

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES**

**DATE: AUGUST 24, 2023**

---

---

**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS BRAYMER  
LEGETT  
MCDEVITT  
GERACI  
SMITH

**OTHERS PRESENT:**

LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISOR ETU  
CHRISTOPHER BRIGGS, THIRD ASSISTANT COUNTY ATTORNEY  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
SARA FRANKENFELD, GIS ADMINISTRATOR  
ETHAN GADDY, ASSISTANT COUNTY PLANNER  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION  
DIANE COLLINS, NORTH COUNTY EARTH ACTION  
MIKE PARNANA, WARREN COUNTY RESIDENT  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST  
\*SEE SIGN IN SHEET FOR ADDITIONAL ATTENDEES

---

---

**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS MAGOWAN  
DICKINSON

*Please note, the following contains a summarization of the August 24, 2023 meeting of the Environmental Concerns & Real Property Tax Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=bQVQeBSHb8U>*

Ms. Braymer called the meeting of the Environmental Concerns & Real Property Tax Services Committee to order at 11:30 a.m

Motion was made by Mr. Geraci, seconded by Mr. Smith and carried by unanimous vote of those present (*Messrs. Magowan and Dickinson absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Environmental Concerns and Real Property Tax Services agendas were distributed to the Committee members; a copy of the agenda is on file with the meeting minutes.

The meeting commenced with review of the Real Property agenda with the following Discussion Items:

1. Real Property Tax Mapping changes - The GIS (*Geographic Information System*) had to be upgraded to GIS Pro which would be done in-house. The new software required training for two employees which would increase the budget by \$6,000.

A request was presented to amend the Table of Organization and Salary Schedule to create the new position of GIS Tax Map Technician, *Grade 17, Base Annual Salary \$56,356*, effective January 2, 2024 and delete the position of Senior Tax Map Technician, *Grade 16, Base Annual Salary \$65,900*, effective upon retirement of the current employee planned for the second quarter of 2024.

Motion was made by Mr. Leggett, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Messrs.*

---

*Magowan and Dickinson absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Returning to the Discussion Items section, an update was given on 2025 Assessor changes, with the notation that by the year 2025 many town assessors would be retiring and there were very few individuals willing to become assessors who had to go through the New York State application process for qualifications that took two years of training. The idea of combining a County-wide assessor was mentioned and briefly discussed.

The Referrals/Pending Items section of the agenda was reviewed with the following item being addressed:

1. Review of the Draft Local Law for fire fighters/ambulance workers exemption.

Discussion ensued, following which a motion was made by Mr. Leggett, seconded by Mr. Smith and carried by a unanimous vote of those present (*Messrs. Magowan and Dickinson absent*) to introduce Local Law No. 5 of 2023, creating a Real Property Tax Exemption for volunteer firefighters and ambulance workers pursuant to the New York State Real Property Tax Law §466-a, and setting public hearing for same, and the necessary resolution was authorized for the September 12<sup>th</sup> Board Meeting.

There being no further Real Property Tax Services to discuss, review of the Environmental Concerns agenda commenced with the Discussion Items portion of the agenda with the following item being addressed:

1. Climate Change Initiative - The following individuals spoke on the matter.

Diane Collins, *North County Earth Action*, who provided a handout which she reviewed in detail. *A copy of the handout is on file with the minutes.*

Mike Parnana, *Warren County Resident*, spoke regarding how conservation was a way to lower the costs.

There being no further business to come before the Environmental Concerns and Real Property Tax Services Committee, on motion made by Mr. Leggett and seconded by Mr. Geraci, Ms. Braymer declared the meeting adjourned at 12:35 p.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist