

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: JANUARY 23, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GERACI
CONOVER
DRISCOLL
MAGOWAN

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: MCDEVITT
STROUGH
LEGETT

OTHERS PRESENT:

REPRESENTING THE PROBATION DEPARTMENT:
ROBERT IUSI, DIRECTOR, PROBATION
AMY SECOR, JUVENILE PROBATION SUPERVISOR
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES
REPRESENTING THE SHERIFF'S OFFICE:
JIM LAFARR, SHERIFF
TERRY COMEAU, UNDERSHERIFF
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISOR WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
SARAH MCLLENITHAN, DEPUTY CLERK OF THE BOARD
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the January 23, 2023 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Geraci called the meeting of the Criminal Justice & Public Safety Committee to order at 9:01 a.m.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Probation; Office of Emergency Services (*OES*); Sheriff; and Assigned Counsel agendas were distributed to those in attendance. *Copies of the agendas are on file with the meeting minutes.*

The Committee began with a review of the Probation Department agenda which consisted of the following Discussion item:

- Specialized Secure Detention Issue/Temporary Jail Placement - Oneida County Jail. Cost \$1,645 per day - total 2022 costs \$110,215, payment and RTA reimbursement. Thoughts and plan moving forward including Sheriff's Office transportation costs.

Robert Iusi, *Probation Director*, outlined the issue and explained the invoice he'd received for a juvenile that had been housed at the Oneida County Jail, advising he had unspent funds in his Department's 2022 Budget that could be transferred to cover the expense with Committee approval.

Motion was made by Mr. Conover and seconded by Mr. Driscoll to authorize a transfer of 2022 budgeted funds to the 2023 Budget in order to cover the cost of the invoice; following discussion, Mr. Geraci called the question and the motion was carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the transfer and refer same to the Finance Committee. (*Note: Subsequent to the meeting it was determined by the Treasurer's Office that a transfer of funds was not possible as non-grant funds from the 2022 Budget could not be transferred to the 2023 Budget*)

There being no further Probation business to discuss, the Committee moved on to review the Office of Emergency Services (*OES*) agenda which included the following requests:

1. To amend the County Budget in the amount of \$52,995 to carry over unused FY20 State Homeland Security Program grant funds.
2. To amend the County Budget in the amount of \$36,204 to carry over unused FY20 Hazmat Emergency Preparedness grant funds.
3. To amend the County Budget in the amount of \$12,154.66 to carry over unused FY21 State Homeland Security Program grant funds.
4. To amend the County Budget in the amount of \$172,413 to carry over unused FY22 DHSES Domestic Terrorism Prevention grant funds.
5. To authorize a transfer of funds in the amount of \$29,776 among various budget codes to accommodate grant award.
6. To amend the County Budget in the amount of \$2.00 to reflect the actual amount of the FY22 Local Emergency Management Performance grant.

Motion was made by Mr. Conover, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the requests as outlined above and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

7. To appoint and re-appoint members to the Warren County EMS Advisory Board for a term commencing January 1, 2023 and terminating December 31, 2023.
8. To amend Resolution No. 177 of 2022 to remove member from the Warren County Fire Advisory Board.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the requests and the necessary resolutions were authorized for the February 17th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

9. To amend Resolution No. 46 of 2022 to indicate the FY22 Hazardous Materials Emergency Preparedness (HMEP) grant application requirements and award amount; resolution must indicate that the application is being submitted on behalf of the Adirondack Regional Hazmat Consortium and will be in an amount not to exceed \$40,000.

Motion was made by Mr. Magowan, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Discussion Items portion of the agenda, the Domestic Terrorism Prevention Plan. Committee was reminded the Draft Plan had been approved by Committee at a prior meeting, but the resolution approving the Draft Plan had failed when voted upon by the Board of Supervisors; they were advised the Draft Plan had been submitted to the State to meet deadline requirements. Committee determined the Draft Plan would be distributed to all members of the Board of Supervisors to review and comment on, following which the Draft Plan would be brought back before the Committee, along with any comments submitted, to be approved for the March Board meeting.

There being no further OES business to discuss, review of the Sheriff's agenda commenced with the following requests:

1. To amend the County Budget to reflect the appropriate revenue and expense codes for the second half of the 2022 - 2023 School Resource Officer agreements.

A motion was made by Mr. Magowan, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To amend the Table of Organization and Salary Schedule to create four K-9 handler stipends in the amount of \$6,825 (*total amount \$27,300*) to fund required compensation for off-duty canine care.
3. To amend the County Budget in the amount of \$27,300 to appropriate funds for four K-9 stipends.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs.*

McDevitt, Strough and Leggett absent) to approve the requests as outlined above; Item 2 was referred to the Personnel, Administration & Higher Education Committee and Item 3 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

4. To amend the County Budget in the amount of \$52,850.48 to utilize funds from Deferred Revenue Code A.691.06, *Deferred Revenue/Sheriff-SCAAP.*

Motion was made by Mr. Magowan and seconded by Mr. Conover to approve the request as presented; following discussion, Mr. Geraci called the question and the motion carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Agenda Items 5 and 6, involving Intermunicipal agreements, were withdrawn by the Sheriff as both matters were subject to automatic renewals authorized by prior resolutions.

7. To authorize a new contract with PowerPhone in an amount not to exceed \$72,684.20 (*5 year total*) for computer-based software that provides dispatchers with standardized emergency medical dispatch protocols for a term commencing January 18, 2023 and terminating January 18, 2028.

Motion was made by Mr. Magowan, and seconded by Mr. Driscoll to approve the request as presented; following discussion, Mr. Geraci called the question and the motion carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

8. To amend the County Budget in the amount of \$22,468.97 to carry over unused 2021-2022 PSAP grant funds.

Motion was made by Mr. Magowan, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

9. To amend the County Budget in the amount of \$985,547 to carry over unused 2021-2022 Interoperable Communications grant funds.

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

10. To amend Resolution No. 400 of 2017 to increase the amount of the agreement with Tyler Technologies, Inc. from \$7,935 to \$10,046.29 per year for maintenance and support services provided for softcode software.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Sheriff provided insight on the State requirements of a Specialized Secure Detention for juveniles and explained why it was not possible for the County to obtain approval to become such a facility.

A brief discussion ensued with regard to towns purchasing body cameras in conjunction with the Sheriff's Department.

There being no further Sheriff business to discuss, review of the Assigned Counsel agenda commenced with the following requests:

1. To authorize a new contract with Legal Aid Society of Northeastern New York, Inc. to provide legal services

reimbursed by New York State Office of Legal Indigent Services Distribution No. 12 (C120052) in an amount not to exceed \$45,000 for a term commencing January 1, 2023 and terminating December 31, 2024.

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To amend Resolution No. 330 of 2019, which authorized a contract with General Code CMS, LLC to purchase case management software for the Assigned Counsel Office, to allow for increases in the amount paid for annual support fees of no more than 3% each year.

Motion was made by Mr. Magowan, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Conover, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs. McDevitt, Strough and Leggett absent*), Mr. Geraci adjourned the meeting at 9:50 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board