

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE
SHERIFF AGENDA
August 23, 2023

COMMITTEE MEMBERS: Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, Leggett, and Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Amend the County budget to reflect the appropriate revenue and expense codes for the second half of the 2023-2024 School Resource Officer agreements.
Rationale: The amendments are necessary to fund the budget codes for the School Resource Officer programs.
 2. Request: Enter into an agreement with Nemer Chrysler, Jeep, Dodge, Ram for dealer specific service, maintenance, and repairs.
Rationale: An agreement is necessary for dealer specific service, maintenance, and repairs of Sheriff's Office Chrysler, Jeep, Dodge, and Ram vehicles.
 3. Request: Create new position, Patrol Officer #74.
Rationale: The newly created position will be utilized to provide full-time dedicated school resource officer services to the Warrensburg Central School District. The salary for this newly created position will be funded through an existing agreement with the School District.
 4. Request: Transfer of funds from the Sheriff's Office budget to the County contingent account.
Rationale: The Sheriff's Office required unexpected funding to replace an Eaton Lighting Uninterruptible Power System (UPS) in the Correctional Facility. The item is original to the Sheriff's Office facilities and the failure was not anticipated. A transfer of \$30,000 was made in April 2023, but it was determined additional funding for the replacement is necessary. Funding for the project will be reviewed during the 2024 budget process.
 5. Request: Amend the Hadley-Luzerne Central School District school resource officer agreement.
Rationale: An amendment is necessary to accommodate a request from the Hadley-Luzerne Central School District to increase the contract amount.
 6. Request: Amend the Warrensburg Central School District school resource officer agreement.
Rationale: An amendment is necessary to amend the patrol coverage assignment and contract amount.
- IV. Discussion Items:
 1. 2023 Overtime Expenditures - Correction Division

V. Referrals/Pending Items:

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to adjourn

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- Attachments:
1. Resolution Request Form No. 7 - Request to Amend County Budget (School Resource Officers)
 2. Resolution Request Form No. 3 - Request for New Contract (Nemer CJDR)
 3. Resolution Request Form No. 11 - Request to Create New Position (Patrol Officer #74)
 4. Resolution Request Form No. 10 - Request for Transfer of Funds (UPS System)
 5. Resolution Request Form No. 4 - Request to Amend Existing Contract (Hadley-Luzerne SRO)
 6. Resolution Request Form No. 4 - Request to Amend Existing Contract (Warrensburg SRO)
- Discussion Item #1. Sheriff's Office Correction Division Overtime Outline

RESOLUTION REQUEST FORM NO. 7**Request to Amend County Budget***

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: August 23, 2023

(a) Purpose of Amendment: Amend County Budget to reflect appropriate revenues and expenses for the first half of the school resource officer service agreements.

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3120.1005 130 Sheriff's SRO's - Salaries Part Time (Bolton)	\$18,579
A.3120.1005 830 Sheriff's SRO's - Social Security (Bolton)	\$1,152
A.3120.1005 831 Sheriff's SRO's - Medicare (Bolton)	\$269
A.3120.1007 130 Sheriff's SRO's - Salaries Part Time (Glens Falls)	\$22,991
A.3120.1007 830 Sheriff's SRO's - Social Security (Glens Falls)	\$1,426
A.3120.1007 831 Sheriff's SRO's - Medicare (Glens Falls)	\$333
A.3120.1001 130 Sheriff's SRO's - Salaries Part Time (Hadley-Luzerne)	\$46,447
A.3120.1001 830 Sheriff's SRO's - Social Security (Hadley-Luzerne)	\$2,880
A.3120.1001 831 Sheriff's SRO's - Medicare (Hadley-Luzerne)	\$673
A.3120.1006 130 Sheriff's SRO's - Salaries Part Time (Johnsburg)	\$18,579
A.3120.1006 830 Sheriff's SRO's - Social Security (Johnsburg)	\$1,152
A.3120.1006 831 Sheriff's SRO's - Medicare (Johnsburg)	\$269
A.3120.1004 130 Sheriff's SRO's - Salaries Part Time (Lake George)	\$37,157
A.3120.1004 830 Sheriff's SRO's - Social Security (Lake George)	\$2,304
A.3120.1004 831 Sheriff's SRO's - Medicare (Lake George)	\$539
A.3120.1003 130 Sheriff's SRO's - Salaries Part Time (North Warren)	\$18,579
A.3120.1003 830 Sheriff's SRO's - Social Security (North Warren)	\$1,152
A.3120.1003 831 Sheriff's SRO's - Medicare (North Warren)	\$269
A.3120.1002 130 Sheriff's SRO's - Salaries Part Time (Queensbury)	\$27,872
A.3120.1002 830 Sheriff's SRO's - Social Security (Queensbury)	\$1,728
A.3120.1002 831 Sheriff's SRO's - Medicare (Queensbury)	\$404

(c) Revenue Code (with title), and amount:

A.3120.1005 2260 Sheriff's SRO's - Other Govt (Bolton)	\$20,000
A.3120.1007 2260 Sheriff's SRO's - Other Govt (Glens Falls)	\$24,750
A.3120.1001 2260 Sheriff's SRO's - Other Govt (Hadley-Luzerne)	\$50,000
A.3120.1006 2260 Sheriff's SRO's - Other Govt (Johnsburg)	\$20,000
A.3120.1004 2260 Sheriff's SRO's - Other Govt (Lake George)	\$40,000
A.3120.1003 2260 Sheriff's SRO's - Other Govt (North Warren)	\$20,000
A.3120.1002 2260 Sheriff's SRO's - Other Govt (Queensbury)	\$30,004

RESOLUTION REQUEST FORM NO. 3***Request for New Contract*****DEPARTMENT NAME:** Sheriff**DATE:** August 23, 2023

- (a) **Is this a Result of a Bid or Request for Proposal?** Yes (WC 43-23)
- (b) **Purpose of Contract:** Enter into agreement with Nemer Chrysler, Jeep, Dodge, Ram of Queensbury to perform proprietary dealer only repairs for various Dodge, Chrysler, and Jeep Sheriff's Office vehicles
- (c) **Name of Contractor:** Nemer Chrysler, Jeep, Dodge, Ram of Queensbury
- (d) **Address of Contractor:** 728 Quaker Road, Queensbury, NY 12804
- (e) **Contractor's Contact Person and Telephone Number:** Ronald Pliscofsky
Parts & Service Director
(518) 793-2571
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** 10/01/2023
- (h) **Termination Date of Contract:** 09/30/2024 (with an option for one (1) one-year extension upon mutual agreement of both parties)
- (i) **Payment Provisions:** i) lump sum amount
ii) hourly rate amount \$119.95
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3110 441 General Sheriff's Law Enforcement - Auto Supplies & Repair

* as listed in budget and LOGOS

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 43-23 ITEM(S): PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS DODGE, CHRYSLER AND JEEP MAKES AND MODELS DATE: AUGUST 3, 2023 TIME: 3:00 PM.	<p align="center">NAME & ADDRESS OF BIDDER</p> Nemer CJDR of Queensbury Attn: Ron Pliscofsky 728 Quaker Road Queensbury, NY 12804 Ph: 518-793-2571 Fx: 518-793-1245
<p align="center">DESCRIPTION OF ITEM</p>	<p align="center">BID PRICE</p>
Hourly Rate: Mechanic	\$119.95
Materials/Parts Furnished: Percent Mark-Up Over Cost	40%
Markup for Purchase of Parts Only	40%
BID AWARDED TO:	RESOLUTION NO.: xx of 2023
✓ JULIE A. BUTLER, PURCHASING AGENT	TERM: OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Sheriff

DATE: August 23, 2023

- (a) **Title of Requested Position:** Patrol Officer #74
- (b) **Annual Base Salary (and Grade of Applicable):** \$53,044
- (c) **Effective Date for New Position:***
***Please do not backdate unless the purpose is to correct an error.**

Upon Approval of the Board of Supervisors

- (d) **List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request (Include annual salary and grade if applicable):**

N/A

- (e) **Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:**

A.3120 1008 110 General School Resource Officers - Warrensburg Central School Salaries - Regular

- (f) **Has Personnel Officer Reviewed and Approved of the New Position Title?:** Yes
(This is necessary BEFORE bringing the request to committees.)
- (g) **Is this a mandated position? If so, please explain:** No
- (h) **Is there expected revenue from this position? If so, please explain:** Yes
The position is funded by the Warrensburg Central School District

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED: _____

DATE: August 23, 2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3110 413	Law Enforcement - Repair & Maint.-Bldg	A.1990 469	Contingent Account - Other Payments/Cont	\$30,000

Please state reason for transfers requested: The Sheriff’s Office required unexpected funding to replace an Eaton Lighting Uninterruptible Power System (UPS) in the Correctional Facility. The item is original to the Sheriff’s Office facilities and the failure was not anticipated. A transfer of \$30,000 was made in April 2023, but it was determined additional funding for the replacement is necessary. Funding for the project will be reviewed during the 2024 budget process.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3110 413	Law Enforcement - Repair & Maint.-Bldg	A.1990 469	Contingent Account - Other Payments/Cont	\$30,000

Please state reason for transfers requested:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Sheriff

DATE: August 23, 2023

- (a) **Purpose of Contract Change:** Increase the contract amount with Hadley-Luzerne Central School District from \$90,000 to \$100,000
- (b) **Resolution Number, or Numbers if Amended, which Authorized the Original Contract:** Resolution No. 341 of 2023
- (c) **Name of Contractor:** Hadley-Luzerne Central School District
- (d) **Address of Contractor:** 273 Lake Avenue, Lake Luzerne NY 12846
- (e) **Contractor's Contact Person and Telephone Number:** Burgess Ovitt
Superintendent
(518) 696-2378
- (f) **Commencement Date of Extension:** 08/14/2023
- (g) **Termination Date of Extension:** 06/30/2024
- (h) **Payment Provisions:**
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$100,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)

1st payment of \$50,000 to be invoiced on 01/02/2024
2nd payment of \$50,000 to be invoiced on 06/01/2024
- (i) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:**

A.3120.1001 2260 School Resource Officers - Hadley-Luzerne School District
Public Safety - Other Govt

Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 341 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT

AUTHORIZING AN AGREEMENT WITH HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT

WHEREAS, the Hadley-Luzerne Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, and/or a Special Patrol Officer, as determined by the Sheriff, with one to be stationed at the Stuart M. Townsend Elementary School and the other at the Hadley-Luzerne Junior/Senior High School for the 2023-2024 academic year commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Ninety Thousand Dollars (\$90,000) for such School Resource Officers services at each of the two schools in the Hadley-Luzerne Central School District, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Hadley-Luzerne Central School District, 273 Lake Avenue, Lake Luzerne, New York 12846, to provide law enforcement services during normal school hours throughout the 2023-2024 academic year and for such other events as may be requested by the School District for an amount not to exceed Ninety Thousand Dollars (\$90,000), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

RESOLUTION REQUEST FORM NO. 4***Request for Extending, Rescinding or Amending Existing Contract*****DEPARTMENT NAME:** Sheriff**DATE:** August 23, 2023

- (a) **Purpose of Contract Change:** Amend the agreement with Warrensburg Central School District to decrease the number of uniformed Patrol Officers assigned from two (2) to one (1) and increase the contract amount from \$80,000 to \$90,000
- (b) **Resolution Number, or Numbers if Amended, which Authorized the Original Contract:** Resolution No. 346 of 2023
- (c) **Name of Contractor:** Warrensburg Central School District
- (d) **Address of Contractor:** 103 Schroon River Road, Warrensburg NY 12885
- (e) **Contractor's Contact Person and Telephone Number:** Amy Langworthy
Superintendent
(518) 623-2861
- (f) **Commencement Date of Extension:** 08/14/2023
- (g) **Termination Date of Extension:** 06/30/2024
- (h) **Payment Provisions:** i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed \$90,000
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)

1st payment of \$45,000 to be invoiced on 01/02/2024
2nd payment of \$45,000 to be invoiced on 06/01/2024
- (i) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:**

A.3120.1008 2260 School Resource Officers - Warrensburg Central School Dist
Public Safety - Other Govt

**Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx**

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 346 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT

AUTHORIZING AN AGREEMENT WITH THE WARRENSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE WARRENSBURG CENTRAL SCHOOL

WHEREAS, the Warrensburg Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the Warrensburg Central School for the 2023-2024 academic year, commencing August 14, 2023 and terminating June 30, 2024 and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Eighty Thousand Dollars (\$80,000) for such School Resource Officers services to the Warrensburg Central School, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Warrensburg Central School District, 103 Schroon River Road, Warrensburg, New York 12885 to provide law enforcement services during normal school hours throughout the 2023-2024 academic year and for such other events as may be requested by the School District for an amount not to exceed Eighty Thousand Dollars (\$80,000), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

SHERIFF'S CORRECTION DIVISION OVERTIME A.3150 120

YEAR	ADOPTED BUDGET TOTAL	ACTUAL ANNUAL EXPENDITURE	% OF BUDGET	CORRECTION DIVISION BUDGET OFFICER REGULAR SALARIES
2004	\$126,690	\$192,167	152	\$2,389,295
2005	\$126,690	\$257,105	203	\$2,900,895
2006	\$126,690	\$388,905	307	\$3,044,695
2007	\$220,000	\$312,701	142	\$3,281,995
2008	\$220,000	\$318,397	145	\$3,363,304
2009	\$215,000	\$370,326	172	\$3,608,695
2010	\$185,002	\$282,079	152	\$3,732,632
2011	\$220,000	\$470,891	214	\$3,671,256
2012	\$220,000	\$385,314	175	\$3,704,801
2013	\$350,000	\$655,829	187	\$3,733,783
2014	\$350,000	\$409,969	117	\$3,963,049
2015	\$460,000	\$412,640	90	\$4,541,761
2016	\$350,000	\$565,295	161	\$4,751,352
2017	\$350,000	\$675,203	193	\$4,685,098
2018	\$350,000	\$754,582	215	\$5,030,121
2019	\$350,000	\$456,642	130	\$5,142,082
2020	\$200,000	\$500,001	250	\$5,291,521
2021	\$200,000	\$631,975	315	\$5,348,518
2022	\$200,000	\$665,189	332	\$5,363,418
2023	\$200,000	\$529,089 (July)	- - -	\$6,004,779