

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE MEETING

PROBATION AGENDA

November 20, 2023

Committee Members: Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll and Leggett

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. **Request:** To continue agreement with Language Line Services, Inc. for interpreting services in the amount of \$1,000 annually.

Rationale: Interpreting services are needed at times for both Adult and Juvenile probation work.

V. Discussion Items: Electronic Monitoring

VI. Referrals/Pending Items: None

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments: 1. Resolution No.4

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Probation

DATE: 11/20/23

- (a) Purpose of Contract Change: **To extend contract with Language Services, Inc. for interpreting services in the amount of \$1,000 annually.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **71 of 2022**
- (c) Name of Contractor: **Language Line Services, Inc.**
- (d) Address of Contractor: **1 Lower Ragsdale Drive, Building 2, Montarey, CA 93940**
- (e) Contractor's Contact Person and Telephone Number: **Lerue Carr, 1-800-752-6096**
- (f) Commencement Date of Extension: **1/1/24**
- (g) Termination Date of Extension: **Continuing on a annual basis**
- (h) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$1,000 Annually**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: **A.3140.470 Probation-Contract-\$1,000**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 701 OF 2022

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, BRAYMER, SEEGER, DICKINSON, DRISCOLL, MCDEVITT AND DIAMOND

AUTHORIZING AGREEMENT WITH LANGUAGE LINE SERVICES, INC. TO PROVIDE INTERPRETING SERVICES FOR THE PROBATION DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Language Line Services, Inc., 1 Lower Ragsdale Drive, Building 2, Montarey, California 93940, to provide interpreting services, in an amount not to exceed Four Thousand Seven Hundred Fifty Dollars (\$4,750), for a term commencing upon execution by both parties and terminating December 31, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470, Probation, Contract.