

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: APRIL 28, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
MAGOWAN
GERACI
STROUGH
CONOVER
THOMAS

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS BRAYMER
MCDEVITT
MERLINO
STEC
WILD
TERRY COMEAU, UNDERSHERIFF
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
JAMES LIEBERUM, DISTRICT MANAGER, SOIL AND WATER CONSERVATION
DISTRICT
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DIAMOND

Please note, the following contains a summarization of the April 28, 2023 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Mr. Bruno called the meeting of the County Facilities Committee to order 9:01 a.m.

Copies of the Airport and Buildings & Grounds agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

The meeting commenced with review of the Airport agenda with the following request:

1. To authorize an agreement with Leaf Air for the use of the Floyd Bennett Memorial Airport for a fly in event scheduled May 20, 2023.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as outlined above and the necessary resolution was authorized for the May 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. For a new contract with Umbrella Entertainment Group/Air Show Network, to host three air shows over a five-year period at the Floyd Bennett Memorial airport, with the first show being in 2025.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as outlined above and the necessary resolution was authorized for the May 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, the Discussion Items section of the agenda being addressed, as follows:

1. FAA (*Federal Aviation Administration*) Part 139 inspection to be held May 3-5, 2023.
2. Assemblywoman Carrie Woerner to visit the Airport May 19, 2023 at 11:00 a.m.

The Referrals/Pending Items section of the agenda was reviewed with the following items being addressed:

1. The consensus of the Committee was for the Superintendent of Public Works to bring exact over-time figures for the Adirondack Balloon Festival to the next Committee meeting, along with over-time figures for the Sheriff's Office as well. The consensus of the Committee was to retain this matter as a pending item to continue discussions regarding donations for the Balloon Festival events at future meetings. It was noted the County would apply for Occupancy Tax funds to cover over-time costs. Requests for the Sheriff's Office would be included and total figures would be provided next month.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

There being no further Airport business to discuss, review of the Buildings & Grounds agenda commenced with the following requests:

1. To fill the vacant position of Cleaner #11, *Grade 2, Base Annual Salary \$36,342*, due to termination.

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. For a new contract with Siemens Industry, Inc. for repairs and maintenance to the APOGEE Energy Management System, including heat pumps and HVAC (*Heating Ventilation and Air Conditioning*) equipment in the Human Services Building, in the amount not to exceed \$20,794 to commencing April 1, 2023 and terminating March 31, 2024, and allowing for future annual renewal at the mutual agreement of both parties provided there is no more than a 5% increase.

Motion was made by Mr. Thomas, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as outlined above and the necessary resolution was authorized for the May 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed, with updates being provided on the following items:

1. Work Order Request Program
2. Fleet Car Request Program
3. Countryside Adult Home Project
4. Joseph Warren Museum
5. Regional Morgue Information

Following discussion regarding a feasibility study on construction of a regional morgue facility motion was made by Mr. Conover, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Diamond absent*) to establish a Capital Project H426, *Regional Morgue Facility*, in an amount not to exceed \$136,000 and refer same to the Finance Committee to determine a source of funding.

The Referrals/Pending Items section of the agenda was reviewed with the following items being addressed:

1. Design updates to the front entrance of the Municipal Center Building - waiting for a proposal from LaBella

Associates.

2. Magnetometer at DMV (*Department of Motor Vehicle*)- still waiting for the unit from the Courts.

Privilege of the Floor and Public Comment was called for. Mr. Conover requested to add a discussion item to next months agenda regarding the staffing issue in the Building Code Enforcement Department.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Strough, seconded by Mr. Conover and carried by a unanimous of those present (*Mr. Diamond absent*), Mr. Bruno adjourned the meeting at 9:43 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist