

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JANUARY 24, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: WILD
BRAYMER
STROUGH
MAGOWAN
LEGGETT

OTHERS PRESENT:

REPRESENTING THE PLANNING DEPARTMENT:
WAYNE LAMOTHE, DIRECTOR
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, ASSISTANT COUNTY PLANNER
LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS DRISCOLL
FRASIER
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: McDEVITT
HOGAN

Please note, the following contains a summarization of the January 24, 2023 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

In the absence of Committee Chair McDevitt, Supervisor Wild, as Vice-Chair, called the meeting to order at 11:52 a.m.

Copies of the meeting agendas were distributed; a copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. McDevitt and Ms. Hogan absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extend to Kevin Hajos, *Superintendent of Public Works*, who spoke regarding the lack of CDL (*Commercial Drivers Licence*) drivers within the County, informing his department was down ten drivers. He notified the State increased the pay rate for CDL drivers which made it difficult to hire driver at the County level, adding the State now required CDL driver training which was offered at BOCES (*Board of Cooperative Educational Services*) where there were a lack of instructors which caused a delay in receiving a certificate to complete training. Liza Ochsendorf, *Director, Workforce Development*, explained her department had funding available for CDL driver training for those who took the training locally or in Village of Menands located in Albany County. Mr. Hajos mentioned he had provided CDL training in-house in the past and he would look into the possibility of providing the new CDL driver training within his Department.

The Department of Workforce Development agenda review commenced with the following requests:

1. To fill the vacant position of Employment & Training Coordinator, *Grade 8, Annual Salary \$44,729.*

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. McDevitt and Ms. Hogan absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Review of the Discussion Items portion of the agenda commenced with the following:

1. General Workforce Development updates - provided by Ms. Ochsendorf.

There being no further Department of Workforce Development business to discuss, review of the Planning & Community Development agenda commenced with the following requests:

1. For a transfer of funds in the total amount of \$124,700, amongst various Budget Codes.

Motion was made by Mr. Leggett, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. McDevitt and Ms. Hogan absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize Public Hearings to be held at the May 19, 2023 Board Meeting for Projects CD76 and CD77 in association with grant funds received from the New York State Office of Housing and Community Renewal for renovations at Countryside Adult Home.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. McDevitt and Ms. Hogan absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board Meeting.

3. To authorize a Public Hearing to be held at the March 17, 2023 Board Meeting for Project CD78 in association with grant funds received from the New York State Office of Housing and Community Renewal for renovations at Countryside Adult Home.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. McDevitt and Ms. Hogan absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board Meeting.

4. To extend the agreement with VHB for GIS (*Geographic Information System*) tech support at the rate of \$150.00/hour, total amount not to exceed \$4,000, for the term commencing February 1, 2023 and terminating December 31, 2023.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. McDevitt and Ms. Hogan absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board Meeting.

5. To establish Capital Project H423, *NBRC (Northern Borders Regional Commission) 2022*, in the amount of \$200,000.

Motion was made by Mr. Magowan, seconded by Mr. Leggett and carried by a unanimous vote of those present (*Mr. McDevitt and Ms. Hogan absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Wild asked for updates on the Housing Study, the Comprehensive Plan and Letterboxing which were provided.

Ms. Braymer exited the meeting at 12:25 p.m.

As there was no further business to come before the Economic Growth & Development Committee, Mr. Wild declared the meeting adjourned at 12:38 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist