

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY**

**DATE: FEBRUARY 22, 2023**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: GERACI  
MAGOWAN  
SMITH  
CONOVER  
MCDEVITT  
DRISCOLL  
LEGETT

**OTHERS PRESENT:**

JASON CARUSONE, DISTRICT ATTORNEY  
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES  
REPRESENTING THE PROBATION DEPARTMENT  
ROBERT IUSI, DIRECTOR,  
AMY SECOR, PROBATION SUPERVISOR  
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:  
GREGORY CANALE, PUBLIC DEFENDER  
ERIN BROTHERS, DATA OFFICER, ILS  
JAMES LAFARR, SHERIFF  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
ROBERT GREGOR, SUPERVISING ATTORNEY, ASSIGNED COUNSEL  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the February 22, 2023 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

Mr. Geraci called the meeting of the Criminal Justice & Public Safety Committee to order at 9:00 a.m.

Copies of the District Attorney, Probation, Public Defender, Office of Emergency Services and Sheriff agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. McDevitt, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Conover absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Following a inquiry by Mr. Geraci, Mr. Magowan was appointed as Vice-Chair of the Committee and Mr. Smith was appointed as second Vice-Chair.

The meeting commenced with review of the District Attorney agenda which included the following request:

1. To apply for Aid to Prosecution Grant, in an amount to be decided, to commence April 1, 2023 and terminate March 31, 2024.

Motion was made by Mr. Leggett, seconded by Mr. Smith and carried by a unanimous vote of those present (*Mr. Conover absent*) to approve the request as presented and the necessary resolution was authorized for the March 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Conover entered the meeting at 9:11 a.m.

There being no further District Attorney business to discuss, review of the Probation agenda commenced with the following requests:

1. To authorize a memorandum of understanding with Washington County Youth Bureau/Alternative Sentencing regarding the Rural Communities of Practice Phase III Grant, in the amount of \$23,075 to commence January 1, 2023 and terminate March 31, 2024.
2. To amend the Warren County Budget in the amount of \$23,075 to reflect the receipt of funds from the Washington

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County Youth Bureau/Alternative Sentencing in connection with the Rural Communities of Practice Phase III Grant.

Motion was made by Mr. Leggett, seconded by Mr. Smith and carried unanimously to approve the requests as presented; the necessary resolution was authorized for the March 17<sup>th</sup> Board Meeting for Item 1 and Item 2 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

The Discussion Items section of the agenda was reviewed with the following item being addressed:

1. Specialized Secure Detention Issue/Temporary Adolescent Offender Jail Placement-Oneida County Jail. Amended RTA Plan with the Office of Children and Family Services. Committee was informed the 2022 expenses were paid and they were 100% reimbursable. After a brief discussion regarding costs anticipated for 2023, a motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried unanimously to amend the County Budget to increase Raise the Age revenue in the amount of \$300,000 to pay for temporary jail placement of adolescent offender(s) and refer the same to the Finance Committee. *A copy of the Resolution request form is on file with the minutes.*

There being no further Probation business to discuss, review of the Public Defender agenda commenced with the following requests:

1. For authorization to engage in an Internship Program with Albany Law School. Committee was notified no action was required for this item and the request was withdrawn.
2. To fill the vacant position of Assistant Public Defender #3, *Annual Salary \$71,015*, due to resignation.
3. To amend the Table of Organization and Salary Schedule to decrease the Base Salary for the Assistant Public Defender #3 from \$73,116 to 71,015, effective March 20, 2023.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried unanimously to approve the requests as presented and the refer same to the Personnel, Administration and Higher Education Committee. *A copy of the Intent to fill Vacant Position form and the Resolution request form are on file with the minutes.*

4. To amend the Table of Origination and Salary Schedule to create the new position of Assistant Public Defender #10, *Annual Salary \$71,015*, effective March 20, 2023.
5. To fill the vacant position of Assistant Public Defender #10, *Annual Salary \$71,015*,
6. To amend the Warren County Budget in the amount of \$96,153 to reflect receipt of year 4 Hurrell-Harring Grant funding to cover the cost of the salary for the Assistant Public Defender position

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried unanimously to approve the requests as presented; Items 4 & 5 were referred to the Personnel, Administration and Higher Education Committee and Item 6 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

The Discussion Items portion of the agenda was discussed as follows:

1. Vacant Attorney Positions & Recruitment- Committee was advised this matter would be discussed at a future meeting.

There being no further Public Defender business to discuss, review of the Office of Emergency Services agenda commenced with the following requests:

1. To approve the Draft Warren County Domestic Terrorism Prevention Plan.

Motion was made by Mr. Leggett, seconded by Mr. Magowan and carried unanimously to approve the request as presented and the necessary resolution was authorized for the March 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To amend the Table of Organization and Salary Schedule to increase the annual Salary of the Deputy EMS Coordinator from \$8,223 to \$8,233, effective January 1, 2023.
3. To amend the Table of Organization and Salary Schedule to increase the Base Salary of the 2<sup>nd</sup> Deputy EMS Coordinator from \$8,223 to \$8,233, effective retroactive to January 1, 2023.
4. To amend the Table of Organization and Salary Schedule to increase the Base Salary of the 3<sup>rd</sup> Deputy EMS Coordinator from \$8,223 to \$8,233, effective January 1, 2023.

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Motion was made by Mr. Magowan, seconded by Mr. Smith and carried unanimously to approve the requests as presented and refer same to the Personnel, Administration and Higher Education Committee. *Copies of the resolution request forms are on file with the minutes.*

5. To authorize the FY23 State Homeland Security Program Grant, in an amount not to exceed \$100,000.
6. To authorize the FY23 Local Emergency Management Performance Grant, in the amount not to exceed \$35,000.
7. To authorize the FY 2023 Hazardous Materials Emergency Preparedness Grant, in the amount not to exceed \$25,000.
8. To authorize the FY21 Hazmat Grant Program, in the amount not to exceed \$180,000.

Motion was made by Mr. McDevitt, seconded by Mr. Smith and carried unanimously to approve the requests as presented and the necessary resolutions were authorized for the March 17<sup>th</sup> Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

The Discussion Items section of the agenda was reviewed with the following items being addressed:

1. NYSEMA Conference, February 13-16, 2023.
2. Closing Policy.
3. Regroup Mass Notifications. A motion was made by Mr. Conover and seconded by Mr. Magowan to refer the matter to the Finance Committee, upon further discussion the motion was withdrawn.

Concluding the Referrals/Pending Items section of the agenda was reviewed with the following items being addressed:

1. It was the consensus of the Committee for a Draft Domestic Terrorism Prevention Plan to be distributed to all members of the Board of Supervisors to review and comment, following which the Draft Plan would be brought back before Committee, including any comments submitted, to be approved for the March 17<sup>th</sup> Board Meeting. (01.23.23) This item was addressed earlier in the meeting.

There being no further Office of Emergency Services business to discuss, review of the Sheriff agenda commenced with the following requests:

1. To amend Resolution No. 113 of 2019 to authorize payment to Tyler Technologies for maintenance and support of the Sheriff's Office Computer Aided Dispatch (CAD) and Law Enforcement Records Management Systems (LERMS) software.

Motion was made by Mr. Magowan, seconded by Mr. Leggett and carried unanimously to approve the request as presented and the necessary resolution was authorized for the March 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To increase the contract amount with Queensbury Union Free School District from \$130,000 to \$135,000 due to additional services and more daily hours.

Motion was made by Mr. Magowan, seconded by Mr. Leggett and carried unanimously to approve the request as presented and the necessary resolution was authorized for the March 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

James LaFarr, *Sheriff*, briefly described the problems associated with the Diversion Program.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Smith, seconded by Mr. McDevitt and carried unanimously, Mr. Geraci adjourned the meeting at 9:59 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist