

**COUNTY FACILITIES COMMITTEE MEETING
BUILDINGS & GROUNDS AGENDA
August 24, 2023**

Committee Members: BRUNO, Magowan, Diamond, Geraci, Strough, Conover and Thomas

I. Committee Meeting Call to Order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. Request: New Contract
Rationale: Warren County Courts Phase 4 Renovations – G.C.
2. Request: New Contract
Rationale: Warren County Courts Phase 4 Renovations – Electrical
3. Request: New Contract
Rationale: Warren County Courts Phase 4 Renovations – Plumbing.

IV. Discussion Items

1. Work Order Request Program-3855
2. Fleet Car Request Program-2220
3. Countryside Adult Home – Update
4. Regional Morgue – Update
5. Joseph Warren Museum - Update

V. Referrals/Pending Items

1. Design for updates to the front entrance of the Municipal Center Building - Committee was provided with two concept drawings for review, with any comments to be returned by August 11, 2023. (07.28.23)
2. Referral from the Criminal Justice & Public Safety Committee regarding the matter of installing magnetometers in the Municipal Building - It was noted they were still waiting for the Unit from the Courts, but the entrance had been prepared and was ready for installation. (07.28.23)

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to Adjourn

Attachments

1. Resolution Request Form No. 3 - New Contract
2. Resolution Request Form No. 3 - New Contract
3. Resolution Request Form No. 3 - New Contract

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: County Facilities - B&G (DPW)

DATE: 8/24/23

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 47-23 (Bid opens 8/24/23)
- (b) Purpose of Contract: General Construction contract for Warren County Courts Phase 4 Renovations (H350)
- (c) Name of Contractor: TBD
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: upon execution
- (h) Termination Date of Contract: upon completion
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H350.9550 280 Court Space Expansion

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: County Facilities - B&G (DPW)

DATE: 8/24/23

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 47-23 (Bid opens 8/24/23)
- (b) Purpose of Contract: Electrical Construction contract for Warren County Courts Phase 4 Renovations (H350)
- (c) Name of Contractor: TBD
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: upon execution
- (h) Termination Date of Contract: upon completion
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H350.9550 280 Court Space Expansion

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: County Facilities - B&G (DPW)

DATE: 8/24/23

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 47-23 (Bid opens 8/24/23)
- (b) Purpose of Contract: Plumbing Construction contract for Warren County Courts Phase 4 Renovations (H350)
- (c) Name of Contractor: TBD
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: upon execution
- (h) Termination Date of Contract: upon completion
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H350.9550 280 Court Space Expansion