

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: SEPTEMBER 28, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS LEGGETT
THOMAS
BRUNO

OTHERS PRESENT:

MIKE SWAN, COUNTY TREASURER
JOHN TAFLAN, COUNTY ADMINISTRATOR
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
LARRY ELMEN, COUNTY ATTORNEY

COMMITTEE MEMBERS ABSENT:

SUPERVISORS RUNYON
FRASIER
GERACI
BEATY

AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISOR ETU
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
ROB LYNCH, DEPUTY COUNTY TREASURER
CHRISTINE NORTON, WARREN COUNTY RESIDENT
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the September 28, 2023 meeting of the Finance Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=VxYauKmHBbE>

Mr. Leggett called the meeting of the Finance Committee to order at 1:04 p.m.; it was noted that Chairman Geraghty served to make a quorum of the Committee.

A motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Runyon, Mrs. Frasier, and Messrs. Geraci and Beaty absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Leggett offered privilege of the floor, but there was no one wishing to speak.

Copies of the meeting agenda were distributed to those in attendance; a copy of same is on file with the meeting minutes.

The agenda review commenced as follows:

- 1) Request for transfers of funds as attached for Committee approval.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Runyon, Mrs. Frasier, and Messrs. Geraci and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the October 20th Board Meeting.

- 2A) Journal Report of transfers approved by the County Administrator staff for August 2023; included for informational purposes.
- 2B) Review of the 2024 Budget request - John Taflan, *County Administrator*, reviewed his 2024 Budget request and answered questions posed by the Committee.
- 3A) Request to authorize a new contract with Tyler Technologies for server mitigation services in the amount of \$7,500.
- 3B) Request for transfer of funds in the amount \$7,500 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1325 470, *Treasurer, Contracts*, to cover the cost of the contract with Tyler Technologies for server mitigation services on behalf of Information Technology.

Motion was made by Chairman Geraghty, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Runyon, Mrs. Frasier, and Messrs. Geraci and Beaty absent*) to approve Item 3A-B as outlined above and the necessary resolutions were authorized for the October 20th Board Meeting.

- 3C) Request for chargeback of taxes for various parcels located in the City of Glens Falls.

Motion was made by Chairman Geraghty, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Runyon, Mrs. Frasier, and Messrs. Geraci and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the October 20th Board Meeting.

- 3D) Review of the 2024 Budget request - Mike Swan, *County Treasurer*, reviewed his 2024 Budget request and answered questions posed by the Committee.
- 4) Request to appropriate \$13,550 from Budget Code A.892.00, *Reserve, Airport Repair & Projects*, to Budget Code A.9950 910, *Transfer - Capital Projects*, to provide funding for Capital Project No. H422, *Replace 4-Box PAPI Runway 1-19*.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Runyon, Mrs. Frasier, and Messrs. Geraci and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the October 20th Board Meeting.

- 5) Request to appropriate \$90,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.3110 413, *Sheriff's Law Enforcement, Repair & Maint.-Bldg*, to cover the unanticipated cost to replace an Eaton Lighting Uninterruptible Power System (UPS) in the Correctional Facility.

Motion was made by Chairman Geraghty, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Runyon, Mrs. Frasier, and Messrs. Geraci and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the October 20th Board Meeting.

- 6A) Request to appropriate \$386,290.84 from Budget Code A.898.00, *Reserve, Election Equipment*, to Budget Code A.1450 260, to cover a portion of the cost of the new contract with Clear Ballot.
- 6B) Request to appropriate \$73,010.16 from Budget Code A.909.00, *General Fund Unappropriated Surplus Fund*, to Budget Code A.1450 260, to cover the cost of the remaining balance for the contract with Clear Ballot.

Motion was made by Mr. Bruno and seconded by Chairman Geraghty to approve Item 6A-B; however the motion failed due to a lack of majority vote (*Ms. Runyon, Mrs. Frasier, and Messrs. Geraci and Beaty absent*), with Mr. Thomas voting in opposition.

- 6C) Request to appropriate \$7,615 from Budget Code A.895.00, *Computer Reserve Fund*, to the County Clerk's Budget to cover the cost of purchasing computers and related equipment and software.

Motion was made by Chairman Geraghty, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Runyon, Mrs. Frasier, and Messrs. Geraci and Beaty absent*) to approve the request as presented and the necessary resolution was authorized for the October 20th Board Meeting.

Mr. Leggett offered privilege of the floor.

Mr. Taflan apprised he neglected to mention during the review of his 2024 Budget Request that he had included a request to change the position of Assistant to the County Administrator to Assistant County Administrator which would include a salary increase.

SEPTEMBER 28, 2023

A discussion ensued regarding the funding requests to pay for the new contract with Clear Ballot which failed to be moved forward by the Committee and the impact this would have on the contract.

There being no further business to come before the Finance Committee, on motion made by Mr. Bruno, seconded by Chairman Geraghty and carried by a unanimous vote of those present (*Ms. Runyon, Mrs. Frasier, and Messrs. Geraci and Beaty absent*), Mr. Leggett adjourned the meeting at 1:37 p.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board