

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JULY 28, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: WILD
BRAYMER
SMITH
STROUGH
MAGOWAN
LEGGETT

OTHERS PRESENT:

REPRESENTING THE PLANNING DEPARTMENT:
WAYNE LAMOTHE, COUNTY PLANNER
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, ASSISTANT COUNTY PLANNER
LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT
GRETCHEN STEFFAN, EXECUTIVE DIRECTOR, SARATOGA-WARREN-
WASHINGTON WORKFORCE DEVELOPMENT BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR: McDEVITT

REPRESENTING ECONOMIC DEVELOPMENT CORPORATION:

JIM SIPLON, PRESIDENT
JOHN WHEATLY, VICE PRESIDENT
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISOR DRISCOLL
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TONY HALL, *LAKE GEORGE MIRROR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the July 28, 2023 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=4Px0O0qdH1g>

In the absence of Committee Chairman McDevitt, Supervisor Wild, as Vice-Chair, called the Economic Growth & Development Committee meeting to order at 10:22 a.m.

Copies of the Planning & Community Development and Workforce Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Strough, seconded by Mr. Smith and carried by a majority vote of those present (*Ms. Braymer and Mr. McDevitt absent*) with Mr. Magowan abstaining, to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Planning & Community Development agenda with the following requests:

1. For a transfer of funds in the amount of \$2,500 from Budget Code A 8021 110, *Planning (and Comm. Dev.)*, *Salaries-Full Time*, to Budget Code A 8021 130, *Planning (and Comm. Dev.)*, *Salaries- Part Time*.

Motion was made by Mr. Magowan, seconded by Mr. Leggett and carried by a unanimous vote of those present (*Ms. Braymer and Mr. McDevitt absent*) to approve the request as outlined above and forward the same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize submission of a grant application to the Housing Trust Fund Corporation under the Unified Funding Application process for RESTORE funds in the amount of \$200,000 to assist County residents with housing needs, and authorizing grant agreement for same.
3. To authorize submission of a grant application to the Housing Trust Fund Corporation under the Unified Funding

Application process for Access to Home funds in the amount of \$300,000 to assist County residents with housing needs, and authorizing grant agreement for same.

4. To authorize submission of a grant application to the Housing Trust Fund Corporation under the Unified Funding Application process for Access to Home funds in the amount of \$300,000 to assist County residents with housing needs, and authorizing grant agreement for same.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Ms. Braymer and McDevitt absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the August 18th Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

Ms. Braymer entered the meeting at 12:51 p.m.

Addressing the Discussion Items section of the agenda, a brief update was given on ongoing projects by Planning staff. Committee was also given updates on the 2020 Census.

There being no further Planning & Community Development business to discuss, privilege of the floor was extended to Jim Siplon, *President, Economic Development Corporation*, who provided the Committee with a handout entitled “*Update*” which he reviewed in detail. *A copy of the handout is on file with the minutes.*

There being no further Economic Development Corporation business to discuss, review of the Department of Workforce Development agenda commenced with the following request:

1. To approve the Workforce Development Board Budget for Program Year 2023.

Privilege of the floor was extend to Gretchen Steffan, *Executive Director, Saratoga-Warren-Washington Workforce Development Board*, who was in attendance to inform the Committee what was involved with the budget process.

Following, a motion was made by Ms. Braymer, seconded by Mr. Magowan, and carried by a unanimous vote of those present (*Mr. McDevitt absent*) to approve the request as outlined above and the necessary resolution was authorized for the August 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding the agenda review with the Information for Discussion Items section of the agenda, updates were given on general workforce development and child care.

As there was no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Magowan and seconded by Mr. Smith, Mr. Wild declared the meeting adjourned at 2:02 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist