

HEALTH SERVICES COMMITTEE
OFFICE FOR THE AGING
November 20, 2023

COMMITTEE MEMBERS: Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu

- Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: Submit MIPPA (Medicare Improvements for Patients and Providers Act) application for 9/1/23-8/31/24 in the amount of \$27, 938.00, due November 10, 2023.
Rationale: MIPPA is 100% funded and allows us to provide insurance counseling to clients. Application was received 10/24/2023.
 2. Request: Amend contracts with MLTCs (Managed Long-Term Care companies) to reflect increases in reimbursement rates (Resolution 41 of 2015).
Rationale: We have been working with the MLTCs to increase the amount we are reimbursed for providing meals to their clients. Nascentia Health Options has agreed to increase the reimbursement for our HDMs (Home Delivered Meals) from \$9.50/meal to \$14/meal, and Congregate Meals from \$7.50/meal to \$12/meal. We would like permission to do this with other MLTCs as well.
 3. Request: Create Services Assistant – Office for the Aging PT#2, Grade 7, 24 hours/week, approximately \$25,913/year, plus fringe, effective 1/1/2024.
Rationale: NYSOFA (New York State Office for the Aging) has asked us to restructure the way we do our Title IIIIE (National Caregiver Support Program) so that we do not have the same contractor providing the service (respite) and case management piece. In order to do this, we will need to create a position and do it internally. There will be no financial impact to our budget.
 4. Request: Amend Title IIIIE contracts with Hamilton County Public Health (\$10,000), Hamilton County DSS (\$0) and Greater Adirondack Home Aides (GAHA) (\$25,000) to reflect a reduction in funding to meet the new NYSOFA Title IIIIE requirements.
Rationale: See above.
 5. Request: Enter into contract with Warren County Veterans' Services in the amount of \$30,000 annually (program year 4/1/XX to 3/31/XX), but starting 1/1/2024 to provide transportation services to residents of Warren County, with option to renew annually.
Rationale: Previously we had contracts to reimburse the towns for transportation for our seniors and some of them subcontracted out to another provider. This subcontractor abruptly stopped providing the service on 1/1/2023 and we have been working to find another entity.

6. Request: Amend CSE contracts with towns to provide transportation to seniors (Chester, Hague, Horicon, Johnsburg, Stony Creek, Thurman and Warrensburg, and adding Bolton) so that OFA provides the service and the towns reimburse OFA. Rationale: See above. Instead of OFA reimbursing the towns the designated amounts, the towns will now reimburse OFA in the amount of \$2,000/each.
7. Request: Enter into contracts with towns of Warren County to be reimbursed \$2,000/annual for transportation services to eligible seniors. Rationale: Currently we reimburse the towns of Warren and Hamilton Counties when they provide transportation services to eligible seniors. Some of the towns were subcontracting with another entity to provide this service. That entity stopped providing transportation on January 1, 2023. WHCOFA will now be providing the service and be partially compensated by the towns who wish to participate.
8. Request: Amend EISEP (Expanded In-Home Services for the Elderly) contract with Countryside Adult Home to provide SADC (Social Adult Day Care) at a rate of \$60/day, \$15/transportation one way.
9. Rationale: The current rate is \$45/day and has not been increased since we initiated a contract in 2019.

V. Discussion Items:

VI. Referrals/Pending Items:

VII. Privilege of the floor and public comment

VIII. Motion to adjourn

Attachments:

1. 05 Apply for Grant – MIPPA Application for '23-'24
 - a. Application
2. 20 Misc – Amend Res 41 of 2015 allowing WHCOFA to enter into contracts with MLTCs to be reimbursed for providing meals, reflecting an increase in the reimbursement rate
 - a. Resolution 41 of 2015
3. 11 Create New Position – Services Assistant – Office for the Aging PT #2
4. 20 Misc - Amend Title IIIIE Contracts
 - a. Resolution 65 of 2023
 - b. Revised Schedule A for Title IIIIE Contracts
5. 03 New Contract – Warren County Veterans' Service for transportation services
6. 20 Misc - Amend CSE Contracts
 - a. Resolution 287 of 2022
 - b. Revised Schedule A for CSE Contracts
7. 03 New Contract – Towns of Warren County to be reimbursed for transportation services
8. 04 Amend Existing Contract – Countryside Adult Home SADC
 - a. Revised Schedule A for EISEP Contracts

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Warren/Hamilton Counties Office for the Aging

DATE: 10/27/2023

- (a) Purpose of Grant: **MIPPA (Medicare Improvements for Patients and Providers Act)**
- (b) Name of Grantor: **NYSOFA (New York State Office for the Aging)**
- (c) Address of Contractor: **Two Empire State Plaza, 4th Floor, Albany, NY 12223-1251**
- (d) Grantor's Contact Person and Telephone Number:
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **Attached**
- (f) Effective Date of Grant: **9/1/2023**
- (g) Termination Date of Grant: **8/31/2024**
- (h) Total Dollar Amount Involved (not to exceed): **\$27,938.00**
- (i) Deadline to Submit Grant Application and/or Grant Agreement: **11/10/2023(released 10/24/2023)**
- (j) Is a Budget amendment required? **NO** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **N/A** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **NO** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

2023-2024
Medicare Improvements for Patients and Providers Act (MIPPA) Application
Signature Page

AAA Information

County: Warren/Hamilton Counties OFA Director: Deanna Park
Street Address: 1340 State Route 9
City/State: Lake George, NY Zip Code: 12845

**State Health Insurance Assistance Program (SHIP) / Health Insurance Information
Counseling and Assistance Program (HIICAP) Coordinator Information:**

HIICAP Coordinator: Hanna Hall
Phone: (518)761-6347 Email address: hallh@warrencountyny.gov
Mailing Address (if different from AAA) Street same as above
City/State: _____ Zip Code: _____

Aging and Disability Resource Center (ADRC) / NY Connects Coordinator Information:

NY Connects Coordinator: Deanna Park
Phone: (518)761-6347 Email address: parkd@warrencountyny.gov
Mailing Address (if different from AAA) Street same as above
City/State: _____ Zip Code: _____

Funding / Terms and Conditions

MIPPA Funding Amount Requested: \$27,938

TERMS AND CONDITIONS: The undersigned agrees with respect to any funds received under this grant to comply with all applicable federal, state, and local laws, Program Instructions, regulations, and standards, and that the project will be administered in accordance with the programmatic and fiscal provisions as described in the approved application. The person authorized to enter into an Agreement with the New York State Office for the Aging must sign below.

Print Name: Kevin Geraghty Title: Chair, Warren County Board of Supervisors
Signature: _____ Date: _____

Please complete the application for MIPPA funding signature page, budget, and if applicable, contractor budget, and submit them electronically to MIPPA@aging.ny.gov. If unable to send these documents electronically, they may be mailed to NYSOFA via U.S. Postal Service. Refer to Program Instruction.

**MEDICARE IMPROVEMENTS FOR
PATIENTS AND PROVIDERS PROGRAM (MIPPA)
AAA Budget**

AAA: Warren/Hamilton Counties Office for the Aging
Program Period: 9/1/2023 - 8/31/2024

23-PI-12

	Budget Category	Total Amount	SHIP Amount	AAA Amount	ADRC Amount
1	Personnel	\$ 15,867.00	\$ 6,154.00	\$ 5,472.00	\$ 4,241.00
2	Fringe Benefits	\$ 5,553.00	\$ 2,154.00	\$ 1,915.00	\$ 1,484.00
3	Equipment	\$ -	\$ -	\$ -	\$ -
4	Travel	\$ -	\$ -	\$ -	\$ -
5	Maintenance and Operations	\$ 4,518.00	\$ 2,911.00	\$ 1,374.00	\$ 233.00
6	Other Expenses	\$ -	\$ -	\$ -	\$ -
7	Contracts and/or Consultants	\$ 2,000.00	\$ 512.00	\$ 1,488.00	\$ -
8	Total Budget (Sum of Lines 1-7)	\$ 27,938.00	\$ 11,731.00	\$ 10,249.00	\$ 5,958.00
9	Program Income	\$ -	\$ -	\$ -	\$ -
10	Net Total Budget (Line 8 minus 9)	\$ 27,938.00	\$ 11,731.00	\$ 10,249.00	\$ 5,958.00
11	Federal Funds Requested	\$ 27,938.00	\$ 11,731.00	\$ 10,249.00	\$ 5,958.00
12	Local Funds (Line 10 minus 11)	\$ -	\$ -	\$ -	\$ -

Note: The total budget amount on the Budget Summary must equal the total budget amount on the last page.

* The inclusion of local funding provided in support of this program is optional.

MIPPA
AAA Supporting Budget Schedule

AAA: Warren/Hamilton Counties Office for the Aging

1. Personnel - AAA salaries are listed here.									
Complete for Each Position (Name, Title, Location)	Annual Salary*	Total Hours worked per week	Time Per Priority Area			Amount Charged to Priority Area			Narrative Justification: For each position, provide a brief summary of duties related to MIPPA: *If charging the NYConnects Coordinator to SHIP and/or AAA funding, please indicate what MIPPA responsibility the NYConnects Coordinator will perform for (or on behalf of) SHIP and/or AAA staff. *If charging the SHIP and/or AAA staff to NYConnects, please indicate what MIPPA responsibility the SHIP and/or AAA staff will perform for (or on behalf of) NY Connects staff. *Include specificity and relevance to MIPPA activities for all staff charged to this grant (i.e., administrative support, IT, managerial, etc.). *Include all staff contributing to MIPPA even if salary is paid with other funds.
			Priority Areas	Hours worked per priority area per week	% of Time	Priority 1 SHIP	Priority 2 AAA	Priority 3 ADRG	
N Hanna Hall			1: SHIP	2.25	5.63%				
1 T Specialist Aging Services	\$ 54,710.00	40	2: AAA	2	5.00%	\$ 3,077.00	\$ 2,736.00	\$ 2,736.00	Hanna has responsibilities that fall under the SHIP, AAA and ADRG Programs. The MIPPA activities she conducts in her role are: follows up to enroll those referred by NY Connects & others, who may be
L OFA			3: ADRG	2	5.00%				
N Catherine Bearor			1: SHIP	2.25	5.63%				Catherine has responsibilities that fall under the SHIP, AAA and ADRG Programs. The MIPPA activities she conducts in her role
2 T Specialist Aging Services	\$ 54,710.00	40	2: AAA	2	5.00%	\$ 3,077.00	\$ 2,736.00	\$ 1,505.00	are...follows up to enroll those referred by NY Connects & others, who
L OFA			3: ADRG	1.1	2.75%				
N			1: SHIP						
3 T			2: AAA						
L			3: ADRG						
N			1: SHIP						
4 T			2: AAA						
L			3: ADRG						
N			1: SHIP						
5 T			2: AAA						
L			3: ADRG						
N			1: SHIP						
6 T			2: AAA						
L			3: ADRG						
N			1: SHIP						
7 T			2: AAA						
L			3: ADRG						
N			1: SHIP						
8 T			2: AAA						
L			3: ADRG						
TOTAL Program Personnel:						\$ 15,867.00	\$ 6,154.00	\$ 5,472.00	\$ 4,241.00
*Note: If employee is paid a salary, then list the annual salary. If employee is not paid a salary, calculate an annual amount by multiplying the pay rate times the average number of total hours worked per week times 52 weeks.									
2. Fringe Benefits- Fringe Benefits should be directly proportional to that portion of personnel costs that are program related. Provide a clear justification if the expenses are not proportionally allocated.									
Fringe Benefit Rate %:			35.00%	TOTAL Fringe Benefits:			\$ 5,553.00	\$ 2,154.00	\$ 1,915.00
							\$	\$	\$

MIPPA
AAA Supporting Budget Schedule

AAA: Warren/Hamilton Counties Office for the Aging

3. Equipment:

- List all equipment items whether purchased or leased.
- Provide a detailed description for all equipment with a unit cost of \$1,000 or more.
- Equipment with a unit cost of less than \$1,000 should be listed individually under Miscellaneous Equipment in the Maintenance & Operations budget section.

Item and Description	Quantity	Unit Purchase Price	Percent Charged to Program	Amount Charged to Program	Charged to SHIP	Charged to AAA	Charged to ADRC
TOTAL Equipment:				\$ -	\$ -	\$ -	\$ -

4. Travel:

- List travel costs.
- Outline reason for travel and indicate the number of staff traveling.(e.g., staff to training, field interviews, advisory group meeting, etc.).
- Show the basis of computation (e.g., two people to 3-day training at \$X airfare, \$X lodging, \$X food).
- In the "Reasons for Travel" section please mention the priority area(s) involved.

	Amount Charged to Program	Charged to SHIP	Charged to AAA	Charged to ADRC
Mileage: _____ miles@ _____				
Parking & Tolls				
Public Transportation:				
Rental Vehicles (specify destination): _____				
Other Travel Costs (Specify): _____				

Reasons for Travel:

TOTAL Travel: \$ - \$ - \$ - \$ -

5. Maintenance & Operations:

- In the space provided, detail each expense.
- For equipment with a unit cost of less than \$1,000, list the items and the total for these items under Miscellaneous Equipment.

	Amount Charged to Program	Charged to SHIP	Charged to AAA	Charged to ADRC
Equipment Maintenance and Repair:				
Postage:	\$ 400.00	\$ 200.00	\$ 150.00	\$ 50.00
Printing & Photocopying:	\$ 300.00	\$ 150.00	\$ 100.00	\$ 50.00
Rent:				
Monthly Rent % Charge to Program No. of Months				
Costs:				
Location:				
Owner:				
Supplies: Pens, paper, folders, envelopes, etc. (Amounts charged to each program)	\$ 2,851.00	\$ 1,838.00	\$ 908.00	\$ 105.00
Telephone:	\$ 967.00	\$ 723.00	\$ 216.00	\$ 28.00
Utilities:				
Miscellaneous Equipment (List Items):				

TOTAL M&O: \$ 4,518.00 \$ 2,911.00 \$ 1,374.00 \$ 233.00

AAA: Warren/Hamilton Counties Office for the Aging

Description	Total Cost	% Chargeable to Program	Amount Charged to Program	Charged to SHIP	Charged to AAA	Charged to ADRC
TOTAL Other Expenses:			\$ -	\$ -	\$ -	\$ -

Unit Rate Contractor/Consultant and description of service (List them individually)	Unit Rate	# of Units (Consultant)	Amount Charged to Program	Charged to SHIP	Charged to AAA	Charged to ADRC
description:						
description:						
Line Item Contractor and description of service (List them individually and submit separate Contractor Budget)						
Greater Glens Falls Senior Center - Promotion & Education (Placing articles in their newsletter, providing handouts to individuals who come to the senior center, presentations at the senior center, and assistance with filling out applications and education on the individual level.)			\$ 2,000.00	\$ 512.00	\$ 1,488.00	
Total Number of Contracts:		TOTAL:	\$ 2,000.00	\$ 512.00	\$ 1,488.00	\$ -

12. Local Funds:									
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Source	Total Amount	Amount to SHIP	Amount to AAA	Amount to ADRC
TOTAL Local Funds:	\$ -	\$ -	\$ -	\$ -

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office for the Aging

DATE: 11/8/2023

(a) Purpose of Request: **Amend Resolution 41 of 2015 (and any subsequent amendments) for reimbursement of meals with MLTCs (Managed Long-Term Care) companies to amend rate.**

(b) Details:

Provide meals to respective clients of Managed Long Term Care companies who reside in Warren or Hamilton Counties, at a rate of between \$10 and \$16 per meal.

Nascentia Health Options - \$14/Home Delivered Meal (currently \$9.50); \$12/Congregate Meal (currently \$7.50);

Fidelis Care New York - Home Delivered Meal Rate TBD (currently \$9.50/meal); Congregate Meal rate TBD (currently \$7.50/meal);

Prime Health Choice - Home Delivered Meal Rate TBD (currently \$9.50/meal);

VNSNY Choice PLans - No current contract

During the course of 2024 the Chair of the Board of Supervisors is authorized to execute contracts with other MLTCs for reimbursement of meals under terms that are acceptable to the Director of Office for the Aging.

Term commencing upon execution and until terminated by either party upon thirty (30) days written notice.

(c) Previous Resolution Number: **41 of 2015**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **Revenue - A6771.2093 (Hamilton County MLTCs) and A6772.2093 (Warren County MLTCs)**

Sample: A.8021 470 Planning & Community Development – Contract

*** as listed in budget and LOGOS**

Warren County Board of Supervisors

RESOLUTION NO. 41 OF 2015

Resolution introduced by Supervisors Frasier, Girard, Sokol, Wood, Vanselow, Brock and Seeber

AUTHORIZING AGREEMENTS WITH VARIOUS MANAGED LONG TERM CARE COMPANIES TO PROVIDE HOME DELIVERED MEALS FOR THEIR CLIENTS IN WARREN COUNTY

WHEREAS, Managed Long Term Care companies need to be able to provide various services in order to be approved in counties, and several Managed Long Term Care companies have approached the Warren-Hamilton Counties Office for the Aging Home Delivered Meals Programs to provide meals to their respective clients who reside in Warren or Hamilton Counties, at a rate between \$8 and \$10 per meal creating a source of revenue for the Office of the Aging, now, therefore, be it

RESOLVED, that Warren County enter into agreements with various Managed Long Term Care companies to provide their clients in Warren or Hamilton Counties with Home Delivered Meals in a form approved by the County Attorney, and be it further

RESOLVED, that the Chairman of the Board is hereby directed to execute the agreements with various Managed Long Term Care companies to provide home delivered meals to their clients who reside in Warren or Hamilton Counties for a term commencing upon execution and terminating upon thirty (30) days written notice by either party with said contracts renewing annually upon the same terms and conditions providing appropriations are made in the Office for the Aging budget and the Department Head recommends continuation of said contracts, and said contracts shall automatically terminate upon the termination of State or Federal funding available for such contract purposes.

**AMENDMENT TO THE AGREEMENT
BETWEEN
VNA Homecare Options, LLC, DBA: Nascentia Health Options (Contractor)
1050 West Genesee Street, Syracuse, NY 13204
AND
Warren County (Subcontractor)
1340 State Route 9, Lake George, NY 12845**

The above-named Agreement dated January 1st 2015 is hereby amended effective as of the date last signed below by replacing in its entirety the Scope of Services and Compensation, "Exhibit A", Rates and Billing Procedures as follows:

The contract name will be adjusted from Warren-Hamilton Counties Office for the Aging to Warren County

A. Rates and Billing Procedures:

S5170	Home Delivered Meals	\$14.00
S9977	Congregate Meals	\$12.00

Covered Location(s):

(EIN: 146002576) (NPI: 1346612298)
1340 State Route 9, Lake George, NY 12845 – Warren and Hamilton Counties

Congregate Meal Locations:

Bolton Senior Nutrition Site: 4879 Lake Shore Drive (PO Box 1023), Bolton Landing, NY 12814 – Warren County
Cedars Meal Site: 35 Evergreen Lane, Queensbury, NY 12804 – Warren County
Solomon Heights: 18 Farr Lane East, Queensbury, NY 12804 – Warren County
Salvation Army: 37 Broad Street, Glens Falls, NY 12801 – Warren County
Johnsburg Meal Site: 3584 State Route 28, North Creek, NY 12853 – Warren County

All other terms and conditions of the above-named Agreement remain intact.

Agreed to by and between:

**VNA Homecare Options, LLC,
DBA: Nascentia Health Options**

Warren County

M. Kate Rolf, President/CEO

Signature

Print Name, Title

Date

Date

(Initial) VNAHCO _____

(Initial) Subcontractor _____

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Warren/Hamilton Counties Office for the Aging

DATE: 11/8/2023

- (a) Title of Requested Position: **Services Assistant - Office for the Aging PT #2**
- (b) Annual **Base** Salary (and Grade if Applicable): **\$43,187; Grade 7 (24 hours/week)**
- (c) Effective Date for New Position:* **1/1/2024**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:
A6772.110
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
Yes
- (g) Is this a mandated position? If so, please explain:
NO
- (h) Is there expected revenue from this position? If so, please explain:
NO

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office for the Aging

DATE: 11/8/2023

- (a) Purpose of Request: **Amend Resolution 65 of 2023 (and any subsequent amendments) to revise our Title III E (Family Caregiver Support Program) contracts to reduce the amount of contracts and/or remove contracts due to changes in how NYSOFA (New York State Office for the Aging) wants the program implemented.**

- (b) Details:

See attached "Schedule A" for Title III E contracts.

**Greater Adirondack Home Aides - Reduce from \$35,000 to \$25,000 annually;
Hamilton County DSS - Delete contract;
Hamilton County Public Health - Remains the same;
Fort Hudson Health System - Delete contract**

With option to renew annually if no changes to terms and conditions.

- (c) Previous Resolution Number: **65 of 2023 [64 of 2019, 537 of 2021, 625 of 2022]**

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A6771.470 (Hamilton County Contracts); A6772.470 (Warren County Contracts);**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 65 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, MCDEVITT, BRUNO, RUNYON, GERACI AND VACANT

AMENDING RESOLUTION NO. 64 OF 2019, WHICH AUTHORIZED AGREEMENTS BETWEEN WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING AND VARIOUS ORGANIZATIONS UNDER THE TITLE III-E PROGRAM - NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM, TO ADJUST THE CONTRACTUAL HOURLY RATE WITH GREATER ADIRONDACK HOME AIDES, INC.

WHEREAS, pursuant to Resolution No. 64 of 2019, the Warren County Board of Supervisors authorized agreements (as amended by Resolution Nos. 537 of 2021 and 625 of 2022) with various organizations to provide services under the Title III-E National Family Caregiver Support Program, and

WHEREAS, the Health Services Committee has approved a request to adjust the hourly rate of the agreement with Greater Adirondack Home Aides, Inc. from Twenty-Six Dollars (\$26) per hour to Twenty-Eight Dollars (\$28) per hour under the Title III-E National Family Caregiver Support Program, for a term commencing January 1, 2023 and terminating December 31, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greater Adirondack Home Aides, Inc. as outlined on the attached Schedule "A" to adjust the amount of the agreement, and the hourly rate of pay for PC1 and PC2 to Twenty-Eight Dollars (\$28) per hour, not to exceed Thirty-Five Thousand Dollars (\$35,000), for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be continually renewed and the Chair of the Board of Supervisors is authorized to execute such future agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 64 of 2019, 537 of 2021 and 625 of 2022 will remain the same.

RESOLUTION NO. 65 OF 2023

PAGE 2 OF 2

SCHEDULE "A"					
TITLE III E CONTRACTS					
SUBCONTRACTOR	SERVICE	SPECIFICS	FEDERAL FUNDS	COUNTY FUNDS	ANNUAL TOTAL
Greater Adirondack Home Aides	Respite (PC1 & PC2) Case Management	PC1&PC2 - \$28/hr Case Mgmt. - \$250/mo.	\$41,250	\$13,750	\$35,000
Hamilton Co. DSS	Case Management	\$83.33/mo.	\$750	\$250	\$1,000
Hamilton Co. Public Health	Respite (PC1 & PC2)	PC1&PC2 - \$30.31/hr.	\$7,500	\$2,500	\$10,000
Fort Hudson Health System	Respite (PC1 & PC2) Case Management	PC1 - \$23/hr. PC2 - \$24/hr.	\$17,250	\$5,750	\$23,000
Total					\$69,000

SCHEDULE A

[illegible]

Revised (11/8/23)

Total Funding

\$35,000

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Office for the Aging

DATE: 11/07/2023

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: Enter into contract with Warren County Veterans' Services to provide transportation to residents of Warren County.
- (c) Name of Contractor: Warren County Veterans' Services
- (d) Address of Contractor: 1340 State Route 9, Lake George, NY 12845
- (e) Contractor's Contact Person and Telephone Number: Denise DiResta, PH#(518)761-6342
- (f) Has or will the Contract be provided, if so, please attach: County will provide
- (g) Commencement Date of Contract: January 1, 2024
- (h) Termination Date of Contract: March 31, 2025, with option to renew annually from 4/1/XX to 3/31/XX
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$30,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) TBD
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount: A6772.470 Warren County Contracts

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office for the Aging

DATE: 11/8/2023

(a) Purpose of Request: **Amend Resolution 287 of 2022 (and any subsequent amendments) to revise our CSE (Community Services for the Elderly) contracts to reflect changes to the social transportation program with towns in Warren County.**

(b) Details:

See attached "Schedule A" for CSE contracts. Specific changes below:

Remove contracts to "reimburse" Town of Chester (\$3,771), Town of Hague (\$960), Town of Horicon (\$2,510), Town of Johnsburg (\$4,048), Town of Stony Creek (\$1,680), Town of Thurman (\$1,797) and Town of Warrensburg (\$1,630);

Add contract with Warren County Veterans' Service in the amount of \$30,000 for reimbursement;

Add contracts for OFA to be reimbursed \$2,000 by each of the following towns - Chester, Hague, Horicon, Johnsburg, Stony Creek, Thurman, and Warrensburg if they opt into an agreement for social transportation

With option to renew annually if no changes to terms and conditions.

(c) Previous Resolution Number: **287 of 2022 [208 of 2019]**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A6771.470 (Hamilton County Contracts); A6772.470 (Warren County Contracts);**

Sample: A.8021 470 Planning & Community Development – Contract

*** as listed in budget and LOGOS**

Warren County Board of Supervisors

RESOLUTION NO. 287 OF 2022

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, HOGAN, BRAYMER, CONOVER, BEATY AND GERACI

AMENDING RESOLUTION NO. 208 OF 2019, WHICH AUTHORIZED AGREEMENTS WITH VARIOUS PRIVATE AND BUSINESS AGENCIES FOR COMMUNITY SERVICES FOR THE ELDERLY PROGRAM WITHIN WARREN AND HAMILTON COUNTIES UNDER THE COMMUNITY SERVICES PROGRAM FOR THE OFFICE FOR THE AGING, TO ADD AND REMOVE CONTRACTS

WHEREAS, pursuant to Resolution No. 208 of 2019 the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute agreements with various private and business agencies listed in Schedule "A," attached hereto, to provide Community Services for the elderly residents within Warren and Hamilton Counties, for amounts not to exceed the respective amounts set forth in Schedule "A" for a total program amount not to exceed One Hundred Four Thousand Ninety Dollars (\$104,090), and

WHEREAS, the Health Services Committee has approved a request to amend Resolution No. 208 of 2019 to reflect changes to Schedule "A" to remove Glens Falls Hospital and replace with Connect America, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Connect America as outlined on the attached Schedule "A," and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be annually renewed and the Chairman of the Board of Supervisors is authorized to execute such agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purpose, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 208 of 2019 will remain the same.

SCHEDULE "A"					
Community Services for the Elderly					
Subcontractor	Service Provided	Specifics	State funds	County funds	TOTALS
Glens Falls Association for the Blind	In-Home/I&A	Warren - \$6,000 Hamilton - \$1,650	\$6,120.00	\$1,530.00	\$7,650.00
Connect America	Medical Alert	Warren - \$4,000 Hamilton - \$3,000 \$30/Set Up Fee \$28/Monthly Fee	\$5,600.00	\$1,400.00	\$7,000.00
Greater Glens Falls Senior Citizens Center	In-Home/I&A/Senior Rec.	\$2,208.33/Month	\$21,200.00	\$5,300.00	\$26,500.00
Legal Aid Society	Legal Assistance	\$4,487.50/Quarter	\$14,360.00	\$3,590.00	\$17,950.00
Town of Chester	Transportation	50% Match	\$3,016.00	\$755.00	\$3,771.00
Town of Hague	Transportation	50% Match	\$768.00	\$192.00	\$960.00
Town of Horicon	Transportation	50% Match	\$2,008.00	\$502.00	\$2,510.00
Town of Johnsbury	Transportation	50% Match	\$3,238.00	\$810.00	\$4,048.00
Town of Lake George	Transportation	50% Match	\$2,922.00	\$743.00	\$3,665.00
Town of Lake Luzerne	Transportation	50% Match	\$2,313.00	\$579.00	\$2,892.00
Town of Lake Pleasant	Transportation	50% Match	\$915.00	\$229.00	\$1,144.00
Town of Long Lake	Transportation	50% Match	\$3,640.00	\$910.00	\$4,550.00
Town of Stony Creek	Transportation	50% Match	\$1,344.00	\$336.00	\$1,680.00
Town of Thurman	Transportation	50% Match	\$1,437.00	\$360.00	\$1,797.00
Town of Warrensburg	Transportation	50% Match	\$1,304.00	\$326.00	\$1,630.00
Town of Wells	Transportation	50% Match	\$640.00	\$160.00	\$800.00
Warren/Hamilton County ACEO	Handyman Services	Warren - \$5,730 Hamilton - \$1,000	\$5,384.00	\$1,346.00	\$6,730.00
Hamilton County Public Health	Health Promotion		\$2,650.00	\$663.00	\$3,313.00
Warren County Public Health	Health Promotion		\$4,400.00	\$1,100.00	\$5,500.00
Total			\$83,259.00	\$20,831.00	\$104,090.00

WARREN/HAMILTON COUNTIES OFFICE FOR THE AGING
CSE CONTRACTS [4/1/20XX-3/31/20XX]
SCHEDULE A

VENDOR	SERVICE	SPECIFICS	STATE FUNDS	COUNTY FUNDS	REVENUE	ANNUAL COST
Glens Falls Association for the Blind	In-Home, I&A	Warren - \$6,000 Hamilton - \$1,650	\$6,120	\$1,530		\$7,650
Connect America	Medical Alert	Warren - \$4,000; Hamilton - \$3,000; \$28/Monthly Fee	\$5,600	\$1,400		\$7,000
Greater Glens Falls Senior Center	In-Home, I&A, Senior Rec	\$2,208.33/Month	\$21,200	\$5,300		\$26,500
Legal Aid Society	Legal Assistance	\$4,487.50/Quarter	\$14,360	\$3,590		\$17,950
Town of Lake George	Transportation	50% Match	\$2,922	\$743		\$3,665
Town of Lake Luzerne	Transportation	50% Match	\$2,313	\$579		\$2,892
Town of Lake Pleasant	Transportation	50% Match	\$915	\$229		\$1,144
Town of Long Lake	Transportation	50% Match	\$3,640	\$910		\$4,550
Town of Wells	Transportation	50% Match	\$640	\$160		\$800
Warren County Veterans' Services	Transportation		\$22,500	\$7,500		\$30,000
NO CURRENT CONTRACT	Handyman Services	Warren - \$5,730 Hamilton - \$1,000	\$5,384	\$1,346		\$6,730
Hamilton County Public Health	Health Promotion		\$2,650	\$663		\$3,313
Warren County Public Health	Health Promotion		\$4,400	\$1,100		\$5,500
Town of Bolton	Transportation				\$2,000	
Town of Chester	Transportation				\$2,000	
Town of Horicon	Transportation				\$2,000	
Town of Johnsburg	Transportation				\$2,000	
Town of Stony Creek	Transportation				\$2,000	
Town of Thurman	Transportation				\$2,000	
Town of Warrensburg	Transportation				\$2,000	

Revised (11/8/23)

Total Funding

\$14,000 \$117,694

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Office for the Aging

DATE: 11/8/2023

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: Enter into contracts with the northern towns of Warren County to be reimbursed for transportation to eligible seniors in the amount of \$2,000/each town who opts in. The following towns would be included: Bolton, Chester, Hague, Horicon, Johnsburg, Stony Creek, Thurman, and Warrensburg
- (c) Name of Contractor: Each town who wishes to participate will have a separate contract.
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Has or will the Contract be provided, if so, please attach: County to Provide
- (g) Commencement Date of Contract: 1/1/2024
- (h) Termination Date of Contract: 3/31/25, (typical year will be 4/1/XX to 3/31/XX) with option for one year renewals.
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$2,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount: Revenue A6772.2088 (Warren County CSE Contributions)

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: OFA

DATE: November 15, 2022

- (a) Purpose of Contract Change: **Amend EISEP contract with Countryside Adult Home to increase rate from \$45/day to \$60/day due to increasing costs, effective 1/1/2024.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **75 of 2018; 62 of 2019; 121 of 2019**
- (c) Name of Contractor: **Countryside Adult Home (Warren County)**
- (d) Address of Contractor: **353 Schroon River Road, Warrensburg, NY 12885**
- (e) Contractor's Contact Person and Telephone Number: **Amy McBryne, PH#(518)623-3451, mcbyrne@warrencountyny.gov**
- (f) Commencement Date of Extension: **1/1/2024**
- (g) Termination Date of Extension: **3/31/24 (with option to renew annually)**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$20,458**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: **A.6772.470 Warren County Contracts \$20,458****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

WARREN/HAMILTON COUNTIES OFFICE FOR THE AGING
EISEP CONTRACTS [4/1/20XX-3/31/20XX]

SCHEDULE A

VENDOR	SERVICE	SPECIFICS	STATE FUNDS	COUNTY FUNDS	YEARLY TOTAL AMOUNT
Connect America	Medical Alert	Warren-\$4,000; Hamilton-\$3,000; \$30/Set Up Fee; \$28/Monthly Fee	\$5,600	\$1,400	\$7,000
Greater Adirondack Home Aides	PC1, PC2, CM & CD	PC1 & PC2-\$28/Hr; CM-\$3,100/Month; Consumer Directed Services	\$168,750	\$56,250	\$225,000
Hamilton County DSS	CM		\$24,400	\$6,100	\$30,500
Hamilton County Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr	\$26,325	\$8,775	\$35,100
Home Health Care Partners	PC1 & PC2	PC2-\$30/hr; PC1-\$30/hr	\$32,000	\$8,000	\$40,000
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC 1 & PC2-\$30/hr	\$32,000	\$8,000	\$40,000
Fort Hudson Health System	SADC	\$15/Transport(one way), \$35/half day, \$55/whole day)	\$30,000	\$10,000	\$40,000
Countryside Adult Home	SADC	\$15/Transport(one way), \$60/whole day	\$16,366	\$4,092	\$20,458

Revised (11/15/23)

Total Funding

\$438,058