

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT**

**DATE: SEPTEMBER 21, 2023**

---

---

**COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:**

SUPERVISORS MCDEVITT  
WILD  
BRAYMER  
SMITH  
STROUGH  
MAGOWAN  
LEGGETT

LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT  
REPRESENTING THE PLANNING DEPARTMENT:  
SARA FRANKENFELD, GIS ADMINISTRATOR  
ETHAN GADDY, COUNTY PLANNER  
JOHN WHEATLEY, VICE-PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

---

---

*Please note, the following contains a summarization of the September 21, 2023 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - Part 1 - <https://www.youtube.com/watch?v=74QvgftvnLE>*

*Part 2 - <https://www.youtube.com/watch?v=0ct801y-RMA>*

Mr. McDevitt called the meeting of the Economic Growth & Development Committee to order at 12:29 p.m.

Motion was made by Mr. Smith, seconded by Mr. Magowan and carried unanimously to approve the minutes from the previous Economic Growth & Development Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Planning & Community Development and Workforce Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

The meeting commenced with a review of the Action Agenda/New Business Items portion of the Planning & Community Development agenda, which included the following request:

1. To amend the Warren County Fair Housing Policy and Plan to reflect the change of The Fair Housing Officer from the Director of Planning to the County Planner.

Motion was made by Mr. Wild, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda included the following items:

1. 2024 Budget Request - a copy is on file with the meeting minutes.

John Taflan, *County Administrator*, advised he would be requesting an executive session to discuss the medical, financial, credit or employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation pursuant to Section 105(1)(f) of the Public Officer's Law, at the conclusion of the meeting.

2. Project Updates - A brief update was provided on the Comprehensive Plan and the Multi-use Trail Modernization and Connectivity Study.

Mr. Leggett stepped out of the meeting at 12:48 p.m and returned at 12:53 p.m.

There being no further Planning & Community Development business to discuss, the Committee moved on to review the Workforce Development agenda which consisted of a review of the Information for Discussion/Review section of the agenda and general Workforce Development updates were provided.

There being no further Workforce Development business to discuss, privilege of the floor was extended to John Wheatley, *Vice President, Economic Development Corporation (EDC)*, who reviewed in detail two handouts he distributed entitled, “Monthly Update as of 9/19/2023” and “*Economic Impact of Visitors in New York 2022*”.

Returning to the County Administrator’s request for an executive session, motion was made by Mr. Smith, seconded by Mr. Magowan and carried unanimously to enter into an executive session subject to Section 105(1)(f) of the Public Officer’s Law to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Executive session was held from 1:35 p.m. until 1:48 p.m.; Ms. Braymer stepped out of the meeting during executive session at 1:35 p.m. and returned at 1:37 p.m.; Mr. Leggett exited the meeting during executive session at 1:47 p.m.

Upon reconvening, Mr. McDevitt noted that no action had been taken during the executive session.

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Wild and seconded by Mr. Smith, Mr. McDevitt declared the meeting adjourned at 1:50 p.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board