

HEALTH SERVICES COMMITTEE  
OFFICE OF COMMUNITY SERVICES/MENTAL HEALTH  
10/24/2023

COMMITTEE MEMBERS: FRASIER, MCDEVITT, BRUNO, RUNYON, GERACI, SMITH, ETU - *The Chair of the Board of Supervisors shall be an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board.*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- III. Action Agenda/New Business Items:
  1. Request: Request to renew 2-year office space lease agreement with the Warren-Washington Association for Mental Health (Ascend Mental Wellness) for the period 1/1/24-12/31/25.
  2. Rationale: Our current 2-year office space lease agreement will expire on 12/31/23. We would like to renew the lease for an additional 2-year term.
- V. Discussion Items:
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

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Attachment(s): Resolution Request Form No. 20

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Office of Community Services/Mental Health**

**DATE: October 24, 2023**

- (a) Purpose of Request:  
**Approval to enter into 2-year lease agreement for office space.**
  
- (b) Details:  
**2-year lease agreement with the Warren-Washington Association for Mental Health, Inc. to provide office space for the Office of Community Services for Warren and Washington Counties. Rent expense is \$33,000 for 2024 (\$2750/mo.), with a 3% increase in 2025.**
  
- (c) Previous Resolution Number:  
**Reso 60 of 2022**
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**A.9788 610 – Leases, Principal-Indebtedness - \$32,374.27**  
**A.9788 710 – Leases, Interest-Indebtedness - \$625.73**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS