

FINANCE COMMITTEE

AGENDA

NOVEMBER 2, 2023

**Committee Members:** *Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty*  
*Chair of the Board shall serve an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment
- IV. Action Agenda
  - 1) **Request for transfers of funds as attached for Committee approval.**
  - 2) **Requests/Items to be Discussed by the County Administrator (John Taflan, County Administrator):**
    - A) Journal Report of transfers approved by the County Administrator staff for September 2023.
    - B) Request to appropriate \$185,415 from Budget Code A.909.00, *General Fund Unappropriated Surplus*; and \$2,000 from Budget Code D.909.00, *County Road Fund Unappropriated Surplus*, to cover a portion of the cost of equipment purchases in 2023.
    - C) Request to amend the Warren County Budget for 2023 in the amount of \$50,000 to cover the remainder of the cost of equipment purchases in 2023.
  - 3) **Referral from the County Facilities Committee (Chaired by Supervisor Bruno):**  
*Airport (Robin Mapp, Airport Manager) -*  
Request to amend the Warren County Budget for 2023 in the amount of \$8,315 with surplus Balloon Festival funds in Budget Code A.691.00, *Deferred Revenue*, to cover excess over-time, FICA, Medicare and retirement costs.
  - 4) **Referrals from the Criminal Justice & Public Safety Committee (Chaired by Supervisor Geraci):**  
*Sheriff (James LaFarr, Sheriff) -*
    - A) Request to amend the Warren County Budget for 2023 in the amount of \$23,947 to reflect receipt of grant funding from the New York State Governor's Traffic Safety Committee for Police Traffic Services Program.
    - B) Request to amend the Warren County Budget for 2023 in the amount of \$24,000 to reflect receipt of grant funding from New York State STOP-DWI Foundation for High Visibility Engagement Campaign.
  - 5) **Referrals from the Public Works Committee (Chaired by Supervisor Conover):**  
*Department of Public Works (Kevin Hajos, Superintendent of Public Works) -*  
Request to increase Capital Project No. H390, *County Bridge & Culvert Projects*, in the amount of \$415,894.67.
  - 6) **Finance Committee action is required on the following Personnel Agenda item, contingent upon approval by the Personnel, Administration & Higher Education Committee - Agenda Item 5C.**  
**PERSONNEL AGENDA ITEM 5C:**
    - 5C) **Request/Item to be Discussed by the County Attorney (Larry Elmen, County Attorney):**  
Request to appropriate \$50,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to the County Attorney's Budget to cover the cost of the County's \$50,000 insurance deductible in the matter of *Julia Barton (aka Julia Benson) and McKenna S. Frank (aka McKenna S. Brodie) v. County of Warren, NDNY, Case No. 1:19-cv-1061.*
- V. **Pending Items:**  
No items this month.
- VI. Privilege of the Floor/Public Comment
- VII. Motion to adjourn

**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Probation

**SIGNED:**



**DATE:** 10/24/23

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3140 110	Salaries-Regular	A.3140 120	Salaries-Overtime	\$1,500

**Please state reason for transfers requested:**

Funds needd to pay 4 Probation Officers overtime for weekend home visits with NYS Police regarding recent child abduction.

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

10/27/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>	<u>TOWN</u>
D.5112.8342	280 Co Roads, 2022 CR#74 Atateka Drive	D.9950 910	Co Roads, Transfers - Capital Projects	\$ 20,097.67	Chester
D.5112.8344	280 Co Roads, 2022 CR#11 Bolton Landing Riverbank Road	D.9950 910	Co Roads, Transfers - Capital Projects	\$ 15,383.10	Bolton
D.5112.8345	280 Co Roads, 2022 CR#53 Watering Tub Road	D.9950 910	Co Roads, Transfers - Capital Projects	\$ 943.00	Horicon
D.5112.8346	280 Co Roads, 2022 CR#46 Atateka Drive	D.9950 910	Co Roads, Transfers - Capital Projects	\$ 214,788.50	Chester
D.5112.8347	280 Co Roads, 2022 CR#38 Pilot Knob Road	D.9950 910	Co Roads, Transfers - Capital Projects	\$ 164,682.40	Lake George

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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A.1990 439 Contingent Fund

Please state reason for transfer request:

Transfer surplus road project funds to cover capital project expenses

**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** SHERIFF

**SIGNED:** \_\_\_\_\_

**DATE:** October 24, 2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3150 110	Corrections Salaries - Regular	A.3150 445	Correction Division - Foods	\$62,000
A.3150 110	Corrections Salaries - Regular	A.3110 441	Law Enforcement - Auto Supplies & Repair	\$40,000

**Please state reason for transfers requested:** Due to significant increases in food prices, automobile parts, and vehicle repairs the salary codes above are currently in deficit, or projected to be in deficit, by year end.

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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**Please state reason for transfers requested:**

**Please file original request with Clerk of the Board and retain copy for your records.**

Annual Totals **YTD** ▼

Reclass Journal Type

Classification **Contractual Expense**

Fiscal Year **2023**

Amended Budget <b>\$270,000.00</b> Percent Used <b>100%</b>	Encumbrances <b>\$35,650.08</b>	Expenses <b>\$234,349.92</b>	YTD Balance <b>\$0.00</b>
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Month	Budget	Amendments	Encumbrances	Expenses	Current YTD Balance
January	\$270,000.00	\$0.00	\$132,462.44	\$12,293.62	\$125,243.94
February	\$0.00	\$0.00	-\$18,984.22	\$22,197.75	\$122,030.41
March	\$0.00	\$0.00	-\$32,243.00	\$33,767.20	\$120,506.21
April	\$0.00	\$0.00	-\$27,984.11	\$28,746.44	\$119,743.88
May	\$0.00	\$0.00	\$44,529.41	\$29,387.20	\$45,827.27
June	\$0.00	\$0.00	-\$9,644.02	\$26,295.80	\$29,175.49
July	\$0.00	\$0.00	-\$30,874.28	\$30,970.91	\$29,078.86
August	\$0.00	\$0.00	-\$19,577.94	\$19,633.94	\$29,022.86
September	\$0.00	\$0.00	-\$2,034.20	\$31,057.06	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$270,000.00	\$0.00	\$35,650.08	\$234,349.92	\$0.00
Unposted Transactions	\$0.00	\$0.00	(\$7,045.08)	\$7,045.08	\$0.00
Grand Total	\$270,000.00	\$0.00	\$28,605.00	\$241,395.00	\$0.00

Annual Totals **YTD** ▼

Reclass Journal Type

Classification **Contractual Expense**

Fiscal Year **2023**

<b>Amended Budget</b> <b>\$221,765.00</b> Percent Used <b>99%</b>	<b>Encumbrances</b> <b>\$32,622.56</b>	<b>Expenses</b> <b>\$187,092.36</b>	<b>YTD Balance</b> <b>\$2,050.08</b>
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Month	Budget	Amendments	Encumbrances	Expenses	Current YTD Balance
January	\$180,000.00	\$0.00	\$52,391.29	\$5,851.58	\$121,757.13
February	\$0.00	\$0.00	\$3,617.06	\$12,102.34	\$106,037.73
March	\$0.00	-\$15,535.00	-\$12,064.58	\$24,366.97	\$78,200.34
April	\$0.00	\$0.00	\$10,779.42	\$17,315.08	\$50,105.84
May	\$0.00	\$500.00	-\$9,665.12	\$27,674.16	\$32,596.80
June	\$0.00	\$0.00	-\$569.12	\$16,786.34	\$16,379.58
July	\$0.00	\$500.00	-\$16,177.62	\$27,247.69	\$5,809.51
August	\$0.00	\$20,000.00	\$207.37	\$25,314.46	\$287.68
September	\$0.00	\$34,500.00	\$2,303.86	\$30,433.74	\$2,050.08
October	\$0.00	\$1,800.00	\$1,800.00	\$0.00	\$2,050.08
November	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.08
December	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.08
<b>Total</b>	\$180,000.00	\$41,765.00	\$32,622.56	\$187,092.36	\$2,050.08
Unposted Transactions	\$0.00	\$0.00	(\$7,057.10)	\$8,713.26	\$393.92
<b>Grand Total</b>	\$180,000.00	\$41,765.00	\$25,565.46	\$195,805.62	\$393.92

WARREN COUNTY  
Journal Report - September 2023

G/L Date	G/L Account Number	Account Description	Description	Source	Increase Amount	Decrease Amount
Building & Fire - Building & Fire Code						
9/6/2023	A.3620 441	Auto-Supplies & Repair	Budget Transfer Within Object Code to A.3620 444		\$	200.00
9/6/2023	A.3620 442	Automotive - Gas & Oil	Budget Transfer Within Object Code to A.3620 444		\$	200.00
9/6/2023	A.3620 444	Travel/Education/Conference	Budget Transfer Within Object Code from A.3620 441	\$	200.00	
9/6/2023	A.3620 444	Travel/Education/Conference	Budget Transfer Within Object Code from A.3620 442	\$	200.00	
County Attorney - County Attorney						
9/27/2023	A.1420 410	Supplies	Transfer within Object Code to A.1420 444		\$	465.00
9/27/2023	A.1420 444	Travel/Education/Conference	Transfer within Object Code from A.1420 410	\$	465.00	
9/29/2023	A.1420 410	Supplies	Transfer within Object Code to A.1420 444		\$	250.00
9/29/2023	A.1420 444	Travel/Education/Conference	Transfer within Object Code from A.1420 410	\$	250.00	
Dist. Attorney_Dist. Attorney - District Attorney, District Attorney						
9/19/2023	A.1165 410	Supplies	Budget Transfer within object code to A.1165 453 Uniform/clothin		\$	104.39
9/19/2023	A.1165 453	Uniforms & Clothing	Budget Transfer within object code from A.1165 410 Supplies	\$	104.39	
DPW_DPW Admin - DPW,DPW Administration						
9/5/2023	DM.5130 230	Automotive Equipment	Transfer Within Budget Code to DM.5130 260		\$	1,900.00
9/5/2023	DM.5130 260	Other Equipment	Transfer Within Budget Code from DM.5130 230	\$	1,900.00	
9/6/2023	A.7111 410	Supplies	Transfer Out of Code to A.7111.0198 410		\$	260.00
9/6/2023	A.7111.0198 410	Supplies	Transfer Out of Code from A.7111 410	\$	260.00	
9/19/2023	A.1624 410	Supplies	Transfer Within Budget Code from A.1624 413	\$	1,500.00	
9/19/2023	A.1624 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.1624 410		\$	1,500.00
9/20/2023	A.7111 410	Supplies	Transfer Within Budget Code to A.7111 470		\$	1,900.00
9/20/2023	A.7111 470	Contract	Transfer Within Budget Code from A.7111 410	\$	1,900.00	
9/20/2023	A.1610 441	Auto-Supplies & Repair	Transfer Within Budget Code from A.1610 442	\$	158.00	
9/20/2023	A.1610 442	Automotive - Gas & Oil	Transfer Within Budget Code to A.1610 441		\$	158.00
9/26/2023	A.7110 860	Hospitalization	Transfer Within Budget Code to A.7110 861		\$	12,000.00
9/26/2023	A.7110 861	Retirees Hospitalization	Transfer Within Budget Code from A.7110 860	\$	12,000.00	
9/26/2023	A.7113 810	Retirement	Transfer Within Budget Code from A.7113 860	\$	800.00	
9/26/2023	A.7113 860	Hospitalization	Transfer Within Budget Code to A.7113 810		\$	800.00
9/26/2023	D.5110 410	Supplies	Transfer Within Budget Code from D.5110 470	\$	10,000.00	
9/26/2023	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code from D.5110 470	\$	10,000.00	
9/26/2023	D.5110 470	Contract	Transfer Within Budget Code to D.5110 410		\$	10,000.00
9/26/2023	D.5110 470	Contract	Transfer Within Budget Code to D.5110 465		\$	10,000.00
9/28/2023	DM.5130 410	Supplies	Transfer Within Budget Code to DM.5130 441		\$	5,000.00
9/28/2023	DM.5130 441	Auto-Supplies & Repair	Transfer Within Budget Code from DM.5130 410	\$	5,000.00	
9/29/2023	A.1490 861	Retirees Hospitalization	Transfer Within Budget Code to A.1490 863		\$	400.00
9/29/2023	A.1490 863	Health Insurance Cost Reimbursement-Retiree	Transfer Within Budget Code from A.1490 861	\$	400.00	
9/29/2023	A.7111 810	Retirement	Transfer Within Budget Code from A.7111 862	\$	900.00	
9/29/2023	A.7111 862	Health Insurance Cost Reimbursement	Transfer Within Budget Code to A.7111 810		\$	900.00
9/29/2023	D.3310 860	Hospitalization	Transfer Within Budget Code to D.3310 861		\$	10,000.00

9/29/2023	D.3310 861	Retirees Hospitalization	Transfer Within Budget Code from D.3310 860	\$	10,000.00		
9/29/2023	D.5110 418	Ins-General Liability	Transfer Within Budget Code to D.5110 465			\$ 3,000.00	
9/29/2023	D.5110 465	Road/Bridge Materials	Transfer Within Budget Code from D.5110 418	\$	3,000.00		
Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff)							
9/5/2023	40.6293.0300 421	Equipment Rental	Object code change from 40.6293.0300 423	\$	50.00		
9/5/2023	40.6293.0300 423	Telephone	Object code change to 40.6293.0300 421			\$ 50.00	
Office of EMS - Office of Emergency Services							
9/19/2023	A.3410 260	Other Equipment	Out of Object Code to A.3410 416			\$ 81.59	
9/19/2023	A.3410 416	Oil & Gas-Heating	Out of Object Code from A.3410 260	\$	81.59		
9/19/2023	A.4022 444	Travel/Education/Conference	Budget Transfer within Object Code to A.4022 453			\$ 1,192.00	
9/19/2023	A.4022 453	Uniforms & Clothing	Budget Transfer within Object Code from A.4022 444	\$	1,192.00		
9/25/2023	A.3410 441	Auto-Supplies & Repair	Budget Transfer within Object Code from A.3410 470	\$	2,000.00		
9/25/2023	A.3410 470	Contract	Budget Transfer within Object Code to A.3410 441			\$ 2,000.00	
9/27/2023	A.3410 418	Ins-General Liability	Budget Transfer within Object Code to A.3410 426			\$ 119.99	
9/27/2023	A.3410 426	Subscriptions	Budget Transfer within Object Code from A.3410 418	\$	119.99		
Probation_Probation - Probation,Probation							
9/29/2023	A.3140 220	Office Equipment	Budget transfer out of object code from A.3140.410	\$	1,148.49		
9/29/2023	A.3140 410	Supplies	Budget transfer out of object code to A.3140.220			\$ 1,148.49	
Public Health_Health Services - Public Health,Health Services							
9/19/2023	A.4010.4300 220	Office Equipment	Out of Code Transfer DSRIP for CHHA to A.4010.4300.220 fm .428	\$	5,000.00		
9/19/2023	A.4010.4300 428	Data Processing & Internet Fees	Out of Code Transfer DSRIP for CHHA to A.4010.4300.220 fm .428			\$ 5,000.00	
9/28/2023	A.4013 410	Supplies	Budget Transfer WIC to A4013.453			\$ 20.00	
9/28/2023	A.4013 453	Uniforms & Clothing	Budget Transfer WIC from A4013.410	\$	20.00		
Residential Hall - Countryside Adult Home							
9/18/2023	A.6030 413	Repair & Maint.-Bldg/Property	Budget Transfer within object code to A.6030 413 from A.6030 437	\$	2,000.00		
9/18/2023	A.6030 437	Consulting Fees	Budget Transfer within object code from A 6030 437 to A.6030 413			\$ 2,000.00	
9/21/2023	A.6030 260	Other Equipment	out of object code transfer to 6030 260 from 6030 470	\$	3,000.00		
9/21/2023	A.6030 470	Contract	out of object code transfer from 6030 470 to 6030 260			\$ 3,000.00	
9/28/2023	A.6030 270	Lawn & Landscaping	Budget Transfer out of object code from A.6030 270 to A.6030 444			\$ 1,000.00	
9/28/2023	A.6030 444	Travel/Education/Conference	Budget Transfer out of object code to A.6030 444 from A.6030 270	\$	1,000.00		
9/28/2023	A.6030 436	Advertising Fees	Budget Transfer within object code from A 6030 436 to A.6030 444			\$ 500.00	
9/28/2023	A.6030 444	Travel/Education/Conference	Budget Transfer within object code to A.6030 444 from A.6030 436	\$	500.00		
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement							
9/8/2023	A.3110 441	Auto-Supplies & Repair	budget transfer within object code from A.3110 455	\$	15,000.00		
9/8/2023	A.3110 455	Safety Equipment	budget transfer within object code to A.3110 441			\$ 15,000.00	
9/18/2023	A.3315 410	Supplies	budget transfer within object code from A.3315 421	\$	281.69		
9/18/2023	A.3315 421	Equipment Rental	budget transfer within object code to A.3315 410			\$ 281.69	
9/18/2023	A.3150 260	Other Equipment	budget transfer out of object code to A.3150 410			\$ 3,000.00	
9/18/2023	A.3150 410	Supplies	budget transfer out of object code from A.3150 260	\$	3,000.00		
9/18/2023	A.3020 422	Repair/Maint-Equipment	budget transfer out of object code to A.3110 410			\$ 3,000.00	
9/18/2023	A.3110 410	Supplies	budget transfer out of object code from A.3020 422	\$	3,000.00		
9/18/2023	A.3110 439	Misc Fees & Expenses	budget transfer within object code from A.3110 455	\$	1,000.00		
9/18/2023	A.3110 441	Auto-Supplies & Repair	budget transfer within object code A.3110 455	\$	9,000.00		
9/18/2023	A.3110 455	Safety Equipment	budget transfer within object code to A.3110 439			\$ 1,000.00	
9/18/2023	A.3110 455	Safety Equipment	budget transfer within object code to A.3110 441			\$ 9,000.00	

