

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: MAY 4, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS LEGGETT
RUNYON
THOMAS
FRASIER

OTHERS PRESENT:

ROB LYNCH, DEPUTY COUNTY TREASURER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
LARRY ELMEN, COUNTY ATTORNEY
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS GERACI
BRUNO
BEATY

SUPERVISOR MERLINO
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the May 4, 2023 meeting of the Finance Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Leggett called the meeting of the Finance Committee to order at 11:31 a.m.

A motion was made by Ms. Runyon, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Messes. Geraci, Bruno and Beaty absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Leggett offered privilege of the floor, but there was no one wishing to speak.

Copies of the meeting agenda were distributed to those in attendance; a copy of same is on file with the meeting minutes.

The agenda review commenced as follows:

- 1) Request for transfers of funds as attached for Committee approval.

Motion was made by Mr. Thomas, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 2A) Journal Report of transfers approved by the County Administrator staff for March 2023; included for informational purposes.
- 2B) Request to appropriate funds in the amount of \$90,300 from Budget Code A.896.00, *Vehicle Reserve*, to various departmental budgets to cover the cost of vehicle purchases.
- 2C) Request to amend the Warren County Budget for 2023 in the amount of \$6,437 to reflect receipt of State aid for vehicle purchases for the Health Services Department.
- 2D) Request to amend the Warren County Budget for 2023 in the amount of \$29,563 to reflect receipt of State aid for vehicle purchases in the Department of Social Services.

Motion was made by Mrs. Frasier, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve Items 2B-2D as outlined above and the necessary resolutions were authorized for the May 19th Board Meeting.

- 2E) Request for a transfer of funds in the amount of \$25,000 from Budget Code A.6417.0002 469.05, *Tourism/Occupancy, Occupancy Tax, Municipal Application Funding*, to Budget Code A.9950 910, *Transfers - Capital Projects, Interfund Transfers*, to cover the Planning & Community Development Department matching funds requirement for the Multi-Use Trail Study Study for the Northern Border Commission, Capital Project No. H423, *NBRC 2022*.

Motion was made by Mr. Thomas, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 3) Request for chargeback of taxes for various parcels located in the Town's of Bolton, Chester, Hague, Horicon, Queensbury and

Stony Creek and the City of Glens Falls.

Motion was made by Mrs. Frasier, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 4) Request to establish Capital Project No. H426, *Regional Morgue Facility*, in the amount of \$136,000, with the source of funding to be determined by the Finance Committee.

Motion was made by Mrs. Frasier and seconded by Mr. Thomas to approve the request. Following discussion it was determined the necessary funds would be appropriated from Budget Code A.909.00, *General Fund Unappropriated Surplus*. Mr. Leggett called the question and the motion was carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and to authorize the appropriation of the necessary funds as outlined above and the necessary resolution was authorized for the May 19th Board Meeting.

- 5A) Request to amend the Warren County Budget for 2023 in the amount of \$603,488.62 to reallocate unspent grant funding from 2022 to 2023.

Motion was made by Mrs. Frasier, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 5B) Request to authorize the County Treasurer to close Capital Project No. H360, *Communication Radio Upgrade*, and return estimated funds remaining in the amount of \$1,998.22 to Budget Code A.909.00, *General Fund Unappropriated Surplus*.

Motion was made by Mr. Thomas, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 5C) Request to amend the Warren County Budget for 2023 in the amount of \$4,689.17 to carry over grant funding from 2022 to 2023.

Motion was made by Ms. Runyon, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 6) Request to amend the Warren County Budget for 2023 in the amount of \$190,432 to allow pass through of 100% State Aid funding from New York State Office of Mental Health for providers of school-based mental health clinic services.

Motion was made by Mrs. Frasier, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 7) Request to appropriate funds in the amount of \$50,000 from Budget Code A.895.00, *Computer Reserve Fund*, to various departmental budgets for the purchase of computers and related software.

Motion was made by Ms. Runyon, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 8A) Request to appropriate funds in the amount of \$477,100 from Budget Code A.881.00, *Reserve, Occupancy Tax*, to Budget Code A.6417.0002 469, *Other Payments/Contributions*, to cover the 25% due to towns, Village of Lake George and City of Glens Falls.

Motion was made by Mr. Thomas, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 8B) Request to appropriate funds in the amount of \$116,000 from Budget Code A.881.00, *Reserve, Occupancy Tax*, to various Budget Codes to cover the cost of occupancy tax funding awarded to three applicants.

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Motion was made by Mr. Thomas, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the May 19th Board Meeting.

- 9) **Finance Committee action is required on the following Personnel Agenda item, contingent upon approval by the Personnel, Administration & Higher Education Committee - Agenda Item 5.**

PERSONNEL AGENDA ITEM 5:

- 5) **Referral from the Public Works Committee (Chaired by Supervisor Conover):**

Solid Waste (Kevin Hajos, Superintendent of Public Works) -

Request to amend the Table of Organization and Salary Schedule to increase the salary of the Solid Waste/Recycling Compliance Coordinator from \$50,633 to \$62,422 effective May 22, 2023.

Motion was made by Ms. Runyon, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*) to approve Personnel, Administration & Higher Education Agenda Item 5 as outlined above.

With regard to the pending item, John Taflan, *County Administrator*, indicated a proposal would be reviewed tomorrow at the joint meeting with Washington County at SUNY Adirondack which he proceeded to provide a brief overview of.

Mr. Leggett stated he had distributed information regarding County-wide EMS services to the Board last night which would require funding, noting these services were imperative for the County. A discussion ensued.

Mr. Leggett offered privilege of the floor, but there was no one wishing to speak.

Mr Taflan provided an overview of the State Budget and the impact it would have on the County, as well as the proposed changes to the foreclosure process which was not included in the State Budget, but discussion was continuing on this topic.

There being no further business to come before the Finance Committee, on motion made by Mr. Thomas, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Geraci, Bruno and Beaty absent*), Mr. Leggett adjourned the meeting at 12:06 p.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board