

Economic Growth & Development
Department of Workforce Development

AGENDA

June 21, 2023

McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett

- I. Committee meeting called to order by Chairman**
 - II. Motion to approve minutes of prior Committee meeting**
 - III. Privilege of the Floor and Public**
 - IV. Action Agenda/New Business:**
 - 1. Resolution Request to appoint Elaine Wilkie, Director of Human Resources for Hudson Headwaters Health Network, to the Saratoga-Warren-Washington Workforce Development Board for a three-year term.
Rationale: A seat was open from a healthcare representative who moved to another county.
 - 2. Resolution Request to amend budget to receive the federal community project grant to open more home-based child care businesses.
Rationale: The awarded funds are for June 1, 2023-May 31, 2026.
 - 3. Resolution Request to amend budget to receive annual TANF allocation for the Summer Youth Employment Program.
Rationale: The Social Services Commissioner designates the TANF allocation annually to Workforce Development to manage the Summer Youth Employment Program. The funds cover the expenses for program costs, supplies, and youth temporary salaries.
 - V. Referral/Pending Items**
 - VI. Information for Discussion/Review**
 - I. General workforce development updates
 - VII. Privilege of the Floor and Public**
 - VIII. Motion to Adjourn**
-

Attachments:

- A. Resolution Request for Workforce Board Appointment
- B. Resolution Request to Amend Budget for Community Project Grant
- C. Resolution Request to Amend Budget for TANF SYEP Allocation

RESOLUTION REQUEST FORM NO. 1

Request to Appoint or Reappoint Member of Committee, Board or Agency*

****If more than one person is being appointed, please attach additional sheets***

DEPARTMENT NAME: Workforce Development

DATE: June 21, 2023

- (a) Name of Appointee: **Elaine Wilkie**
- (b) Is this a Reappointment? **No** If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title **Hudson Headwaters Health Network, Director of Human Resources**
- (e) Address of Appointee: **9 Carey Road, Queensbury, NY 12804**
- (f) Title of Appointment: **Saratoga-Warren-Washington Counties Workforce Development Board**
- (g) Effective Date of Appointment: **July 1, 2023**
- (h) Termination Date of Appointment: **June 30, 2026**
- (i) Name of Person Being Replaced (if applicable): **Kathy LaFond**
- (j) Reason for Replacement: **Kathy accepted a position in Saratoga County.**

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Workforce Development

DATE: June 21, 2023

(a) Purpose of Amendment: To receive the federal community project grant award of \$205,000 for the startup and training costs of new home-based child care providers. The funds expire May 31, 2026.

(b) Appropriation Code, Object Code, Full Title and Amount:
Appropriation codes:

40.6293.0359 410	\$111,000
40.6293.0359 433	\$16,000
40.6293.0359 434	\$8,700
40.6293.0359 436	\$6,000
40.6293.0359 470	\$63,300

Total = \$205,000

(c) Revenue Code (with title), and Amount:

40.6293.0359 4800 Child Care Business Initiative \$205,000.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Workforce Development

DATE: June 21, 2023

(a) Purpose of Amendment:

Amend County budget to add annual allocation of TANF funds for the Summer Youth Employment Program. \$113,513.00

(b) Appropriation Code, Object Code, Full Title and Amount:

40.6326 Temporary Assistance for Needy Families (TANF)

40.6326 110 \$10,000 40.6326 130 \$80,500 40.6326 410 \$ 1,000

40.6326 434 \$ 1,000 40.6326 444 \$ 1,000 40.6326 470 \$18,000

40.6326 810 -\$12,387 (This is a carryover and will balance out in New World)

40.6326 830 \$ 5,000

Total: \$113,513

(c) Revenue Code (with title), and Amount:

40.6326 TANF \$113,513