

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: APRIL 28, 2023

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS MCDEVITT
WILD
BRAYMER
SMITH
STROUGH
MAGOWAN

LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT

REPRESENTING THE PLANNING DEPARTMENT:

SARA FRANKENFELD, GIS ADMINISTRATOR

ETHAN GADDY, COUNTY PLANNER

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD

JOHN TAFLAN, COUNTY ADMINISTRATOR

LARRY ELMEN, COUNTY ATTORNEY

AMANDA ALLEN, CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR LEGGETT

FRANK E. THOMAS, BUDGET OFFICER

SUPERVISOR DRISCOLL

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

BETH GILLES, DIRECTOR, LAKE CHAMPLAIN-LAKE GEORGE REGIONAL
PLANNING BOARD

JOHN HUGGINS, GLENS FALLS HOSPITAL

DAVID O'BRIEN, CHAIRMAN, LAKE CHAMPLAIN-LAKE GEORGE REGIONAL
PLANNING BOARD

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the April 28, 2023 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. McDevitt called the meeting of the Economic Growth & Development Committee to order at 11:45 a.m.

Motion was made by Mr. Smith, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the minutes from the previous Economic Growth & Development Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Workforce Development and Planning & Community Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

Privilege of the floor and Public Comment was called for, but there was no one wishing to speak.

The meeting commenced with a review of the Action Agenda/New Business Items portion of the Workforce Development agenda, which included the following requests:

1. To authorize a new contract with Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES) to provide employment and training services for the summer youth employment program through Operation Food Chain in an amount not to exceed \$19,070 for a term commencing June 20, 2023 and terminating September 30, 2023.

Motion was made by Mr. Smith and seconded by Mr. Magowan to approve the request as presented; following a recommendation from Larry Elmen, *County Attorney*, Messrs. Smith and Magowan amended their motions to allow two one-year renewals upon approval by both parties as long as there is no more than a 5% increase. Mr. McDevitt called the question and the motion, as amended, was carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as outlined above and the necessary resolution was authorized for the May 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with Warren County Information Technology services for support in a lump sum of \$500 per quarter for a total amount not to exceed \$2,000 per year for a term commencing January 1, 2023 and terminating December 31, 2025.

Motion was made by Mr. Wild, seconded by Mr. Smith and carried by a unanimous vote of those present (*Mr. Leggett absent*) to authorize the request as outlined above and the necessary resolution was authorized for the May 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on to the Information/review section of the agenda, general Workforce updates were provided.

There being no further Workforce Development business to discuss, the Committee moved on to review the Planning & Community Development agenda which included the following requests:

1. To authorize a new contract with Invasive Solutions Dive Company, LLC to conduct two seasons of Eurasian milfoil removal on Schroon Lake as per Schroon Lake Aquatic Invasive Species Initiative in an amount not to exceed \$59,840 for a term commencing June 2023 and terminating December 2024.

Motion was made by Mr. Wild and seconded by Mr. Magowan to approve the request as presented; following discussion, Mr. McDevitt called the question and the motion was carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as outlined above and the necessary resolution was authorized for the May 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a transfer of funds in the amount of \$4,000 from Budget Code A.8021 110, *Full Time Salaries*, to Budget Code A.8021 120, *Overtime*, to cover anticipated staff overtime.

Motion was made by Mr. Smith, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as outlined above and the refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a new contract with SE Group for the development of the Warren County Outdoor Recreation Economy Strategic Plan in an amount not to exceed \$92,500 for a term commencing June 2023 and terminating December 2024.

Motion was made by Mr. Smith and seconded by Mr. Magowan to approve the request as presented; following discussion, Mr. McDevitt called the question and the motion was carried by a unanimous vote of those present (*Mr. Leggett absent*) to approve the request as outlined above and the necessary resolution was authorized for the May 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. McDevitt informed of an item not included on the agenda pertained to the Lake Champlain-Lake George Regional Planning Board. Privilege of the floor was extended to Beth Gilles, *Director, Lake Champlain-Lake George Regional Planning Board*, who informed revisions had been made by the Lake Champlain-Lake George Regional Planning Board to the Memorandum of Agreement between the five Counties of Clinton, Essex, Hamilton, Warren and Washington County. Mr. Elmen reviewed the revisions made to the Memorandum of Agreement.

Motion was made by Ms. Braymer and seconded by Mr. Magowan to amend the Lake Champlain-Lake George Regional Planning Board Memorandum of Agreement between the five counties of Clinton, Essex, Hamilton, Warren and Washington to approve revisions; following discussion Mr. McDevitt called the question and the motion was carried by a majority vote of those present (*Mr. Leggett absent*), with Mr. Strough recusing himself, to approve the request as outlined above and the necessary resolution was authorized for the May 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items section of the agenda commenced with the following:

1. Glens Falls Hospital Presentation - John Huggins, *representing Glens Falls Hospital*, reviewed a Power Point Presentation entitled, “*Complete Streets*”; a copy of the presentation is on file with the minutes.
2. Planning updates - Secured \$200,000 for a study to connect the Feeder Canal Trail and Warren County Bikeway to address gaps and proposals would be received May 11th.
3. GIS updates - will be provided next month.

Ms. Braymer voiced her concern with regard to the lack of new business updates from the Warren-Washington County Industrial Development Agency (*IDA*) and the Economic Development Corporation. David O’Brien, *Chairman, Warren-Washington County IDA*, informed the notification requirements for the Warren-Washington County IDA were met in various forms and offered to provide the information via e-mail to Amanda Allen, *Clerk of the Board*, for distribution to the Board of Supervisors.

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Leggett absent*), Mr. McDevitt adjourned the meeting at 1:06 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board