourned the meeting at 9:25 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist