

HEALTH SERVICES

May 23, 2023

**COMMITTEE MEMBERS:**

**Edna Frasier, Chair**, and Peter McDevitt, Vice Chair, Daniel Bruno, Debra Runyon, Michael Geraci, Mark Smith, Hillary Stec, and the Chair of the Board shall serve as the Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. **Committee meeting called to order by Chair**
- II. **Approval of minutes of prior Committee Meeting: April 26, 2023**
- III. **Privilege of the floor and public comment**
- IV. **Action Agenda/New Business Items:**

<b>Request Resolution: 1</b>	To authorize contract and accept NYSDOH Public Health Emergency Preparedness grant funding in the amount of \$52,099 for the grant period of July 1, 2023-June 30, 2024, approve future amendments authorizing additional funding and extensions, and authorize the Board of Supervisors Chairman to sign amendments as required. <b>(Attachment #1)</b>
<b>Rationale</b>	Current grant ends June 30, 2023. Additional funding is the same amount as last year and covers emergency response activities. Should there be additional funding or grant year extension, authorization is needed for the BOS Chair to sign the amendments,

- V. **Discussion Items:**
  - Report of Revenues and Expenditures for 2023**  
Please see **Attachment #2**  
Tawn Driscoll, Fiscal Manager, will be present at the meeting to review the reports and answer any questions.

**Revenue and Expense Comparison Report for 2022 vs 2023**  
Please see **Attachment #3**

**Status of Referrals**  
Please see **Attachment #4 A/B** for the report.

**Emergency Response and Preparedness**  
Please see **Attachment #5** for the report.

**Rabies Report.** Please see **Attachment #6** for the report and Rabies Clinic Schedule.

**Meetings and Conferences: Informational (Attachments #7)**

- 1. **Dan Durkee and a staff TBD will attend Statewide Harm Reduction Symposium for LHDs: Sharing Evidence Based Strategies & Best Practices to Meet People Where They Are in Syracuse June 14-15, 2023 in Syracuse, NY. NYSACHO is sponsoring 2 staff from each local health department to attend at no cost, with exception of gas, tolls, and a few meals if needed.**

- VI. **Referrals/Pending Items: None currently.**
- VII. **Privilege of the Floor and Public Comment**
- VIII. **Motion to adjourn**

**Attachments:**

1. Resolution Request: Emergency Preparedness Grant Contract/Future Amendments
2. Revenue and Expense Comparison
3. Report for 2022 vs 2023
4. Report of Referrals Status A/B
5. Emergency Response and Preparedness Activities Report
6. Rabies Report and Rabies Clinic Schedule
7. Meeting Authorization:

## ***RESOLUTION REQUEST FORM NO. 5***

### ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: Health Services**

**DATE: May 23, 2023**

- (a) Purpose of Grant: **To authorize contract and accept NYSDOH Public Health Emergency Preparedness grant funding in the amount of \$52,099 for the grant period of July 1, 2023-June 30, 2024, approve future amendments authorizing additional funding and extensions, and authorize the Board of Supervisors Chairman to sign amendments as required.**
- (b) Name of Grantor: **NYSDOH/ Health Research Inc (HRI)**
- (c) Address of Contractor: **NYSDOH Riverview Center; 150 Broadway Suite 516; Menands, NY 12204-2719**
- (d) Grantor's Contact Person and Telephone Number: **Louis Lopez; Email [luis.lopez@health.ny.gov](mailto:luis.lopez@health.ny.gov); [NYSPHEP@health.ny.gov](mailto:NYSPHEP@health.ny.gov); 518-408-2063; fax 518-408-5280**
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
- (f) Effective Date of Grant: **7/1/2023**
- (g) Termination Date of Grant: **6/30/2024**
- (h) Total Dollar Amount Involved (not to exceed): **\$1,052,099 (\$1M/placeholder)**
- (i) Deadline to Submit Grant Application and/or Grant Agreement: **6/1/2023**
- (j) Is a Budget amendment required? **yes** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **No** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **No** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title\* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:
  - (ii) **Revenue: A.4189.4401 Public Health/Bioterrorism Revenue**
  - (iii) **Expense: A.4189 Various codes for salaries, fringe, postage, supplies, gas etc.**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

**To:** merickard@saratogacountyny.gov; Tonks, Jennifer (SCHENECTADY Co); Bennett, Tanya L (SCHENECTADY Co); Blanchet, Valleen R (SCHENECTADY Co); eva.gigandet@co.schoharie.ny.us; Kim Euler; dthomaris@co.schuylr.ny.us; hstevens@co.seneca.ny.us; KCousineau@stlawco.org; Jolene Munger; pcharleston@stlawco.org; CCongdon@SteubenCountyNY.gov; Frank.Dell'Isola@suffolkcountyny.gov; Marilyn.Bonfiglio@sullivanny.us; Cynthia.Atkins@sullivanny.us; Jason.Nuhn@sullivanny.us; PH.Fiscal@tiogacountyny.gov; Johnson, Karen (TOMPKINS Co); Crosby, Brenda (TOMPKINS Co); rnig@co.ulster.ny.us; tgbn@co.ulster.ny.us; dpas@co.ulster.ny.us; Driscoll, Tawn; tmcDougall@washingtoncountyny.gov; HLoucks@co.wayne.ny.us; rql8@WestchesterCountyNY.gov; saa7@WestchesterCountyNY.gov; ctkc@WestchesterCountyNY.gov; nrh1@westchestergov.com; daa1@westchestergov.com; jmerrill@wyomingco.net; lpaolucci@wyomingco.net; aserdula@yatescounty.org; doh.dl.LHD2

**Cc:** Lopez, Luis A (HEALTH); Sharp, Shaun M (HEALTH); Kash, Megan T (HEALTH); Casale-Reidy, Maureen (HEALTH); Casale, Jason (HEALTH); doh.sm.NYSPHEP; Rowell, Alyssa (DPS); sarah@nysacho.org

**Subject:** 2023-2024 Public Health Emergency Preparedness Contracts - LHDs

**Attachments:** 2023-2024 LHD Funding Table.pdf; Meeting Expense Guidelines - EP 20190430 .pdf; Budget Requirements and Reminders.pdf; 2023-2024 PHEP Budget Template.xls; 2023-2024 PHEP Base-CRI Budget Template.xls

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Emergency Preparedness Partners:

On July 1, 2023, we will begin new Public Health Emergency Preparedness contracts.

Attached please find documents to assist with the development of your budget for the period of 7/1/23-6/30/24. Please develop your budget request utilizing your 2022-2023 approved budget as a guide. Use the Excel template provided in this email. The first tab of the template includes instructions. Please do not use old versions of the template.

This contract will also include emergency placeholder funding in the "Restricted" budget category. (See the funding table.) The placeholder funds will allow us to make additional funds available quickly during a public health emergency. Please develop your budget using the "Subtotal" amount in the funding table.

Attached:

- 2023-2024 LHD Funding Table
- Meeting Expense Guidelines
- Budget Reminders and Requirements
- Budget Template: Base only
- Budget Template: Base and CRI

Note: Contract deliverables for 2023-2024 will be sent under separate cover.

Please return the completed budget electronically to [nyspheap@health.ny.gov](mailto:nyspheap@health.ny.gov) by June 1, 2023 or as soon as possible. If you have any questions or concerns, please contact us at [nyspheap@health.ny.gov](mailto:nyspheap@health.ny.gov). Thank you.

Luis Lopez  
Grants Administration  
[nyspheap@health.ny.gov](mailto:nyspheap@health.ny.gov)

**LHD Public Health Emergency Preparedness Contracts  
2023-2024 Base and CRI Awards by LHD**

County	2020 Total Population	Base Award	2022-2023 CRI Award	2023-2024 Increase	New CRI Award	Subtotal (Base + CRI)	Emergency Placeholder	Total Contract
Albany	314,848	\$154,663	\$172,604	\$14,072	\$186,676	\$341,339	\$1,000,000	\$1,341,339
Allegany	46,456	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Broome	198,683	\$116,822			\$0	\$116,822	\$1,000,000	\$1,116,822
Cattaraugus	77,042	\$77,196			\$0	\$77,196	\$1,000,000	\$1,077,196
Cayuga	76,248	\$76,937			\$0	\$76,937	\$1,000,000	\$1,076,937
Chautauqua	127,657	\$93,684			\$0	\$93,684	\$1,000,000	\$1,093,684
Chemung	84,148	\$79,511			\$0	\$79,511	\$1,000,000	\$1,079,511
Chenango	47,220	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Clinton	79,843	\$78,109			\$0	\$78,109	\$1,000,000	\$1,078,109
Columbia	61,570	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Cortland	46,809	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Delaware	44,308	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Dutchess	295,911	\$148,495	\$89,004	\$14,072	\$103,076	\$251,571	\$1,000,000	\$1,251,571
Erie	954,236	\$362,950	\$235,304	\$14,072	\$249,376	\$612,326	\$1,000,000	\$1,612,326
Essex	37,381	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Franklin	47,555	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Fulton	53,324	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Genesee	58,388	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Greene	47,931	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Hamilton	5,107	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Herkimer	60,139	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Jefferson	116,721	\$90,122			\$0	\$90,122	\$1,000,000	\$1,090,122
Lewis	26,582	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Livingston	61,834	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Madison	68,016	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Monroe	759,443	\$299,494			\$0	\$299,494	\$1,000,000	\$1,299,494
Montgomery	49,532	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Nassau	1,395,774	\$506,785	\$163,826	\$14,072	\$177,898	\$684,683	\$1,000,000	\$1,684,683
Niagara	212,666	\$121,377	\$109,904	\$14,072	\$123,976	\$245,353	\$1,000,000	\$1,245,353
Oneida	232,125	\$127,716			\$0	\$127,716	\$1,000,000	\$1,127,716
Onondaga	476,516	\$207,328			\$0	\$207,328	\$1,000,000	\$1,207,328
Ontario	112,456	\$88,733			\$0	\$88,733	\$1,000,000	\$1,088,733
Orange	401,310	\$182,829	\$89,004	\$14,072	\$103,076	\$285,905	\$1,000,000	\$1,285,905
Orleans	40,343	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Oswego	117,525	\$90,384			\$0	\$90,384	\$1,000,000	\$1,090,384
Otsego	58,524	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Putnam	97,668	\$83,915	\$89,004	\$14,072	\$103,076	\$186,991	\$1,000,000	\$1,186,991
Rensselaer	161,130	\$104,589	\$89,004	\$14,072	\$103,076	\$207,665	\$1,000,000	\$1,207,665
Rockland	338,329	\$162,313	\$89,004	\$14,072	\$103,076	\$265,389	\$1,000,000	\$1,265,389
Saratoga	235,509	\$128,818	\$89,004	\$14,072	\$103,076	\$231,894	\$1,000,000	\$1,231,894
Schenectady	158,061	\$103,589	\$89,004	\$14,072	\$103,076	\$206,665	\$1,000,000	\$1,206,665
Schoharie	29,714	\$52,099	\$89,004	\$14,072	\$103,076	\$155,175	\$1,000,000	\$1,155,175
Schuyler	17,898	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Seneca	33,814	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
St. Lawrence	108,505	\$87,445			\$0	\$87,445	\$1,000,000	\$1,087,445
Steuben	93,584	\$82,585			\$0	\$82,585	\$1,000,000	\$1,082,585
Suffolk	1,525,920	\$549,181	\$111,994	\$14,072	\$126,066	\$675,247	\$1,000,000	\$1,675,247
Sullivan	78,624	\$77,711			\$0	\$77,711	\$1,000,000	\$1,077,711
Tioga	48,455	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Tompkins	105,740	\$86,545			\$0	\$86,545	\$1,000,000	\$1,086,545
Ulster	181,851	\$111,339			\$0	\$111,339	\$1,000,000	\$1,111,339
Warren	85,737	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Washington	61,302	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Wayne	91,283	\$81,835			\$0	\$81,835	\$1,000,000	\$1,081,835
Westchester	1,004,457	\$379,310	\$127,042	\$14,072	\$141,114	\$520,424	\$1,000,000	\$1,520,424
Wyoming	40,531	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
Yates	24,774	\$52,099			\$0	\$52,099	\$1,000,000	\$1,052,099
<b>Total</b>	<b>11,397,059</b>	<b>\$6,296,884</b>	<b>\$1,632,706</b>	<b>\$197,008</b>	<b>\$1,829,714</b>	<b>\$8,126,598</b>	<b>\$57,000,000</b>	<b>\$65,126,598</b>

**WARREN COUNTY HEALTH SERVICES BUDGET ANALYSIS**

REVENUE AND EXPENDITURES FOR 2023 AS OF 5/10/2023 6:05:31 PM

FUND(S): A, CL, D, DM, EF, GI, MS, SD, V  
 CODE(S): 4010, 4013, 4054, 4190, 4018, 4189, 4191, 4192, 4193, 4194, 4195, 4196

EXPENSES	2023 BUDGETED		2023 YTD ACTUAL		2022 Prior Year Totals	
Salaries - Regular	\$2,904,165.00	\$697,312.61	\$2,130,579.05			
Salaries - Overtime	\$152,700.00	\$15,010.18	\$62,381.37			
Salaries - Part Time	\$579,495.00	\$84,926.44	\$265,766.35			
100's PERSONAL SERVICES	\$3,636,360.00	\$797,249.23	\$2,458,726.77			
200's EQUIPMENT	\$326,465.00	\$169,280.51	\$153,138.44			
400's CONTRACTUAL	\$7,650,505.30	\$1,397,226.58	\$5,145,939.42			
800's EMPLOYEE BENEFITS	\$1,336,714.25	\$352,458.34	\$1,075,062.81			
<b>TOTALS</b>	<b>\$12,950,044.55</b>	<b>\$2,716,214.66</b>	<b>\$8,832,867.44</b>			

REVENUES	2023 BUDGETED	2023 YTD ACTUAL	2022 Prior Year Totals
	\$10,728,214.25	\$490,151.09	\$6,238,498.31

Above reflects YTD 2023 Financial statements. We are finalizing April Homecare Revenues and have also accrued \$8,458 for the Early Intervention Grant and also \$21,884.09 billed to DSS for our administration expenses related to Early Intervention services that relate to Medicaid children served in the program.

**Warren County Health Services**  
**Salaries Comparison**  
 2023 v 2022

Total of All Depts	YTD 2023	YTD 2022	YTD 23v22	% Change	Total Budget 2023	Total Actual 12/31/22	Total Actual 2022
Regular Salaries	\$697,312.61	\$633,678.09	\$63,634.52	10.04%	\$2,904,165.00	\$2,130,579.05	\$2,130,579.05
Overtime Salaries	\$15,010.18	\$22,790.90	(\$7,780.72)	-34.14%	\$152,700.00	\$62,381.37	\$62,381.37
Part Time Salaries	\$84,926.44	\$99,084.71	(\$14,158.27)	-14.29%	\$579,495.00	\$265,766.35	\$265,766.35
<b>TOTALS</b>	<b>\$797,249.23</b>	<b>\$755,553.70</b>	<b>\$41,695.53</b>	<b>5.52%</b>	<b>\$3,636,360.00</b>	<b>\$2,458,726.77</b>	<b>\$2,458,726.77</b>
% current YTD Salary to Total Budget	21.92%	30.73%					

Source: Detail G/L report for all Salary Category from 1/1/23-4/23/23 payroll dates.  
 Overall, total salaries are \$44,695.53 or 5.52% above 2022 Salaries. Salaries are over 2022 primarily due the rate increases given to all employees through union negotiations. Salaries are 21.92% of this years budget while they were 30.73% of last years budget. Clinic times have decreased in both years for both regular clinics and Covid clinics. Public Health will still need to be available to follow up on concerns for the Community related to Covid Activities.  
 Note: COVID Clinics began 1/2/2021

**Warren County Health Services**  
**Revenue and Expense Comparison 2023 vs 2022**  
**as of 5/10/23**

EXPENSES	2023 YTD Actual as of 5/10/23 G/L	2022 YTD as of 5/7/22 G/L	Variance
Salaries - Regular	\$697,312.61	\$633,678.09	\$63,634.52
Salaries - Overtime	\$15,010.18	\$22,790.90	(\$7,780.72)
Salaries - Part Time	\$84,926.44	\$99,084.71	(\$14,158.27)
100's PERSONAL SERVICES	\$797,249.23	\$755,553.70	\$41,695.53
200's EQUIPMENT	\$169,280.51	\$129.99	\$169,150.52
400's CONTRACTUAL	\$1,397,226.58	\$1,079,529.96	\$317,696.62
800's EMPLOYEE BENEFITS	\$352,458.34	\$401,198.09	(\$48,739.75)
<b>TOTALS</b>	<b>\$2,716,214.66</b>	<b>\$2,236,411.74</b>	<b>\$479,802.92</b>

REVENUES	2023 YTD ACTUAL	2022	Variance
	\$490,151.09	\$194,380.59	\$295,770.50

**Comments:**

Salaries: (please see previous page ) overall are \$41,695.53 or 5.52% above 2022 as of the 4/23/23 payroll. Salaries for 2023 are 21.92% of the budget while in 2022 were 30.73% of final for 2022. However, due to increases in Salaries overall due to union negotiations, salaries are up. As stated however due to COVID activities, Per Diem and Part time staff were being utilized in 2022 by the Public Health Department for Contact Tracing. Few are being utilized now. We have seen a significant decrease in both the Part time and Overtime salary expense due to less staff needed for contact tracing and new guidelines that we are following . However, our Public Health staff still need to be utilized for issues that need to be addressed and followed up by our Public Health Assistants, Staff for Covid Clinics and others are used as needed by our Public Health Department. Also to note, The Homecare division has less staff and Patients, therefore Overtime coverage on weekends has been reduced to minimum coverage needed.

Equipment: Additional Equipment for 2023 reflects the cost of \$133,003.80 for the purchase of Air Purifiers and Filters for Warren County Schools which are all fully covered by the ELC School Grant.

Contractual Expenses: At this time, Contractual Expenses are above 2022 expenses primarily due to the purchase of supplies needed for schools of \$280,290.66. All fully paid by the ELC Grant.

Employee Benefits/Fringe: Employee benefits remain under 2022 due to savings within salaries from full time positions not filled and within the programs where we are utilizing less per diem/part time staff due to decrease in Clinics and COVID activities.

Revenues: Revenues above are Year to Date for 2023 vs 2022 due to the timing of booking revenues in 2022 at the same time last year. We are in the process of closing April billing April billing for Homecare. Rabies clinics have begun in May and there really has not been much interest in Covid Clinics due to the numbers being low. STD clinics have begun however these are free to the public and covered under our State Aid.

Warren County Health Services  
Patient Referrals (May or May not have become Patients)  
CHHA Division

CATEGORY	VISITS												21 vs 22 (%)	22 vs 23 (%)	Total Referrals per month											
	01/2022	02/2022	03/2022	04/2022	05/2022	06/2022	07/2022	08/2022	09/2022	10/2022	11/2022	12/2022														
SN Referral	30	25	30	38	37	36	34	35	32	28	14	31	-42	-51	-45	-22	-25	-29	-20	-35	-20	-16	-53	-16	509	
PRI	1	2	3	4	0	4	4	0	0	1	0	2														
SN Referrals per month	31	27	33	42	37	40	38	35	32	29	14	33														
PT Referral	30	28	47	38	35	38	31	32	37	33	20	27														
PT only	7	5	14	10	10	11	10	8	13	12	13	5														
Total Referrals per month	38	32	47	52	47	51	48	43	45	41	27	38														
CATEGORY	VISITS																									
SN Referral	30	34	35	26																						
PRI	2	0	0	0																						
SN Referrals per month	32	34	35	26	0	0	0	0	0	0	0	0														
PT Referral	29	20	26	22																						
PT only	3	2	7	4																						
SN and PT Only Referrals per month	35	36	42	30	0	0	0	0	0	0	0	0														143
22 vs 23 (%)	-8	13	-11	-42																						
CATEGORY	VISITS																									
SN visits	297	280	343	287	326	327	301	317	331	330	270	272														
LPN visits	32	22	35	34	39	39	28	50	58	39	40	34														
PT visits	266	261	327	275	272	286	258	195	248	256	261	232														
OT visits	48	30	36	28	39	38	24	18	17	24	13	25														
Speech visits	6	10	8	5	5	0	3	0	0	0	0	0														
Total visits per month	649	603	749	629	681	690	614	580	654	649	584	563														
CATEGORY	VISITS																									
SN visits	284	266	329	256																						
LPN visits	5	0	0	0																						
PT visits	211	136	175	155																						
OT visits	20	19	16	12																						
Speech visits	1	1	1	4																						
Total visits per month	521	422	521	427	0	0	0	0	0	0	0	0														

Numbers current as of 05/10/23

Warren County Health Services  
 Patient Served by Town  
 CHHA Division

Town	01/2022	02/2022	03/2022	04/2022	05/2022	06/2022	07/2022	08/2022	09/2022	10/2022	11/2022	12/2022
Adirondack	0	0	3	3	2	0	1	2	1	4	2	3
Athol	0	1	1	1	0	1	2	2	2	4	2	1
Bakers Mills	1	1	1	1	1	1	2	2	1	1	1	1
Bolton Landing	2	2	2	2	2	4	2	3	1	1	4	5
Brant Lake	1	1	1	1	0	2	2	3	3	2	2	0
Chesterdown	2	6	7	10	8	6	6	5	6	9	7	4
Clewerdale	0	0	0	0	0	0	0	0	0	0	0	0
Diamond Point	0	0	0	0	0	1	1	3	2	1	1	1
Glens Falls	26	36	29	31	27	26	22	22	22	24	22	21
Hague	4	2	2	2	1	1	3	1	1	0	2	2
Johnsburg	2	3	3	4	5	4	5	4	3	2	2	2
Katskill Bay	0	0	0	0	0	0	1	1	1	0	0	0
Lake George	14	13	11	9	8	8	10	13	9	7	11	13
Lake Luzerne	5	7	3	3	1	2	2	1	2	4	2	3
North Creek	1	0	1	0	1	1	3	5	5	1	1	0
North River	0	0	0	0	0	1	0	0	0	0	0	0
Olinsteadville	1	0	0	0	0	0	4	4	4	4	3	2
Pottersville	2	2	2	2	4	7	7	4	4	4	4	2
Queensbury	39	38	46	45	50	52	42	30	36	43	34	34
Riparius	0	0	0	0	0	0	0	0	0	0	0	0
Silver Bay	0	0	1	1	1	0	0	0	0	0	0	0
Stony Creek	2	0	1	2	2	1	1	2	2	1	2	2
Warrensburg	13	12	10	8	7	8	12	13	12	9	7	11
Wevertown	0	1	1	1	1	2	2	1	1	0	0	0
Total	115	130	126	124	122	133	124	116	106	116	103	105
<b>Town</b>	<b>01/2023</b>	<b>02/2023</b>	<b>03/2023</b>	<b>04/2023</b>	<b>05/2023</b>	<b>06/2023</b>	<b>07/2023</b>	<b>08/2023</b>	<b>09/2023</b>	<b>10/2023</b>	<b>11/2023</b>	<b>12/2023</b>
Adirondack	3	2	2	1	0	0	0	0	0	0	0	0
Athol	2	1	1	1	1	1	1	1	1	1	1	1
Bakers Mills	1	1	1	1	1	1	2	2	2	2	2	2
Bolton Landing	1	2	3	2	2	2	3	3	3	3	3	3
Brant Lake	0	2	3	2	2	4	4	4	4	4	4	4
Chesterdown	4	2	4	4	4	4	4	4	4	4	4	4
Clewerdale	0	0	0	0	0	0	0	0	0	0	0	0
Diamond Point	0	0	0	1	1	1	1	1	1	1	1	1
Glens Falls	17	12	13	14	14	14	14	14	14	14	14	14
Hague	0	1	1	1	1	1	1	1	1	1	1	1
Johnsburg	3	3	3	4	3	3	3	3	3	3	3	3
Katskill Bay	0	0	0	0	0	0	0	0	0	0	0	0
Lake George	5	4	7	10	10	10	10	10	10	10	10	10
Lake Luzerne	4	3	3	3	3	3	3	3	3	3	3	3
North Creek	1	1	3	3	3	3	3	3	3	3	3	3
North River	0	0	0	0	0	0	0	0	0	0	0	0
Olinsteadville	0	0	0	0	0	0	0	0	0	0	0	0
Pottersville	3	3	4	2	2	2	2	2	2	2	2	2
Queensbury	35	34	43	37	37	37	37	37	37	37	37	37
Riparius	0	0	0	0	0	0	0	0	0	0	0	0
Silver Bay	0	0	0	0	0	0	0	0	0	0	0	0
Stony Creek	3	2	1	2	2	2	2	2	2	2	2	2
Warrensburg	11	9	8	6	6	6	6	6	6	6	6	6
Wevertown	0	0	0	1	1	1	1	1	1	1	1	1
Total	93	84	99	91	0	0	0	0	0	0	0	0

**BT ACTIVITY SHEET**  
**BP4 (new) - 7/1/22 - 6/30/23**

Page 1

Topic Color Codes

Red/Chempack; Green/SNS; Blue/Mass Fatality; Black/Training;  
 Purple/Special Needs; Orange/Drill; Black/Pan Flu

April 6th	Virtual	ELC Grant Meeting	Marie DeLorenzo, Ginnelle Jones	Planning/Response
April 7th	In Person	HVA Meeting at OES	Dan Durkee Don Stack	Planning
April 11th	Virtual	Regional BT Coordinators Meeting	Dan Durkee, Don Stack	Networking
April 12th		Submitted 3 Quarter EPR Report and Update HERD Survey responses	Dan Durkee, Don Stack	Planning
April 24th	In Persons	Reviewed Cot Damage due to water in the basement storage. 19 of 41 Cots need to be addressed for mold and mildew	Dan Durkee, Don Stack	
April 25th	Virtual	Local EPR/LEPC Committee Meeting	Dan Durkee, Don Stack	Planning/Networking
May 9th	In-Person	Hosted regional BT Coordinators meeting.	Dan Durkee, Don Stack	Planning/Networking

BT ACTIVITY SHEET

BP4 (new) - 7/1/22 - 6/30/23

Page 2

Topic Color Codes

Red/Chempack; Green/SNS; Blue/Mass Fatality; Black/Training;  
Purple/Special Needs; Orange/Drill; Black/Pan Flu

May 10th	Virtual	Extreme Heat Action Planning Meeting	Dan Durkee	Planning
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# Warren County Public Health Rabies Program April 2023

Town	Different Address Owner/Victim <small>*Follow up by Town ACO</small>				Same Address Owner/Victim <small>*Follow up by Public Health</small>				Out of Town Owner <small>*Follow Up by Public Health</small>				Strays Follow Up by Public Health <ul style="list-style-type: none"> <li>• Vet's Office</li> <li>• Victim Watching</li> <li>• Victim Treated Rabies PEP</li> <li>• Euthanized</li> </ul> Follow Up by ACO Animal needs to be captured and taken to Animal Hospital. Public Health to check after confinement					
	Cats	NOT UTD	Dogs	NOT UTD	Cats	NOT UTD	Dogs	NOT UTD	Cats	NOT UTD	Dogs	NOT UTD	Vet	Victim Watched	Treated with PEP	Refused PEP	Euthanized	ACO Capture
Bolton																		
Chester																		
Glens Falls				1		1	2									1 (dog)		
Hague																		
Horicon							1											
Johnsburg																1 (dog)		
Lake George							1											
Lake Luzerne																		
Queensbury				1		2	1									2 (1 dog, 1 cat)		
Stony Creek																		
Thurman																		
Warrensburg																		
<b>Totals</b>																		

\*UTD- Up to date  
\*PEP- Post exposure prophylaxis

Total Bites for April - 22  
 Specimens tested for rabies this month - 2  
 Positive specimens for rabies - 0  
 People pre-approved for rabies post exposure treatment - 5, 4 declined

**SCHEDULE "A"**  
**AUTHORIZATION TO ATTEND MEETING OR CONVENTION**

**Check one:**

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)  
 Out-of-State (Requires Board resolution)

The Health Services (Supervisory Committee) hereby authorizes Dan Durkee and a Staff TBD Josh Duck (Employee Name)

to attend Statewide Harm Reduction Symposium for LHDs: Sharing Evidence Based Strategies & Best Practices to Meet People Where They Are (Name of meeting or organization)

at Crowne Plaza Syracuse; 701 Genesee St, Syracuse, NY 13210 (Address) on June 14-15, 2023 (Dates)

Meeting/Convention Cost: N/A Mode of transportation to be used: County Car (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:  
Warren County will need to cover gas, tolls, parking, and a few light meals as needed not to exceed \$

**Proper documentation must be attached when submitting for approval.**

(Please check documents attached)

Notice of meeting or convention including cost. Total Cost of Travel \$ Not to exceed \$100 (travel and meeting/convention cost)

**For Overnight Travel**

Room rate \$ N/A GSA\* Rate \$ \_\_\_\_\_

Funding in Budget?  Y  N

Meal costs - GSA\* per diem rate \$ 40 Budget Code: A.4018.0040.444

\* [www.gsa.gov](http://www.gsa.gov)

Date: \_\_\_\_\_ Department Head Signature

Date: \_\_\_\_\_ County Administrator Signature

Date: \_\_\_\_\_ Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

\*\*\*\*\*

Please check to request a fleet vehicle.  **REQUEST FOR USE OF FLEET VEHICLE**

**Filing Instructions:**

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.



### When

Wednesday, June 14, 2023 at 10:00 AM EDT

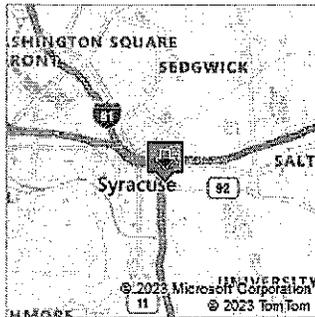
-to-

Thursday, June 15, 2023 at 2:00 PM EDT

[Add to Calendar](#)

### Where

Crowne Plaza Syracuse  
701 E Genesee St.  
Syracuse, NY 13210



[Driving Directions](#)

### Contact

Laura Gibson  
NYSACHO

[lgibson@nysacho.org](mailto:lgibson@nysacho.org)

## Statewide Harm Reduction Symposium for LHDs: Sharing Evidence Based Strategies & Best Practices to Meet People Where They Are

The New York State Association of County Health Officials (NYSACHO), in partnership with the New York State Department of Health Office of Drug User Health, presents the "Statewide Harm Reduction Symposium for LHDs". Join your colleagues on Wednesday, June 14<sup>th</sup>, and Thursday June 15<sup>th</sup> at the Crowne Plaza Syracuse.

### Meeting Schedule *(subject to change)*

#### Wednesday, June 14<sup>th</sup>

- 10:00 AM – Registration open
- 11:00 AM – Welcome remarks
- 11:30 AM – Plenary presentation
- 12:45 PM – Lunch & presentation
- 2:00 PM – Break
- 2:15 PM – Plenary presentation
- 3:30 PM – Networking activity
- 4:30 PM – Closing remarks & preview of day 2

#### Thursday, June 15<sup>th</sup>

- 7:30 AM – Registration open
- 8:00 AM – Breakfast & plenary presentation
- 9:00 AM – Keynote presentation
- 10:15 AM – Break/Check out of overnight rooms
- 10:45 AM – Breakout session #1
- 11:45 AM – Breakout session #2
- 12:45 PM – Break
- 1:00-2:00 PM – Lunch & closing session

### Agenda Topics Will Include:

- Harm reduction's history, principles, & evidence base
- Engaging coroners/medical examiners with overdoses
- Strategies to meet people who use drugs (PWUD) where they are
- Responding to overdose spike situations

### Who Should Attend

Local health department staff working on overdose prevention and response activities.

Each LHD should identify two representatives to attend this event. A waitlist will be available for counties wanting to bring additional staff. After registration has closed, we will reach out to counties who requested to be on the wait list based on when registration was completed, and capacity limits.

This event is in-person only – a virtual option will NOT be available.

### **Overnight Rooms**

NYSACHO's contract funding will cover two overnight rooms for each LHD on 6/14. NYSACHO will make all overnight reservations on behalf of registrants – **please do not contact the hotel directly regarding your reservation!** Upon check-in, you may be asked to provide a credit card to cover any incidental fees or room services charges.

**NYSDOH Staff-** NYSACHO will make all reservations for NYSDOH staff, but attendees will be required to provide payment and their tax-exempt form upon check-in.

Complimentary self-parking will be provided in the on-site parking garage.

### **Food & Refreshments**

Coffee and water will be available throughout the conference. All meals provided during this event will be working meals (i.e., served during presentations).

- Day 1 (6/14) – Lunch will be provided.
- Day 2 (6/15) – Breakfast and lunch will be provided.

Attendees will be responsible for any meals purchased outside of the meeting. A list of local restaurants and cafes will be included in the conference program!

### **Costs**

The following costs will be covered by NYSACHO (Note: There is no registration fee for this event)

- Attendance for two LHD representatives
- Attendance NYSDOH staff attending the event
- Meals as follows:

Day 1- Coffee and Lunch

Day 2- Breakfast, Lunch

- Overnight accommodations for two LHD attendees

The following costs will not be covered by NYSACHO and will be at the attendee's expense:

- Travel to and from the event facility
- Dinner Day 1
- NYSDOH staff overnight accommodations

### **COVID-19 Safety**

The health of our attendees is important to us! NYSACHO recommends that symposium participants follow CDC and NYSDOH recommendations regarding COVID-19 vaccination and other protective measures as well as those of their own agency. The event facility is located in Onondaga County and NYSACHO also recommends that participants check the Onondaga County COVID-19 website for local recommendations and information.

NYSACHO reserves the right to implement health screening and other precautionary measures at the event should the community-level of transmission for COVID-19 warrant additional precautions.

**REGISTRATION DEADLINE: MAY 9TH, 2023**

[Register Now!](#)



U.S. General Services Administration

# FY 2023 Per Diem Rates for ZIP 13210

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Syracuse / Oswego	Onondaga / Oswego	\$64	\$14	\$16	\$29	\$5	\$48.00