

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: MARCH 23, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MCDEVITT
WILD
SMITH
STROUGH
MAGOWAN
LEGGETT

OTHERS PRESENT:

REPRESENTING THE PLANNING DEPARTMENT:
WAYNE LAMOTHE, DIRECTOR
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, COUNTY PLANNER
LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMAN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS CONOVER
DRISCOLL
FRASIER
GERACI
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: BRAYMER

Please note, the following contains a summarization of the March 23, 2023 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Mr. McDevitt called the meeting of the Economic Growth & Development Committee to order at 12:10 p.m.

Copies of the Workforce Development and Planning & Community Development agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Smith, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

The meeting commenced with review of the Action Agenda/New Business section of the Workforce Development agenda which included the following request:

1. To create the temporary positions for the Summer Youth Employment Program beginning June 20, 2023 and ending September 29, 2023. (Previous Resolution No. 181 of 2022)

Motion was made by Mr. Wild, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the Resolution Request form is on file with the minutes.*

Moving on to the Information/review section of the agenda, general Workforce Development updates were provided.

There being no further Workforce Development business to discuss, review of the Planning & Community Development agenda with the following requests:

1. For a new contract with CD3 General Benefit Corporation for a one-time software setup fee for cloud based CD3 platform and an annual fee for telecom data and service for mobile decontamination units, associated with the

Schroon Lake Aquatic Invasive Species Initiative, at a cost of \$2,600 for the term May 2023 and terminating May 2024.

Motion was made by Mr. Magowan, seconded by Mr. Smith and carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as outlined above and the necessary resolution was authorized for the April 21st Board Meeting. *A copy of the resolution request forms are on file with the minutes.*

2. To amend the 2023 Warren County Budget in the amount of \$3,386.54 to reflect Occupancy Tax administration funding for 2023 per Resolution No. 735 of 2022.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the Resolution Request form is on file with the minutes.*

3. To amend the MOA (*Memorandum of Agreement*) with Lake Champlain-Lake George Regional Planning Board and the five county's regarding the by-laws. (Pervious Resolution No. 440 of 2018)

Item 3 was moved to the Discussion Items portion of the agenda for a future meeting.

4. For an appropriation of funds in the amount of \$20,000 from Budget Code A909.00, *General Unappropriated Surplus*, to Budget Code 8020.470, *Planning & Community Development, Contract*, to return funds which were appropriated but unused in 2022.

Motion was made by Mr. Strough, seconded by Mr. Wild and carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as presented and refer the same to the Finance Committee. *A copy of the Resolution Request form is on file with the minutes.*

Moving on to the Discussion Items section of the agenda, a presentation was made on the planning Departments Annual Report; a Power Point Presentation, was made, a copy of which is on file with the minutes.

There being no further Planning & Community Development business to discuss, privilege of the floor was extended to Jim Siplon, *President, Economic Development Corporation*, who provided the EDC Warren County Business & Projects Activity Map - February 2023 and reviewed the map in detail, answering question posed by the Committee. *A copy of the map is on file with the minutes.*

As there was no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Braymer present*), Mr. McDevitt adjourned the meeting at 1:15 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist