

HEALTH SERVICES
February 22, 2023

COMMITTEE MEMBERS:

Edna Frasier, Chair, and Ronald Conover, Vice Chair, Peter McDevitt, Daniel Bruno, Debra Runyon, Michael Geraci, and vacant and the Chair of the Board shall serve as the Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. **Committee meeting called to order by Chair**
- II. **Approval of minutes of prior Committee Meeting: January 23, 2023**
- III. **Privilege of the floor and public comment**
- IV. **Action Agenda/New Business Items:**

Request Resolution: 1	To amend Resolution 151 of 2020 to extend the contract end date from March 15, 2021 to December 31, 2021 as requested by NYSDOH and Health Research Institute (HRI) to receive payment for already vouchered items. (Attachment #1)
Rationale:	This funding supplemented Public Health Emergency Preparedness Grant for Covid Response. Although the grant is finished, NYSDOH is requesting we extend the date to cover vouchered expenses.

Request Resolution: 2	To Transfer Funds For 2023 budget related to ELC Grant (A.4194). (Attachment #2)
Rationale	Tawn Driscoll, Fiscal Manager, will be available to discuss.

Request Resolution: 3	To amend the 2023 budget to reflect the balance of the ELC Schools Grant Contract (Contract 6823-01/ GL Code A.4194). (Attachment #8)
Rationale	Tawn Driscoll, Fiscal Manager, will be available to discuss.

V. **Discussion Items:**

Report of Revenues and Expenditures for 2023

Please see **Attachment #3**.

Tawn Driscoll, Fiscal Manager, will be present at the meeting to review the reports and answer any questions.

Revenue and Expense Comparison Report for 2022 vs 2023

Please see **Attachment #4**

Status of Referrals

Please see **Attachment #5 A/B** for the report.

Emergency Response and Preparedness

Please see **Attachment #6** for the report.

Rabies Report

Please see **Attachment #7** for the report.

VI. **Referrals/Pending Items: None currently.**

VII. **Privilege of the Floor and Public Comment**

VIII. **Motion to adjourn**

Attachments:

1. Resolution Request: Amend Health Research Institute Contract to extend dates.
2. Resolution Request: Transfer Funds for 2023 Budget – NYSDOH ELC Grant to extend contract date.
3. Report of Revenues and Expenditures for 2023
4. Revenue and Expense Comparison Report for 2022 vs 2023
5. Report of Referrals Status A/B
6. Emergency Response and Preparedness Activities Report
7. Rabies Report – November/December
8. Resolution Request: Amend 2023 Budget- ELC Schools Grant

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: Warren County Health Services

DATE: 02/03/2023

- (a) Purpose of Grant Amendment:
To extend the contract end date from March 15, 2021 to December 31, 2021 at the request of NYSDOH and Health Research Institute (HRI) to receive payment for already vouchered items.
- (b) Resolution No. which Authorized Original Application and Grant:
151 of 2020
- (c) Name of Grantor:
New York State Department of Health (NYSDOH) and Health Research Institute
- (d) Address of Grantor: **NYSDOH- 150 Broadway, Suite 516, Menands, New York 12204.**
HRI- 1 University Place, Rensselaer, New York 12144.
- (e) Grantor's Contact Person and Telephone Number:
Audrey Bell- Assistant Contract Manager 518-431-1271
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? **Yes, Please see attached.**
- (g) Effective Date of Amendment or Extension: **02/02/2023**
- (h) Termination Date of Amendment or Extension: **12/31/2021**
- (i) Total Dollar Amount Involved (not to exceed): **\$100,000**
- (j) Is a Budget amendment required? **NO** If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **NO**
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:
A.4192 COVID-19 Addition- Contract #740-A-160C
Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

Jones, Ginelle

From: alb.sm.SubCon <SubCon@healthresearch.org>
Sent: Thursday, February 2, 2023 12:01 PM
To: Jones, Ginelle
Cc: doh.sm.NYSPHEP
Subject: 6319-01 - Warren County - Amendment #1
Attachments: 6319-01-01 Amendment #1 Agreement.pdf; 6319-01 Voucher Form.rtf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Enclosed is a copy of the proposed revised amended subcontract between HRI and your organization.

Please sign the amendment and email to my attention as soon as possible.

Enclosed is a revised voucher cover page.

Please let me know if you have any questions.

Thank You,

Audrey Bell
Assistant Contract Administrator
Health Research Incorporated
150 Broadway, Suite 280
Menands, NY 12204-2719
Phone: 518-431-1271 Fax: 518-205-7148
Email: Audrey.Bell@healthresearch.org
Website: www.healthresearch.org



**HEALTH RESEARCH
INCORPORATED**

Warren County Board of Supervisors

RESOLUTION NO. 151 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS McDEVITT, BEATY, CONOVER, BRUNO, FRASIER, MAGOWAN AND SHEPLER

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH INSTITUTE FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS PLAN FUNDING RELATED TO COVID-19 RESPONSE ACTIVITIES AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD AND THE DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES IN EXECUTING DOCUMENTS FOR SAME

WHEREAS, the Director of Public Health/Patient Services has requested to enter into a contractual relationship with the New York State Department of Health (NYSDOH) and Health Research Institute (HRI), the agency that administers the grant on behalf of NYSDOH, relating to Public Health Emergency Preparedness Plan funding for COVID-19 response activities, in an amount not to exceed One Hundred Thousand Dollars (\$100,000) for a term commencing March 16, 2020 and terminating March 15, 2021, now, therefore, be it

RESOLVED, that Warren County enter into a contractual relationship with New York State Department of Health, 150 Broadway, Suite 516, Menands, New York 12204, as well as with the administrative agency, Health Research Institute, One University Place, Rensselaer, New York 12144, for Public Health Emergency Preparedness Plan Funding for COVID-19 response activities, in an amount not to exceed One Hundred Thousand Dollars (\$100,000) for a term commencing March 16, 2020 and terminating March 15, 2021, now, and be it further

RESOLVED, that the Board of Supervisors does hereby ratify the actions of the Chairman of the Board of Supervisors and the Director of Public Health/Patient Services in executing agreements relating to the aforementioned grant opportunity, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

AMENDMENT #1

This Agreement, made this 2nd day of February, 2023 by and between **HEALTH RESEARCH INC.**, hereinafter referred to as "HRI," a domestic not-for-profit corporation, and **WARREN CO. ON BEHALF OF WARREN CO. HEALTH SERV.** hereinafter referred to as "Contractor."

WHEREAS, heretofore on or about the 17th day of March, 2020, the parties hereto entered into a certain agreement regarding "COVID-19 Response"; HRI Contract Number **6319-01**; and,

WHEREAS it is now desired to amend that provision of such contract designated as "Contract End Date" and attach Exhibit "D" Addition.

NOW THEREFORE, it is mutually agreed by both parties the "Contract End Date" of Agreement HRI Contract Number 6319-01 will be **12/31/21**.

It is further agreed, by and between the parties hereto, that said Agreement in all portions thereof, as heretofore and herein amended, shall remain in full force and effect in accordance with the terms thereof.

IN WITNESS WHEREOF, the parties hereto have agreed and executed this amendment.

HEALTH RESEARCH INC.

**WARREN CO. ON BEHALF OF
WARREN CO. HEALTH SERV.**

Michael A. Saglimbeni

Michael A. Saglimbeni
Director, OSP & Subcontract Unit

Name: _____
Title: _____

Exhibit D Addition

1. DATE ISSUED *MM/DD/YYYY* 04/06/2020

1a. SUPERSEDES AWARD NOTICE dated 03/16/2020 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded

2. CFDA NO. 93.354 - Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response

3. ASSISTANCE TYPE Cooperative Agreement

4. GRANT NO. 6 NU90TP922080-01-03 Formerly

5. TYPE OF AWARD Other

4a. FAIN NU90TP922080

5a. ACTION TYPE Post Award Amendment

6. PROJECT PERIOD *MM/DD/YYYY*
From 03/05/2020 Through 03/15/2021

7. BUDGET PERIOD *MM/DD/YYYY*
From 03/05/2020 Through 03/15/2021

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention

2939 Brandywine Road
Atlanta, GA 30341

NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)
311(c)(1) of the Public Health Service Act (42 USC § 243(c)(1))

8. TITLE OF PROJECT (OR PROGRAM)
Public Health Crisis Response in New York State

9a. GRANTEE NAME AND ADDRESS
HEALTH RESEARCH, INC.
150 Broadway Ste 560
Menands, NY 12204-2726

9b. GRANTEE PROJECT DIRECTOR
Mr. MICHAEL PRIMEAU
800 North Pearl St., Room 322
HEALTH RESEARCH INC
MENANDS, NY 12204
Phone: (518)474-2893

10a. GRANTEE AUTHORIZING OFFICIAL
Mrs. Cheryl A. Mattox
150 BROADWAY
HEALTH RESEARCH, INC.
ALBANY, NY 12204-2719

10b. FEDERAL PROJECT OFFICER
Tiandra Thornton
1600 Clifton Rd
Atlanta, GA 30333
Phone: 404.498.5495

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m) 25,322,468.00	
II Total project costs including grant funds and all other financial participation <input type="checkbox"/> II		b. Less Unobligated Balance From Prior Budget Periods 0.00	
a. Salaries and Wages	0.00	c. Less Cumulative Prior Award(s) This Budget Period 18,440,279.00	
b. Fringe Benefits	0.00	d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 6,882,189.00	
c. Total Personnel Costs	0.00	13. Total Federal Funds Awarded to Date for Project Period 25,322,468.00	
d. Equipment	0.00	14. RECOMMENDED FUTURE SUPPORT	
e. Supplies	0.00	(Subject to the availability of funds and satisfactory progress of the project):	
f. Travel	0.00	YEAR	TOTAL DIRECT COSTS
g. Construction	0.00	a. 2	d. 5
h. Other	25,322,468.00	b. 3	e. 6
i. Contractual	0.00	c. 4	f. 7
j. TOTAL DIRECT COSTS	25,322,468.00	15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
k. INDIRECT COSTS	0.00	a. DEDUCTION	
l. TOTAL APPROVED BUDGET	25,322,468.00	b. ADDITIONAL COSTS	
m. Federal Share	25,322,468.00	c. MATCHING	
n. Non-Federal Share	0.00	d. OTHER RESEARCH (Add / Deduct Option)	
		e. OTHER (See REMARKS)	
		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
		a. The grant program legislation	
		b. The grant program regulations.	
		c. This award notice including terms and conditions, if any, noted below under REMARKS.	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantees when funds are drawn or otherwise obtained from the grant payment system.	

REMARKS (Other Terms and Conditions Attached - Yes No)

GRANTS MANAGEMENT OFFICIAL:
Tiffany Mannings, Grants Management Officer
2960 Brandywine Rd
Mailstop E01
Atlanta, GA 30341-5509
Phone: 770.488.2515

17. OBJ CLASS	41.51	18a. VENDOR CODE	1141402155A1	18b. EIN	141402155	19. DUNS	002436061	20. CONG. DIST.	20
FY-ACCOUNT NO.		DOCUMENT NO.		ADMINISTRATIVE CODE		AMT ACTION FIN ASST		APPROPRIATION	
21. a.	0-9390EPX	b.	20NU90TP922080CV	c.	TP	d.	\$6,882,189.00	e.	75-2022-0843
22. a.		b.		c.		d.		e.	
23. a.		b.		c.		d.		e.	

NOTICE OF AWARD (Continuation Sheet)

PAGE 3 of 3

DATE ISSUED

04/06/2020

GRANT NO. 6 NU90TP922080-01-03

Federal Financial Report Cycle

Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
03/05/2020	03/04/2021	Annual	06/02/2021
03/05/2021	03/15/2021	Annual	06/13/2021

AWARD ATTACHMENTS

 Health Research, Inc.

6 NU90TP922080-01-03

1. T&C



1. DATE ISSUED MM/DD/YYYY 06/03/2020

1a. SUPERSEDES AWARD NOTICE dated 04/06/2020 except that any additions or restrictions previously Imposed remain in effect unless specifically rescinded

2. CFDA NO. 93.354 - Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response

3. ASSISTANCE TYPE Cooperative Agreement

4. GRANT NO. 6 NU90TP922080-01-04 Formerly 6 NU90TP922080-01-03

5. TYPE OF AWARD Demonstration

4a. FAIN NU90TP922080

5a. ACTION TYPE Post Award Amendment

6. PROJECT PERIOD MM/DD/YYYY From 03/05/2020 Through 03/15/2021

7. BUDGET PERIOD MM/DD/YYYY From 03/05/2020 Through 03/15/2021

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention

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9b. GRANTEE PROJECT DIRECTOR
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800 North Pearl Street Room 322
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Phone: (518) 474-2893

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Mrs. Cheryl A. Mattox
150 BROADWAY
HEALTH RESEARCH, INC.
ALBANY, NY 12204-2719

10b. FEDERAL PROJECT OFFICER
Noelle Anderson
1600 Clifton Rd NE
Atlanta, GA 30329-4018
Phone: 404.772.4630

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m) 25,322,468.00	
II Total project costs including grant funds and all other financial participation		b. Less Unobligated Balance From Prior Budget Periods 0.00	
a. Salaries and Wages	4,673,134.00	c. Less Cumulative Prior Award(s) This Budget Period 25,322,468.00	
b. Fringe Benefits	1,731,680.00	d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 0.00	
c. Total Personnel Costs	6,404,814.00	13. Total Federal Funds Awarded to Date for Project Period 25,322,468.00	
d. Equipment	244,000.00	14. RECOMMENDED FUTURE SUPPORT	
e. Supplies	1,537,650.00	(Subject to the availability of funds and satisfactory progress of the project):	
f. Travel	49,341.00	YEAR	TOTAL DIRECT COSTS
g. Construction	0.00	a. 2	d. 5
h. Other	788,000.00	b. 3	e. 6
i. Contractual	13,231,480.00	c. 4	f. 7
j. TOTAL DIRECT COSTS	22,255,285.00	15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
k. INDIRECT COSTS	3,067,183.00	a. DEDUCTION	
l. TOTAL APPROVED BUDGET	25,322,468.00	b. ADDITIONAL COSTS	
m. Federal Share	25,322,468.00	c. MATCHING	
n. Non-Federal Share	0.00	d. OTHER RESEARCH (Add / Deduct Option)	
		e. OTHER (See REMARKS)	
		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
		a. The grant program legislation	
		b. The grant program regulations.	
		c. This award notice including terms and conditions, if any, noted below under REMARKS.	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.	

REMARKS (Other Terms and Conditions Attached - Yes No)

GRANTS MANAGEMENT OFFICIAL:

Tiffany Mannings, Grants Management Officer
2960 Brandywine Rd
Mailstop E01
Atlanta, GA 30341-5509
Phone: 770.488.2515

17. OBJ CLASS	41.51	18a. VENDOR CODE	1141402155A1	18b. EIN	141402155	19. DUNS	002438061	20. CONG. DIST.	20
FY-ACCOUNT NO.		DOCUMENT NO.		ADMINISTRATIVE CODE		AMT ACTION FIN ASST		APPROPRIATION	
21. a.	0-8590EPX	b.	20NU90TP922080CV	c.	TP	d.	\$0.00	e.	75-2022-0943
22. a.		b.		c.		d.		e.	
23. a.		b.		c.		d.		e.	

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds FOR 2023

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

TRANSFERS FOR 2023 BUDGET

SIGNED: _____

DATE: February 22, 2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.4194.470	ELC School Grant-Contract Expense	A.4194.110	ELC School Grant-Full time Salaries	\$20,000.00
A.4194.470	ELC School Grant-Contract Expense	A.4194.810	ELC School Grant-Retirement Expense	\$2,000.00
A.4194.470	ELC School Grant-Contract Expense	A.4194.830	ELC School Grant-Social Security Expense	\$1,240.00
A.4194.470	ELC School Grant-Contract Expense	A.4194.831	ELC School Grant -Medicare Expense	\$290.00

Total Transfers **\$23,530.00**

To Transfer funds to Salary and Fringe related to ELC Grant Activities for Health Educators and Program Coordinator . Fully funded.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

ATTACHMENT #

WARREN COUNTY HEALTH SERVICES BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR 2023 AS OF 2/8/2023 8:15:21 PM

FUND(S): A, CL, D, DM, EF, GI, MS, SD, V
 CODE(S): 4010, 4013, 4054, 4190, 4189, 4191, 4192, 4193, 4194, 4195, 4196

EXPENSES	2023 BUDGETED	2023 YTD ACTUAL	2022 Prior Year Totals
Salaries - Regular	\$2,838,665.00	\$191,577.03	\$2,130,362.78
Salaries - Overtime	\$150,700.00	\$4,603.68	\$62,381.37
Salaries - Part Time	\$556,495.00	\$25,361.07	\$265,766.35
100's PERSONAL SERVICES	\$3,545,860.00	\$221,541.78	\$2,458,510.50
200's EQUIPMENT	\$389,365.00	\$327.72	\$153,138.44
400's CONTRACTUAL	\$6,936,834.00	\$221,482.59	\$4,383,115.67
800's EMPLOYEE BENEFITS	\$1,313,784.00	\$116,367.98	\$1,075,046.26
TOTALS	\$12,185,843.00	\$559,720.07	\$8,069,810.87

REVENUES	2023 BUDGETED	2023 YTD ACTUAL	2022 Prior Year Totals
	\$9,976,539.00	\$0.00	\$4,175,028.36

Above reflects YTD 2023 Financial statements. Prior Year (2022) are not final. Revenues and expenses still need to be done for year end. We have accrued in 2022 \$77,339.02 in revenues for CHHA for December and for Rabies Grant \$3381.93. We will be finalizing for year end all Grants, Preschool AVL billings and WIC Food Vouchers. At this time there are no Revenues reflected in 2023 since we are in the process of closing the January 2023 CHHA billing. There are no clinics at this time for Rabies. They will begin again in the spring.

**Warren County Health Services
 Salaries Comparison
 2022 v 2021**

Total of All Depts	YTD 2022	YTD 23v22	% Change	Total Budget 2023	12/31/22 Total Actual 2022
Regular Salaries	\$191,577.03	\$34,820.30	22.21%	\$2,838,665.00	\$2,130,362.78
Overtime Salaries	\$4,603.68	(\$6,583.98)	-58.85%	\$150,700.00	\$62,381.37
Part Time Salaries	\$25,361.07	(\$13,499.84)	-34.74%	\$556,495.00	\$265,766.35
TOTALS	\$221,541.78	\$14,736.48	7.13%	\$3,545,860.00	\$2,458,510.50
% current YTD Salary to Total Budget	6.25%	8.41%			

Note: COVID Clinics began 1/2/2021.

*Source: Detail G/L report for all Salary Category from 11/1/23-1/29/23 payroll dates.

Overall, total salaries are \$14,736.48 or 7.13% over 2022 Salaries. Regular salaries are over 2022 primarily due to the Salary increases which took place in August 2022.

Both Part Time and Overtime salaries are below 2022, due to the fact that less hours have been needed for Contact Tracing and some clinics.

Public Health however will still need to follow up on concerns for the community related to Covid Activities. Part time salaries are under last year primarily due to less part time staff utilized for both

CHHA and Public Health Assistants. Also to note the Healthcare Workers Bonuses are reflected above in 2023 YTD totals. Full time impact is \$21,000 while the Part time impact is \$2,000.

ATTACHMENT #3

**Warren County Health Services
Revenue and Expense Comparison 2023 vs 2022
as of 2/8/23**

EXPENSES	2023 YTD Actual as of 2/8/23 G/L	2022 YTD as of 2/8/22 G/L	Variance
Salaries - Regular	\$191,577.03	\$156,756.73	\$34,820.30
Salaries - Overtime	\$4,603.68	\$11,187.66	(\$6,583.98)
Salaries - Part Time	\$25,361.07	\$38,860.91	(\$13,499.84)
100's PERSONAL SERVICES	\$221,541.78	\$206,805.30	\$14,736.48
200's EQUIPMENT	\$327.72	\$0.00	\$327.72
400's CONTRACTUAL	\$221,482.59	\$221,267.51	\$215.08
800's EMPLOYEE BENEFITS	\$116,367.98	\$136,069.66	(\$19,701.68)
TOTALS	\$559,720.07	\$564,142.47	(\$4,422.40)

REVENUES	2023 YTD ACTUAL	2022	Variance
	\$0.00	\$0.00	\$0.00

Comments:

Salaries: (please see previous page) overall are \$14,736.48 or 7.13% above 2022 as of the 1/29/23 payroll. Salaries for 2023 are 6.25% of the budget while in 2022 were 8.41% of final for 2022. As stated however due to COVID activities, Per Diem and Part time staff were being utilized in 2022 by the Public Health Department for Contact Tracing. Few are being utilized now. We have seen a significant decrease in both the Part time and Overtime salary expense due to less staff needed for contact tracing and new guidelines that we are following. However, our Public Health staff still need to be utilized for issues that need to be addressed and followed up by our Public Health Assistants, Staff for Covid Clinics and others as needed by our Public Health Department. Also to note, \$23,000 is reflected above in 2023 in both our full time and part time salaries related to the Health Care Workers Bonus that was received.

Equipment: Equipment for 2023 reflects the cost to exchange Data Loggers for \$327.72 that are needed to maintain accurate temperatures for the refrigerators in the Disease Program.

Contractual Expenses: At this time, Contractual Expenses are consistent with 2022 expenses. Also reflected in 2023 Contract Expense is \$8,500 related to the Healthcare Bonus received. This expense is directly related to Contract Therapists who qualified for the Bonus.

Employee Benefits: Employee benefits remain under 2022 due to savings within salaries from positions not filled and within the programs where we are utilizing less per diem/part time staff due to decrease in COVID activities. Also to note, \$1,759.50 is fringe related to the Healthcare Workers Bonus Program.

Revenues: No revenues are reflected for the years 2023 vs 2022 at this time since CHHA is in the process of finalizing January billing. Also to note there have been no clinics yet in 2023. Usually clinics are in the spring for Rabies. We continue to schedule COVID related clinics at no charge to the public. We also will be billing for some flu vaccines which have been administered to the Homebound.

Warren County Health Services
Patient Referrals (May or May not have become Patients)
CHHA Division

CATEGORY	01/2022	02/2022	03/2022	04/2022	05/2022	06/2022	07/2022	08/2022	09/2022	10/2022	11/2022	12/2022
SN Referral	30	25	30	38	37	36	34	35	32	28	14	31
PRI	1	2	3	4	0	4	4	0	0	1	0	2
SN Referrals per month	31	27	33	42	37	40	38	35	32	29	14	33
PT Referral	30	28	47	38	35	38	31	32	37	33	20	27
PT only	7	5	14	10	10	11	10	8	13	12	13	5
Total Referrals per month	38	32	47	52	47	51	48	43	45	41	27	38
21 vs 22 (%)	-42	-51	-45	-22	-25	-29	-20	-35	-20	-16	-53	-16

CATEGORY	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023
SN Referral	30											
PRI	2											
SN Referrals per month	32	0										
PT Referral	29											
PT only	3											
Total Referrals per month	35	0										
21 vs 22 (%)	-8											

VISITS	01/2022	02/2022	03/2022	04/2022	05/2022	06/2022	07/2022	08/2022	09/2022	10/2022	11/2022	12/2022
SN visits	297	280	343	287	326	327	301	317	331	330	270	272
LPN visits	32	22	35	34	39	39	28	50	58	39	40	34
PT visits	266	261	327	275	272	286	258	195	248	256	261	232
OT visits	48	30	36	28	39	38	24	18	17	24	13	25
Speech visits	6	10	8	5	5	0	3	0	0	0	0	0
Total visits per month	649	603	749	629	681	690	614	580	654	649	584	563

VISITS	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023
SN visits	284											
LPN visits	5											
PT visits	211											
OT visits	20											
Speech visits	1											
Total visits per month	521	0										

Numbers current as of 02/07/23

Warren County Health Services
Patient Served by Town
CHHA Division

Town	01/2022	02/2022	03/2022	04/2022	05/2022	06/2022	07/2022	08/2022	09/2022	10/2022	11/2022	12/2022
Adirondack	0	0	3	3	2	0	1	2	1	1	2	3
Athol	0	1	1	1	0	1	2	2	2	4	2	1
Bakers Mills	1	1	1	1	1	2	2	2	1	1	1	1
Bolton Landing	2	2	2	2	1	4	2	3	1	2	4	5
Brant Lake	1	1	1	0	0	2	2	3	2	2	2	0
Chestertown	2	6	7	10	8	6	6	5	6	9	7	4
Cleverdale	0	0	0	0	0	0	0	0	0	0	0	0
Diamond Point	0	0	0	0	0	1	1	3	2	1	1	1
Glens Falls	26	36	29	31	27	26	22	22	22	24	22	21
Hague	4	2	2	2	0	1	2	3	1	0	2	2
Johnsburg	2	3	4	5	7	5	4	3	2	2	2	2
Kattskill Bay	0	0	0	0	0	0	1	1	0	0	0	0
Lake George	14	13	11	9	8	8	10	13	9	7	11	13
Lake Luzerne	5	7	3	3	1	2	2	1	2	4	2	3
North Creek	1	5	1	0	1	3	5	5	1	1	0	0
North River	0	0	0	0	0	1	0	0	0	0	0	0
Olmstedville	1	0	0	0	0	0	0	0	0	0	0	0
Pottersville	2	2	2	2	4	7	4	4	4	4	3	2
Queensbury	39	38	46	45	50	52	42	30	36	43	34	34
Riparius	0	0	0	0	0	0	0	0	0	0	0	0
Silver Bay	0	0	1	1	1	0	0	0	0	0	0	0
Stony Creek	2	0	1	2	2	1	1	2	1	2	2	2
Warrensburg	13	12	10	8	7	8	12	13	12	9	7	11
Wevertown	0	1	1	1	1	1	2	2	1	0	0	0
Total	115	130	126	124	122	133	124	116	106	116	103	105

Town	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023
Adirondack	3											
Athol	2											
Bakers Mills	1											
Bolton Landing	1											
Brant Lake	0											
Chestertown	4											
Cleverdale	0											
Diamond Point	0											
Glens Falls	17											
Hague	0											
Johnsburg	3											
Kattskill Bay	0											
Lake George	5											
Lake Luzerne	4											
North Creek	1											
North River	0											
Olmstedville	0											
Pottersville	3											
Queensbury	35											
Riparius	0											
Silver Bay	0											
Stony Creek	3											
Warrensburg	11											
Wevertown	0											
Total	93	0	0	0	0	0	0	0	0	0	0	0

BT ACTIVITY SHEET
BP4 (new) - 7/1/22 - 6/30/23

Page 1

Topic Color Codes

Red/Chempack; Green/SNS; Blue/Mass Fatality; Black/Training;
 Purple/Special Needs; Orange/Drill; Black/Pan Flu

Jan 5 th	In Person	2023 Balloon festival planning meeting	Ginelle Jones	Planning
Jan 10 th	Virtual	Regional BT Coordinators Meeting	Dan Durkee Don Stack	Networking
Jan 23 rd		Submitted the Updated COOP Plan for PH	Dan Durkee	Planning
Jan 24 th	Virtual	Warren County EPR/LEPC Committee Meeting	Dan Durkee Don Stack	Networking
Jan 25 th	Virtual	NYS Led Medical Surge Exercise	Dan Durkee	Drill
Jan 30 th	In Persons	ELC Grant Meeting and Outreach PH Staff	Dan Durkee Marie Delorenzo Ginelle Jones	Response
Jan 30 th	In Person	Covid Wastewater Surveillance	Dan Durkee Marie Delorenzo Drew Crawford Oliva Cohen Pat Belden Ginelle Jones	
February 9 th	Virtual	ELC State Grant Meeting	Dan Durkee Marie DeLorenzo	Planning
Feb 14 th	Virtual	Regional EPR Committee Meeting	Dan Durkee Don Stack	Planning/Networking

Warren County Public Health Rabies Program January 2023

Town	Different Address Owner/Victim *Follow up by Town ACO				Same Address Owner/Victim * Follow up by Public Health				Out of Town Owner *Follow Up by Public Health				Sstrays Follow Up by Public Health <ul style="list-style-type: none"> • Vet's Office • Victim Watching • Victim Treated Rabies PEP • Euthanized Follow Up by ACO Animal needs to be captured and taken to Animal Hospital. Public Health to check after confinement					
	Cats		Dogs		Cats		Dogs		Cats		Dogs		Vet	Victim Watched	Treated with PEP	Refused PEP	Euthanized	ACO Capture
	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD								
Bolton																		
Chester																		
Glens Falls				1			3	2							3			
Hague																		
Horicon							1											
Johnsburg																		
Lake George				1			1											
Lake Luzerne																		
Queensbury			2			1	1								1		1	
Stony Creek																		
Thurman																		
Warrensburg																		
Totals																		

*UTD- Up to date

*PEP- Post exposure prophylaxis

Total Bites for January – 21
 Specimens tested for rabies this month - 1
 Positive specimens for rabies - 0
 People pre-approved for rabies post exposure treatment – 6 (all declined)

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit**

Form No. 5 or 6

DEPARTMENT NAME: Warren County Health Services

DATE: February 21, 2023

- (a) **Purpose of Amendment:** To amend the 2023 budget to reflect the balance of the ELC Schools Grant Contract (**Contract 6823-01**)
- (b) Appropriation Code (with title), Object Code (with title) and Amount:

A.4194.260 Public Health-ELC Schools Grant –Other Equipment	\$ 150,000
A.4194.410 Public Health-ELC Schools Grant –Supplies Expense	\$ 350,000
A.4194.435 Public Health-ELC Schools Grant -Medical Supplies Exp	\$ 100,000
A.4194.439 Public Health-ELC Schools Grant –Misc Expense	\$ 75,621

Revenue Code (with title), and Amount:

A.4194 4410 Public Health-ELC Schools Grant \$675 621.00

***Note:** The total for the ELC School Grant is \$1,730,012 of which restricted funds are \$17,112 leaving a total Grant balance of \$1,712,900. In 2021 we spent \$213,849.16 and in 2022 spent \$323,428.92. Therefore that leaves for 2023 a balance of \$1,175,621.92. We have budgeted \$500,000, however we are in a major campaign to purchase with these funds Air Purifiers, replacement filters, Masks, Gloves and other related supplies needed for Warren County Schools, Daycares and Camps. The response has been overwhelming over the last few weeks , therefore we need to amend the budget to reflect the final additional funding we can receive. This total we are requesting is \$675,621. Our staff has been working diligently with each establishment to analyze their needs.