

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE MEETING

PROBATION AGENDA

October 24, 2023

Committee Members: Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll and Leggett

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. **Request:** To enter into an agreement with Kristy Moore as a Re-Entry Ambassador in the amount of \$1,350 for the term 4/1/23-3/31/24 regarding the Y-ReConnects Grant.
Rationale: Re-Entry Ambassadors are an important part of the Y-ReConnects Grant as it allows individuals and entities to provide experiences related to their lives or work to the grant for the betterment of the Juvenile Justice System.
2. **Request:** To enter into an agreement with Big Brothers Big Sisters (BBBS) of the Southern Adirondacks in the amount Of \$6,089 for the term 4/1/23-3/31/24 regarding the Y-ReConnects Grant.
Rationale: BBBS will provide school mentoring programing in collaboration with various schools in Warren County who are willing to partner for this service.
3. **Request:** To transfer funds from Probation Budget A.3140 110 salaries-regular to 120 salaries-overtime in the amount of \$1,500 to cover overtime costs.
Rationale: Funds are needed to cover overtime costs for 4 Probation Officers who conducted weekend home visits checks on sex offenders with NYS Police regarding the recent child abduction.

V. Discussion Items: Electronic Monitoring

VI. Referrals/Pending Items: None

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments: 1. Resolution No.3 (2)
2. Probation Document

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 10/24/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Kristy Moore for a Re-Entry Ambassador regarding the Y-ReConnects Grant.
- (c) Name of Contractor:
Kristy Moore
- (d) Address of Contractor: **8 Spruce Court, Queensbury, NY 12804**
- (e) Contractor's Contact Person and Telephone Number:
Kristy Moore, 518-683-0719
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$1,350**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
A.3140 470 Probation-Contract \$1,350

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 10/24/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Big Brothers Big Sister (BBBS) of the Southern Adirondacks to provide school mentoring programing in collaboration with various schools in Warren County rgarding the Y-ReConnects Grant.
- (c) Name of Contractor:
Big Brothers Big Sisters of the Southern Adirondacks
- (d) Address of Contractor: **1 Lawrence Street, Suite 1B, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Bill Moon, 518-798-1010
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/23
- (h) Termination Date of Contract:
3/31/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$6,089**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
A.3140 470 Probation-Contract \$6,089

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

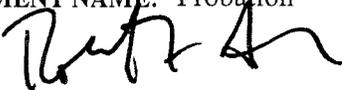
*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Probation

SIGNED: 

DATE: 10/24/23

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3140 110	Salaries-Regular	A.3140 120	Salaries-Overtime	\$1,500

Please state reason for transfers requested:

Funds need to pay 4 Probation Officers overtime for weekend home visits with NYS Police regarding recent child abduction.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.