

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: SEPTEMBER 21, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
MAGOWAN
DIAMOND
GERACI
STROUGH
CONOVER
THOMAS

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF PUBLIC WORKS
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
BETSEY HENKEL, FISCAL MANAGER
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
JEFF WOODELL, DIRECTOR, WEIGHTS AND MEASURES
CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING CODE
ENFORCEMENT
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS LEGGETT
WILD
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the September 21, 2023 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - https://www.youtube.com/watch?v=NnmpgIgOs_M

Mr. Bruno called the meeting of the County Facilities Committee to order 9:00 a.m.

Copies of the Airport; Buildings & Grounds; Fire Prevention & Building Code Enforcement; and Weights & Measures agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Strough, seconded by Mr. Diamond and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Discussion Items section of the Fire Prevention & Building Code Enforcement agenda, which included the following:

1. 2024 Budget request review - documentation provided as an agenda attachment.

There being no further Fire Prevention & Building Code Enforcement business to discuss, review of the Discussion Items section of the Weights & Measures agenda commenced with the following:

1. 2024 Budget request review - documentation provided as an agenda attachment.

A brief discussion ensued regarding the Director of Weights and Measures salary, following which a motion was made by Mr. Magowan and seconded by Mr. Diamond to increase the annual salary of the position to \$79,000. After further discussion, the motion was withdrawn as the increase was already included within the Budget request. It was consensus of the Committee to make a recommendation to the Budget Officer, to include the salary increase in the final budget as requested.

There being no further Weight & Measures business to discuss, review of the Airport agenda commenced with the following request:

1. To appropriate funds in the amount of \$13,550 from Budget Code A.892.00, *Reserve, Airport Repair & Projects* to Budget Code A.9950 910, *Transfer Capital Projects*, to provide funding for Capital Project H422, *Replace 4-Box PAPI Runway 1-19*.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and refer same to Finance Committee. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed, with the following items being addressed:

1. Solar Farm update- Received no hazard to aircraft form the FAA (*Federal Aviation Administration*) and three designs had been submitted, all of which had the same determination and construction would commence in the spring.
2. 2024 Budget request review - documentation provided as an agenda attachment. This item would be discussed during the Buildings & Grounds budget review.

There being no further Airport business to discuss, review of the Building & Grounds agenda commenced with the Discussion Items section of the agenda; updates on the following were provided:

1. Work Order Request Program.
2. Fleet Car Request Program.
3. Countryside Adult Home Project.
4. Regional Morgue.
5. Joseph Warren Museum.

The Referrals/Pending Items section of the agenda was reviewed with the following items being addressed:

1. Design updates to the front entrance of the Municipal Center Building- Plans continued to be developed.
2. Magnetometer at DMV (*Department of Motor Vehicle*)- Available and ready to be staffed by the Sheriff's Office.

A brief discussion took place regarding the downed trees on County property and it was noted that Jim Lieberum, *Manager, Warren County Soil and Water Conservation District*, suggested to not remove them and an arborist would be providing a recommendation as well.

The following Discussion Item was reviewed:

6. 2024 Budget request review - documentation provided as an agenda attachment for both the Buildings & Grounds and Airport Division budgets.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Conover, seconded by Mr. Diamond and carried unanimously, Mr. Bruno adjourned the meeting at 9:59 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist