

HEALTH SERVICES
July 25, 2023

COMMITTEE MEMBERS:

Edna Frasier, Chair, and Peter McDevitt, Vice Chair, Daniel Bruno, Debra Runyon, Michael Geraci, Mark Smith, Hillary Stec, and the Chair of the Board shall serve as the Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. **Committee meeting called to order by Chair**
- II. **Approval of minutes of prior Committee Meeting: June 20, 2023**
- III. **Privilege of the floor and public comment**
- IV. **Action Agenda/New Business Items:**

Request Resolution: 1	To authorize Director of Health Services to award WC42-23 Transportation for Preschool Children with Disabilities and/or Early Intervention Program in Warren County to the lowest responsible bidder and authorize contract for term commencing September 1, 2023 and going through August 31, 2024 with potentially 4 additional 1 year extensions with authorization to negotiate up to 5% annual increases or decreases for each renewal period. (Attachment #1)
Rationale	Request for Proposals for Transportation deadline is July 18, 2023. Warren County needs a contract in place by 9/1/2023 to ensure eligible children in the Preschool (CPSE) Program and Early Intervention Program have provision for transportation to get to their programs.

Request Resolution: 2	To accept the 2022 Annual Report.
Rationale	Each year Health Services prepares an Annual Report to document programs and trends. This report is also a reflection of the dedicated and amazing efforts of our entire Health Services staff to ensure these services are available and promote the health and safety of our community. I want to sincerely thank each and every one of the staff for their efforts.

Request Resolution: 3	To amend 2023 Budget to reflect NYS Health Care Worker bonuses.
Rationale	Tawn Driscoll, Fiscal Manager will be at the meeting to discuss.

- V. **Discussion Items:**
 - Report of Revenues and Expenditures for 2023**
Please see **Attachment #3**
Tawn Driscoll, Fiscal Manager, will be present at the meeting to review the reports and answer any questions.

Revenue and Expense Comparison Report for 2022 vs 2023
Please see **Attachment #4**

Status of Referrals
Please see **Attachment #5 A/B** for the report.

Emergency Response and Preparedness
Please see **Attachment #6** for the report.

Rabies Report/ Clinic Schedule
Please see **Attachment #7**

Meetings and Conferences: Informational (Attachments #)

- VI. **Referrals/Pending Items: None currently.**
- VII. **Privilege of the Floor and Public Comment**

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services

DATE: July 25, 2023

(a) **Purpose of Amendment:** To amend the 2023 budget to reflect both the Revenue and Expenses related to the Healthcare Worker Bonus Program (A.4196) for additional funding from the Department of Health of \$ 3,229.50.

(b) Appropriation Code (with title), Object Code (with title) and Amount:

A.4196.110 Health Worker Bonus Program-Full time Salaries \$ 3,000.00

A.4196.830 Health Worker Bonus Program-Social Security Expense \$ 186.00

A.4196.831 Health Worker Bonus Program-Medicare Expense \$ 43.50

Revenue Code (with title), and Amount:

A.4196.3489 Health Worker Bonus Program-Other Revenue \$3,229.50

***Note: Warren County Health Services was notified early August 2022 by The New York State Department of Health that we were to receive additional funding for staff and contractors who qualified for the NYS Health Care Worker Bonus Program. Certain Criteria needs to be met for any staff and contractors who will qualify. There is a maximum of \$3000 per person. We have already received and paid in October 2022 \$19,915.25 and the second amount requested is for \$36,281.25. This includes primarily nursing staff, Early intervention staff and a few qualified contract Therapists. This program will expire March 2024, therefore we will be amending the budget each time a submission is approved and paid for by the State. There is no cost to the County. Payment was received July 21, 2023 and is for two qualified staff members.**

Attachment # 8

VIII. Motion to adjourn

Attachments:

1. Resolution Request: Award and Authorize Contract for WC 42-23 Request for Proposal for Transportation for CPSE and EI Programs
2. Resolution Request: 2022 Annual Report
3. Revenue and Expense Comparison
4. Report for 2022 vs 2023
5. Report of Referrals Status A/B
6. Emergency Response and Preparedness Activities Report
7. Rabies Report and Rabies Clinic Schedule
8. Resolution Request: 2023 Budget Amendment