

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: MAY 24, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: McDEVITT
WILD
BRAYMER
STROUGH
MAGOWAN
LEGGETT

OTHERS PRESENT:

REPRESENTING THE PLANNING DEPARTMENT:
WAYNE LAMOTHE, COUNTY PLANNER
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, ASSISTANT COUNTY PLANNER
LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
CHRISTOPHER BRIGGS, THIRD ASSISTANT COUNTY ATTORNEY
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
BETH GILLES, DIRECTOR, LAKE CHAMPLAIN-LAKE GEORGE REGIONAL
PLANNING BOARD
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR: SMITH

Please note, the following contains a summarization of the May 24, 2023 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Mr. McDevitt called the meeting of the Economic Growth & Development Committee to order at 12:58 p.m.

Copies of the Workforce Development; and Planning & Community Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Wild, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

The meeting commenced with review of the Department of Workforce Development with the following requests:

1. To re-appoint Zachary Moore, Daniel Dudley and Maureen Grabowski to the Saratoga-Warren-Washington Counties Workforce Development Board for a term to commence July 1, 2023 and terminate June 30, 2026.
2. To appoint Susan Corlew to the Saratoga-Warren-Washington Counties Workforce Development Board for a term to commence July 1, 2023 and terminate June 30, 2026.

Motion was made by Mr. Wild, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the June 14th Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

Moving on to the Information for Discussion/Review section of the agenda general workforce development updates were provided.

There being no further Department of Workforce Development business to discuss, review of the Planning & Community

Development agenda commenced with the following requests:

1. To authorize a new contract with Barton and Loguidice to serve as a consultant to develop the Warren County Modernization and Connectivity Plan for multi use trails, in an amount not to exceed \$195,000, for a term to commence in July 2023 and terminate in December 2024.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the June 14th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize submission of a grant application, and a grant agreement, with the Housing Trust Fund Corporation under the Unified Funding Application process for HOME funds to assist residents with housing needs.

Motion was made by Mr. Leggett, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 14th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize submission of a grant application, and a grant agreement, for funding through various NYS programs via 2023 Consolidated Funding Application consistent with programs included in the agenda to incorporate County sponsored programs and partnering with local municipalities, and authorizing a public hearing for same to be held during the July Board Meeting.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 14th Board Meeting. *A copy of the resolution request form is on file with the minutes*

4. For a transfer of funds in the amount of \$2,500 from Budget Code A.8021 110, *Planning, Full-time Salaries* to Budget Code A.8021 130, *Planning, Part-time Salaries*.

Motion was made by Mr. Strough, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the request for Transfer of Funds form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed with the following items being addressed:

1. Comprehensive Plan updates - Committee was advised the Planning & Community Development Department was working with a consultant team to develop a course of action for the next eighteen months; steps outlined were: Step 1 - gather information and understand the shared facts; Step 2 - to understand priorities and goals; and Step 3 - to identify an implementation plan to determining goals. It was noted they needed to form a project advisory group before July that would be tasked with working with the consultant, looking at draft deliverables, ensuring the process was running efficiently and to make sure the view points were represented across the County.

Mr. Leggett exited the meeting at 1:21 p.m. and returned to the meeting at 1:23 p.m.

2. GIS updates - Committee was apprised the Department was working on a Service Line Inventory Project with Warren County communities for water service line materials, with a deadline of September 2024. The Supervisors on the Committee were asked to post notice in their Towns.

There being no further Planning & Community Development business to discuss, privilege of the floor was extended to Jim Siplon, *President, Economic Development Corporation*, who reviewed the 2023 year to date activities in detail.

Privilege of the floor was extended to Beth Gilles, *Director, Lake Champlain-Lake George Regional Planning Board*, who spoke regarding two possible grant funding programs provided by the Department of State which included a County-wide Reliance Grant Program for the protection of natural and built infrastructure within the communities, and a County-

wide pre-planning grant under the Brownfield Opportunity Area Program to identify the presence of Brownfields vacant and abandoned properties that were underutilized within the County, as well as to determine which ones were suited to bring forward with the BOA (*Basic Ordering Agreement*) process. She indicated there two were Watershed Management Plans on their website, adding there were DEC (*Department of Environmental Conservation*) Water Quality Projects such as salt sheds, where covering them was a priority, along with a Dam Safety Repair Program. She mentioned they received a Safe Streets grant and they were eligible to apply for three Northern Borders grants.

A brief discussion ensued regarding broadband service and the frustrations individuals experienced in the northern areas of the County where service was less than desirable.

As there was no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Wild, seconded by Mr. Strough and carried unanimously, Mr. McDevitt adjourned the meeting at 1:52 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board
(*As transcribed by Molly Ganotes-Gleason, Legislative Office Specialist*)