

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: JANUARY 23, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL
BRUNO
RUNYON

COMMITTEE MEMBERS ABSENT:

SUPERVISORS FRASIER
MCDEVITT
STROUGH
GERACI

OTHERS PRESENT:

DENISE DIRESTA, DIRECTOR, VETERANS' SERVICES

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER

JULIE MONTERO, FISCAL MANAGER

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD

JOHN TAFLAN, COUNTY ADMINISTRATOR

AMANDA ALLEN, CLERK OF THE BOARD

RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY

FRANK THOMAS, BUDGET OFFICER

SUPERVISORS MAGOWAN

MERLINO

WILD

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the January 23, 2023 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Driscoll called the meeting of the Human Services Committee to order at 11:20 a.m. Due to a lack of Committee member attendance, Chairman Geraghty served to make a quorum of the Committee.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*) to approve the minutes of the previous Human Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Veterans' Services; Countryside Adult Home; and Department of Social Services (*DSS*) agendas were distributed to those in attendance. Copies of the agendas are on file with the minutes.

Mr. Driscoll announced the Human Services Committee Vice-Chair for 2023 would be Mrs. Frasier and Mr. Bruno would serve as Second Vice Chair.

The Committee reviewed the Discussion Items portion of the Veterans' Services agenda which included the following discussion item:

1. Department updates.

There being no further Veterans' Services business to discuss, a review of the Countryside Adult Home agenda commended with the following requests:

1. To amend the County Budget in the amount of \$13,493.50 to reflect receipt of a New York State Department of Health EQUAL grant award.

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a transfer of funds in the amount of \$10,093.00 from Budget Code A.6030 110, *Full-Time Salaries*, to Budget Code A.6030 120, *Overtime*, to cover a deficit in overtime from

2022 staffing shortages.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Countryside Adult Home business to discuss, a review of the DSS agenda commenced with the following requests:

1. To fill the vacant position of Medicaid Clerk #2, *Grade 5, Base Annual Salary \$39,766*, due to retirement.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to fill Vacant Position form is on file with the minutes.*

2. To authorize a transfer of funds in the amount of \$408,100 amongst various budget codes to cover part-time salaries and foster care expenses through December 2022.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

3. To amend the County Budget in the amount of \$44,217 to reflect receipt of funds from the New York State Office of Children and Family Services.

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

4. To authorize renewal of the appointment of the Commissioner of Social Services for a five-year term.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

5. To authorize renewal of the Memorandum of Understanding between Warren County Department of Social Services and Warren County Information Technology Department for computer support services for a lump sum of \$72,000 for a term commencing January 1, 2023 and terminating December 31, 2023.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

6. To authorize renewal of the Memorandum of Understanding between Warren County Department of Social Services and Warren County Sheriff's Office for security services in the Human Services Building for a lump sum amount of \$118,404 for a term commencing January 1, 2023 and terminating December 31, 2023.

7. To authorize renewal of the Memorandum of Understanding between Warren County Department of Social Services and Warren County Sheriff's Office for investigative services for a lump sum amount of \$37,000 for a term commencing January 1, 2023 and terminating December 31, 2023.

Motion was made by Ms. Runyon, seconded by Mr. Geraghty and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the February 17th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

The Discussion Item portion of the agenda included the following items:

1. Commissioner's Report of Activities & Updates - The quarterly newsletter and report would be sent to the Committee members once they were completed.
2. Revenue, Expenditures and Overtime Reports.

Privilege of the floor was extended to Mr. Magowan who suggested the Commissioner's salary be reviewed and consideration given for a salary increase.

There being no further business to come before the Human Services Committee, on motion made by Mr. Geraghty, seconded by Ms. Runyon, and carried by a unanimous vote of those present (*Mrs. Frasier, Messrs. McDevitt, Strough and Geraci absent*), Mr. Driscoll adjourned the meeting adjourned at 11:46 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board