

Economic Growth & Development
Department of Workforce Development

AGENDA

July 28, 2023

McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett

- I. **Committee meeting called to order by Chairman**
- II. **Motion to approve minutes of prior Committee meeting**
- III. **Privilege of the Floor and Public**
- IV. **Action Agenda/New Business:**
 - 1. Resolution Request to review and vote on the annual Workforce Board Budget funded by each County's contribution from their WIOA allocation.

Rationale: The multijurisdictional agreement between Saratoga, Warren, and Washington Counties with the Workforce Development Board requires an annual vote by each respective Board of Supervisors to approve the Workforce Development Board budget.

- V. **Referral/Pending Items**
- VI. **Information for Discussion/Review**
 - 1. General workforce development updates
 - 2. Child care update

VII. **Privilege of the Floor and Public**

VIII. **Motion to Adjourn**

Attachments:

- A. Resolution Request for Workforce Board Budget
- B. Warren County WIOA Contribution History
- C. Memo from WDB
- D. Multi-Jurisdictional Agreement
- E. SWW Workforce Development Board Proposed Budget
- F. SWW Workforce Development Board Budget Presentation Slides
- G. SWW Workforce Development Board Draft of Meeting Minutes June, 2023
- H. SWW Workforce Development Board Roster

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Workforce Development

DATE: July 28, 2023

- (a) Purpose of Request:
Requesting a review and vote on the proposed Workforce Development Board budget for Program Year 2023. The Multi-Jurisdictional Agreement between Saratoga, Warren, and Washington Counties with the local Workforce Development Board requires that each County approves the WDB budget on an annual basis.

- (b) Details:
As a WIOA grant subrecipient, the Department of Workforce Development is required by law to contribute to the operating costs of the board. The cost is increasing due to added expenses and adding a paid position via the Saratoga County new position process.

- (c) Previous Resolution Number:
396 of 2022

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
\$76,702 Codes: 40.6293.300 40.6293.305 40.6293.310

County WIOA Contributions to SWW Workforce Development Board Budget

	PY20	PY21	PY22	PY23
Warren County	\$35,033	\$68,976	\$75,874	\$76,702
Saratoga County				\$92,939
Washington County				\$50,959
Total				\$220,600

Saratoga, Warren and Washington Counties
Workforce Development Board

333 Glen Street - Suite 200 B, Glens Falls, New York 12801

Contact: Gretchen Steffan, Executive Director

518-824-8883 / gsteffan.sww.wdb@gmail.com

Michael Munter, Chair

Gary Dake, Vice-Chair

MEMORANDUM

Date: June 22, 2023

To: County Administrators and Elected Officials of Warren, Washington & Saratoga Counties

From: Gretchen Steffan, Executive Director

Re: Program Year 2023 (PY23)

Saratoga-Warren-Washington (SWW) Workforce Development Board Budget (WDB)

As prescribed in the attached **Multi-Jurisdictional Chief Elected Officials Agreement** for the Saratoga-Warren-Washington Workforce Development Area, Part 4, Item 2, Bullet 4: The Chief Elected Officials shall:

“Review and approve the budget of the local board, as required by WIOA (Workforce Innovation and Opportunity Act) § 107(d)(12)(A).

Attached within this package is the SWW Workforce Development Board’s (WDB) approved budget, along with the PowerPoint presentation used to explain the additional of a new position. As described, this will be a shared position, which has been added to prepare our system for upcoming succession. The position is slated for a start date of January 2024, which will allow for Saratoga County to include it in their department of Workforce Development’s staffing plan for calendar year 2024. Their budget process usually begins in the Fall, working out the details of their annual plans, with budget adoption at the Board of Supervisors January organizational meeting.

Please feel free to reach out with any questions. Thank you!

Multi Jurisdictional Chief Elected Officials Agreement

Saratoga-Warren-Washington Workforce Development Area

The Chairmen of the Boards of Supervisors of Saratoga County, Warren County and Washington County, acting on their authority as the Chief Elected Officials (CEOs), enter into this agreement in accordance with the Workforce Innovation and Opportunity Act (herein referred to as WIOA) § 107 [c] [1] [B]. These board chairmen serve as Chief Elected Officials, as defined in WIOA § 3 [9], and enter into this agreement to organize and implement activities pursuant to WIOA and as proposed by the Governor of the State of New York for the purpose of administering WIOA in the above named counties herein referred to as the Local Workforce Development Area (LWDA).

Part 1- Designation of the Chief Elected Officials

1. For purposes of administering WIOA and for entering into and implementing agreements in accordance with that Act, the Chief Elected Officials shall be designated from the respective counties as follows: The Chairman of the Board of Supervisors representing each of the following counties: Saratoga, Warren, and Washington Counties (SWW).
2. Non-concurrence between the Counties shall be resolved as expeditiously as possible. Representatives of the Counties shall meet and confer with one another to resolve issues of non-concurrence. If concurrence cannot be reached within a reasonable amount of time, steps shall be taken towards resolution through the State.

Part 2- Designation of Grant Recipient and Local Governmental Grant Subrecipient / Incorporated Fiscal Agent

1. The Chief Elected Officials recognize they are jointly responsible for WIOA funds and agree to the appointment of Saratoga County as the Grant recipient/fiscal agent who bears the fiduciary responsibility for these funds with the New York State Department of Labor. In addition, pursuant to section 107(d)(12)(B)(III) of WIOA, the chief elected officials further designate Warren County and Washington County as local grant subrecipients to assist in the administration of grant funds in their respective geographic areas.
2. The local grant subrecipient/fiscal agent shall disburse such funds for grant activities at the direction of the local Workforce Development Board (WDB) as authorized and allowed through WIOA.
3. The parties to this agreement certify that each county accepts individual financial and programmatic responsibility for any audit claims arising from their program operations.
4. The Chief Elected Officials agree that the designated local governmental grant subrecipient/fiscal agent has reliable internal controls for financial management and disbursement of funds.
5. The name of the area is the "Saratoga-Warren-Washington Workforce Development Area."

6. The Grant Recipient/Fiscal Agent is responsible for the receipt and dispersal of funds to the counties serving as subrecipients in accordance with limits set forth in the local allocation sheets issued by the grant recipient/fiscal agent as agreed to by the three counties and in a similar manner to the procedures used in the former Workforce Investment Act (WIA) program. Such funds may be adjusted by amounts as needed in consideration of the chief elected approved workforce development board (WDB) budget, funds dispersed as directed by the WDB, or funds otherwise used jointly by the counties for WIOA program activities. To ensure maximum utilization and efficient use of resources, funds may be transferred between counties based upon agreement by the county designated WIOA Title I program directors as needed, per the above referenced allocation sheets.

Part 3- Composition of and Designation of Workforce Development Board

1. The Chief Elected Officials, as set forth in Part 1.1 above, will establish and appoint a Workforce Development Board (WDB) to assist and carry out provisions of WIOA §§107 [a] & [b] as mutually agreed.

2. Every effort will be made to balance the selection geographically throughout the SWW Local Workforce Development Area as well as balance the selection of large and small business, and other related factors to as accurately as possible reflect the relevant business sectors of the SWW LWDA as well as other required membership required by WIOA and the state of New York.

3. The Chief Elected Officials reserve the right to remove their respective appointees to the Workforce Development Board at will and without cause.

4. The by-laws of the Workforce Development Board and future amendments thereto shall only be valid upon approval of all three Chief Elected Officials.

Modification of membership may be completed at any time by the WDB once established subject to the confirmation and concurrence of the Chief Elected Officials, as set forth in Part 1.1 above.

Part 4 – Designation of One Stop Services and other responsibilities

1. As required by Section 121 (a) of WIOA, the WDB with the agreement of the Chief Elected Officials in the LWDA, shall develop and enter into the appropriate Memoranda of Understanding with area workforce partner agencies and designate or certify one stop operators to establish no less than one physical center to deliver services as required in the WIOA.

2. The Chief Elected Officials shall also:

* Review and approve the 4-year local plan developed by the local board, as required by WIOA § 108(a);

* Review and approve actions taken by the board to designate One Stop Operators as required by WIOA § 121 (d) (1);

* Review and approve monitoring activities by the local board as required by WIOA § 121 (a)(3);

* Review and approve the budget of the local board, as required by WIOA § 107(d)(12)(A); and

* Negotiate and reach agreement on local performance accountability measures with the local board and the Governor as required under WIOA § 107(d)(9).

* Provide other additional program related input and concurrence as may be required in the WIOA and related regulations.

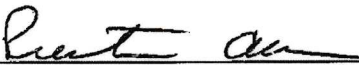
Part 5 – Term of Agreement

1. This Agreement becomes effective upon the concurrent acceptance by the Counties and subsequent signature by the Chief Elected Officials of the SWW Counties. This Agreement (including any subsequent amendments) shall stay in effect until such time as: 1) any party acts to rescind the Agreement; or 2) federal or state authority ceases for the SWW Workforce Development Area to serve as the local implementation means for job-training programs. Should any party wish to rescind this Agreement, formal action seeking a rescission must be taken at least six months prior to the conclusion of the current program year (as defined in WIOA). The effective date of the rescission would then be the close of that program year.

2. No unilateral alteration of this agreement shall be made. Modification to the agreement by any County must be mutually negotiated and all requests to modify the agreement must be presented in writing to the Chief Elected Officials.

3. A copy of this Agreement along with the agreed upon Workforce Development Board appointment agreement, referenced in Part 3 - #1 above, will be provided to a new county CEO upon taking office along with other documents deemed appropriate to explain the roles and responsibilities of the counties and the SWW Workforce Development Board in operating the local workforce development area subject to the WIOA legislation, regulations and NYS Department of labor guidance. An acknowledgement form will provided to document the receipt of this material by the new county CEO.

For Saratoga County:



Preston Allen, Chairman
Saratoga County Board of Supervisors

8/15/20

Date

For Warren County:

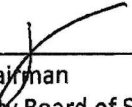


Frank E. Thomas, Chairman
Warren County Board of Supervisors

8/14/20

Date

For Washington County:



Samuel J. Hall, Chairman
Washington County Board of Supervisors

9/2/20

Date

SWW Workforce Development Board PY23 Budget

SWW WDB Budget for Consideration PY23 = July 1, 2023 to June 30, 2024		Denotes Changes				
Expense Categories	PY20	PY21	PY22	PY23	Notes	
	7/1/20 to 6/30/2021 <i>Pandemic Year</i>	7/1/21 to 6/30/22 <i>Pandemic Year</i>	7/1/22 to 6/30/23	7/1/23 to 6/30/24		
Salaries*						
*P-T Executive Director (Exempt)						
*P-T Associate Executive Director (Exempt)						
<i>(Previous Years these positions were PTR 20 hrs.)</i>						
FT Deputy Director WDB (Exempt) \$75K				37,500	NEW: Projected hire date: Jan 2024	
Full-time Executive Director (Exempt)	60,000	90,000	95,000	95,000		
Benefits (Through Saratoga County)	4,590	28,195	57,000	57,000	PY23 - 12 months of benefits for ED	
				22,500	PY23 - 6 months for Deputy Director	
Staff memberships	2,000	3,000	6,000	6,000	NYATEP to \$3,750	
& Continuing Professional Education					from \$750, plus CPE	
Mileage	5,000	560	5,000	5,000	.62.5 pm - Inflation	
					Post-pandemic Adj.	
Phone/PC Broadband	600	600	600	600		
Office Expenses, Postage, Supplies	3,000	3,000	3,000	3,000		
Equipment	500	500	500	500		
Meetings	2,500	5,000	3,000	3,000	Zoom \$2K / plus \$1K	
Board Effect Cloud-Based Package			5,000	5,000	New Addition/ PY22	
Marketing	3,800	—18,000	—25,000	25,000	Branding, New Website.	
		unused	unused		Social Media...1 time fee PY23	
Engage-by-Cell Pkg. Texting Technology				10,500		
Miscellaneous	1,265	1,500	1,500	1,500	Subscriptions	
Admin Fee	7,745	7,745	0.00	0.00	Eliminated Payroll	
					Processing JJ Young PY 22	
Rent/insurance	3,500	3,500	3,500	3,500	333 Glen Street Office	
One Stop Operator	—2,400	—10,000	5,000	5,000	Necessary for	
(MOU facilitation)	unused	unused	\$2,500 unused		WIOA Compliance	
Maintenance						
Total Expenses	96,900	171,600	210,100	280,600		
		74,700	38,500	70,500	PY23 % Increase	
		difference	difference	difference	34%	
		77%	22%	34%	Budget is 100%	
					WIOA Funded	
					Unused WDB funds revert back to Centers	
					Revised 6/19/2023	
Salaries* Historical						
* \$30.364/hr @ 988 hrs./yr each (19 hrs./wk) in PY17, PY18, PY19						
* \$30.364/hr @ 1976 hrs./yr (19 hrs./wk) in PY20						

SWW Workforce Development Board

Program Year 2023 Budget

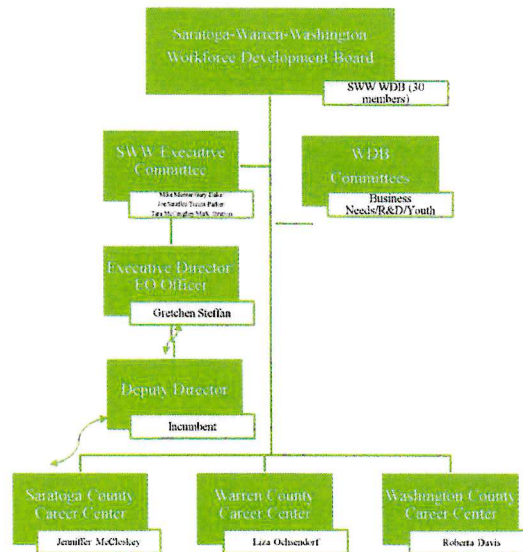
You have a copy of the budget, and there are some new expenses for PY23...

- ▶ We have proposed the addition of a Deputy Director, in January 2024.
- ▶ The primary responsibilities of this new position is to support WIOA compliance and administrative process functions for fiscal and program matters.
- ▶ It will be a shared position, between the Executive Director and the Fiscal Manager.
- ▶ The Fiscal Manager is a full-time role in other systems. In ours, it is incorporated into the Director of Workforce Development for Saratoga County, which is no longer sustainable.
- ▶ Saratoga County is the fastest growing County in NYS, and the demand for Workforce Development is high. We need to transition some of the work to another competent professional.
- ▶ As we prepare for succession, it is imperative that we look at improving process, efficiency, and delineation of responsibilities in meeting WIOA roles, and responsibilities within the SWW Local Workforce Development Area (LWDA).
- ▶ We feel this is a good first step.

Deputy Director Role *(proposed)*

- Managed by the Executive Director and Fiscal Manager, the Deputy Director will support providing organizational leadership, WIOA policy compliance, policy implementation, monitoring, and carrying out the vision/mission of the SWW WDB on behalf of the Board.
- Builds and maintains a positive relationship with SWW WDB. Acts as advisor and support system to the Board, and its committees.
- Provides support and manages the comprehensive delivery of services to the SWW Local Workforce Development Area, ensuring the WDB and its' Centers are compliant with relevant rules and regulations.
- Builds and maintains federal, state, regional, local elected officials, and local partnerships; representing the Board in a professional manner, while maintaining a high level of political awareness.
- Supports development of policies and procedures (both fiscal & programmatic) necessary to the successful functioning of the Board, the System, and the Centers, working with the WDB, Committees, and NYSDOL/USDOL program representatives to ensure we provide value-added services to businesses and jobseekers.
- Promotes, advocates and represents the SWW WDB professionally, positively, and proactively.

SWW Organization Chart *(Proposed)*



PY23 Numbers

Expense Categories	PY20	PY21	PY22	PY23	Notes
Salaries	60,000	90,000	95,000	132,500	PY23=ED & DD
Benefits	4,590	28,195	57,000	79,500	Saratoga County Benefits
Memberships & CPE	2,000	3,000	6,000	6,000	
Mileage	5,000	560	5,000	5,000	
Phone/PC/Internet	600	600	600	600	
Office Expenses	3,000	3,000	3,000	3,000	
Equipment	500	500	500	500	
Meetings	2,500	5,000	3,000	8,000	Zoom & Bd.Effect
Marketing	25,000	25,000	25,000	35,500	\$3,100 Web PY24/Ebc
Miscellaneous	1,500	1,500	1,500	1,500	Subscriptions
Admin Fees	7,745	7,745	0	0	Was Payroll Service Fee
Rent/Insurance	3,500	3,500	3,500	3,500	333 Glen
One Stop Operator	5,000	5,000	5,000	5,000	Unused PY's 20/21
Maintenance	0	0	0	0	
Total Expenses			\$210,100	\$280,600	34% Increase

Some other new expenses for PY23...

- ▶ The BLK DOG Branding, Website Redevelopment and Social Media Initiative will be completed in PY 23, and is a one-time fee.
- ▶ Annual fees for supporting our new Website will be about \$3,000 per year in subsequent years. This also includes maintenance support.
- ▶ The Engage-by-Cell Texting Technology purchase will be tested throughout PY23, and they will be working with BLK DOG on integration of messaging and technology. We will evaluate the use and performance of this technology throughout the PY.
- ▶ The Website and Engage-by-Cell Technology will be used by all 3 Centers in addition to the WDB.
- ▶ The entire WDB Budget is 100% WIOA funded.
- ▶ Any unused funds revert back to the System's allocations.
- ▶ System allocations have 3 years to be spent, while we meet our mandatory spending obligations of 80%.
- ▶ FYI...For the last 3 years we have applied for and received a waiver from the 80% obligation.

Other Thoughts...

- ▶ As mentioned previously, our WDB Budget must be approved by the WDB.
- ▶ Then it will be sent to the 3 Counties for their review and approval.
- ▶ Once approved, then the additional position for the Deputy Director, will need to be included in Saratoga County Department of Workforce Development's budget proposal for their fiscal year, which is the calendar year of 2024.
- ▶ The Deputy Director position is proposed in the WDB budget for 6 months because, Saratoga County is on a calendar year cycle and we use a July 1 to June 20th fiscal year. Therefore, we proposed the position to begin in January of 2024.
- ▶ If we receive the multiple stratifications of approval, then we will begin recruiting at year-end 2023, for a new hire once the 2024 Saratoga County Budget is passed.

Any additional questions?



SWW Workforce Development Board

Meeting Minutes

of Wednesday, June 21, 2023 Meeting at QUAD, Saratoga Springs NY

thejoblink.org

BOARD MEMBERS PRESENT: Scott Brazie, Scot Chamberlain, Gary Dake, Paige Foote, Maureen Grabowski, Tara McCaughey, Elizabeth Miller, Zack Moore, Mike Munter, Laura Oswald, Turina Parker, Michael Prime, Tracey Riley, Tricia Rogers, Matthew Rose, Mary Ann Spiezio, Wendy Skawinski, Mark Stratton, Ryan Van Amburgh, John Wheatley (20)

EXCUSED: Ash Anand, Dan Dudley, Doug Ford, Patricia Klimkewicz, Chris Koval, Kathy LaFond, Michael Mastropietro, Dominick Patrignani, Joe Serafini (9)

GUESTS: Jenniffer McCloskey (*Saratoga County Career Center*) Liza Ochsendorf (*Warren County Career Center*), Roberta Davis (*Washington County Career Center*), Shelley Smith (*LEAP*) (4)

STAFF: Gretchen Steffan, Executive Director

Welcome & Introductions of WDB Members, Honored Guests and Staff by Chairman Munter.

1. Approval of May 24th Meeting Minutes - *Action Item*

Motion to Approve: by Gary Dake **Second:** Maureen Grabowski

Discussion: None; **Vote:** Approved unanimously.

2. SWW WDB PY23 Budget & Fiscal Presentations – then *Action Item*

Gretchen Steffan, Executive Director presented the SWW WDB Budget to the WDB, along with a PowerPoint slide deck with budget highlights and category explanations (*attached*).

Jenniffer McCloskey, Fiscal Manager & Director of the Saratoga Center provided a fiscal update covering our PY20 carryover fund balance, PY21 accrued expenditures, ER-NDWG spending and anticipated allocations for PY23. She shared PY20 & PY21 training data and identified that the most popular training disciplines are: CDL, LPN, Phlebotomy, Machine Tool, and Welding.

Approval of SWW WDB PY23 Budget – *Action Item*

Motion to Approve: by Maureen Grabowski **Second:** Ryan VanAmburgh

Discussion: Some; **Vote:** Approved with 17 in favor, 2 recusals due to being employees of Saratoga County Administration, and 1 abstention. Vote table detail below:

Scott Brazie-Approve-Washington	Zack Moore-Approve-Warren	Matthew Rose, Recusal-Saratoga
Scot Chamberlain-Recusal-Saratoga	Mike Munter-Approve-Saratoga	Wendy Skawinski-Abstain-Saratoga
Gary Dake-Approve-Saratoga	Laura Oswald-Approve-Washington	MaryAnn Spiezio-Approve-Washington
Paige Foote-Approve-Washington	Turina Parker-Approve-Washington	Mark Stratton-Approve-Washington
Maureen Grabowski-Approve-Warren	Mike Prime-Approve-Saratoga	Ryan VanAmburgh-Approve-Saratoga
Tara McCaughey-Approve-Saratoga	Tracey Riley-Approve-Warren	John Wheatley-Approve-Warren
Elizabeth Miller-Approve-Warren	Tricia Rogers-Approve-Warren	



SWW Workforce Development Board

Meeting Minutes

of Wednesday, June 21, 2023 Meeting at QUAD, Saratoga Springs NY

thejoblink.org

3. PY22 Fund Transfer Request – *Action Item*

A budget fund transfer request for up to \$100,000 from Dislocated Worker to Adult. Our Fiscal Agent noted that all participants eligible for the Dislocated Worker program, will be enrolled in the Dislocated Worker program, and no eligible participant will be denied services, including training services, due to transfer of funds.

Motion to Approve: by Zack Moore **Second:** Gary Dake

Discussion: None; **Vote:** Approved unanimously.

4. LWDA Local Plan Update & New Policy... Ms. Steffan informed the group of the status of the Local Plan and Regional Plan, and asked the WDB to approve the new Adult Priority of Service Policy as presented.

5. SWW WDB NEW Policy-Adult Priority of Service – *Action Item*

Motion to Approve: by Laura Oswald **Second:** Gary Dake

Discussion: None; **Vote:** Approved unanimously.

6. Committee Updates –

- a. Mike Munter reported that the **Executive Committee** met on June 7th, and added Tara McCaughey from GlobalFoundries to the Executive Committee as the new R&D Committee Chair, replacing Ash Anand. We then discussed a range of issues, which included: Compliance, Board Membership Status, Grants, Technology, Committee Progress, the Career Centers, the Board agenda, and wrapped up the meeting with an expansive discussion on the WDB Budget.
- b. Gary Dake, **Business Needs** Committee Chair provided an update on recent developments on the Exit 16 & 17 corridor initiative. Forward progress is being made.

7. Center's Operations Report...Jenniffer McCloskey reported the **Saratoga Center** is very involved in the Summer Youth Employment Program (SYEP), their program is at capacity and orientation begins shortly. The EMT program enrollment is at 8 students, and they are getting started next Monday (6/26). Roberta Davis reported for the **Washington Center**. They are also busy with the SYEP, and are excited about implementing Engage-By-Cell (*texting technology*) as a communication tool with youth in the program. GED students are currently testing with good results. They are getting requests for individual training accounts for LPN, CDL and other healthcare career pathways. **Warren Center** is also very involved with SYEP and have scheduled orientation for the youth. Their \$523K in ARPA funds are supporting youth with disabilities who will benefit from a Job Coach, who is returning after positive results last summer. They will also be piloting Engage-By-Cell for the SYEP, and have been introducing the Transfr-VR technology with some districts, with good results. 3 WDB members have been reappointed and 2 new appointments are forthcoming. Both SAIL & A4TD have established office hours at the Warren Center, to support the disabled and senior populations desiring job skills. They are preparing to launch a publicity campaign for recruiting more home-based child care providers. Three



SWW Workforce Development Board

Meeting Minutes

of Wednesday, June 21, 2023 Meeting at QUAD, Saratoga Springs NY

thejoblink.org

more youth passed their GED test, which will open more spots for the Fall. Dan Dudley completed Warren's Center Certification, and they await language registration forms from NYSDOL to finish it.

- 8. WDB Operations Update** Gretchen Steffan reported on upcoming compliance matters, which included the Local Plan, Regional Plan, and Center's Certification. Program & Fiscal Monitoring are on target as we approach the end of our fiscal year. Grant collaborations are complete for the Northern Border Grant. We received the 80% Obligation Waiver for PY22. SYEP Allocations from ODTA totaling \$491,843 for the SWW system. Gretchen reported the status of the HVCC CDL collaboration, status of the Branding-Website-Social Media project and their collaboration with Engage-By-Cell, and lastly shared a summer project list.
- 9. Additional Opportunity for Board Member Announcements / Comments...** Wendy Skawinski inquired about meeting location for future WDB meetings, and offered the 333 Glen Street site in Glens Falls as an option for future consideration.
- 10. Adjournment at 10:00 am**

**Next SWW WDB Meeting
Wednesday, October 18, 2023
at QUAD in Saratoga
from 8-10 am**

7.6.2023 Saratoga-Warren-Washington Workforce Development Board Membership by Cty.					Yellow denotes 2023 Renewals		7.6.2023
County	Last Name	First Name	Committee	Company	County	Membership	Term Expiration
1 Saratoga	Chamberlain	Scot	Needs	Saratoga County Human Resources	Saratoga	CEO Optional	12/31/2025
2 Saratoga	Dake	Gary	Needs/Executive	Stewart's Shops	Saratoga	BUSINESS	12/31/2025
3 Saratoga	Ford	Doug	Needs	Curtis Lumber	Saratoga	BUSINESS	12/31/2024
4 Saratoga	Klimkewicz	Patricia A.	R&D	HVCC (TEC-Smart campus) [Higher Education]	Saratoga	Higher Education	12/31/2025
5 Saratoga	Koval	Chris	Needs/R&D/Youth?	Koval Brothers Daily, LLC	Saratoga	BUSINESS	12/31/2025
6 Saratoga	Mastropietro	Michael	Needs	IBEW 236 - International Brotherhood of Electrical Workers	Saratoga	LABOR	12/31/2025
7 Saratoga	McCaughey	Tara	R&D	Global Foundries	Saratoga	BUSINESS	12/31/2025
8 Saratoga	Munter	Mike	Executive	Munter Enterprises, Inc.	Saratoga	BUSINESS	12/31/2024
9 Saratoga	Patrignani	Dominick	R&D	IUE-CWA Local # 81359	Saratoga	LABOR	12/31/2023
10 Saratoga	Prime	Michael	Needs	QUAD Graphics	Saratoga	BUSINESS	12/31/2024
11 Saratoga	Rose	Matt	Needs	Saratoga Prosperity Partnership	Saratoga	Economic & Comm Dev.	12/31/2024
12 Saratoga	Skawinski	Wendy	Needs	NYS Dept. of Labor	Saratoga	Wagner-Peyser NYSDOL	12/31/2024
13 Saratoga	VanAmburgh	Ryan	R&D	Small Business Solutions Center & Career Jam	Saratoga	BUSINESS	12/31/2023
[13/30 slots]							
14 Warren	Anand	Ash	R&D/Executive	Lotus Analytics/Lotus Group of Companies	Warren	BUSINESS	6/30/2024
15 Warren	Corlew	Susan	R&D / ?	SUNY Adirondack	Warren	Higher Education	6/30/2026
16 Warren	Dudley	Daniel	R&D	IBEW 236 - International Brotherhood of Electrical Workers	Warren	LABOR	6/30/2026
17 Warren	Grabowski	Maureen	R&D	Homestead Funding Corp.	Warren	BUSINESS	6/30/2026
18 Warren	Miller	Elizabeth	Needs/R&D/Youth?	Miller Mechanical, Inc.	Warren	BUSINESS	6/30/2025
19 Warren	Moore	Zack	R&D	Spruce Hospitality Group	Warren	BUSINESS	6/30/2026
20 Warren	Riley	Tracey	R&D	Finch Paper LLC	Warren	BUSINESS	6/30/2024
21 Warren	Rogers	Tricia	Youth	Adirondack Regional Chamber of Commerce	Warren	BUSINESS	6/30/2024
22 Warren	Wheatley	John	Needs	EDC Warren County	Warren	Economic & Comm Dev.	6/30/2024
23 Warren	Wilkie	Elaine	Needs	HHHN (Hudson Headwaters Health Network)	Warren	BUSINESS	6/30/2026
[10/30 slots]							
24 Washington	Brazie	Scott	R&D	ACCES-VR Albany District Office	Washington	Vocational Rehabilitation	6/1/2025
25 Washington	Oswald	Laura	Needs	Washington County Economic Development	Washington	Economic & Comm Dev.	9/1/2023
26 Washington	Foote	Paige	Needs	Maplewood Ice	Washington	BUSINESS	5/18/2026
27 Washington	Parker	Turina	Executive	WSWHE BOCES	Washington	Title II Adult Education	6/14/2024
28 Washington	Serafini	Joseph	Executive	Cascades Tissue Group	Washington	BUSINESS	6/1/2025
29 Washington	Spezio	Mary Ann	Needs	The Fort Miller Group, Inc.	Washington	BUSINESS	9/1/2023
30 Washington	Stratton	Mark	Youth/Executive	Corinth Central School District	Washington	Youth Org/Local Edu.	6/30/2025
[7/30 slots]							
POPULATION		362,538	%	BOARD %'s			
Saratoga County		235,509	65%	43%		17 Business Members on WDB of 30 Members	
Warren County		65,737	18%	33%		56.67%	
Washington County		61,302	17%	23%			
		362,548	100%	100%			