9/21/2023	A.3150 260	Other Equipment	budget transfer out of object code from A.3150 422	\$	1,788.93		
9/21/2023	A.3150 422	Repair/Maint-Equipment	budget transfer out of object code to A.3150 260			\$ 1,788.93	
9/29/2023	A.3110 413	Repair & Maint.-Bldg/Property	budget transfer within object code TO a.3110 441			\$ 10,000.00	
9/29/2023	A.3110 441	Auto-Supplies & Repair	budget transfer within object code FROM a.3110 413	\$	10,000.00		
Social Services - Social Services							
9/5/2023	A.6010 230	Automotive Equipment	Budget Transfer Out of Code from A.6010 470		3,440.00		
9/5/2023	A.6010 470	Contract	Budget Transfer Out of Code to A.6010 230			3,440.00	
9/11/2023	A.6010 441	Auto-Supplies & Repair	Budget Transfer Within Object Code from A.6010 470	\$	1,600.00		
9/11/2023	A.6010 470	Contract	Budget Transfer Within Object Code to A.6010 441			\$ 1,600.00	
9/28/2023	A.6010 442	Automotive - Gas & Oil	Budget Transfer Within Object Code From A.6010 470	\$	4,000.00		
9/28/2023	A.6010 470	Contract	Budget Transfer Within Object Code to A.6010 442			\$ 4,000.00	
Tourism - Tourism							
9/5/2023	A.6417.0001 444	Travel/Education/Conference	Transfer from A.6417.0001 470	\$	2,000.00		
9/5/2023	A.6417.0001 470	Contract	Transfer to A.6417.0001 444			\$ 2,000.00	

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: County Administrator**

**DATE: 11/2/2023**

- (a) Purpose of Request:  
**To Appropriate funds from Unappropriated Surplus to cover equipment purchases in 2023**
  
- (b) Details:  
**See Attached**
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**General Fund Unappropriated Surplus - \$185,415**  
**County Road Unappropriated Surplus - \$2,000**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

<b>Account Code</b>	<b>DESCRIPTION</b>	<b>Amount</b>
A.1165 250	District Attorney, Technical Equipment	\$ 1,500.00
A.1620 260	Buildings, Other Equipment	\$ 9,000.00
A.1628 260	Waste Management Containment, Other Equipment	\$ 15,815.00
A.3020 210	Sheriff's 911 Center, Furniture	\$ 5,000.00
A.3020 250	Sheriff's 911 Center, Technical Equipment	\$ 5,000.00
A.3020 260	Sheriff's 911 Center, Other Equipment	\$ 5,000.00
A.3110 250	Sheriff's Law Enforcement, Technical Equipment	\$ 23,000.00
A.3110 260	Sheriff's Law Enforcement, Other Equipment	\$ 5,000.00
A.3150 210	Sheriff's Correction Division, Furniture/Furnishings	\$ 5,000.00
A.3150 250	Sheriff's Correction Division, Technical Equipment	\$ 10,000.00
A.3410 230	Fire Prevention & Control, Automotive Equipment	\$ 5,000.00
A.3410 250	Fire Prevention & Control, Technical Equipment	\$ 5,000.00
A.3410 260	Fire Prevention & Control, Other Equipment	\$ 15,000.00
A.3640 210	Civil Defense, Furniture/Furnishings	\$ 1,000.00
A.3640 230	Civil Defense, Automotive Equipment	\$ 8,000.00
A.3640 250	Civil Defense, Technical Equipment	\$ 2,000.00
A.3640 260	Civil Defense, Other Equipment	\$ 2,500.00
A.4010 260	Health Services, Other Equipment	\$ 1,000.00
A.4022 230	Emergency Medical Service, Automotive Equipment	\$ 2,500.00
A.4022 260	Emergency Medical Service, Other Equipment	\$ 4,000.00
A.7110 210	Parks & Recreation, Furniture	\$ 500.00
A.7110 250	Parks & Recreation, Technical Equipment	\$ 3,600.00
A.7110 260	Parks & Recreation, Other Equipment	\$ 1,000.00
A.9901.0182 910	Transfer - Road Machinery	\$ 50,000.00
<b>TOTAL GENERAL FUND</b>		<b>\$185,415.00</b>
<b>Maintenance of Roads</b>		
D.5110 260	Maintenace of Roads, Other Equipment	\$ 2,000.00
<b>TOTAL COUNTY ROADS</b>		<b>\$ 2,000.00</b>
		<b>\$187,415.00</b>

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: County Administrator**

**DATE: 11/2/2023**

(a) Purpose of Amendment:  
**To amend the Budget to allow for equipment purchases in 2023.**

(b) Appropriation Code, Object Code, Full Title and Amount:  
**DM.5130 260 Machinery, Other Equipment - \$50,000**

(c) Revenue Code (with title), and Amount:  
**DM.5130 5031 Machinery, Interfund Transfers - \$50,000**

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: County Facilities - Airport (DPW)**

**DATE: 10/27/23**

- (a) Purpose of Amendment: To amend the 2023 budget with surplus Balloon Fest funds in Deferred Revenue, A 691.00, to cover excess Over-time, Fica, Medicare and Retirement costs.
- (b) Appropriation Code (with title), Object Code (with title) and Amount:
- A.5610 120 Airport (DPW), Salaries Over-time - \$6,804.00
  - A.5610 810 Airport (DPW), Retirement - \$1,033.00
  - A.5610 830 Airport (DPW), Social Security - \$387.00
  - A.5610 831 Airport (DPW), Medicare Contribution - \$91.00
- (c) Revenue Code (with title), and Amount:
- A.5610 1710 Airport (DPW), Public Works Charges - \$8,315.00

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\*****\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***DEPARTMENT NAME:** Sheriff**DATE:** October 24, 2023

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Governor's Traffic Safety Committee Police Traffic Services Program grant

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 120	Sheriff's Law Enforcement	\$23,947
	Salaries - Overtime	

(c) **Revenue Code (with title), and amount:**

A.3110 3384	Sheriff's Law Enforcement	\$23,947
	Other Sheriff's State Aid	

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\*****\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***DEPARTMENT NAME:** Sheriff**DATE:** October 24, 2023

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State STOP-DWI Foundation High Visibility Engagement Campaign grant

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 120	Sheriff's Law Enforcement	\$24,000
	Salaries - Overtime	

(c) **Revenue Code (with title), and amount:**

A.3315 3615	STOP DWI Program	\$24,000
	STOP DWI Grant	

***RESOLUTION REQUEST FORM NO. 9******Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 10/27/23**

- (a) Exact Title and Number of Project\*: County Bridge & Culvert Projects (H390)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$415,894.67
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  
\$415,894.67 from D.9950 910 Transfers Capital Projects
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To increase H390 to fund Bolton Landing Riverbank Road (CR 11) culvert replacement project in the Town of Bolton

## AGENDA

NOVEMBER 2, 2023

**Committee Members:** *Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu- Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment
- IV. Action Agenda
  - 1) **SUNY Adirondack representatives to provide and update on the College.**
  - 2) **Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**
    - A) Review of report on tracking of vacancies filled.
    - B) Request to extend the contract for service with Ascentis (formerly Novatime Technology Inc.) from January 1, 2024 until December 31, 2024.
  - 3) **Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):**
    - A) Request to approve settlement agreement for debt collection lawsuit related to services rendered by Westmount Health Facility in the gross settlement amount of \$160,000.00
    - B) Request to provide the County Attorney with authority to tender County's insurance deductible of \$50,000 as partial payment towards the full settlement of all claims in the lawsuit of *Barton & Frank v. County of Warren*, a federal lawsuit filed in 2019.
    - C) Request to appropriate \$50,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to the County Attorney's Budget to cover the cost of the County's \$50,000 insurance deductible in the matter of *Julia Barton (aka Julia Benson) and McKenna S. Frank (aka McKenna S. Brodie) v. County of Warren*, NDNY, Case No. 1:19-cv-1061.
    - D) Request for an executive session under Section 105(1)(d) of the Public Officer's Law to discuss the following proposed, pending current litigation: *Warren County v. Estate of Garry et al*; Warren County Supreme Court, filed April 8, 2010 (Action #1) & filed September 9, 2016 (Action #2); *Julia Barton & McKenna Frank v. Warren County*, Federal District Court for the NDNY, filed August 28, 2019, Case No. 1:19-cv-1061; Notices of Claim: Timothy McIntyre & Brenna Michalak; *Daniel Murray v. Russell Fricke & Warren County*, Federal District Court, filed November 14, 2022, Case No. 9:22-cv-1189; *Michael Easterbrooks v. Schenectady County, Schenectady County, Schenectady County Department of Social Services, Cayuga County, Cayuga County Department of Social Services, Albany County, Albany County Department of Social Services, Cayuga Centers, Cayuga Home for Children, Albany Home for Children, Parsons Child and Family Center, and Northern Rivers Family Services, Inc.*, Albany County Supreme Court, filed August 10, 2021, Index No. 907013-21; *John David Smith v. County of Warren and Warren County DSS*, Warren County Supreme Court, filed August 17, 2020, Index No. EF2020-266800; *County of Warren v. The Continental Insurance Company*, Federal District Court NDNY (@ lawsuits: *Easterbrooks/Smith*); and *Brian Andrew Clark v. Zachary Tanner, Nicholas Rysedorph, Huntington, and Fieldesen*, Federal District Court NDNY, Case No. 1:22-cv-1264.
- V. **Pending Items:**  
No item this month.
- VI. Privilege of the Floor/Public Comment
- VII. Motion to adjourn

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: County Attorney**

**DATE: 11/2/23**

- (a) Purpose of Request: **Appropriation of funds to pay the County's \$50,000 insurance deductible in the matter of *Julia Barton (aka Julia Benson) and McKenna S. Frank (aka McKenna S. Brodie) v. County of Warren, NDNY, Case No. 1:19-cv-1061.***
  
- (b) Details: **A court-ordered mediation conference with a Federal Court magistrate resulted in a proposed settlement agreement between both plaintiffs and the County of Warren. NYMIR has agreed to settle all claims by each plaintiff for a gross award of \$200,000.00. The \$50,000 appropriation is required to reimburse NYMIR under the insurance policy and the County's self-insured retention amount (i.e.-deductible).**
  
- (c) Previous Resolution Number: **N/A**
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS