

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE MEETING

PROBATION AGENDA

June 20, 2023

Committee Members: Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll and Leggett

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. **Request:** To enter into an agreement separately with two individuals/entities; Wait House and Maureen Buckley Johnson as Re-Entry Ambassadors in the amount of \$1,350 a piece for the term 4/1/23-3/31/24 regarding the Y-ReConnects Grant.
Rationale: Re-Entry Ambassadors are an important part of the Y-ReConnects Grant as it allows individuals and entities to provide experiences related to their lives or work to the grant for the betterment of the Juvenile Justice System.
2. **Request:** To enter into an agreement with Mediation Matters in the amount of \$10,000 for the term 4/1/23-3/31/24 regarding the Y-ReConnects Grant.
Rational: Mediation Matters will provide Restorative Justice and Community Circles Training for juveniles involved in the criminal justice system, for youth and adults with physical, intellectual or developmental disabilities or mental health diagnosis, for at risk youth within the community, for COP members, affiliated service providers and law enforcement.
3. **Request:** To enter into an agreement with Cornell Cooperative Extension as a Y-ReConnects Parent Ambassador in the amount of \$4,999 for the term of 4/1/23-3/31/24.
Rational: Cornell Cooperative Extension will work with a consortium of parenting support professionals on a quarterly basis and create parenting resources.
4. **Request:** To enter into an agreement with Big Brothers Big Sisters (BBBS) of the Southern Adirondacks in the amount of \$720 for the term 4/1/23-3/31/24 regarding the Y-ReConnects Grant.
Rational: BBBS will provide consultation and participation in the trainings to allow for our community to prepare and train BBBS mentors and their mentees for the successful re-entry of youth who are criminal justice involved.
5. **Request:** To enter into an agreement with Big Brothers and Big Sisters (BBBS) of the Sothern Adirondacks in the amount of \$ 8,160 for the term 4/1/23-3/31/24 regarding the Y-ReConnects grant.
Rational: BBS will work in conjunction with Warren County Employment & Training Administration to provide employment and mentoring services for at-risk youth 14-18.
6. **Request:** To enter into an agreement with Warren County Employment & Training (WCET) Administration in the amount of \$6,840 for the term 4/1/23-3/31/24 regarding the Y-Reconnects grant.
Rationale: WCET will work in conjunction with BBS to provide employment and mentoring services for at-risk youth ages 14-18.

V. Discussion Items:

- Specialized Secure Detention Issue/Temporary Adolescent Offender Jail Placement-Oneida County Jail. Amended RTA Plan with the Office of Children and Family Services.
- Opportunity Garden Project in conjunction with Warren County Soil & Water Conservation District and Warren County Department of Public Works (including Building and Grounds).
- Electronic Monitoring for Adolescents Offender and Juveniles.

VI. Referrals/Pending Items:

- None

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments: 1. Resolution No.3-(7)

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 6/20/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with WAIT House for a Re-Entry Ambassador regarding the Y-ReConnects grant.
- (c) Name of Contractor:
Wait House
- (d) Address of Contractor: **10-12 Wait Street, PO Box 3252, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Jason McLaughlin , 518-798-2077
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$1,350**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
A.3140 470 Probation-Contract \$1,350

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 6/20/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Maureen Buckley Johnson for a Re-Entry Ambassador regarding Y-ReConnects grant.
- (c) Name of Contractor:
Maureen Buckley Johnson
- (d) Address of Contractor: **9111 Regency Park Apartments North, Queensbury, NY 12804**
- (e) Contractor's Contact Person and Telephone Number:
Maureen Buckley Johnson 518-338-4611
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$1,350**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

A.3140 470 Probation-Contract \$1,350

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 6/20/23

- (a) Is this a Result of a Bid or Request for Proposal?
Yes- Request for Quote
- (b) Purpose of Contract:
To enter into an agreement with Mediation Matters for Restorative Practices Training regarding the Y-ReConnects grant.
- (c) Name of Contractor:
Mediation Matters
- (d) Address of Contractor: **10 N. Russell Road, 2nd Floor, Albany, NY 12206**
- (e) Contractor's Contact Person and Telephone Number:
Sarah Rudgers-Tysz 518-446-0356
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$10,000**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**
A.3140 470 Probation-Contract \$10,000

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

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Request for New Contract

DEPARTMENT NAME: Probation

DATE: 6/20/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreenet with Cornell Cooperative Extension for Parent Programing regarding Y-ReConnects grant.
- (c) Name of Contractor:
Cornell Cooperative Extension
- (d) Address of Contractor: **227 Schroon River Road, Warrensburg, NY 12885**
- (e) Contractor's Contact Person and Telephone Number:
Roxanne Macauley Wescott, 518-668-4881
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$4,999**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

A.3140 470 Probation-Contract \$4,999

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

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Request for New Contract

DEPARTMENT NAME: Probation

DATE: 6/20/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Big Brothers Big Sisters of the Southern Adirondacks regarding the Y-ReConnects Grant.
- (c) Name of Contractor:
Big Brothers Big Sisters of the Southern Adirondacks
- (d) Address of Contractor: **1 Lawrence Street, Suite 1 B, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Bill Moon, 518-798-1010
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$720**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3140 470 Probation-Contract \$720

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Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

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Request for New Contract

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DATE: 6/20/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Big Brothers Big Sisters of the Southern Adirondacks to provide employment/mentoring services regarding the Y-ReConnects Grant.
- (c) Name of Contractor:
Big Brothers Big Sisters of the Southern Adirindacks
- (d) Address of Contractor: **1 Lawrence Street, Suite 1 B, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Bill Moon, 518-798-1010
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$8,160**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
A.3140 470 Probation-Contract \$8,160

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Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

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RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 6/20/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Warren County Employment and Training Administration to provide employment/mentoring services regarding the Y-Reconnects grant.
- (c) Name of Contractor:
Warren County Employment and Training Administration
- (d) Address of Contractor: **333 Glen Street, Suite 300, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Liza Ochsendorf , 518-824-8865
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$6,840**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
A.3140 470 Probation-Contract \$6,840

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Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

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