

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: OCTOBER 27, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
MAGOWAN
GERACI
STROUGH
CONOVER
THOMAS

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS BRAYMER
ETU
WILD
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:
ERIN BROTHERS, DATA OFFICER, ILS
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
MATT FULLER ESQ., MEYER, FULLER & STOCKWELL
KEVIN GORMAN, EXECUTIVE DIRECTOR, WASHINGTON COUNTY SEWER
DISTRICT
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DIAMOND

Please note, the following contains a summarization of the October 27, 2023 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=YNixYoyCTKw>

Mr. Bruno called the meeting of the County Facilities Committee to order 9:01 a.m.

Copies of the Airport, and Buildings & Grounds agendas were distributed; a copy of the agendas are on file with the meeting minutes.

Motion was made by Mr. Magowan, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Airport agenda with the following request:

1. To amend the Warren County Budget for 2023 in the amount of \$8,315 with surplus Balloon Festival funds in Budget Code A.691.00, *Deferred Revenue*, to cover excess over-time, FICA, Medicare and retirement costs.

The agenda review jumped to the following Discussion Item:

1. 2023 Adirondack Balloon Festival update -\$5,850 received from 350 VIP parking passes and 4 bus passes along with \$5,544.88 in public parking on Queensbury Avenue for a total of \$11,394.88 in revenue.

Returning to the request to amend the County Budget, a motion was made by Mr. Magowan, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Discussion Items section of the agenda was reviewed with the following items being addressed:

2. Master Plan Project consultant selection - McFarland Johnson Inc. was chosen due to them providing a better strategy, and having more experience.
3. Funding approval for T-Hangers - The Airport was awarded grant funds in the amount of \$2.3 million.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

There being no further Airport business to discuss, review of the Building & Grounds agenda commenced with the following requests:

1. For a transfer of funds in the amount of \$7,000 amongst various Budget Codes to cover the increasing cost of repair and maintenance to fleet vehicles.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To ratify the actions of the Chairman of the Board of Supervisors to execute a renewal agreement with Constellation Energy Services of New York, Inc., as the preferred supplier of electricity through the Municipal Electric & Gas Alliance (MEGA) for various Warren County properties for a term of thirty-six (36) months, commencing October 30, 2023 and terminating November 21, 2026, at a fixed rate of \$0.09661/kWhr for all accounts associated with the renewal.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the November 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. To ratify the actions of the Chairman of the Board of Supervisors to execute a renewal agreement with Direct Energy Business, as the preferred supplier of natural gas through MEGA for a term of thirty-six (36) months, commencing January 1, 2024 and terminating November 21, 2026, at a fixed rate of \$4.388/dekatherm for all accounts associates with the renewal.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the November 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

4. To ratify the actions of the Chairman of the Board of Supervisors to sign a new contract with New York State Unified Court System before the October 20, 2023 Board Meeting, for cleaning and minor repairs.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the November 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

5. To authorize a new contract with BPI Mechanical Services Inc., for WC 63-23 HVAC Repairs, Rehabilitation and Installation, to commence upon execution and terminate December 31, 2023 with the possibility of two additional one-year terms.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the November 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

6. To amend the contract with Hour Electric Company, Inc. to increase labor rates per the new prevailing wage rate schedule, to commence January 1, 2024 and terminate December 31, 2024, with the option of one additional year

extension.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the November 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

7. To authorize the Superintendent of Public Works to have a vendor perform an emergency repair for the main elevator in the Human Services Building in the amount of \$12,413.50, which exceeded the dollar amount the Superintendent can approve.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the November 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the Floor was extended to:

Erin Brothers, *Data Officer, ILS, Public Defender's Office*, who spoke regarding the need for the Public Defenders Office to have additional office space. She suggested they occupy the Assigned Counsel offices once they were vacant. The consensus of the Committee was to allow the Public Defenders Office the additional office space.

Discussion Items section of the agenda was reviewed with updates being provided on the following items:

1. Work Order Request Program.
2. Fleet Car Request Program.
3. Countryside Adult Home Project.
4. Regional Morgue.
5. Joseph Warren Museum.

The following Referrals/Pending Items section of the agenda was reviewed with the following items being addressed:

1. Design updates to the front entrance of the Municipal Center Building- A concept drawing was provided to the Committee with the estimated cost of \$5.6 million for changes to the entire campus.
2. Magnetometer at DMV (*Department of Motor Vehicle*)- It was ready, noting the Sheriff's Office had to provide staffing.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*), Mr. Bruno adjourned the meeting at 10:06 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist