

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY**

**DATE:           OCTOBER 24, 2023**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: GERACI  
MAGOWAN  
SMITH  
CONOVER  
MCDEVITT  
DRISCOLL  
LEGGETT

**OTHERS PRESENT:**

JULIE GARCIA, ASSIGNED COUNSEL ADMINISTRATOR  
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES  
ROBERT IUSI, DIRECTOR OF PROBATION  
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:  
ERIN BROTHERS, DATA OFFICER, ILS  
JAMES LAFARR, SHERIFF  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK THOMAS, BUDGET OFFICER  
SUPERVISORS BRUNO  
ETU  
WILD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DAVID STRAINER, WARREN COUNTY RESIDENT  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the October 24, 2023 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=Z5phcpZ7JAE>*

Mr. Geraci called the meeting of the Criminal Justice & Public Safety Committee to order at 9:00 a.m.

Copies of the Assigned Counsel; Public Defender; Probation; District Attorney; Office of Emergency Services and Sheriff agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Smith, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Assigned Counsel agenda with the following request:

1. To amend the contract with Community Development Solutions, formerly General Code CMS LLC, to add additional licenses to the Laserfiche software package, for the lump sum of \$1,515.

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as presented and the necessary resolution was authorized for the November 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further Assigned Counsel business to discuss, review of the Public Defender agenda commenced with the following requests:

1. To ratify the actions of the Public Defender and the Chairman of the Board in submitting a grant application to the New York State Office of Indigent Legal Services to apply for the Third Family Defense (Child Welfare)

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Quality Improvement & Caseload Reduction Grant, and authorizing grant agreement for same, in an amount to be determined for the term commencing in March of 2024 and terminating three years from contract start date.

Motion was made by Mr. Magowan, seconded by Mr. Smith and carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as presented and the necessary resolution was authorized for the November 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To extend the contract with Lexis Nexis for a term commencing January 1, 2024 and terminating December 31, 2024, at a rate of \$737/month (\$8,884 annually).

Motion was made by Mr. Magowan, seconded by Mr. Smith and carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as presented and the necessary resolution was authorized for the November 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Public Defender business to discuss, review of the Probation agenda commenced with the following requests:

1. To enter into an agreement with Kristy Moore in an amount not to exceed \$1,350 to serve as a Re-Entry Ambassador for the Y-ReConnects Grant over the term commencing April 1, 2024 and terminating March 31, 2024.

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as presented and the necessary resolution was authorized for the November 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To enter into an agreement with Big Brothers Big Sisters of the Southern Adirondacks to provide a school mentoring program in collaboration with various schools in Warren County regarding the Y-ReConnects Grant, in an amount not to exceed \$6,089 to commence April 1, 2024 and terminate March 31, 2024.

Motion was made by Mr. Magowan, seconded by Mr. Smith and carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as presented and the necessary resolution was authorized for the November 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. For a transfer of funds in the amount of \$1,500 from Budget Code A.3140 110, *Salaries-Regular* to Budget Code A.3140 120, *Salaries-Overtime*, to cover the cost of 4 Probation Officers who conduct weekend home visits.

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Discussion Items section of the agenda was reviewed with the following items being addressed:

1. Electronic monitoring- The contract went into effect on September 1, 2023, with five individuals on the program.

Mr. Leggett entered the meeting 9:16 a.m.

There being no further Probation business to discuss review of the Office of Emergency Services (OES) agenda commenced with the following requests:

1. To authorize the Chair of the Board of Supervisors to execute OES grant applications to New York State Division of Homeland Security and Emergency Services.

Motion was made by Mr. McDevitt, seconded by Mr. Magowan and carried unanimously to approve the request as presented and the necessary resolution was authorized for the November 17<sup>th</sup> Board Meeting. *A copy of the resolution*

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*request form is on file with the minutes.*

2. To adopt the 2023 Warren County Hazard Mitigation Plan.

Motion was made by Mr. Leggett, seconded by Mr. Smith and carried unanimously to approve the request as presented and the necessary resolution was authorized for the November 17<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

An update was provided on the OES Storm Notification application that was available for Apple and Google users with the capability to upload photos to OES through the Storm Reporter application.

There being no further OES business to discuss, review of the Sheriff's agenda commenced with the following requests:

1. To ratify the actions of the Sheriff and the Chairman of the Board in submitting a grant application to New York State Governor's Traffic Safety Committee for the Police Traffic Services Program (Traffic Safety Initiatives), in the amount of \$23,947, to commence October 1 2023 and terminate September 31, 2024, and amend the Warren County budget for same.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried unanimously to approve the request as presented; the necessary resolution was authorized for the November 17<sup>th</sup> Board Meeting and the budget amendment. Copies of the resolution request form are on file with the minutes.

2. To ratify the actions of the Sheriff and the Chairman of the Board in submitting a grant application to New York State STOP-DWI Foundation Inc., in the amount of \$24,000, for New York State STOP-DWI High Visibility Engagement Campaign focused on reducing incidences of drunk and impaired driving, to Commence October 1, 2023 and terminate September 30, 2024, and amend the Warren County budget for same.
3. To enter into Intermunicipal Agreements and Memorandums of Understanding with the Warren County Sheriff's Office, City of Glens Falls Police Department, Warren County Probation Department and Warren County District Attorney's Office for the administration of NYS-STOP DWI Foundation, Inc. funds.

Motion was made by Mr. Magowan, seconded by Mr. Smith and carried unanimously to approve Items 2 and 3 as presented and the necessary resolutions were authorized for the November 17<sup>th</sup> Board Meeting and the Budget Amendments were referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

4. For a transfer of funds totaling \$102,000 amongst various Budget Codes to cover increases in the costs of food, automotive supplies and repairs.

Motion was made by Mr. Driscoll, seconded by Mr. Smith and carried unanimously to approve the request as presented and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor and public comments were called for;

Mr. Magowan asked if similar blanket authorization of grant applications as provided to the Office of Emergency Services could be extended to other departments and John Taflan, *County Administrator*, replied he would look into the matter and provide a recommendation.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Conover and seconded by Mr. Smith, Mr. Geraci declared the meeting adjourned at 9:48 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist