

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE MEETING

PROBATION AGENDA

February 22, 2023

Committee Members: Supervisors Geraci, Conover, McDevitt, Driscoll, Magowan, Leggett and Vacant

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. **Request** - To enter into an agreement with Washington County Youth Bureau/ATI in the amount of \$23,075 for the term of 1/1/23-3/31/24 regarding Rural Communities of Practice Phase III Grant.
Rational - The funding will allow our department to utilize overtime for Juvenile Probation Officers who perform duties after hours and on weekends.
2. **Request** - To amend the county budget to accept \$23,075 from Washington County Youth Bureau/ATI in connection to the Rural Communities of Practice Phase III Grant and allocate the funding to the Probation Budget overtime code.
Rational - The funding from the grant will be used to support Juvenile Probation Officers duties after hour and weekend duties.

V. Discussion Items:

- Specialized Secure Detention Issue/Temporary Adolescent Offender Jail Placement-Oneida County Jail. Amended RTA Plan with the Office of Children and Family Services.

VI. Referrals/Pending Items:

- None

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments: 1. Resolution NO.3
2. Resolution NO. 7

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: February 22, 2023

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into a Memorandum of Understanding with Washington County Youth Bureau/Alternative Sentencing in the amount of \$23,075 for the term 1/1/23-3/31/24 regarding the Rural Communities of Practice Phase III Grant.
- (c) Name of Contractor:
Washington County Youth Bureau/Alternative Sentencing
- (d) Address of Contractor: **393 Broadway, Ft. Edward, NY 12821**
- (e) Contractor's Contact Person and Telephone Number:
Mike Gray, 518-746-2328
- (f) Has or will the Contract be provided, if so, please attach:
Attached
- (g) Commencement Date of Contract:
1/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$23,075**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3140 2790- Share of Joint Activity, Local

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is a partnership between the Washington County Youth Bureau/ Alternative Sentencing Agency and the Warren County Probation Department to provide supervision for the Youth Employment Program.

Collaboration between Warren and Washington Counties

Whereas Washington County Youth Bureau/Alternative Sentencing in collaboration with Warren County Probation received a total amount of \$74,940 in funding through the Rural Communities of Practice Phase III Grant. Out of the \$74,940 grant award, Warren County will receive a subaward of up to \$23,075 to be used for reimbursement of personnel costs associated with working with at-risk youth. Warren and Washington Counties may collaborate on joint projects and group activities. Warren County agrees to provide all required backup for claimed expenses. Warren County is responsible for selecting youth to participate in this initiative.

Services to be provided by the Counties:

Share information about the programming and trainings available throughout the two Counties;

Warren County will also provide the following performance measurements as required by the grant;

1. Identify youth to participate in enrichment/training activities
2. Refer youth to vape educate when appropriate
3. Complete Positive Youth Development trainings, as requested
4. Facilitate completion of Search Institute surveys targeted to youth, as requested
5. Attend joint work group meetings and planning sessions for community restoration projects and group activities, as needed
6. Provide measurement data of all 1-5 activities listed above on a Quarterly basis

Cost of Services:

Washington County will reimburse Warren County up to the amount of \$23,075 for the period of 1/1/23-3/31/24. Warren County will submit quarterly billing to Washington County for reimbursement of personnel expenses associated with working with at-risk youth.

Kevin B. Geraghty, Chairman
Warren County Board of Supervisors

Robert A. Henke, Chairman
Washington County Board of Supervisors

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Probation

DATE: February 22, 2023

(a) Purpose of Amendment:

To amend County Budget to accept \$23,075 from Washington County Youth Bureau/Alternative Sentencing in connection to the Rural Communities of Practice Phase III Grant.

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3140 120 Probation-Salaries, Overtime-\$23,075

(c) Revenue Code (with title), and Amount:

A.3140 2790 Probation-Share of Joint Activity, Local-\$23,075